



Vendor Notification – Submit Invoices by Tuesday, December 8, 2020.

As part of our effort to improve the way we do business with you, the City of Stockton will be implementing a new enterprise resource planning (ERP) system. A key feature of the new system is a **Vendor Self-Service** portal. The portal is designed to provide greater visibility, accessibility, and efficiencies in the way we process invoices and payments.

To support the new system transition and to ensure timely payment, please send outstanding invoices to the City no later than **December 8, 2020**. Vendor invoices received after December 8, 2020, may not be processed until the new ERP system is implemented in January 2021.

Please visit the City's website at www.stocktonca.gov/vendorportal. Updates about the new Vendor Self-Service portal will be posted as information becomes available.

For questions about this notice or invoices sent to the City for processing, please contact the appropriate City Department. A list of Departments is available at www.stocktonca.gov/departments.

Thank you,

City of Stockton