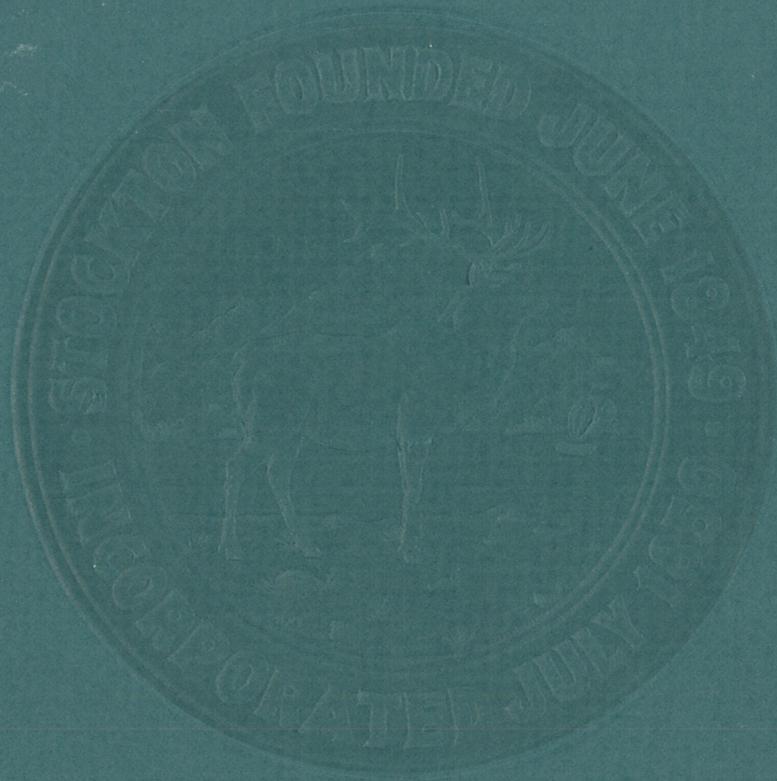


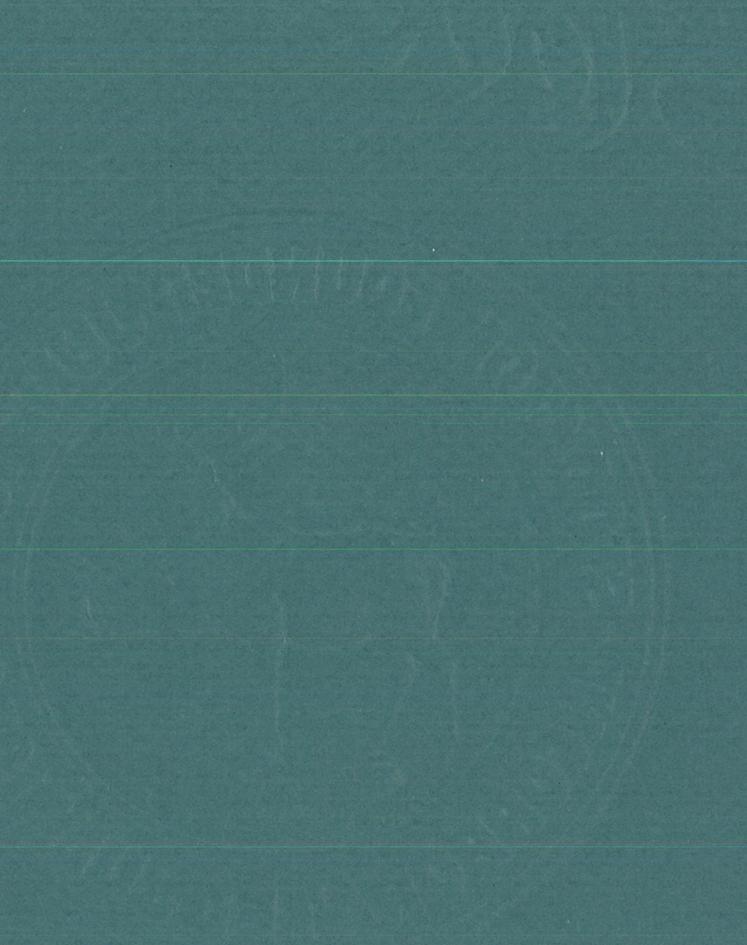
Stockton



1998 ANNUAL
1999 BUDGET

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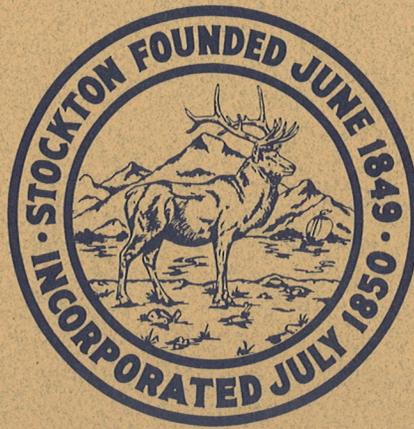
CITY OF STOCKTON, CALIFORNIA



The Seal of the City of Stockton featuring the tule elk was originally designed and adopted by the City Council in 1851. The design also portrays a sailing vessel on the San Joaquin River and mountains in the background. It has been common belief that the mountains portray Mt. Diablo to the west; however, research indicates that they may be the Sierra Nevadas to the east. We leave this presumption to the viewer.

Through the years, several changes were made in an attempt to modernize the appearance of the elk.

To bring back a part of the Stockton's early history, the City Clerk suggested, and the City Council approved the revision to the original seal in March 1994.



*Final Annual Budget
Fiscal Year 1998-99*

of

City of Stockton, California

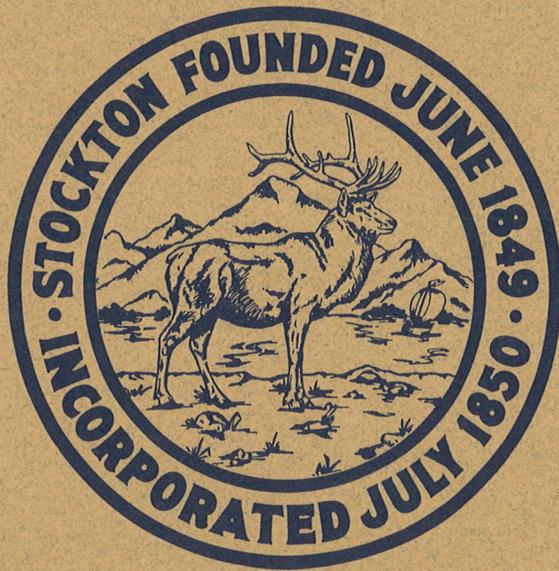
*Prepared and Issued by
The City Manager's Office*



49ERS SUMMER HOME™

UNIVERSITY OF THE PACIFIC

Stockton



INTRODUCTORY SECTION

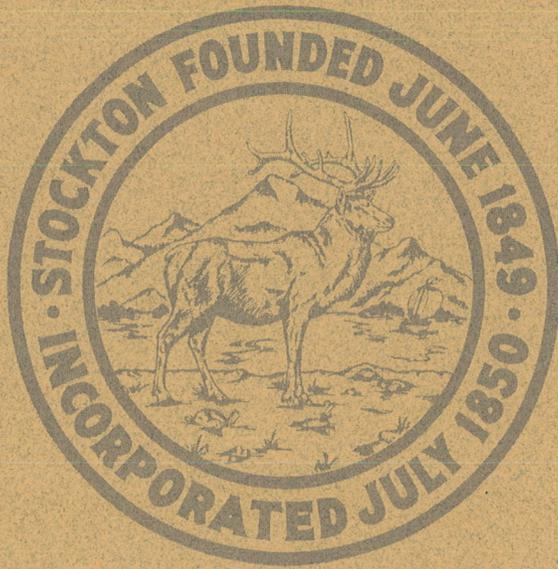


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CITY OF STOCKTON CITY COUNCIL



GARY A. PODESTO
MAYOR



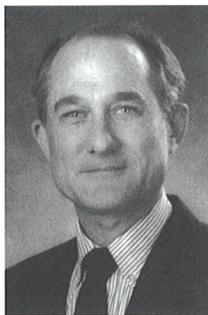
VICTOR MOW
VICE MAYOR
DISTRICT 3



ANN JOHNSTON
COUNCILMEMBER
DISTRICT 1



RICHARD F. NICKERSON, MD
COUNCILMEMBER
DISTRICT 2



LARRY RUHSTALLER
COUNCILMEMBER
DISTRICT 4



DUANE ISETTI
COUNCILMEMBER
DISTRICT 5



GLORIA C. NOMURA
COUNCILMEMBER
DISTRICT 6



DWANE MILNES
CITY MANAGER

GARY C. INGRAHAM
ASSISTANT CITY MANAGER

BUDGET STAFF:

RICK BUTTERWORTH JOHN HINSON
SARA CORTES CAROL MILLER
LAURIE MONTES PATTY VASQUEZ

CITY OF STOCKTON VISION

*OUR VISION IS OF STOCKTON
EXPERIENCING AN EDUCATIONAL,
CULTURAL, ECONOMIC AND SOCIAL
RESURGENCE*



OFFICE OF THE CITY MANAGER

CITY HALL
425 N. EL DORADO STREET
STOCKTON, CA 95202-1897
(209) 937-8212
FAX (209) 937-7149

July 1, 1998

The Honorable City Council
City of Stockton, California

APPROVED 1998-99 CITY OF STOCKTON OPERATING BUDGET

The City Council approved the 1998-99 City of Stockton Operating Budget on June 30, 1998. The final budget document for the 1998-99 fiscal year represents the recommended budget as adjusted and approved by City Council Resolution No. 98-0271 as attached.

The schedules and charts contained in this document have been adjusted to reflect the changes made as a result of City Council approval on June 30, 1998.

The direction of the City Council contained in Resolution No. 98-0271 will be carried out expeditiously as we proceed through the coming year. As further State action is announced, reviews of the City's financial condition and outlook toward the 1998-99 and 1999-00 year will be closely monitored and reported as appropriate.

DWANE MILNES
CITY MANAGER

DM:pcv

Attachment



STOCKTON CITY COUNCIL

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STOCKTON APPROVING THE 1998-99 PROPOSED BUDGET, 1998-2003 CAPITAL IMPROVEMENT PROGRAM AND FEE ADJUSTMENTS AS RECOMMENDED BY THE CITY COUNCIL

WHEREAS, on May 26, 1998 by City Council motion, a public hearing was set for June 30, 1998 regarding the 1998-99 Proposed Budget, the 1998-2003 Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council scheduled and conducted a series of Council Budget Study Sessions on June 2, 3, 4, 9, 10, 11, 16, and 17, 1998 to review the City Manager's 1998-99 Proposed Budget, Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council conducted a duly noticed scheduled public hearing on the 1998-99 Proposed Budget, 1998-2003 Capital Improvement Program, and Fee Adjustments on June 30, 1998; and

WHEREAS, The City Council recommends adoption of the 1998-99 Proposed Budget, with amendments; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. That the Fiscal Year 1998-99 Annual Budget as proposed by the City Manager be adopted with the following amendment (a copy of which is on file with the City Clerk):
 - (a) That the City Manager be authorized to transfer appropriations and positions between departments as necessary in order to consolidate code enforcement functions in one organizational structure to create the Neighborhood Services unit in the Housing and Redevelopment Department.
2. That the 1998-2003 Capital Improvement Program as proposed by the City Manager be approved.
3. That the City Manager be authorized to transfer appropriations between departments to cover bargaining unit Memorandum of Understanding-related salary and benefit costs in the Fiscal Year 1997-98 Budget.
4. That the City Fee Schedule be amended effective July 1, 1998 to reflect the selected services fee rate changes proposed by the City Manager, except for the Fire Department fee adjustments, and that a resolution for that purpose be approved by the City Council.
5. That the following actions required to administratively implement the Fiscal Year 1998-99 Annual Budget as proposed by the City Manager be approved:
 - (a) Amend the contract with the City Auditor to provide that salary be paid at the fifth step of the salary range effective July 1, 1998.
 - (b) Amend the contract with the City Clerk to provide that salary be paid at the third step of the salary range effective July 1, 1998.

CITY ATTY
REVIEW.....

DATE: JUN 30 1998

98-0271

- (c) Authorize and direct the Mayor to execute an amendment to the contracts with the City Auditor and City Clerk to provide that flat rate mileage reimbursement be paid at the monthly rate of \$335 effective July 1, 1998, and that annual adjustments in the rate be made every January 1 thereafter consistent with the flat rate mileage allowance provided to the City Manager-appointed department heads and executive staff pursuant to Council Policy No. 600-3 and City Manager Administrative Directive MAN-016.
- (d) Authorize the City Manager to expend the necessary funds for the City's share of the Juvenile Justice Coordinator and associated County costs, as billed by the County and appropriated in the 1998-99 Police budget.
- (e) That the City Manager be authorized to consider reserves of all Internal Service Funds within the 500 series as a whole, and make transfers between these Funds as needs and liabilities require during the year.
- (f) Amend the Salary Schedule to establish a job code and hourly rate range for the following new Part-Time position classification:

<u>Job Code</u>	<u>Position Title</u>	<u>Rate per Hour/Event</u>
50700	Library Book Preparer	\$6.49 - \$6.83 - \$7.16 - \$7.54 - \$7.92

PASSED, APPROVED AND ADOPTED JUN 30 1998

/s/ GARY A. PODESTO

GARY A. PODESTO, Mayor
of the City of Stockton

ATTEST:

/s/ KATHERINE GONG MEISSNER

KATHERINE G. MEISSNER, City Clerk
of the City of Stockton

T:\AGD\RSO\1998\BUDGET98

98-0271



OFFICE OF THE CITY MANAGER

CITY HALL
425 N. EL DORADO STREET
STOCKTON, CA 95202-1997
(209) 937-8212
FAX (209) 937-7149

May 20, 1998

The Honorable City Council
City of Stockton, California

BUDGET MESSAGE

Each year the City Council meets in a special study session to explore how Stockton has changed, how it is changing, and what goals should guide the actions of the City Council to help improve the quality of life in Stockton and build a better physical community for the residents of tomorrow's Stockton. The direction has remained consistent as we focus on public safety, economic development, and the youth of our community. Stockton has fared well during the past decade under the guidance of these consistent goals. As one of the largest cities in the United States and the 12th largest city in California, Stockton is both a mirror of what has gone well and what has gone not so well within our State.

Under the pressure of an aggressive and highly innovative public safety program, the crime rate in Stockton has fallen significantly, youth gang activity is being suppressed, and a support network to keep young people out of trouble is being woven together through the cooperative efforts of the City, County and school districts, along with the important assistance of non-profit organizations and private individuals. The City is cleaner through a number of significant code enforcement initiatives adopted by the City Council. Economic development activities are highly successful with over 1,190,358 square feet of large new businesses added during the past 24 months and 2.4 million square feet projected for the coming year. The landfill deficit has been brought under control and the City Council has provided policy direction for long term resolution of that issue. Cooperation between the City and the school districts is expanding. The San Joaquin Area Flood Control Agency project will be completed on time this November. Downtown is economically on its way back with this next year seeing the completion of the Weber Point Events Center to join the revitalized Fox Theatre. The Multi-Modal Center will be under construction shortly to anchor the east end and we are optimistically looking at a multi-block shopping development at the east end of Downtown, renovation of the Stockton Hotel, and the beginning of the Gleason Park project to not only bolster the south side of the downtown project, but also to bring back a historic area of the community. The Stockton Developmental Center project, several grade crossings, and a channel head clean-up project are illustrative of activities going on in many geographic quarters of the community where the future of the community is the concern of the present.



The Honorable City Council

May 20, 1998

Page 2

Much of the improvement in the Stockton community overlays some fundamental problems that are likely to plague this City for several decades. With most of the tax supported general fund expenditures being directed towards public safety, parks and recreation, and the library, the only real source of money for street maintenance is State Gas Tax and local Measure K money. Both are extremely limited and presently the backlog of street maintenance is \$21,000,000. As preventative maintenance is postponed, vastly more expensive reconstruction will be required in future years. Both the maintenance of existing streets and the provision of expanded road systems are necessary for maintaining the current quality of life within the community and providing the necessary infrastructure to attract new business for job creation.

Another fundamental problem is the education level of the present Stockton area potential labor force. Although the availability of skilled or trainable labor is a fundamental deciding issue in business location, 30% to 40% of the Stockton area workforce does not have a high school diploma.

This story of both optimism and underlying problems is repeated in virtually every community throughout the San Joaquin Valley. While the national unemployment rate has fallen below 4.6%, unemployment in the "Great Central Valley" remains above 10%. Spending money to attract jobs into the deficient labor market of the San Joaquin Valley, while an important and necessary element of a long term strategy to improve quality of life, is only one important task in addressing the socio-economic problems of the urban and urbanizing communities in the Central Valley.

The adopted goals of the City Council address the important task of looking not only to job creation but also working with youth in our community through the various elements of the Police Department's Safe Stockton programs, Parks and Recreation, Library, and the developing partnerships with the local school districts. These Council goals direct us to collaborative efforts with the County in job training and juvenile delinquency prevention. The goals also bring us to work closely with neighborhood groups and non-profit organizations to facilitate their reaching out to mentor and acculturate particularly youth and young adults who will be the workforce and the leaders of the next Stockton.

The City budget is reflective of an effort to maintain the balance of City initiatives in the City Council's goals, with a highly effective economic development program, an enlarging and changing safe Stockton partnership with many elements of the community and close ties with neighboring and overlapping government agencies. Even though the availability of funds is extremely limited, we are expanding efforts in all of these areas without the addition of new staff. In some cases we are redirecting efforts and in others we are harnessing the energy of cooperative programs and volunteers. The only area of expansion within the City budget is the addition of staff for the code enforcement program as we reorganize and expand to implement the code enforcement initiatives developed and adopted by the City Council during this past year.

But Will the State Leave Us Alone?

As the proposed budget is being printed, the State of California is reporting a record surplus of revenue for the current year of \$4.4 billion. While much of this is reported to be one-time money, it provides a unique opportunity for the State to address many of the infrastructure problems such as street maintenance and school building construction/repair which have reached near epidemic proportions in California. And yet, rather than address the long term investment needs, California Legislators are discussing making short term political profit by again cutting taxes. But the taxes they are proposing to cut are the Motor Vehicle License fee receipts of local government which is not enjoying the revenue windfall that we see at the state level because of restrictive legislation of past years. Cities and counties have been left with revenue sources that do not expand with the growth of the economy and with rules that earmark the use of funds so that local elected officials cannot transfer money to meet the immediate priority needs of their own community. While there are discussions of "backfilling" from the State surplus any reduction in Motor Vehicle License fee revenue to local governments, there is no talk of making that "backfill" permanent but only subject to the year-to-year vagaries of the State Legislature's need to meet their own priorities and balance their own budget. The State takes and controls the money while local citizens wonder why their local government cannot meet community needs. Were it not for the "raid" by the State on local government revenue sources since 1990, the City would have an additional \$7 million in this coming year that could be devoted to the needs of its citizens.

We probably will not know the impact of any further State manipulation of the local government revenue sources until near the end of June. That may require us to return after adoption of the City's own 1998-99 budget to reconsider those expenditures if the State once again makes political capital at the expense of local communities.

Property Transfer Tax

In 1995 the City Council adopted an ordinance to continue the Property Transfer Tax, which has generated an average \$1,365,000 per year. That ordinance set August, 2000 as the sunset date for the measure, at which time the City Council could reconsider again whether or not to continue it. The adoption of Proposition 218 now requires, if the City Council wishes to continue the tax beyond November, 1998, to have the measure appear on the ballot. To do so, the City Council would need to adopt an ordinance continuing the tax and then have this ordinance before the voters in November with a majority vote in the election being necessary to ratify the ordinance and permit continuation of the tax.

The proposed 1998-99 budget was constructed with the assumption that the Property Transfer Tax revenue allowed in the present ordinance would not be available beyond November 1998. As part of the budget study sessions, the City Council will be asked to consider whether or not you simply wish to allow the tax to lapse this November or adopt an ordinance to put the measure before the

The Honorable City Council
May 20, 1998
Page 4

voters. The additional revenue, of course, would be important to allow the City to meet many of the additional needs that come before you each week.

Summary

The 1998-99 budget clearly reflects community priorities of public safety, economic development, youth programs, and improving the visual condition of the community. Success depends on "staying on course" with the long term strategies adopted by the City Council. This budget continues these directions and makes adjustments reflective of the specific objectives and concerns expressed by the City Council during the past several months. This 1998-99 budget is an evolving document which can be amended by the City Council to reflect needs and changing economic circumstances during the year. It should be treated as a guide and not as something which restricts the City Council's ability to implement new policy and make policy corrections as necessary during the year.

A handwritten signature in black ink that reads "Dwane Milnes". The signature is written in a cursive, flowing style.

DWANE MILNES
CITY MANAGER

BUDGET DOCUMENT ORGANIZATION/PROCESS

Budget Document Organization:

The annual budget is an action and financial plan of services to be provided to the people of Stockton.

The budget document is divided into fifteen sections: Introductory Section, Summary Schedules, Revenues, Personnel Listing, Departmental Budgets, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust Funds, Grant Funds, District Funds, Capital Improvement Program Budget, Debt Service, Redevelopment Agency Budget and the Glossary.

The Introductory Section includes the City Manager's budget message which provides an overview of the key principles on which the budget is developed, major factors influencing the budget, and a look into the future needs of the City. This section also includes the Table of Contents, Budget Document Organization/Process, City Profile with Five-Year Comparison and the City of Stockton Functional Organization Chart.

The next three sections are presented to provide, in summary form, information on expenditures, revenues, personnel and use of funds. Some of this data is displayed on charts and graphs that are part of this budget section.

The next section, Departmental Budgets, describes the functions and activities of the departments. The major work objectives are outlined with the appropriations proposed to fund these programs.

The sections identified as Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust Funds, Grant Funds, and District Funds summarize the functions and services these special purpose funds provide.

Special Revenue Funds include Asset Forfeiture, Library, Boat Launching Facilities, Streets and Business Improvement, and Public Facility Fees Administration. These funds are categorized based on the specific nature of the revenue that supports the operations of the funds. The revenue sources for all or most of these funds are specifically designated for the activities carried within the funds.

Enterprise Funds include Water, Wastewater, Stormwater, Landfills, Garden Refuse, and Golf Courses that function much like businesses within their own revenue sources.

Internal Service Funds are City-wide services to other City departments and agencies. These funds operate using income from services they provide. The income comes from user departments payments for the services received. These services include insurance coverage, vehicle and equipment maintenance and replacement, and centralized services such as duplicating.

BUDGET DOCUMENT ORGANIZATION/PROCESS

Trusts Funds are special purpose money received from benefactors or other entities and from which specific expenditures can be made. These expenditures are specifically spelled out in the language of the benefactor or state law establishing the funding for the trust.

Grant Funds are special purpose functions of limited duration using funds granted from other jurisdictions and agencies such as federal and state agencies.

District Funds are special purpose single or multiple function entities with local funding through special assessments on property.

The next section is the Capital Improvement Program. Each year, following a public hearing to receive citizen input, a five-year capital improvement program is prepared and presented to the City Council for review and approval. The projects in their first year are incorporated into the annual budget and the necessary funds are appropriated. Capital Improvement projects may include construction of new libraries, fire stations and parks; resurfacing of streets; sidewalk, curb and gutter repair; redevelopment projects; and improvement of stormwater and wastewater facilities.

The Debt Service section is to appropriate for the accumulation of resources, and the retirement of, principal and interest on general long-term debt.

The Redevelopment Agency budget section is approved by the City Council while serving as the Redevelopment Agency during a separate session.

The last section is the Glossary which contains descriptions of the most common used budget terms.

Budget Process:

The budget process is governed by the Stockton City Charter, Article XIX, Section 1903 which specifies that:

The City Manager shall submit a budget for the ensuing fiscal year to the City Council. The budget must be submitted at least thirty (30) days prior to the beginning of each fiscal year or at such earlier date as the Council may specify. The budget shall provide a financial plan of all City activities and, except as required by law or this Charter, shall be in such form as the City Council may require, or in the absence of a Council requirement, in such form as the City Manager deems desirable. The budget may be amended from time to time during the fiscal year. The City Council shall review the budget as submitted at a public hearing and make amendments to the proposed budget as it deems desirable. Expenditures provided for in a budget for any given fiscal year shall not exceed the total estimated income, unencumbered available reserves and estimated unencumbered balances of funds carried over from the preceding fiscal year.

BUDGET DOCUMENT ORGANIZATION/PROCESS

In the event the City Council shall fail to adopt the budget by the beginning of the fiscal year, the various amounts proposed in the budget by the City Manager shall be deemed appropriated until the Council adopts a budget for the fiscal year.

No part of any appropriation shall be transferred from one department to another department nor from one fund to another fund unless authorized by the City Council.

Except as otherwise provided in this Charter or where the Council may have, by resolution, provided for the continuance of an appropriation beyond the end of the fiscal year, all appropriations approved by the City Council shall lapse at the end of the fiscal year to the extent they shall not have been expended or encumbered.

An evaluation of the prior year budget process is conducted by key budget staff during August and September of each year. Weaknesses and strengths are identified using input from the City Council, public, departments, evaluations from the Government Finance Officers Association and the California Society of Municipal Finance Officers' Programs and observations made during the year. Adjustments are made in the Budget Preparation Manual in late September.

The annual budget process commences in October when the City Manager meets with the department directors to provide them with information on the financial condition of the City and the general parameters for budget submittals. Budget Manuals setting forth guidelines and instructions for budget preparation are distributed to the departments at this time. During the months of February, March and April, meetings are conducted by the City Manager and budget staff with the various departments. It is at these meetings where community needs are discussed and the City Manager's proposed budget is established. Input from the people of Stockton, the City Council and City staff is considered. Once these meetings are concluded, the proposed budget document is produced. The budget must be submitted to the City Council by the first of June in compliance with the City Charter.

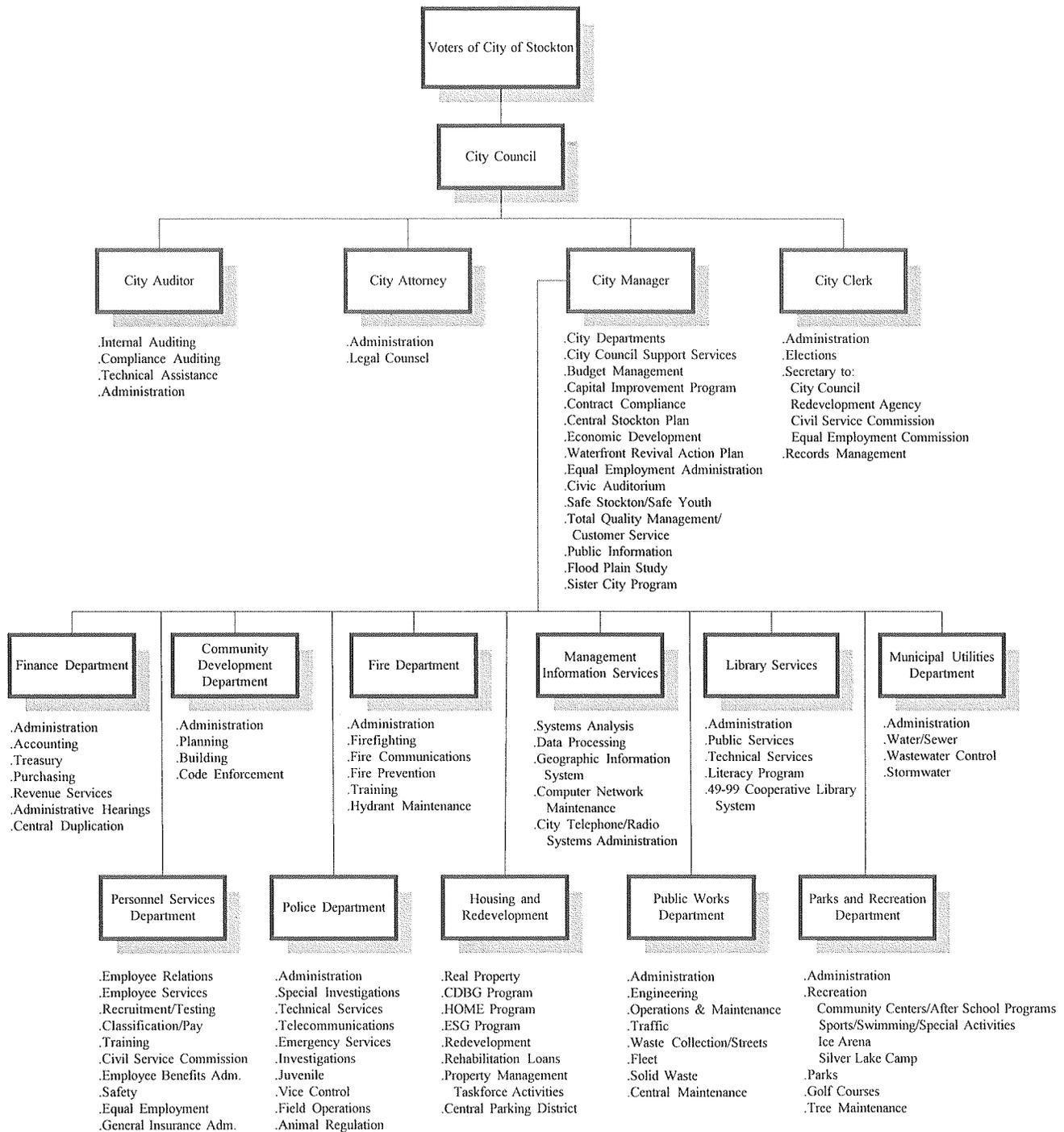
In June, public meetings are held by the City Council to review the proposed budget. A public hearing is scheduled by the City Council to receive public input on the proposed budget. The budget is then adopted by Council resolution and becomes the City's action plan for the ensuing fiscal year.

The annual budget plan can be amended and adjusted as circumstances dictate during the year through the budget transfer process defined by the City Charter. The process allows for transfers of appropriation to be approved by the City Manager within department and by the City Council between departments or funds.

CITY OF STOCKTON
CITY PROFILE WITH FIVE-YEAR COMPARISON

<i>Date of Incorporation</i>	<i>July 25, 1850</i>
<i>Form of Government</i>	<i>City Council/City Manager</i>
<i>Current City Charter Adopted</i>	<i>November 1922</i>

	<u>1993-94</u>	<u>Estimate 1998-99</u>
Population	223,998	240,521
Active Registered Voters - City	94,287	87,592
Area (Square Miles)	55.5	56
Elevation	23	23
Rank in Size of California Cities	12	12
Average Household Income	34,000	41,657
Miles of Public Streets	645	710
Miles of Storm Drains	455	483
Miles of Sanitary Sewers	1,050	1,112
Miles of Water Lines	515	572
 <u>Public Safety</u>		
Sworn Police Officers	345	394
Major Reported Crimes	28,341	21,300
No. of Fire Stations	12	12
Sworn Firefighters	231	229
Total Fire Calls Responses	21,746	22,795
 <u>Recreation</u>		
Municipal Golf Courses	3	4
Municipal Parks-Developed (City Parks 529 Acres)	48	50
Park Sites-Undeveloped (67 Acres)	2	8
Community Centers	6	6
Swimming Pools	4	4
Baseball & Softball Diamonds	41	41
Tennis Courts	57	60
 <u>Libraries</u>		
Cesar Chavez Central Library	1	1
Branches	9	9
Bookmobile\Bookvan	1	2
Total Volumes Held	1,782,360	1,867,175
 City Employees (full-time)	 1,584	 1,665
City Employees per 1,000 population	7.1	6.9



**CITY OF STOCKTON
FUNCTIONAL ORGANIZATION CHART**



Stockton



SUMMARY SCHEDULES

SUMMARY SCHEDULES

The summaries of the City budget are designed to provide quick reference to the appropriation and revenue of the various funds under City Council authority. It also satisfies the legal requirement in Article XIII B of the Constitution of the State of California to note the City's appropriation limit and the margin between the limit and the total appropriation in the budget. As an additional benefit this section of the budget document provides a historical and comparative view from which to further understand the City's budget needs and changes.

**ARTICLE XIII B (PROPOSITION 4 AS AMENDED BY PROPOSITION 111)
OF THE STATE CONSTITUTION APPROPRIATION LIMITATION**

The 1998-99 Operating and Capital Improvement Budget for the City of Stockton is in compliance with Government Codes 12463, 29089, 7902.7, and 37200.

1998-99 Appropriations Limit	\$134,647,106
1998-99 Appropriations Subject to the Limit	\$ 83,650,747

The appropriations total is under the Appropriations Limit by a margin of \$ 50,996,359. The appropriations limit is the maximum taxing authority of the City. The appropriations is the proposed actual taxing by the City. The difference is the amount additional taxing authority that the City could raise its taxes without exceeding Article XIII B.

EXPLANATION OF BUDGETARY BASIS AND PRESENTATION

Basis of accounting refers to the point in time at which revenues and expenditures are recognized and reported in the financial statements.

The modified accrual basis of accounting is used for governmental funds (general, special revenue, debt service, and capital projects), expendable trust funds and agency funds. Their revenues are recognized in the accounting period in which they become measurable and available as net current assets; that is, when they become susceptible to accrual. Expenditures are generally recognized in the accounting period in which the fund liability is incurred, except for unmatured interest on general long term debt, which is recognized when due.

The accrual basis of accounting is used for proprietary funds (enterprise funds, internal service funds, and non-expendable trust funds).

The budget of each City fund is generally prepared consistently with the basis of accounting used for that fund, with the exception that depreciation expense is not budgeted for proprietary funds.

CITY OF STOCKTON APPROVED 1998-99 BUDGET
SUMMARY OF APPROPRIATIONS, AVAILABLE FINANCING, AND FUND BALANCES

	Estimated Fund Balance July 1, 1998	Estimated Revenue	Transfers In	Funds Available FY98-99	Estimated Expenditures	Transfers Out	Estimated Fund Balance June 30, 1999
GENERAL FUND							
General Fund (010)*	\$7,097,133	\$105,365,310	\$5,613,875	\$118,076,318	\$112,504,314	\$4,548,000	\$1,024,004
SPECIAL REVENUE FUNDS							
Capital Improvement Fund (301)	\$520,116	\$96,000	\$30,395	\$646,511	\$480,000	\$0	\$166,511
Infrastructure Improvements (303)	\$51,203	\$10,000	\$161,000	\$222,203	\$50,000	\$0	\$172,203
Library Fund (041)	\$480,396	\$2,903,209	\$4,450,000	\$7,833,605	\$7,800,007	\$0	\$33,598
Gas Tax 2105 Fund (030)	\$192,535	\$1,471,300	\$0	\$1,663,835	\$0	\$1,625,000	\$38,835
Gas Tax 2106 Fund (031)	\$4,786	\$935,500	\$0	\$940,286	\$0	\$850,000	\$90,286
Gas Tax 2107 (032)	\$340,968	\$2,056,200	\$0	\$2,397,168	\$0	\$2,315,000	\$82,168
Gas Tax 2107.5 (033)	\$1,187	\$10,340	\$0	\$11,527	\$0	\$10,000	\$1,527
Measure K Sales Tax (080)	\$684,980	\$23,837,200	\$0	\$24,522,180	\$24,064,000	\$0	\$458,180
Comm Dev Block Grant (052-54)	\$2,456,340	\$6,644,521	\$23,600	\$9,124,461	\$7,749,461	\$1,375,000	\$0
HOME Grant Program (059)	\$1,761,196	\$2,484,000	\$0	\$4,245,196	\$4,245,196	\$0	\$0
Emergency Shelter Grant (057)	\$0	\$194,000	\$0	\$194,000	\$194,000	\$0	\$0
ISTEA (038)**	\$0	\$3,306,000	\$0	\$3,306,000	\$3,306,000	\$0	\$0
Grants (Operating) (020, 024-25)	\$1,167,643	\$370,289	\$0	\$1,537,932	\$962,932	\$575,000	\$0
Transportation Dev Act (034)	\$18,970	\$102,470	\$0	\$121,440	\$100,000	\$0	\$21,440
Asset Forfeiture (023)	\$273,013	\$57,500	\$0	\$330,513	\$119,000	\$0	\$211,513
Street & Business Improv. (073)	\$0	\$168,300	\$0	\$168,300	\$168,300	\$0	\$0
Boat Launching Facilities (045)	\$34,000	\$141,000	\$0	\$175,000	\$140,840	\$0	\$34,160
CENTRAL PARKING DISTRICT							
Central Parking District (416)	\$980,385	\$1,873,856	\$98,000	\$2,952,241	\$2,116,495	\$0	\$835,746
CP Construction Reserve (417)	\$916,466	\$56,000	\$0	\$972,466	\$100,000	\$0	\$872,466
ENTERPRISE FUNDS							
Golf Course Fund (481)	\$255,787	\$2,083,500	\$0	\$2,339,287	\$1,939,968	\$0	\$399,319
Landfill Fund (451)	\$292,529	\$2,739,970	\$0	\$3,032,499	\$2,610,924	\$0	\$421,575
Landfill Closure Fund (453)	\$5,520,130	\$789,230	\$0	\$6,309,360	\$0	\$0	\$6,309,360
Wastewater Fund (431)	\$11,323,351	\$28,088,290	\$416,917	\$39,828,558	\$35,003,768	\$0	\$4,824,790
New Melones Bond Reserve (421) **	\$0	\$0	\$405,000	\$405,000	\$0	\$0	\$405,000
Water Fund (421)	\$10,074,036	\$13,043,960	\$0	\$23,117,996	\$12,919,793	\$405,000	\$9,793,203
Storm Water Fund (441)	\$4,093,933	\$4,107,000	\$0	\$8,200,933	\$3,518,196	\$416,917	\$4,265,820
Garden Refuse Fund (455)	\$1,028,219	\$2,049,600	\$0	\$3,077,819	\$2,135,307	\$0	\$942,512
Municipal Utilities Laboratory (581)	\$171,552	\$1,029,311	\$0	\$1,200,863	\$1,029,311	\$0	\$171,552

* Estimated General Fund balance on June 30, 1998 is based on anticipated vacancy savings from retirements during the year.

** These amounts will be appropriated as separate items by the City Council when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

*** The New Melones Bond Debt Service Reserve is a reserve account established within the Water Fund (421).

CITY OF STOCKTON APPROVED 1998-99 BUDGET
SUMMARY OF APPROPRIATIONS, AVAILABLE FINANCING, AND FUND BALANCES

	Estimated Fund Balance July 1, 1998	Estimated Revenue	Transfers In	Funds Available FY98-99	Estimated Expenditures	Transfers Out	Estimated Fund Balance June 30, 1999
<u>PUBLIC FACILITIES FEES FUNDS</u>							
Public Facility Adm. Fund (999)	\$473,621	\$412,700	\$0	\$886,321	\$376,649	\$395	\$509,277
City Office Fund (930)	\$220,364	\$200,800	\$0	\$421,164	\$0	\$375,000	\$46,164
Fire Station Fund (940 - 946)	\$108,285	\$150,750	\$0	\$259,035	\$0	\$245,000	\$14,035
Police Station Fund (960)	\$4,563,624	\$581,100	\$0	\$5,144,724	\$0	\$0	\$5,144,724
Library Fund (950 - 956)	\$1,967,226	\$459,600	\$0	\$2,426,826	\$0	\$0	\$2,426,826
Street Tree Fund (978)	\$9,025	\$32,300	\$0	\$41,325	\$32,000	\$0	\$9,325
Street Name Signs Fund (979)	\$6,785	\$5,840	\$0	\$12,625	\$10,000	\$0	\$2,625
Street Lights Fund (980 - 986)	\$190,532	\$40,110	\$0	\$230,642	\$67,000	\$0	\$163,642
Parkland Fund (970 - 976)	\$2,320,273	\$1,315,180	\$0	\$3,635,453	\$1,250,000	\$0	\$2,385,453
Comm. Center Fund (920 - 926)	\$1,036,480	\$179,010	\$0	\$1,215,490	\$0	\$0	\$1,215,490
Air Quality Fund (990 - 996)	\$754,548	\$469,000	\$0	\$1,223,548	\$773,000	\$0	\$450,548
Habitat/Conservation Fee (997)	\$363,453	\$100,200	\$0	\$463,653	\$0	\$0	\$463,653
Street Improv. Fund (910 - 916)	\$12,651,017	\$4,376,350	\$3,050,000	\$20,077,367	\$7,254,000	\$3,050,000	\$9,773,367
Traffic Signal Fund (900 - 904)	\$300,788	\$282,900	\$0	\$583,688	\$435,000	\$0	\$148,688
Water Connection Fund (424)	\$387,541	\$420,900	\$0	\$808,441	\$423,365	\$0	\$385,076
Wastewater Connection (434)	\$9,102,669	\$3,350,949	\$0	\$12,453,618	\$3,986,741	\$0	\$8,466,877
Westside Inter. Conn. Fee (434)	\$1,566,266	\$1,062,000	\$0	\$2,628,266	\$1,309,657	\$0	\$1,318,609
<u>TRUST FUNDS</u>							
Police Department (645)	\$7,195	\$11,860	\$0	\$19,055	\$19,055	\$0	\$0
Fire Department (646)	\$23,045	\$13,150	\$0	\$36,195	\$36,195	\$0	\$0
Parks & Rec (643; 624; 625; 626)	\$162,632	\$161,963	\$0	\$324,595	\$324,595	\$0	\$0
Arts Commission (641)	\$12,138	\$53,800	\$0	\$65,938	\$65,938	\$0	\$0
Library (621; 622; 626; 628; 644)	\$145,982	\$323,946	\$0	\$469,928	\$469,928	\$0	\$0
A. Wagner Educ. Trust (627)	\$33,000	\$2,000	\$0	\$35,000	\$35,000	\$0	\$0
General Government (642)	\$44,541	\$76,857	\$0	\$121,398	\$121,398	\$0	\$0
<u>INTERNAL SERVICE FUNDS</u>							
Fleet (Vehicles) (501)	\$4,140,432	\$5,563,149	\$0	\$9,703,581	\$9,703,581	\$0	\$0
Computer Equipment (502)	\$2,291,310	\$3,054,000	\$575,000	\$5,920,310	\$5,920,310	\$0	\$0
Radio Equipment (503)	\$3,658,695	\$700,784	\$0	\$4,359,479	\$4,359,479	\$0	\$0
Telecommunications (504)	\$677,128	\$540,220	\$0	\$1,217,348	\$1,217,348	\$0	\$0
Office Equipment (505)	\$461,340	\$233,561	\$0	\$694,901	\$694,901	\$0	\$0
Printing/Mailing (508)	\$134,792	\$377,502	\$0	\$512,294	\$366,310	\$145,984	\$0
Worker's Compensation (551)	\$6,390,018	\$4,031,024	\$0	\$10,421,042	\$10,421,042	\$0	\$0
Health Insurance (552)	\$652,330	\$12,109,860	\$498,000	\$13,260,190	\$13,260,190	\$0	\$0
Unemployment Insurance (556)	\$158,999	\$116,917	\$0	\$275,916	\$275,916	\$0	\$0
Long Term Disability (557)	\$108,891	\$923,474	\$0	\$1,032,365	\$923,474	\$108,891	\$0
General Liability Insurance (541)	\$4,601,247	\$2,003,353	\$0	\$6,604,600	\$6,106,600	\$498,000	\$0
<u>REDEVELOPMENT AGENCY</u>							
Redevelop Agency (330-339) *	\$0	\$0	\$1,375,000	\$0	\$0	\$153,600	\$0

* This summary only shows the debt repayment and fund transfer activities for the Redevelopment Agency. Appropriations, revenues and fund balances related to the Agency can be found in other sections of this document. The Redevelopment Agency budget is approved under separate cover and included in this budget document as supplemental information.

**APPROVED 1998-99 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS IN**

	<u>1998-99</u>
<u>TO GENERAL FUND (010) from:</u>	
Gas Tax 2105 Fund (030)	\$1,625,000
Gas Tax 2106 Fund (031)	\$850,000
Gas Tax 2107 Fund (032)	\$2,315,000
Gas Tax 2107.5 Fund (033)	\$10,000
Redevelopment Agency (Eastland) Fund (335)	\$89,000
Printing/Mailing ISF (508)	\$145,984
Long Term Disability ISF (557)	\$108,891
PFF/Fire Station Fee Area 1 Fund (941)	\$70,000
PFF/Fire Station Fee Area 6 Fund (946)	\$50,000
PFF/City Office Space City-Wide (930)	<u>\$350,000</u>
	\$5,613,875
<u>TO CAPITAL IMPROVEMENT FUND (301) from:</u>	
Redevelopment Agency (All Nations) (333)	\$30,000
PFF/Administration Fund (999)	<u>\$395</u>
	\$30,395
<u>TO INFRASTRUCTURE IMPROVEMENTS FUND (303) from:</u>	
Redevelopment Agency (Eastland) Fund (335)	\$11,000
PFF/City Office Space City-Wide (930)	\$25,000
PFF/Fire Station Fee Area 1 Fund (941)	\$40,000
PFF/Fire Station Fee Area 2 Fund (942)	<u>\$85,000</u>
	\$161,000
<u>TO LIBRARY FUND (041) from:</u>	
General Fund (010)	\$4,450,000
<u>TO COMMUNITY DEVELOPMENT BLOCK GRANT (052) from:</u>	
Redevelopment Agency (Sharps Lane Villa) (331)	\$23,600
<u>TO CENTRAL PARKING DISTRICT (416) from:</u>	
General Fund (010)	\$98,000
<u>TO PFF/STREET IMPROVEMENTS FEE AREA 1 FUND (911) from:</u>	
PFF/Street Improvements Fee Area 6 Fund (916)	\$3,050,000
<u>TO WASTEWATER FUND (431) from:</u>	
Storm Water Fund (441)	\$416,917
<u>TO NEW MELONES BOND RESERVE (421) from:</u>	
Water Fund (421)	\$405,000
<u>TO COMPUTER ISF (502) from:</u>	
Supplemental Law Enforcement Services Fund (024)	\$575,000
<u>TO HEALTH INSURANCE ISF (552) from:</u>	
General Liability Insurance ISF (541)	\$498,000
<u>TO REDEVELOPMENT AGENCY (AMENDED WEST END) (334) from:</u>	
Community Development Block Grant Fund (052)	\$875,000

Note:

The amount of actual cost of the 4th of July event, not to exceed the budgeted amount, will be transferred from the General Fund City Manager's department budget to the "Fourth of July Event" Special Revenue Fund in order to accomplish the administrative requirements of the contractual agreement with the Stockton/San Joaquin Convention and Visitors Bureau. Interfund transfers related to the Redevelopment Agency are identified in the Agency section.

**APPROVED 1998-99 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

		<u>1998-99</u>
<u>FROM GENERAL FUND (010) to:</u>		
Library Fund (041)	\$4,450,000	
Central Parking District (416)	<u>\$98,000</u>	
		\$4,548,000
<u>FROM GAS TAX 2105 FUND (030) to:</u>		
General Fund (010)		\$1,625,000
<u>FROM GAS TAX 2106 FUND (031) to:</u>		
General Fund (010)		\$850,000
<u>FROM GAS TAX 2107 FUND (032) to:</u>		
General Fund (010)		\$2,315,000
<u>FROM GAS TAX 2107.5 FUND (033) to:</u>		
General Fund (010)		\$10,000
<u>FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) to:</u>		
Redevelopment Agency (Amended West End) Fund (334)		\$875,000
<u>FROM SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (024) to:</u>		
Computer ISF (502)		\$575,000
<u>FROM WATER FUND (421) to:</u>		
New Melones Bond Reserve Fund (421)		\$405,000
<u>FROM STORM WATER FUND (441) to:</u>		
Wastewater Fund (431)		\$416,917
<u>FROM PFF/ADMINISTRATION FUND (999) to:</u>		
Capital Improvement Fund (301)		\$395
<u>FROM PFF/CITY OFFICE SPACE CITY-WIDE FUND (930) to:</u>		
Infrastructure Improvements Fund (303)	\$25,000	
General Fund (010)	<u>\$350,000</u>	
		\$375,000
<u>FROM PFF/FIRE STATION FEE AREA 1 FUND (941) to:</u>		
General Fund (010)	\$70,000	
Infrastructure Improvements Fund (303)	<u>\$40,000</u>	
		\$110,000
<u>FROM PFF/FIRE STATION FEE AREA 1 FUND (942) to:</u>		
Infrastructure Improvements Fund (303)		\$85,000
<u>FROM PFF/FIRE STATION FEE AREA 6 FUND (946) to:</u>		
General Fund (010)		\$50,000
<u>FROM PFF/STREET IMPROVEMENTS FEE AREA 6 FUND (916) to:</u>		
PFF/Street Improvements Fee Area 1 Fund (911)		\$3,050,000
<u>FROM PRINTING/MAILING ISF (508) to:</u>		
General Fund (010)		\$145,984
<u>FROM LONG TERM DISABILITY ISF (557) to:</u>		
General Fund (010)		\$108,891

**APPROVED 1998-99 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

	<u>1998-99</u>
<u>FROM GENERAL LIABILITY INSURANCE ISF (541) to:</u>	
Health Insurance ISF (552)	\$498,000
<u>FROM REDEVELOPMENT AGENCY (SHARPS LANE VILLA) (331) to:</u>	
Community Development Block Grant Fund (052)	\$23,600
<u>FROM REDEVELOPMENT AGENCY (ALL NATIONS) (333) to:</u>	
Capital Improvement Fund (301)	\$30,000
<u>FROM REDEVELOPMENT AGENCY (EASTLAND) (335) to:</u>	
General Fund (010)	\$89,000
<u>FROM REDEVELOPMENT AGENCY (EASTLAND) (335) to:</u>	
Infrastructure Improvements Fund (303)	\$11,000

Note:

The amount of actual cost of the 4th of July event, not to exceed the budgeted amount, will be transferred from the General Fund City Manager's department budget to the "Fourth of July Event" Special Revenue Fund in order to accomplish the administrative requirements of the contractual agreement with the Stockton/San Joaquin Convention and Visitors Bureau. Interfund transfers related to the Redevelopment Agency are identified in the Agency section.

**CITY OF STOCKTON
1998-99 OPERATING BUDGET
COMPARATIVE YEARS**

	Expenditures 1996-97	Original Budget 1997-98	Approved Budget 1998-99	Variance
General Government - Departmental				
City Council (010-1000)	\$224,498	\$299,132	\$295,682	(\$3,450)
City Clerk (010-1100)	\$598,907	\$760,432	\$848,981	\$88,549
City Manager (010-1200, 010-0137)	\$1,976,832	\$2,251,883	\$2,302,888	\$51,005
Finance (010-1300)	\$2,193,981	\$2,510,701	\$2,445,351	(\$65,350)
City Attorney (010-1400)	\$1,281,956	\$1,282,237	\$1,131,263	(\$150,974)
Management Info Services (010-1500)	\$1,003,979	\$1,057,869	\$1,085,246	\$27,377
Personnel (010-1600)	\$1,228,641	\$1,441,724	\$1,417,304	(\$24,420)
City Auditor (010-1900)	\$271,642	\$295,937	\$316,612	\$20,675
TOTAL	\$8,780,436	\$9,899,915	\$9,843,327	(\$56,588)
Community Development				
Housing & Redevelopment (010-1700)	\$47,335	\$57,607	\$109,347	\$51,740
Community Development (010-1800)	\$4,253,895	\$4,975,308	\$5,445,264	\$469,956
TOTAL	\$4,301,230	\$5,032,915	\$5,554,611	\$521,696
General Government - Non-Departmental				
Non-Departmental (010-0130)	\$249,478	\$407,915	\$411,922	\$4,007
Public Safety				
Police (010-2400)	\$46,279,856	\$48,591,976	\$49,572,117	\$980,141
Fire (010-2600)	\$26,958,308	\$25,661,717	\$26,194,068	\$532,351
TOTAL	\$73,238,164	\$74,253,693	\$75,766,185	\$1,512,492
Public Works				
Public Works (010-3000)	\$10,866,845	\$11,688,886	\$11,565,146	(\$123,740)
Parks & Recreation				
Parks & Recreation (010-3600)	\$8,187,804	\$9,060,795	\$9,363,123	\$302,328
TOTAL GENERAL FUND	\$105,623,957	\$110,344,119	\$112,504,314	\$2,160,195

**CITY OF STOCKTON
1998-99 OPERATING BUDGET
COMPARATIVE YEARS**

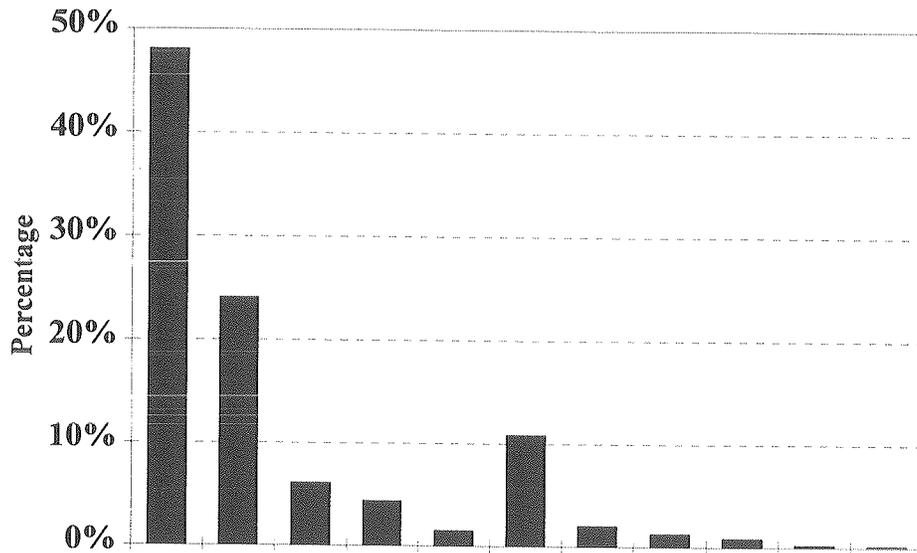
	Expenditures 1996-97	Original Budget 1997-98	Approved Budget 1998-99	Variance
Parking District				
Central Parking District (416, 417)	\$1,624,286	\$2,081,760	\$2,116,495	\$34,735
Library System				
Library (041)	\$7,259,470	\$7,556,448	\$7,800,007	\$243,559
Enterprise Funds				
Municipal Utilities				
Wastewater Utility (431)	\$18,584,526	\$24,523,440	\$23,423,768	(\$1,099,672)
Stormwater Utility (441)	\$2,911,803	\$3,714,682	\$3,398,196	(\$316,486)
Water Utility (421)	\$8,603,415	\$11,372,495	\$11,877,793	\$505,298
Total	\$30,099,744	\$39,610,617	\$38,699,757	(\$910,860)
Solid Waste				
Landfills (451)	\$2,476,724	\$2,272,445	\$2,610,924	\$338,479
Garden Refuse Collection (455)	\$1,874,867	\$2,126,165	\$2,135,307	\$9,142
Total	\$4,351,591	\$4,398,610	\$4,746,231	\$347,621
Parks & Recreation				
Golf Courses (481)	\$1,600,580	\$1,666,439	\$1,895,968	\$229,529
TOTAL	\$36,051,915	\$45,675,666	\$45,341,956	(\$333,710)
Public Facility Fees				
Public Facility Fees (900-999)	\$3,153,699	\$4,186,516	\$3,946,412	(\$240,104)
Other Funds				
Special Revenue Funds	\$9,121,462	\$11,357,149	\$9,747,729	(\$1,609,420)
Trust Funds	\$249,746	\$1,040,741	\$1,072,109	\$31,368
TOTAL	\$9,371,208	\$12,397,890	\$10,819,838	(\$1,578,052)
TOTAL BUDGET	\$163,084,535	\$182,242,399	\$182,529,022	\$286,623

SUMMARY OF APPROVED 1998-99 BUDGET APPROPRIATIONS

<u>FUND</u>	<u>OPERATING</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL APPROPRIATION</u>
General Fund	\$112,504,314	\$0	\$112,504,314
<u>Special Revenue Funds:</u>			
Capital Improvement Fund	\$0	\$480,000	\$480,000
Infrastructure Improvements	\$0	\$50,000	\$50,000
Library Fund	\$7,800,007	\$0	\$7,800,007
Gas Tax Funds	\$0	\$0	\$0
Measure K Sales Tax	\$0	\$24,064,000	\$24,064,000
Community Dev Block Grant	\$3,917,461	\$3,832,000	\$7,749,461
HOME Grant Program	\$4,245,196	\$0	\$4,245,196
Emergency Shelter	\$194,000	\$0	\$194,000
ISTEA	\$0	\$3,306,000	\$3,306,000 (a)
Operating Grants	\$962,932	\$0	\$962,932
Transportation Development	\$0	\$100,000	\$100,000
Asset Forfeiture Fund	\$119,000	\$0	\$119,000
Street & Business Improvement	\$168,300	\$0	\$168,300
Boat Launching Facilities	\$140,840	\$0	\$140,840
Total Special Revenue Funds	\$17,547,736	\$31,832,000	\$49,379,736
Central Parking District	\$2,116,495	\$100,000	\$2,216,495
<u>Enterprise Funds:</u>			
Golf Course Fund	\$1,895,968	\$44,000	\$1,939,968
Landfill Fund	\$2,610,924	\$0	\$2,610,924
Garden Refuse Fund	\$2,135,307	\$0	\$2,135,307
Wastewater Fund	\$23,423,768	\$11,580,000	\$35,003,768
Stormwater Fund	\$3,398,196	\$120,000	\$3,518,196
Water Fund	\$11,877,793	\$1,042,000	\$12,919,793
Total Enterprise Funds	\$45,341,956	\$12,786,000	\$58,127,956
Trust Funds	\$1,072,109	\$0	\$1,072,109
Public Facility Fees Funds	\$3,946,412	\$11,971,000	\$15,917,412
TOTAL	\$182,529,022	\$56,689,000	\$239,218,022

(a) These amounts will not be appropriated until program supplements are approved by the City Council.

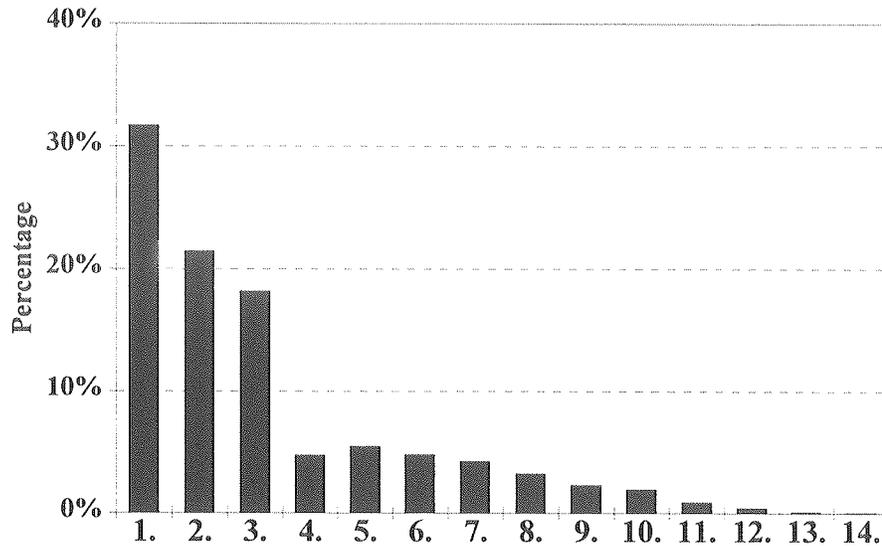
WHERE THE MONEY COMES FROM \$219 MILLION -- ALL FUNDS



1.	General Fund	\$105,365,310	48.10%
2.	Enterprise Funds	\$52,901,550	24.15%
3.	Public Facility Impact Funds	\$13,439,689	6.13%
4.	Grant Funds	\$9,692,810	4.42%
5.	Capital Improvement Fund	\$3,412,000	1.56%
6.	Measure K Sales Tax Fund	\$23,837,200	10.88%
7.	Gas Tax Fund	\$4,575,810	2.09%
8.	Library Fund	\$2,903,209	1.33%
9.	Central Parking District	\$1,929,856	0.88%
10.	Trust Funds	\$643,576	0.29%
11.	Special Revenue Funds	\$366,800	0.17%

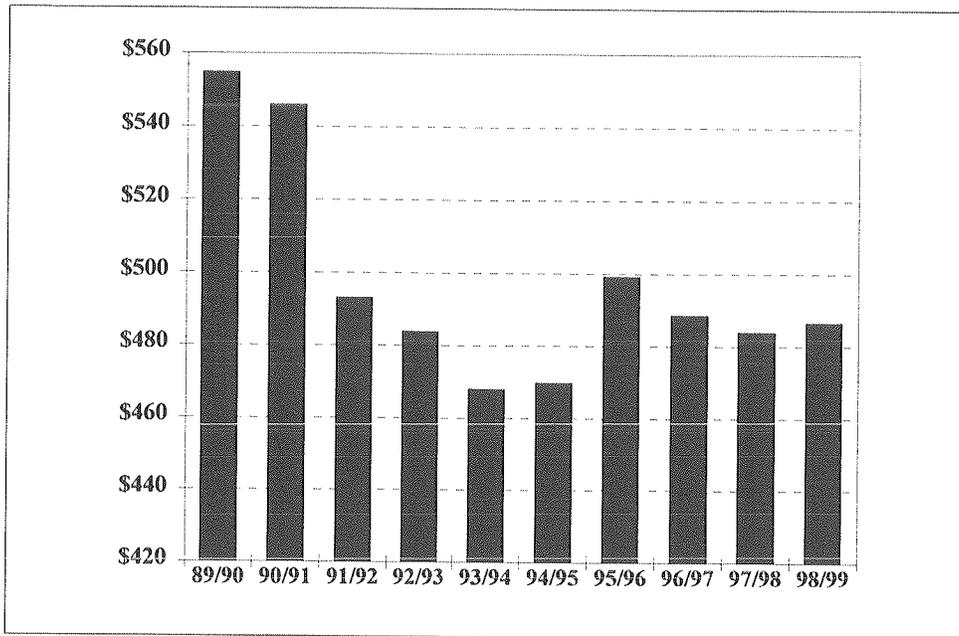
\$219,067,810

ALL CITY FUNDS DISTRIBUTION BY FUNCTION -- \$239.7 MILLION



1.	Public Safety	\$75,885,185	31.72%
2.	Municipal Utilities Department	\$51,441,757	21.50%
3.	Capital Improvement Program	\$43,540,763	18.20%
4.	Parks and Recreation	\$11,443,931	4.78%
5.	Grants	\$13,151,589	5.50%
6.	Public Works	\$11,565,146	4.83%
7.	General Government	\$10,255,249	4.29%
8.	Library Department	\$7,800,007	3.26%
9.	Community Development	\$5,554,611	2.32%
10.	Solid Waste	\$4,746,231	1.98%
11.	Central Parking District	\$2,216,495	0.93%
12.	Trust Funds	\$1,072,109	0.45%
13.	Public Facility Fees Admin	\$376,649	0.16%
14.	Street & Business Improvement	\$168,300	0.07%

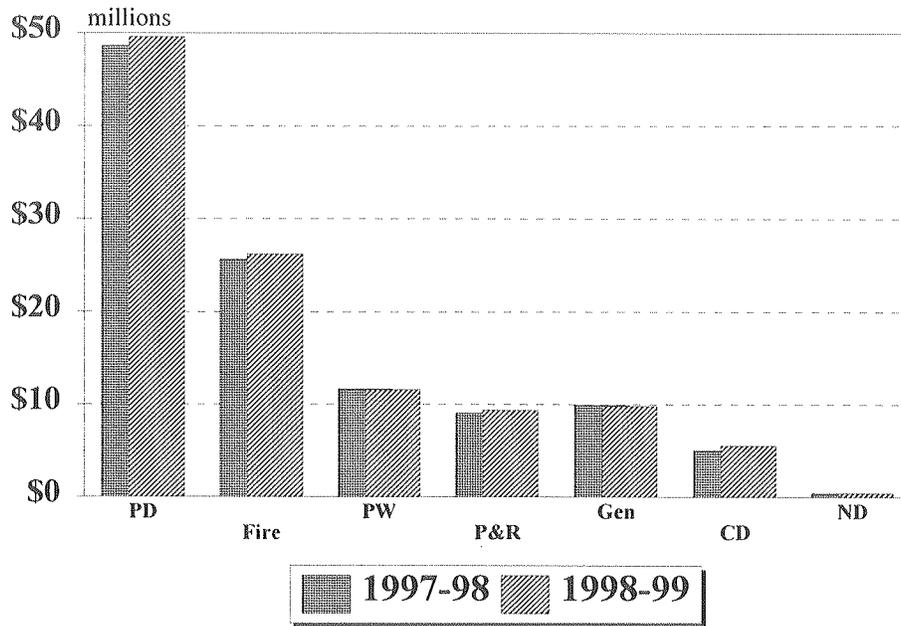
\$239,218,022



**COMMUNITY ECONOMIC INDICATORS
GENERAL FUND OPERATING EXPENDITURES PER CAPITA**

<u>Fiscal Year</u>	<u>Operating Expenditures including Transfers Out</u>	<u>Expenditures Adjusted to 97-98 Dollars</u>	<u>Population</u>	<u>Expenditures Adjusted to 97-98 \$ Per Capita</u>
Actual 1989-90	\$81,874,422	\$107,655,056	194,000	\$555
Actual 1990-91	\$84,825,914	\$106,630,893	195,223	\$546
Actual 1991-92	\$89,303,247	\$105,805,042	214,520	\$493
Actual 1992-93	\$91,892,479	\$105,599,149	218,167	\$484
Actual 1993-94	\$92,979,549	\$103,837,090	221,876	\$468
Actual 1994-95	\$97,516,201	\$106,040,411	225,648	\$470
Actual 1995-96	\$108,219,583	\$114,585,600	229,484	\$499
Actual 1996-97	\$110,396,142	\$114,039,215	233,385	\$489
Approved 1997-98	\$114,892,119	\$114,892,119	237,352	\$484
Estimated 1998-99	\$117,052,314	\$117,052,314	240,521	\$487

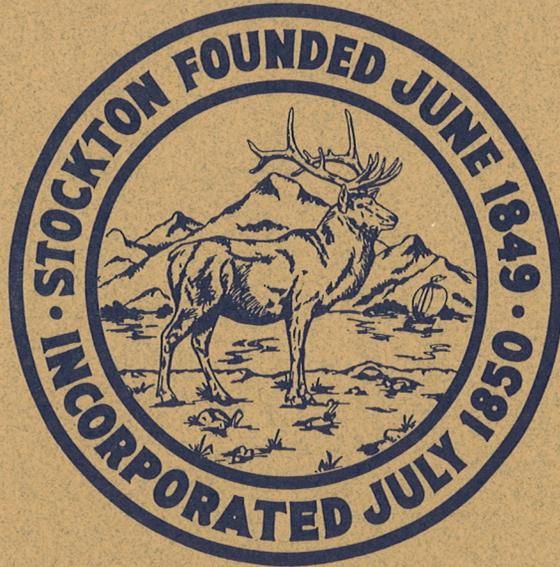
GENERAL FUND COMPARISON WITH PRIOR YEAR -- BY SERVICE OFFERED



	<u>1997-98</u>	<u>1998-99</u>
Police Department	\$48,591,976	\$49,572,117
Fire Department	\$25,661,717	\$26,194,068
Public Works	\$11,688,886	\$11,565,146
Parks and Recreation	\$9,060,795	\$9,363,123
General Government	\$9,899,915	\$9,843,327
Community Development	\$5,032,915	\$5,554,611
Non-Departmental	<u>\$407,915</u>	<u>\$411,922</u>
Total	\$110,344,119	\$112,504,314



Stockton



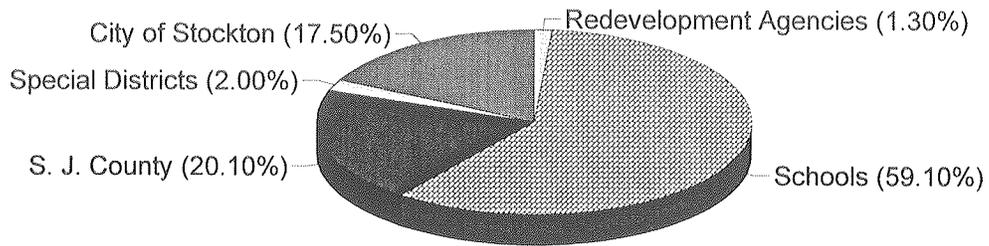
REVENUES

REVENUES

The City collects revenue from a number of sources. Some revenue can be used for general purposes, such as taxes, certain licenses and permits, fines, charges for services, etc. Other revenue can only be used for a specified purpose, such as special purpose grants, impact fees, gas taxes, sewer fees, etc.

Revenue is deposited in various funds, depending on the legal or administrative restrictions which pertain to the revenue source. This section explains each fund, and summarizes actual and budget revenue for each fund.

CITY PROPERTY TAX DISTRIBUTION



PROPERTY TAX RULES

- **Maximum tax 1% of property value.**

Based on 1975-76 value plus 2% per year or last sale plus 2% per year.

- **No other taxes permitted based on property value (ad valorem) or property sales/transaction.**

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>GENERAL FUND (010)</u>				
<u>Taxes:</u>				
Property Taxes	\$15,299,997	\$15,017,822	\$15,531,000	\$15,900,000
County Collection Fee	(\$356,134)	(\$337,871)	(\$348,000)	(\$377,000)
Utility Users Tax	\$21,141,022	\$22,270,585	\$22,011,000	\$23,045,000
Sales and Use Tax	\$21,639,791	\$21,813,823	\$22,580,000	\$24,147,000
Franchises	\$3,350,485	\$3,951,225	\$3,791,600	\$3,990,000
Business Licenses	\$4,873,885	\$5,368,270	\$5,320,000	\$5,430,000
Transient Occupancy	\$1,105,885	\$1,136,313	\$1,130,000	\$1,240,000
Document Transfer	<u>\$1,464,048</u>	<u>\$1,389,748</u>	<u>\$1,365,000</u>	<u>\$736,000</u>
Totals	\$68,518,979	\$70,609,915	\$71,380,600	\$74,111,000
<u>Licenses & Permits:</u>				
Animal Licenses	\$63,742	\$67,674	\$64,000	\$69,700
Construction Permits	\$1,546,436	\$1,317,766	\$1,515,000	\$1,534,500
Street & Curb Permits	\$479,370	\$454,754	\$565,670	\$534,135
Fire Dept Permits	\$48,667	\$38,829	\$39,759	\$48,700
Police Dept Permits	\$141,530	\$133,698	\$155,041	\$154,175
Other Licenses & Permits	<u>\$936</u>	<u>\$51,050</u>	<u>\$960</u>	<u>\$1,125</u>
Totals	\$2,280,681	\$2,063,771	\$2,340,430	\$2,342,335
<u>Use of Money & Property:</u>				
Interest	\$1,245,590	\$1,107,262	\$1,300,000	\$1,100,000
Rentals	\$581,351	\$593,218	\$592,100	\$632,080
Cash Over & Short	(\$5,359)	(\$4,076)	\$0	\$0
Totals	\$1,821,582	\$1,696,404	\$1,892,100	\$1,732,080
<u>Fines & Forfeitures:</u>				
Health Code Violations	\$0	\$0	\$0	\$0
Traffic & Parking Fines	\$553,938	\$472,126	\$503,300	\$687,450
Vehicle Code Fines	\$13,544	\$13,395	\$12,000	\$14,000
DUI Emergency Recovery	\$9,131	\$19,158	\$12,546	\$18,594
Criminal Fines	\$19,705	\$21,501	\$13,500	\$13,500
Misc Fines & Penalties	<u>\$7,363</u>	<u>\$12,782</u>	<u>\$39,900</u>	<u>\$43,400</u>
Totals	\$603,681	\$538,962	\$581,246	\$776,944

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>Other Revenues:</u>				
Refunds & Reimbursements	\$5,872,996	\$5,598,041	\$408,465	\$505,887
Utility In Lieu of Tax	\$1,079,260	\$1,200,714	\$1,357,000	\$1,400,000
Sale of Property	\$8,990	\$30,583	\$24,000	\$15,000
Indirect Cost Allocations	\$2,605,372	\$2,887,043	\$3,507,825	\$3,578,571
Miscellaneous Revenues	<u>\$33,092</u>	<u>(\$84,980)</u>	<u>\$53,800</u>	<u>\$14,000</u>
Totals	\$9,599,710	\$9,631,401	\$5,351,090	\$5,513,458
<u>Revenues from Other Agencies:</u>				
Federal Police Grants	\$833,617	\$1,265,896	\$550,401	\$559,906
Homeowners Exemption	\$389,882	\$379,438	\$385,000	\$389,500
Motor Vehicle In-Lieu of Tax	\$8,649,144	\$9,071,503	\$9,530,000	\$10,090,000
POST Reimbursement	\$276,736	\$237,792	\$270,000	\$250,000
Other Revenue	<u>\$121,507</u>	<u>\$153,448</u>	<u>\$120,877</u>	<u>\$133,952</u>
Totals	\$10,270,886	\$11,108,077	\$10,856,278	\$11,423,358
<u>Charges for Current Services:</u>				
General Government	\$125,182	\$111,472	\$1,562,898	\$1,323,864
Public Safety	\$3,173,217	\$3,540,727	\$3,598,539	\$3,740,478
Physical Environment	\$1,168,467	\$1,178,036	\$1,202,233	\$1,170,289
Planning, Building, Housing	\$1,910,941	\$1,809,961	\$1,730,684	\$2,037,034
Cultural & Recreational	\$709,149	\$758,702	\$823,850	\$865,950
Other Charges for Services	<u>\$361,972</u>	<u>\$351,299</u>	<u>\$294,400</u>	<u>\$328,520</u>
Totals	\$7,448,928	\$7,750,197	\$9,212,604	\$9,466,135
<i>General Fund Totals</i>	\$100,544,447	\$103,398,727	\$101,614,348	\$105,365,310
<u>LIBRARY FUND (041)</u>				
County-wide Contribution	\$2,304,053	\$2,448,794	\$2,395,709	\$2,395,709
PLF State Grant	\$135,366	\$246,109	\$255,000	\$285,200
Fines	\$73,074	\$86,270	\$82,000	\$104,000
S.J. Delta Cataloging	\$43,212	\$43,050	\$45,031	\$44,028
Miscellaneous Other Fees	<u>\$70,150</u>	<u>\$75,435</u>	<u>\$71,361</u>	<u>\$74,272</u>
<i>Library Fund Totals</i>	\$2,625,855	\$2,899,658	\$2,849,101	\$2,903,209
<u>SPECIAL PURPOSE GRANTS (020)</u>				
Operating Grants	<u>\$2,176,163</u>	<u>\$1,352,822</u>	<u>\$911,606</u>	<u>\$370,289</u>
Totals	\$2,176,163	\$1,352,822	\$911,606	\$370,289

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>CAPITAL IMPROVEMENT FUNDS</u>				
Govt Grants-TEA/ISTEA(038)	\$935,944	\$4,460,674	\$1,390,000	\$3,306,000
Amusement Taxes (301)	\$21,175	\$18,465	\$18,834	\$18,800
Grants/Donations (303)	\$0	\$0	\$376,000	\$0
Investment Earnings (301/303)	\$571,439	\$246,890	\$80,000	\$87,200
Area of Benefit Fees (301)	\$0	\$10,565	\$0	\$0
Traffic Signal Fees (301)	(\$50,245)	\$0	\$0	\$0
<i>CIP Totals</i>	\$1,478,313	\$4,736,594	\$1,864,834	\$3,412,000
<u>TRAFFIC SIGNAL IMPACT FUNDS (900-904)</u>				
Impact Fees	\$237,601	\$348,133	\$186,560	\$235,200
Investment Earnings	<u>\$101,543</u>	<u>\$55,578</u>	<u>\$11,907</u>	<u>\$47,700</u>
Totals	\$339,144	\$403,711	\$198,467	\$282,900
<u>STREET IMPROVEMENT IMPACT FUNDS (910-916)</u>				
Impact Fees	\$3,873,380	\$4,158,851	\$2,131,516	\$3,587,680
Investment Earnings	<u>\$656,069</u>	<u>\$844,912</u>	<u>\$381,961</u>	<u>\$788,670</u>
Totals	\$4,529,449	\$5,003,763	\$2,513,477	\$4,376,350
<u>COMMUNITY CENTER IMPACT FUNDS (920-926)</u>				
Impact Fees	\$157,505	\$111,225	\$96,809	\$128,550
Investment Earnings	<u>\$40,881</u>	<u>\$51,098</u>	<u>\$24,931</u>	<u>\$50,460</u>
Totals	\$198,386	\$162,323	\$121,740	\$179,010
<u>CITY OFFICE IMPACT FUND (930)</u>				
Impact Fees	\$217,566	\$235,235	\$139,748	\$191,000
Investment Earnings	<u>\$23,582</u>	<u>\$26,021</u>	<u>\$3,239</u>	<u>\$9,800</u>
Totals	\$241,148	\$261,256	\$142,987	\$200,800
<u>FIRE STATION IMPACT FUNDS (940-946)</u>				
Impact Fees	\$179,221	\$149,709	\$118,236	\$138,700
Investment Earnings	<u>\$19,899</u>	<u>\$22,187</u>	<u>\$4,226</u>	<u>\$12,050</u>
Totals	\$199,120	\$171,896	\$122,462	\$150,750

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>LIBRARY IMPACT FUNDS (950-956)</u>				
Impact Fees	\$380,124	\$406,844	\$233,025	\$332,200
Investment Earnings	<u>\$270,334</u>	<u>\$150,270</u>	<u>\$46,626</u>	<u>\$127,400</u>
Totals	\$650,458	\$557,114	\$279,651	\$459,600
<u>POLICE STATION IMPACT FUND (960)</u>				
Impact Fees	\$453,569	\$456,634	\$267,806	\$385,700
Investment Earnings	<u>\$190,209</u>	<u>\$229,442</u>	<u>\$112,764</u>	<u>\$195,400</u>
Totals	\$643,778	\$686,076	\$380,570	\$581,100
<u>PARKLAND IMPACT FUNDS (970-976)</u>				
Impact Fees	\$1,269,693	\$951,447	\$721,216	\$1,094,000
Investment Earnings	<u>\$226,875</u>	<u>\$262,806</u>	<u>\$78,803</u>	<u>\$221,180</u>
Totals	\$1,496,568	\$1,214,253	\$800,019	\$1,315,180
<u>TREE IMPACT FUND (978)</u>				
Impact Fees	\$9,430	\$60,366	\$57,919	\$31,600
Investment Earnings	<u>(\$1,730)</u>	<u>\$488</u>	<u>\$365</u>	<u>\$700</u>
Totals	\$7,700	\$60,854	\$58,284	\$32,300
<u>STREET SIGN IMPACT FUND (979)</u>				
Impact Fees	\$4,374	\$4,933	\$2,854	\$5,200
Investment Earnings	<u>\$581</u>	<u>\$709</u>	<u>\$0</u>	<u>\$640</u>
Totals	\$4,955	\$5,642	\$2,854	\$5,840
<u>STREET LIGHT IMPACT FUNDS (980-986)</u>				
Impact Fees	\$20,412	\$29,870	\$24,825	\$23,950
Investment Earnings	<u>\$14,424</u>	<u>\$16,580</u>	<u>\$8,404</u>	<u>\$16,160</u>
Totals	\$34,836	\$46,450	\$33,229	\$40,110
<u>AIR QUALITY IMPACT FUNDS (990-996)</u>				
Impact Fees	\$413,297	\$803,201	\$314,115	\$428,200
Investment Earnings	<u>\$53,887</u>	<u>\$61,273</u>	<u>\$13,171</u>	<u>\$40,800</u>
Totals	\$467,184	\$864,474	\$327,286	\$469,000
<u>HABITAT/OPEN SPACE CONSERVATION (997)</u>				
Impact Fees	\$59,053	\$85,151	\$60,253	\$82,800
Investment Earnings	<u>\$6,808</u>	<u>\$11,492</u>	<u>\$4,682</u>	<u>\$17,400</u>
Totals	\$65,861	\$96,643	\$64,935	\$100,200

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>PUBLIC FACILITIES ADMIN FUND (999)</u>				
Impact Fees	\$374,399	\$373,454	\$282,400	\$392,700
Investment Earnings	<u>\$16,970</u>	<u>\$27,728</u>	<u>\$8,000</u>	<u>\$20,000</u>
Totals	\$391,369	\$401,182	\$290,400	\$412,700
<u>WATER IMPACT FUND (424)</u>				
Impact Fees	\$479,932	\$381,634	\$400,900	\$400,900
Investment Earnings	<u>\$105,659</u>	<u>\$105,260</u>	<u>\$40,000</u>	<u>\$20,000</u>
Totals	\$585,591	\$486,894	\$440,900	\$420,900
<u>WASTEWATER IMPACT FUND (434)</u>				
Impact Fees	\$4,359,106	\$3,259,158	\$3,363,900	\$2,925,949
Investment Earnings	<u>\$611,230</u>	<u>\$685,107</u>	<u>\$440,000</u>	<u>\$425,000</u>
Totals	\$4,970,336	\$3,944,265	\$3,803,900	\$3,350,949
<u>WESTSIDE SEWER INTERCEPTOR CONNECTION (434)</u>				
Impact Fees	\$0	\$533,358	\$1,120,000	\$992,000
Investment Earnings	<u>\$0</u>	<u>\$27,908</u>	<u>\$25,000</u>	<u>\$70,000</u>
Totals	\$0	\$561,266	\$1,145,000	\$1,062,000
<i>Public Facility Fees Totals</i>	\$14,760,022	\$14,831,419	\$10,726,161	\$13,439,689
<u>CENTRAL PARKING DISTRICT (416/417)</u>				
Special Assessments	\$595,393	\$601,160	\$600,000	\$600,000
Other Revenues	\$768	\$734	\$1,000	\$3,856
Parking Lot Fees	\$1,193,201	\$1,208,665	\$1,140,856	\$1,167,000
Revenue Other Agencies	\$101,729	\$111,454	\$104,720	\$67,000
Investment Earnings	<u>\$286,475</u>	<u>\$91,464</u>	<u>\$144,000</u>	<u>\$92,000</u>
<i>Parking District Totals</i>	\$2,177,566	\$2,013,477	\$1,990,576	\$1,929,856

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>ENTERPRISE FUNDS</u>				
<u>Water Fund: (421)</u>				
User Fees	\$11,239,018	\$12,176,560	\$12,211,600	\$12,428,960
Investment Earnings	\$533,302	\$687,575	\$350,000	\$490,000
Penalty Fees	\$152,913	\$233,413	\$120,000	\$125,000
Miscellaneous Revenues	<u>\$23,028</u>	<u>\$1,239</u>	<u>\$5,000</u>	<u>\$0</u>
<i>Water Fund Totals</i>	\$11,948,261	\$13,098,787	\$12,686,600	\$13,043,960
<u>Regional Wastewater Fund: (431)</u>				
User Fees	\$24,427,907	\$24,838,513	\$26,268,600	\$27,268,290
Sewer Lien Admin Fees	\$82,904	\$47,201	\$82,000	\$80,000
Pre-Treatment Violations	\$419,687	\$397,260	\$308,000	\$300,000
Investment Earnings	\$1,076,458	\$1,113,670	\$240,000	\$400,000
Miscellaneous Revenues	<u>\$21,206</u>	<u>\$119,079</u>	<u>\$10,000</u>	<u>\$40,000</u>
<i>Wastewater Fund Totals</i>	\$26,028,162	\$26,515,723	\$26,908,600	\$28,088,290
<u>Stormwater Fund: (441)</u>				
User Fees	\$3,945,858	\$4,160,176	\$3,948,000	\$3,882,000
Other Revenues	\$76,456	\$64,579	\$25,000	\$25,000
Investment Earnings	<u>\$63,165</u>	<u>\$140,279</u>	<u>\$40,000</u>	<u>\$200,000</u>
<i>Stormwater Fund Totals</i>	\$4,085,479	\$4,365,034	\$4,013,000	\$4,107,000
<u>Solid Waste - Landfill Funds: (451/453)</u>				
Landfill Charges for Services	\$3,165,468	\$2,167,839	\$1,426,972	\$2,703,670
Investment Earnings	\$334,669	\$361,685	\$245,000	\$320,000
Other Revenues	\$31,548	\$20,090	\$26,000	\$16,300
Landfill Closure Charges	<u>\$764,539</u>	<u>\$446,630</u>	<u>\$175,278</u>	<u>\$489,230</u>
<i>Landfill Totals</i>	\$4,296,224	\$2,996,244	\$1,873,250	\$3,529,200
<u>Solid Waste - Garden Refuse: (455)</u>				
	\$2,026,182	\$2,000,863	\$2,009,800	\$2,049,600
<u>Golf Course Fund: (481)</u>				
User Fees	\$1,578,206	\$1,589,029	\$1,820,000	\$1,940,000
Investment Earnings	\$5,353	\$0	\$5,000	\$6,500
Rents/Leases/Concessions	\$121,269	\$119,322	\$128,000	\$137,000
Other Revenues	<u>\$3,725</u>	<u>\$705</u>	<u>\$0</u>	<u>\$0</u>
<i>Golf Fund Totals</i>	\$1,708,553	\$1,709,056	\$1,953,000	\$2,083,500

REVENUES BY FUND

	<u>ACTUAL</u> <u>1995-96</u>	<u>ACTUAL</u> <u>1996-97</u>	<u>BUDGET</u> <u>1997-98</u>	<u>APPROVED</u> <u>1998-99</u>
<u>MEASURE K SALES TAX FUND (080)</u>				
Sales Tax	\$2,070,496	\$2,169,090	\$2,204,000	\$2,259,000
Grants & Other Government Revenue	\$320,795	\$1,005,409	\$322,000	\$21,382,000
Investment Earnings	<u>\$176,135</u>	<u>\$240,107</u>	<u>\$145,000</u>	<u>\$196,200</u>
<i>Measure K Fund Totals</i>	\$2,567,426	\$3,414,606	\$2,671,000	\$23,837,200
<u>GAS TAX FUNDS</u>				
2105 Gas Tax (030)	\$1,407,617	\$1,392,691	\$1,422,243	\$1,448,900
2106 Gas Tax (031)	\$855,951	\$867,562	\$918,760	\$917,100
2107 Gas Tax (032)	\$2,007,608	\$2,069,105	\$1,985,345	\$2,034,600
2107.5 Gas Tax (033)	\$10,000	\$10,000	\$10,000	\$10,000
Transportation Dev Tax (034)	\$0	\$191,891	\$100,000	\$100,000
Investment Earnings (030-037)	<u>\$192,022</u>	<u>\$115,145</u>	<u>\$103,600</u>	<u>\$65,210</u>
<i>Gas Tax Funds Totals</i>	\$4,473,198	\$4,646,394	\$4,539,948	\$4,575,810
<u>COMMUNITY DEVELOPMENT FUND</u>				
CDBG (052)	\$4,806,259	\$4,886,030	\$9,558,534	\$6,644,521
CDBG Loans (053/054)	\$308,818	\$261,291	\$0	\$0
Rental Rehabilitation (055/056)	\$6,967	\$7,248	\$0	\$0
Emergency Shelter Program (057)	\$118,718	\$73,767	\$134,000	\$194,000
Home Grant Program (058/059)	<u>\$2,010,454</u>	<u>\$1,124,073</u>	<u>\$1,729,000</u>	<u>\$2,484,000</u>
<i>CDBG Fund Totals</i>	\$7,251,216	\$6,352,409	\$11,421,534	\$9,322,521
<u>SPECIAL REVENUES FUNDS</u>				
Asset Forfeiture (023)	\$156,749	\$119,920	\$132,500	\$57,500
Boat Launching Facilities (045)	\$126,673	\$96,000	\$108,000	\$141,000
Street & Business Imp. (073)	<u>\$90,487</u>	<u>\$91,476</u>	<u>\$120,800</u>	<u>\$168,300</u>
<i>Special Revenues Fund Totals</i>	\$373,909	\$307,396	\$361,300	\$366,800
<u>TRUST FUNDS</u>				
Annie Wagner Educ. Trust (627)	\$2,230	\$2,221	\$2,000	\$2,000
Arts Commission (641)	\$41,850	\$40,525	\$35,600	\$53,800
General Government (642)	\$5,487	\$0	\$12,733	\$76,857
Parks & Recreation (643 + 624/5)	\$168,053	\$111,207	\$87,995	\$161,963
Police (645)	\$4,893	\$12,992	\$19,200	\$11,860
Fire (646)	\$7,415	\$6,400	\$20,300	\$13,150
Library (644 + 621/2, 626, 628)	<u>\$120,056</u>	<u>\$103,004</u>	<u>\$458,050</u>	<u>\$323,946</u>
<i>Trust Fund Totals</i>	\$349,984	\$276,349	\$635,878	\$643,576

REVENUES BY FUND

	ACTUAL 1995-96	ACTUAL 1996-97	BUDGET 1997-98	APPROVED 1998-99
<u>REVENUE SUMMARY TOTALS BY FUND</u>				
General Fund	\$100,544,447	\$103,398,727	\$101,614,348	\$105,365,310
Library Fund	\$2,625,855	\$2,899,658	\$2,849,101	\$2,903,209
Special Purpose Grants	\$2,176,163	\$1,352,822	\$911,606	\$370,289
Enterprise Funds	\$50,092,861	\$50,685,707	\$49,444,250	\$52,901,550
Capital Improvement Fund	\$1,478,313	\$4,736,594	\$1,864,834	\$3,412,000
Public Facility Impact Funds	\$14,760,022	\$14,831,419	\$10,726,161	\$13,439,689
Central Parking District	\$2,177,566	\$2,013,477	\$1,990,576	\$1,929,856
Gas Tax Fund	\$4,473,198	\$4,646,394	\$4,539,948	\$4,575,810
Measure K Sales Tax	\$2,567,426	\$3,414,606	\$2,671,000	\$23,837,200
Community Dev Grant Fund	\$7,251,216	\$6,352,409	\$11,421,534	\$9,322,521
Special Revenue Fund	\$373,909	\$307,396	\$361,300	\$366,800
Trust Funds	\$349,984	\$276,349	\$635,878	\$643,576
TOTAL ALL FUNDS	\$188,870,960	\$194,915,558	\$189,030,536	\$219,067,810

Note: Any billings from revenue collection agencies will be deducted from the applicable revenue rather than charged to an expenditure account. In this way, collection agency billings are considered to be budgeted in the exact amounts owed as part of the revenue estimates.

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

GENERAL FUND

Taxes

The City's General Fund receives the majority of its revenue from the "Taxes" category. The estimated FY 1998-99 total of \$74,111,000 is up 3.8% from the original estimate for FY 1997-98 and comprises 70.3% of General Fund revenue.

The State budget's shift of property tax allocation from the City in 1992-93 and 1993-94 has left the City with nearly a \$5 million loss of property tax revenue in FY 1998-99. This loss of discretionary revenue has been only in small part offset by Proposition 172 (the Public Safety Sales and Use Tax), which is estimated to generate \$727,000 in 1998-99. However, it should be noted that this small offset isn't discretionary revenue as it is legally required to be used only for public safety purposes.

Property tax revenue is projected to increase from the revised current fiscal year estimate generally by 2.4% which is the estimated increase in the city's assessed valuation. The projection for both the current fiscal year and next fiscal year reflects a \$76,000 reduction in the Unitary property tax component resulting from court action involving a PG&E property valuation appeal. The property tax administration fee charged by the county is estimated to increase by 2.5% from the actual current year charge.

Utility user's tax revenue is projected to increase overall by approximately 4.9% from the original FY 1997-98 estimate due largely to higher-than-expected revenue in the current fiscal year. However, the utility user tax revenue to be received from PG&E next fiscal year is estimated to decrease by approximately 1.5% which reflects the first full year impact of the 10% electric rate reduction that took effect on January 1, 1998 for residential and small commercial users. The utility user tax revenue estimate is also affected by a large increase in rebates to companies located in the city's Enterprise Zone. The total amount of utility user tax Enterprise Zone rebates increased significantly in one year's time from approximately \$234,000 in FY 1996-97 to \$305,000 in FY 1997-98.

The city's year-over-year revenue performance from the local 1% sales and use tax during the most recent three quarters, excluding county and state pool allocations, has averaged 5.2% growth. This local sales tax revenue is estimated to increase by nearly 5.0% in FY 1998-99 from the revised current year estimate. This 5% total growth rate reflects an estimated 4.5% general growth rate consistent with the current State Department of Finance projection for the state as a whole, plus an amount for annualization of the estimated sales tax revenue impact of last year's midyear opening of a major new department store in the city. The Public Safety Sales and Use Tax (Proposition 172)

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

revenue is also projected to increase by 5.0% in 1998-99, an expected mild slowing from the 6% growth rate experienced so far in the current fiscal year. The Public Safety Sales Tax is allocated based on county-wide sales tax collections which generally tend to increase at a higher rate than Stockton's.

Business license taxes are projected to increase approximately 4.5% from the revised current year estimate, a rate that is generally the same as for the Local Sales and Use Tax revenue projection. Transient Occupancy Tax revenue is estimated to increase 2.5% from the revised current year estimate which is higher due to the opening of new lodging facilities within the city.

The large estimated reduction in revenue from the Document (Real Property) Transfer Tax is based on the city's separate \$3.00 per \$1,000 value tax rate being eliminated as of November 3, 1998 and replaced with the city's one-half share of the basic \$1.10 rate granted by state law to counties and cities. Under Proposition 218, Stockton voters would need to approve the existing tax by November 3, 1998 in order for the tax to continue after that date.

Licenses and Permits

This category includes construction permit fees as well as other permit-related fees such as animal licenses, Police Department permits, and parking meter revenue. Construction Permit revenue in the current fiscal year is estimated to be up approximately 13% from the actual 1996-97 revenue amount based on year-to-date experience. The 1998-99 budget estimates that construction permit revenue will increase another 3% reflecting some moderation in the construction industry after a significantly improving picture in 1997-98. The projected revenue gain in construction permits is largely offset by a reduction in estimated parking meter revenue which has been estimated based on actual experience.

Use of Money and Property

This category includes interest earnings from investment of available cash balances. Also included are charges for use of City property and facilities, primarily recreational facilities. Interest earnings revenue has been estimated based on current year experience and a slightly lower average projected interest rate in the investment money markets. In addition, estimated revenue from Ice Arena ice time rentals is increased again to reflect actual experience in 1996-97.

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

Fines and Forfeitures

This category includes Traffic/Parking Citation fines along with several smaller fine revenues such as Vehicle Code fines and Criminal fines. State legislation which gave a greater percentage of traffic fines to fund trial courts had resulted in a consistent erosion of City revenue from this source. State legislation, AB233, approved in September, 1997 returns vehicle fine revenues to the cities beginning July 1, 1998. An additional \$200,000 in vehicle fine revenue is included in the FY 1998-99 revenue estimate.

Other Revenues

This category includes Indirect Cost Allocation and Utility In Lieu of Tax revenues paid by City enterprise funds and other applicable City funds. Also included are a wide variety of Refunds and Reimbursements for costs incurred by the City's General Fund which are the legal responsibility of a private party or other separate entity. Indirect cost allocation charges are based on annual Full Cost Plan updates. Utility In-Lieu of Tax charges are projected based on the average actual rate of increase during the last several fiscal years. Reimbursement revenue is lower than in the pre 1997-98 periods due to there being no more one-time PERS Asset Credits and due to the elimination of the Workers Compensation Salary Continuation revenue account in favor of using expenditure credits to departmental budgets.

Revenues from Other Agencies

This revenue category includes the Motor Vehicle License Fee, the fourth largest General Fund revenue source which at \$10,090,000 represents nearly 9.6% of total projected General Fund revenues. Also included are Federal Police grant revenue, the Homeowner's Property Tax Exemption Replacement, and several other smaller State allocations.

Motor Vehicle License Fee revenue is estimated to increase 6.0% in 1997-98, excluding a one-time allocation of approximately \$100,000, and 3.8% overall in 1998-99 based on the State Department of Finance's estimate for 5% growth on the portion of the license fee allocation that is not a fixed amount. The City is continuing to receive significant federal grant money to help fund additional police officers although the total amount of the grant reimbursements in 1998-99 will be down somewhat from the revised current fiscal year estimate. The Homeowners' Property Tax Exemption allocation estimate is based on updated information from the county about the current year allocation amount. POST (state) reimbursement for police officer training varies from year to year, depending on how many officers are trained and the state reimbursement formula.

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

Charges for Current Services

This category includes revenues from City fees to cover all or part of the cost of providing a wide variety of City services. Most are provided by the Community Development, Public Works, Parks and Recreation, Police and Fire departments, including contractual agreements with special districts for fire suppression and ambulance dispatch services.

The largest single change in this category is a decrease in the budgeted estimate for City charges for services performed for the San Joaquin County Flood Control Agency based on a revised payback plan. Plan check revenue related to the construction industry is estimated to be higher. Building Division plan check revenues are estimated to be up approximately 10% in the current fiscal year based on year-to-date experience. They are estimated to increase another 3% in FY 1998-99 which reflects the expectation of some moderation of building activity after a good 1997-98.

General Fund Summary

The total General Fund revenue projection of \$105,365,310 for 1998-99 represents a 3.7% increase from the original 1997-98 budgeted revenue estimate despite the loss of a large portion of the Document Transfer Tax revenue. This overall increase reflects the expected continuation of the significant revenue improvement that began during the current fiscal year and indicates that Stockton may finally be starting to catch up with the rest of the State's strong economic recovery.

CENTRAL PARKING DISTRICT FUND

Central parking district revenue is estimated to stay relatively even in 1998-99. Actual parking income is projected to increase slightly while revenue from other agencies will decrease due to the transfer of downtown maintenance duties to the Downtown Alliance.

ENTERPRISE FUNDS

Wastewater Utility

User fee revenue in the Wastewater Fund is projected to include the first full year annualization of the Council's adopted rate increase of 4.4% that was effective January 1, 1998.

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

Stormwater Utility

FY 1998-99 revenue represents the third full fiscal year under the Council-approved rate program that became effective September 1, 1995. The rate program is intended to fund the implementation costs of the Federal Stormwater N.P.D.E.S. Permit that was issued in early 1995. The FY 1998-99 revenue estimates are based on those current rates.

Water Utility

The FY 1998-99 user fee revenue estimates are based on current service fee rates. No rate adjustments are planned.

Solid Waste/Landfills Fund

Landfill tipping fee revenue is projected based on the Austin Road Landfill receiving an estimated 52,000 tons of solid waste at Council's adopted residential tipping rate of \$30.00 per ton and another 91,000 tons from Forward, Inc. at the contract rate. The revenue funds both landfill operations and closure costs and is allocated between the separate operating and closure Funds.

Solid Waste/Garden Refuse Fund

User fee revenue in the Garden Refuse Fund is projected using the current service fee rate of \$3.00 per household in the City of Stockton. The estimate includes a 2% increase in the number of households to a new total of 54,600 households.

Golf Courses

The golf revenue is anticipated to increase by \$130,500 over last year's estimated revenue. This is due to the City Council's approval of a five-year lease agreement with the Port of Stockton for the city to operate and maintain the 9-hole Lyon's Golf Course, which became available due to the military closure of Rough and Ready Island. The revenue and expenses for the additional course are expected to break even. While the 1997-98 golf revenue may be lower than the revenue estimate, this is due to the unusually rainy "El Nino" year which decreased the rounds of play, and is not expected to be repeated in 1998-99.

SPECIAL REVENUE FUND GRANTS

The Intermodal Surface Transportation Efficiency Act grant is providing \$3,306,000 for street improvement projects as follows: \$2,050,000 for the Benjamin Holt/I-5 Interchange Improvements, \$852,000 for the Fresno Avenue and Harbor Street Reconstruction project, and \$404,000 for the March Lane/UPRR Grade Separation project.

OVERVIEW OF 1998-99 REVENUE PROJECTIONS

PUBLIC FACILITY FEES

These fees are projected to increase approximately 1% based on current growth and 1997-98 estimated actuals.

BOAT LAUNCHING FACILITIES FUND

The Boat Launching Facilities Special Revenue Fund was established in 1994-95 to provide better supervision, security and safety at the City's three boat launching facilities (Buckley Cove, Louis Park, and Morelli Park). The City is presently providing security and charging fees at Buckley Cove. The Parks and Recreation Department is exploring the feasibility of providing security and charging fees at Morelli Park, and the \$33,000 increase in boat launching revenue anticipates revenue from Morelli Park. Revenue and expenses are expected to be approximately even.

LIBRARY FUND

The County contribution in 1998-99 will be held at the same level as 1997-98. It is anticipated that the Public Library Fund allocation will increase by approximately 12% in 1998-99.

GAS TAX FUND

The total revenue estimate for the Gas Tax funds reflect only a slight increase of 1.5% in 1998-99.

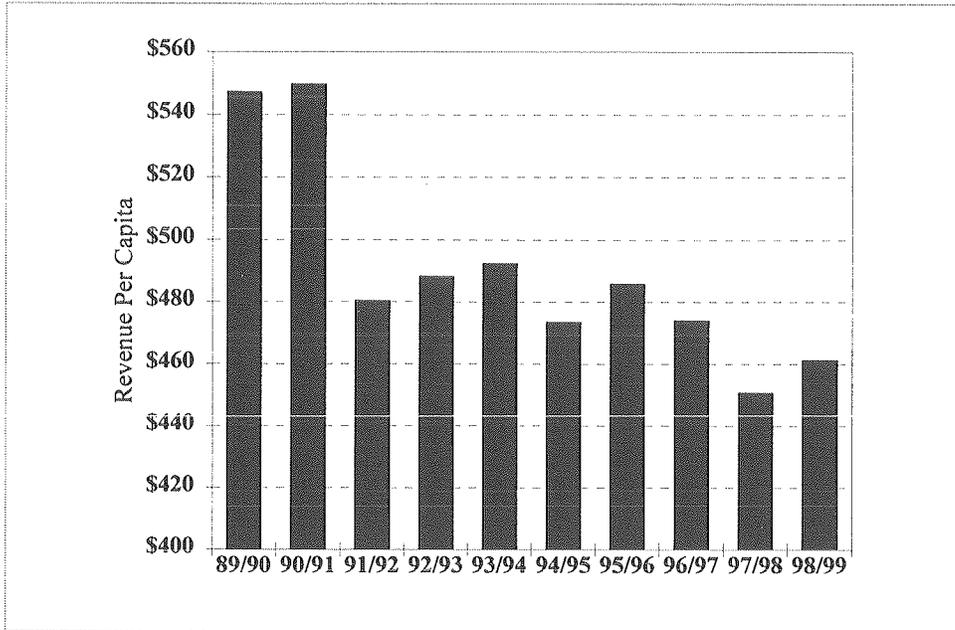
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Community Development Block Grant funding from the Federal Housing and Urban Development (HUD) Department has decreased from \$5,067,000 in 1997-98 to \$4,928,000, due to a smaller total allocation by Congress. Related housing program income is estimated to decrease also, due to several loans in the portfolio being refinanced through private lenders in 1997-98.

Federal grant allocations for the HOME Program and Emergency Shelter Grant Program have experienced minimal changes in funding from the prior year.

The City Council approved a spending plan for all three of these grant allocations on May 12, 1998 by approving the Consolidated Plan application for submittal to HUD.

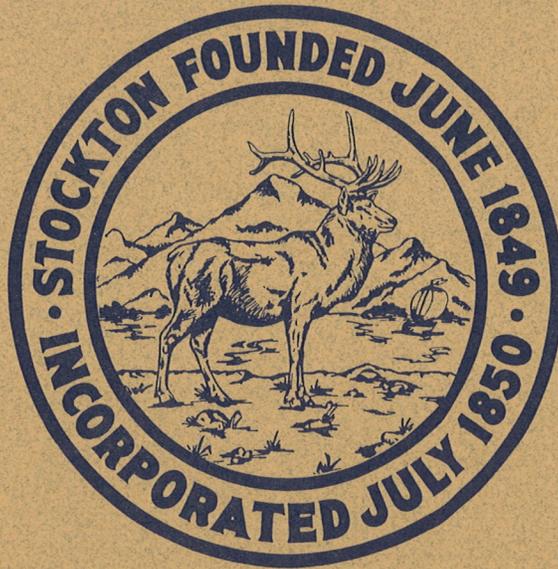
Future funding levels for these programs is uncertain given current Congressional pressure to reduce federal spending.



**COMMUNITY ECONOMIC INDICATORS
GENERAL FUND REVENUES PER CAPITA**

<u>Fiscal Year</u>	<u>General Fund Revenues including Transfers In</u>	<u>Revenues Adjusted to 97-98 Dollars</u>	<u>Population</u>	<u>Revenues Adjusted to 97-98 \$ Per Capita</u>
Actual 1989-90	\$80,758,232	\$106,187,399	194,000	\$547
Actual 1990-91	\$85,393,277	\$107,344,100	195,223	\$550
Actual 1991-92	\$87,006,782	\$103,084,227	214,520	\$481
Actual 1992-93	\$92,700,628	\$106,527,841	218,167	\$488
Actual 1993-94	\$97,854,008	\$109,280,756	221,876	\$493
Actual 1994-95	\$98,277,570	\$106,868,334	225,648	\$474
Actual 1995-96	\$105,321,782	\$111,517,336	229,484	\$486
Actual 1996-97	\$107,128,727	\$110,663,975	233,385	\$474
Approved 1997-98	\$107,027,882	\$107,027,882	237,352	\$451
Estimated 1998-99	\$110,979,185	\$110,979,185	240,521	\$461

Stockton



PERSONNEL LISTING

PERSONNEL LISTING

A summary of approved personnel listings by budget unit as compared to the prior fiscal year. Explanations for changes in personnel are included.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>GENERAL FUND</u>		
<u>NON-DEPARTMENTAL-(10-0132)</u>		
Arts Commission Director	1	1
<u>CITY COUNCIL-(10-1000)</u>		
Mayor	1	1
Vice-Mayor	1	1
Councilmember	<u>5</u>	<u>5</u>
Total City Council	7	7
<u>CITY CLERK-(10-1100)</u>		
City Clerk	1	1
Assistant City Clerk	1	1
Deputy City Clerk	1	1
Secretary	1	1
Office Specialist	1	1
Records Specialist	2	2
Records Clerk I/II	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total City Clerk Department	9	9
<u>CITY MANAGER-(10-1210)</u>		
City Manager	1	1
Assistant City Manager	1	1
Deputy City Manager I/II	1	1
Administrative Analyst I/II/Senior/Principal	3	3
Research and Budget Manager	1	1
Budget Analyst I/II/Senior	3	3
Executive Assistant to City Manager	1	1
Supervising Office Assistant (Confidential)	1	1
Secretary (Confidential)	1	1
Office Specialist (Confidential)	1	1
Agenda Coordinator	<u>1</u>	<u>1</u>
Total	15	15

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	1997-98	1998-99
<u>CITY MANAGER/ECONOMIC DEVELOPMENT-(10-1230)</u>		
Deputy City Manager I/II	1	1
Economic and Enterprise Zone Manager	1	1
Economic Development Analyst/Senior (Confidential)	2	2
Secretary (Confidential)	2	2
Office Assistant I/II (Confidential)	<u>1</u>	<u>1</u>
Total	7	7
Total City Manager Department	22	22
<u>FINANCE/ADMINISTRATION-(10-1310)</u>		
Director of Finance	1	1
Deputy Director of Finance	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Deferred Compensation Specialist	1	1
Executive Assistant	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	6	6
<u>FINANCE/ACCOUNTING-(10-1320)</u>		
Accounting Manager	1	1
Supervising Accountant	1	1
Accountant I/II	6	6
Supervising Accounting Office Assistant	2	2
Senior Accounting Office Assistant	1	1
Accounting Office Assistant I/II	<u>5</u>	<u>5</u>
Total	16	16
<u>FINANCE/TREASURY/REVENUE SERVICES-(10-1330)</u>		
Revenue Officer	1	1
Auditor	1	1
Supervising Revenue Assistant	3	3
Revenue Assistant III	4	4
Revenue Assistant I/II	15	15
Water Systems Operator I/II	<u>1</u>	<u>1</u>
Total	25	25

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>FINANCE/PURCHASING-(10-1340)</u>		
Purchasing Agent	1	1
Senior Buyer	2	2
Buyer I/II	1	1
Secretary	1	1
Warehouse Supervisor	1	1
Warehouse Assistant	<u>3</u>	<u>3</u>
Total	9	9
 Total Finance Department	56	56
<u>CITY ATTORNEY-(10-1400)</u>		
City Attorney	1	1
Assistant City Attorney	1	1
Deputy City Attorney	7	7
Liability Claims Investigator I/II	1	1
Executive Assistant to City Attorney	1	1
Executive Assistant (Legal)	1	1
Legal Secretary I/II	3	3
Office Specialist (Legal)	1	1
Office Assistant I/II (Legal)	<u>1</u>	<u>1</u>
 Total City Attorney Department	17	17
<u>MANAGEMENT INFORMATION SERVICES-(10-1510)</u>		
Director of Management Information Services	1	1
Management Information Services Manager	1	1
Computer Operations/Maintenance Supervisor	1	1
Executive Assistant	1	1
Applications Programmer Analyst I/II/Senior	4	4
Micro-Computer Specialist I/II	1	1
Computer Operator I/II	1	1
Micro-Computer Section Supervisor	<u>1</u>	<u>1</u>
Total	11	11

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>MANAGEMENT INFORMATION SERVICES/GIS-(10-1520)</u>		
Geographic Information Systems Manager	1	1
Senior Geographic Information Specialist	1	1
Geographic Information Systems Administrator	1	1
GIS Programmer Analyst I/II/Senior	<u>6</u>	<u>6</u>
Total	9	9
Total Management Information Services Dept.	20	20
<u>PERSONNEL/ADMINISTRATION-(10-1610)</u>		
Director of Personnel Services	1	1
Executive Assistant (Confidential)	1	1
Office Specialist (Confidential)	<u>3</u>	<u>3</u>
Total	5	5
<u>PERSONNEL/EMPLOYEE RELATIONS-(10-1620)</u>		
Deputy Director/Employee Relations Officer	1	1
Supervising Personnel Analyst	1	1
Secretary (Confidential)	<u>1</u>	<u>1</u>
Total	3	3
<u>PERSONNEL/PERSONNEL SERVICES-(10-1630)</u>		
Senior Personnel Analyst	2	2
Personnel Analyst I/II	<u>3</u>	<u>3</u>
Total	5	5
Total Personnel Services Department	13	13

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>COMMUNITY DEVELOPMENT/ADMINISTRATION-(10-1810)</u>		
Community Development Director	1	1
Senior Administrative Analyst	1	1
Executive Assistant	1	1
Secretary	2	2
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	6	6
<u>COMMUNITY DEVELOPMENT/PLANNING-(10-1820)</u>		
Deputy Community Development Director/Planning	1	1
Senior Planner	4	4
Assistant/Associate Planner	4	4
Planning Technician I/II	2	2
Senior Planning Technician	1	1
Supervising Office Assistant	1	1
Office Assistant I/II	<u>3</u>	<u>3</u>
Total	16	16
<u>COMMUNITY DEVELOPMENT/BUILDING-(10-1830)</u>		
Deputy Community Development Director/Building	1	1
Deputy Building Official	1	1
Supervising Plan Checker/Structural Engineer	1	1
Plan Checker I/II	5	5
Field Inspection Manager	1	1
Senior Building Inspector	1	1
Senior Plumbing/Mechanical Inspector	1	1
Senior Electrical Inspector	1	1
Plan Check Engineer	1	1
Combination Inspector I/II	14	14
Supervising Office Assistant	1	1
Office Specialist	1	1
Office Assistant I/II	<u>3</u>	<u>3</u>
Total	32	32

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions			
	Actual	Approved	Variance	
	<u>1997-98</u>	<u>1998-99</u>		
<u>COMMUNITY DEVELOPMENT/CODE ENFORCEMENT-(10-1840)</u>				
Senior Code Enforcement Officer	1	1		
Senior Community Service Officer	0	1	1	(a)
Code Enforcement Officer I/II	8	8		
Office Specialist	1	1		
Maintenance Worker I/II	1	2	1	(b)
Secretary	2	2		
Office Assistant I/II	<u>0</u>	<u>1</u>	<u>1</u>	(c)
Total	13	16	3	
Total Community Development Department	67	70	3	
<u>CITY AUDITOR-(10-1900)</u>				
City Auditor	1	1		
Internal Auditor I/II/Sr.	4	4		
Audit Assistant I/II	1	1		
Total City Auditor Department	6	6		

- (a) New position to improve Code Enforcement services.
- (b) Additional position to operate a second graffiti paint trailer.
- (c) New position to provide office support to facilitate code enforcement activities.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>POLICE/ADMINISTRATION-(10-2410)</u>		
Chief of Police	1	1
Deputy Chief of Police	2	2
Police Captain	1	1
Police Lieutenant	2	2
Police Sergeant	4	4
Police Officer	7	7
Police Planning Analyst	1	1
Budget Analyst I/II/Senior	1	1
Audio Visual Specialist	1	1
Animal Control Supervisor	1	1
Senior Animal Control Officer	1	1
Animal Control Officer	6	6
Animal Control Assistant	3	3
Dispatcher	1	1
Executive Assistant	1	1
Administrative Analyst I/II	2	2
Accounting Office Assistant I/II	3	3
Office Specialist	1	1
Secretary	<u>6</u>	<u>6</u>
Total	45	45

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>POLICE/FIELD OPERATIONS-(10-2420)</u>		
Police Captain	2	2
Police Lieutenant	9	9
Police Sergeant	36	36
Police Officer	260	260
Senior Community Service Officer	5	5
Community Service Officer/Senior	28	28
Parking Violations Deputy	6	6
Vehicle Abatement Specialist	1	1
Crime Analyst	2	2
Administrative Analyst I/II	1	1
Secretary	3	3
Police Records Assistant I/II	1	1
Office Specialist	<u>2</u>	<u>2</u>
Total	356	356
<u>POLICE/INVESTIGATIONS-(10-2430)</u>		
Police Captain	1	1
Police Lieutenant	2	2
Police Sergeant	9	9
Police Officer	52	52
Crime Analyst	1	1
Secretary	1	1
Police Records Assistant I/II	<u>6</u>	<u>6</u>
Total	72	72
<u>POLICE/SUPPORT SERVICES-(10-2460)</u>		
Police Captain	1	1
Supervising Police Records Assistant	3	3
Police Records Assistant I/II	35	35
Supervising Evidence Technician	1	1
Senior Evidence Technician	3	3
Evidence Technician	12	12
Secretary	<u>1</u>	<u>1</u>
Total	56	56

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>POLICE/TELECOMMUNICATIONS-(10-2470)</u>		
Senior Police Telecommunications Supervisor	1	1
Police Telecommunications Supervisor	6	6
Police Telecommunicator I/II/III	33	33
Applications Programmer Analyst I/II/Sr.	1	1
GIS Information Specialist I/II	1	1
Secretary	1	1
Computer Operator I/II	<u>2</u>	<u>2</u>
Total	45	45
Total Police Department	574	574
<u>FIRE/ADMINISTRATION-(10-2610)</u>		
Fire Chief	1	1
Deputy Fire Chief	2	2
Fire Captain	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Executive Assistant	1	1
Secretary	2	2
Senior Accounting Office Assistant	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	10	10
<u>FIRE/FIRE FIGHTING-(10-2620)</u>		
Fire Battalion Chief	6	6
Fire Captain *	53	53
Firefighter Engineer *	52	52
Firefighter *	<u>102</u>	<u>102</u>
Total	213	213

* Up to 51 of the Fire Captains, Firefighters Engineers, and Firefighters in Firefighting may be Paramedics. Up to three of the Firefighter/Engineers in Firefighting may be Firefighter Engineer-Operators. Up to 13 of the Fire Captains, Firefighter Engineers, and Firefighters in Firefighting may be Hazmat Specialists/RADEF.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	1997-98	1998-99 Variance
<u>FIRE/FIRE PREVENTION-(10-2631)</u>		
Fire Battalion Chief**	1	1
Fire Captain***	3	3
Arson Investigator	1	1
Firefighter***	2	2
Administrative Analyst I/II	1	1
Fire Protection Engineer	1	1
Fire Prevention Inspector	2	2
Office Specialist	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	13	13
 <u>FIRE/HYDRANT MAINTENANCE AND PATTERN IMPROVEMENT-(10-2632)</u>		
Senior Hydrant Worker	1	1
Hydrant Worker	<u>1</u>	<u>1</u>
Total	2	2
 <u>FIRE/TRAINING-(10-2651)</u>		
Fire Battalion Chief**	1	1
Fire Captain****	1	1
Firefighter	1	1
Secretary	1	1
Engineering Technician II	<u>1</u>	<u>1</u>
Total	5	5

**Up to two Fire Battalion Chiefs may be on special assignment.

***Fire Captains and Firefighters in Fire Prevention may be designated Deputy Fire Marshals.

****Up to two Fire Captains may be on special assignment. One Fire Captain may be designated a Hazmat Specialist.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	1997-98	1998-99 Variance
<u>FIRE/FIRE DISPATCH CENTER-(10-2660)*****</u>		
Fire Captain	1	1
Firefighter	1	1
Fire Telecommunications Specialist	1	1
Fire Telecommunications Supervisor	3	3
Fire Telecommunicator I/II	2	2
Total	15	15
Total Fire Department	258	258
<u>PUBLIC WORKS/ADMINISTRATION-(10-3010)</u>		
Public Works Director	1	1
Executive Assistant	1	1
Supervising Office Assistant	2	2
Records Specialist	1	1
Office Assistant I/II	3	3
Total	8	8
<u>PUBLIC WORKS/ENGINEERING-(10-3020)</u>		
Deputy Public Works Director/Engineering	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Senior Civil Engineer	3	3
Junior/Assistant/Associate-Civil/Engineer	13	13
Engineering Technician I/II/Senior	13	13
Geographic Information Specialist I/II	1	1
City Traffic Engineer	1	1
Associate Traffic Engineer	1	1
Junior/Assistant Engineer (Traffic)	3	3
Traffic Engineering Aide	2	2
Senior Transportation Planner	1	1
Supervising Public Works Inspector	1	1
Public Works Inspector	6	6
Surveying Supervisor	1	1
Total	48	48

*****City Manager is authorized to adjust dispatch staffing to meet demands for contract calls for service as necessary to avoid excessive overtime costs.

PERSONNEL LISTING BY BUDGET UNIT

	<u>No. of Positions</u>	
	<u>Actual</u>	<u>Approved</u>
	<u>1997-98</u>	<u>1998-99</u>
	<u>Variance</u>	
<u>PUBLIC WORKS/OPERATIONS AND MAINTENANCE-(10-3060)</u>		
Deputy Public Works Director/Operations & Maintenance	1	1
Senior Public Works Supervisor	2	2
Senior Traffic Signal Electrician	1	1
Electrical Supervisor	1	1
Traffic Signal Electrician	3	3
Electrical Maintenance Worker	3	3
Public Works Supervisor	1	1
Traffic Maintenance Supervisor	1	1
Heavy Equipment Operator	3	3
Engineering Technician I/II	1	1
Public Works Equipment Training Officer	1	1
Public Works Equipment Operator I/II	18	18
Senior Maintenance Worker	6	6
Senior Traffic Maintenance Worker	2	2
Office Specialist	2	2
Supervising Office Assistant	1	1
Office Assistant I/II	1	1
Traffic Maintenance Worker I/II	10	10
Maintenance Worker I/II	1	1
Total	59	59
<u>PUBLIC WORKS/CENTRAL BUILDING MAINTENANCE-(10-3090)</u>		
Building Maintenance Superintendent	1	1
Assistant Architect	1	1
Craft Maintenance Supervisor	1	1
Senior Electrician	1	1
Electrician I/II	2	2
Heating/Air Conditioning Mechanic	2	2
Administrative Analyst I/II	1	1
Senior Facility Maintenance Worker	2	2
Facility Maintenance Worker III	2	2
Facility Maintenance Worker I/II	10	10
Craft Maintenance Worker I/II	7	7
Office Specialist	1	1
Total	31	31
Total Public Works Department	146	146

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	Variance
	<u>1997-98</u>	<u>1998-99</u>	
<u>PARKS AND RECREATION/ADMINISTRATION-(10-3610)</u>			
Parks and Recreation Director	1	1	
Recreation Superintendent	1	1	
Parks Superintendent	1	1	
Program Manager I/II	1	1	
Executive Assistant	1	1	
Supervising Office Assistant	1	1	
Senior Accounting Office Assistant	1	1	
Office Specialist	1	1	
Office Assistant I/II	<u>2</u>	<u>2</u>	
Total	10	10	
<u>PARKS AND RECREATION/PARKS AND STREET TREES-(10-3620)</u>			
Park Facility Planner	1	1	
Senior Parks Supervisor	2	2	
Parks/Golf Course Supervisor	2	2	
Senior Parks Worker	8	8	
Park Equipment Operator	4	4	
Parks Worker I/II	25	25	
Tree Maintenance Supervisor	1	1	
Arborist	1	1	
Senior Tree Surgeon	4	4	
Tree Surgeon	3	3	
Tree Worker	5	5	
Office Specialist	<u>1</u>	<u>1</u>	
Total	57	57	
<u>PARKS AND RECREATION/RECREATION-(10-3630)</u>			
Recreation Supervisor	5	5	
Recreation Assistant I/II/Office Assistant I/II	2	2	
Recreation Program Coordinator/Recreation Asst. I/II/Sr.	<u>16</u>	<u>16</u>	
Total	23	23	
Total Parks and Recreation Department	90	90	
TOTAL GENERAL FUND	1,286	1,289	3

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>SPECIAL REVENUE FUNDS</u>		
<u>LIBRARY/ADMINISTRATION-(41-3510)*</u>		
Director of Library Services	1	1
Deputy Director of Library Services	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Executive Assistant	1	1
Office Assistant	2	2
Sr. Accounting Office Assistant	1	1
Library Driver/Clerk	<u>1</u>	<u>1</u>
Total	8	8
<u>LIBRARY/PUBLIC SERVICES-(41-3520)*</u>		
Library Division Manager	2	2
Supervising Librarian	8	8
Librarian I/II	18	18
Senior Library Assistant	2	2
Bookmobile Driver/Circulation Assistant	1	1
Office Assistant I/II	3	3
Library Assistant I/II	12	12
Senior Library Aide	1	1
Accounting Office Assistant I/II	1	1
Library Aide I/II	13	13
Circulation Assistant I/II	<u>8</u>	<u>8</u>
Total	69	69

*Vacant unfunded positions were eliminated in 1997-98. The City Manager has the authority to fill up to five (5) Library positions if additional funding is provided by the County or other cities for additional Library Services.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	1997-98	1998-99
	Variance	
<u>LIBRARY/TECHNICAL SERVICES-(41-3530)*</u>		
Supervising Librarian	2	2
Librarian I/II	1	1
Senior Library Assistant	1	1
Applications Programmer Analyst I/II	1	1
Office Assistant I/II	3	3
Library Assistant I/II	3	3
Library Aide I/II	1	1
Circulation Assistant I/II	10	10
Micro-Computer Specialist I/II	<u>1</u>	<u>1</u>
Total	23	23
Total Library Department	100	100
TOTAL SPECIAL REVENUE FUNDS	100	100
<u>COMMUNITY DEVELOPMENT BLOCK GRANT-(052,053,054)</u>		
Deputy Housing Director	1	1
Accountant I/II	1	1
Housing Programs Supervisor	1	1
Senior Housing Rehabilitation Counselor	1	1
Housing and Rehabilitation Counselor I/II	3	3
Senior Housing and Financial Advisor	1	1
Housing and Financial Advisor	1	1
Office Specialist	1	1
Secretary	1	1
Geographic Information Specialist I/II	<u>1</u>	<u>1</u>
Total	12	12

*Vacant unfunded positions were eliminated in 1997-98. The City Manager has the authority to fill up to five (5) Library positions if additional funding is provided by the County or other cities for additional Library Services.

PERSONNEL LISTING BY BUDGET UNIT

	<u>No. of Positions</u>			
	<u>Actual</u>	<u>Approved</u>		
	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
<u>REDEVELOPMENT AGENCY FUND-(330)</u>				
Housing and Redevelopment Director	1	1		
Deputy Redevelopment Director	1	1		
Supervising Real Property Agent	1	1		
Redevelopment Specialist/Economic Dev. Analyst/Senior	2	2		
Real Property Agent I/II/Senior	3	3		
Administrative Analyst I/II/Senior/Principal	1	1		
Executive Assistant	1	1		
Supervising Office Assistant	2	2		
Office Assistant I/II	<u>1</u>	<u>1</u>		
Total	13	13		
Total CDBG and Redevelopment Funds	25	25		
<u>ENTERPRISE FUNDS</u>				
<u>CENTRAL PARKING DISTRICT-(416-4020)</u>				
Parking Facility Manager	1	1		
Office Assistant I/II	<u>2</u>	<u>2</u>		
Total Central Parking District	3	3		
<u>SOLID WASTE/LANDFILLS-(451-3080)</u>				
Deputy Public Works Director/Solid Waste	1	1		
Solid Waste Manager	1	1		
Senior Civil Engineer	1	0	-1	(a)
Solid Waste Inspector	1	1		
Landfill Scale Operator	2	2		
Senior Engineering Technician	1	1		
Recycling Specialist	1	0	-1	(b)
Administrative Analyst I/II/Senior/Principal	1	1		
Office Assistant I/II	<u>1</u>	<u>1</u>	—	
Total Solid Waste/Landfills Department	10	8	-2	

(a) Elimination of vacant position due to pending sale of landfills.

(b) Elimination of vacant position based on reallocation of tasks.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	Variance
	<u>1997-98</u>	<u>1998-99</u>	
<u>SOLID WASTE/GARDEN REFUSE COLLECTION-(455-3066)</u>			
Public Works Supervisor	1	1	
Senior Maintenance Worker	1	1	
Solid Waste Inspector	1	1	
Public Works Equipment Operator I/II	17	17	
Maintenance Worker I/II	<u>1</u>	<u>1</u>	
Total Solid Waste/Garden Refuse Collection Dept.	21	21	
 <u>MUNICIPAL UTILITIES DEPARTMENT</u>			
<u>MUNICIPAL UTILITIES/ADMINISTRATION-(431-4310)</u>			
Director of Municipal Utilities	1	1	
Adm. Analyst I/II/Senior/Principal/Program Mgr. I/II	1	1	
Engineering Manager/Assistant MUD Director	1	1	
Senior Civil Engineer	3	3	
Associate Mechanical Engineer	1	1	
Junior/Assistant/Associate-Civil/Engineer	5	3	-2 (a)
Regulatory Compliance Officer	1	0	-1 (b)
Occupational Health & Safety Compliance Specialist	1	0	-1 (b)
Engineering Technician I/II	3	3	
Executive Assistant	1	1	
Supervising Office Assistant	1	1	
Office Assistant I/II	<u>2</u>	<u>2</u>	
Total	21	17	-4
 <u>MUNICIPAL UTILITIES/WATER/ADM.-(421-4210)</u>			
Deputy Director of MUD/Water & Collection Systems	1	1	
Senior Water/Collection Systems Supervisor	1	1	
Senior Office Assistant	<u>1</u>	<u>1</u>	
Total	3	3	

(a) Budget Improvement Plan

(b) Moved to "Municipal Utilities/Regulatory Compliance" to present in one place all positions dedicated to regulatory compliance issues.

PERSONNEL LISTING BY BUDGET UNIT

	<u>No. of Positions</u>			
	<u>Actual</u>	<u>Approved</u>		
	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
<u>MUNICIPAL UTILITIES/WATER/OPERATIONS-(421-4230)</u>				
Water Operations Supervisor	1	1		
Senior Water Systems Operator	4	4		
Senior Electrician	1	1		
Electrician I/II	1	0	-1	(a)
Water Systems Operator II	7	7		
Water Systems Operator I	11	10	-1	(a) (c)
Office Assistant I/II	<u>0</u>	<u>1</u>	<u>1</u>	(a) (c)
Total	25	24	-1	
<u>MUNICIPAL UTILITIES/WASTEWATER/ADM.-(431-4320)</u>				
Deputy Director of MUD/Wastewater	1	1		
Technical Services Supervisor	1	0	-1	(b)
Senior Environmental Control Officer	1	0	-1	(b)
Environmental Control Officer	4	0	-4	(b) (c)
Secretary	1	1		
Office Assistant I/II	1	1		
Data Entry Specialist	1	0	-1	(a)
GIS Programmer Analyst I/II/Senior	1	1		
Accounting Office Assistant I/II	<u>1</u>	<u>1</u>	<u>—</u>	
Total	12	5	-7	
<u>MUNICIPAL UTILITIES/WASTEWATER/OPERATIONS-(431-4330)</u>				
Senior Plant Maintenance Supervisor	1	1		
Senior Plant Operations Supervisor	1	1		
Laboratory Supervisor	1	0	-1	(i)
Plant Operations Supervisor	3	1	-2	(a) (d)
Plant Maintenance Supervisor	1	1		
Warehouse Supervisor	1	1		
Senior Plant Operator	10	10		
Senior Mechanical Maintenance Worker	3	3		
Senior Electrician	2	2		
Senior Mechanic	1	1		

(a) Budget Improvement Plan.

(b) Moved to "Municipal Utilities/Regulatory Compliance" to present in one place all positions dedicated to regulatory compliance issues.

(c) Reclassification of Water Systems Operator I to Office Assistant I/II.

(d) One position to be deleted when incumbent retires in FY 1998-99.

(e) Budget Improvement Plan reduces number of positions from four to three.

(i) Moved to "Municipal Utilities/Laboratory" fund to identify the laboratory as a separate cost center.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions			
	Actual	Approved	Variance	
	<u>1997-98</u>	<u>1998-99</u>		
MUNICIPAL UTILITIES/WASTEWATER/ OPERATIONS-(431-4330) (CONTINUED)				
Senior Instrument Repair Technician	1	0	-1	(a)
Instrument Repair Technician	2	2		
Plant Equipment Mechanic	2	2		
Welder/Fabricator	1	0	-1	(a)
Plant Operator I/II	15	10	-5	(a)
Mechanical Maintenance Worker I/II	13	12	-1	(a) (d)
Maintenance Worker I/II	5	4	-1	(a)
Heavy Equipment Operator	4	3	-1	(a) (d)
Electrician I/II	2	1	-1	(a)
Machinist	1	1		
Laboratory Technician	5	0	-5	(i) (j)
Chemist	2	0	-2	(i)
Microbiologist	1	0	-1	(i)
Warehouse Assistant	2	2		
Collection Systems Supervisor	1	1		
Senior Collection Systems Operator	6	6		
Collections Systems Operator II	10	10		
Collections Systems Operator I	<u>12</u>	<u>12</u>	—	
Total	109	87	-22	

MUNICIPAL UTILITIES/REGULATORY COMPLIANCE/ WATER AND WASTEWATER-(421-4241,431-4341)

Regulatory Compliance Officer	0	1	1	(f)
Occupational Health & Safety Compliance Specialist	0	1	1	(f)
Technical Services Supervisor	0	1	1	(g)
Senior Environmental Control Officer	0	1	1	(g)
Environmental Control Officer	<u>0</u>	<u>3</u>	<u>3</u>	(g)
Total	0	7	7	

(a) Budget Improvement Plan.

(d) One position to be deleted when incumbent retires in FY 1998-99.

(f) Moved from Municipal Utilities/Administration to present in one place all positions dedicated to regulatory compliance issues.

(g) Moved from Municipal Utilities/Wastewater/Administration to present in one place all positions dedicated to regulatory compliance issues.

(i) Moved to "Municipal Utilities/Laboratory" fund to identify the laboratory as a separate cost center.

(j) Budget Improvement Plan reduces the number of positions from five to four.

PERSONNEL LISTING BY BUDGET UNIT

	<u>No. of Positions</u>			
	<u>Actual</u>	<u>Approved</u>	<u>Variance</u>	
	<u>1997-98</u>	<u>1998-99</u>		
<u>MUNICIPAL UTILITIES/STORMWATER-(441-4410)</u>				
Deputy Director of MUD/Stormwater	1	1		
Associate Civil Engineer	1	1		
Stormwater Outreach Coordinator	1	1		
Environmental Control Officer	<u>1</u>	<u>1</u>		
Total	4	4		
<u>MUNICIPAL UTILITIES/STORMWATER/OPERATIONS-(441-4430)</u>				
Senior Collections Systems Operator	1	1		
Collections Systems Operator II	1	1		
Collections Systems Operator I	<u>1</u>	<u>1</u>		
Total	3	3		
<u>MUNICIPAL UTILITIES/LABORATORY-(581-4334)</u>				
Laboratory Supervisor	0	1	1	(h)
Chemist	0	2	2	(h)
Microbiologist	0	1	1	(h)
Laboratory Technician	<u>0</u>	<u>4</u>	<u>4</u>	(h)
Total	0	8	8	(h)
Total Municipal Utilities Department	177	158	-19	
<u>GOLF COURSES-(481-3650)</u>				
Senior Golf Course Supervisor	1	1		
Parks/Golf Course Supervisor	2	2		
Parks Worker I/II	10	10		
Parks Equipment Operator	<u>4</u>	<u>4</u>		
Total Golf Courses	17	17		
TOTAL ENTERPRISE FUNDS	228	207	-21	

(h) Moved from Municipal Utilities/Wastewater/Operations to identify the Laboratory as a separate cost center.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
<u>INTERNAL SERVICE FUND</u>		
<u>FLEET/ADMINISTRATION-(501-5021)</u>		
Fleet Manager	1	1
Assistant Fleet Manager	1	1
Supervising Mechanic	2	2
Office Specialist	1	1
Office Assistant I/II	1	1
Janitor	<u>1</u>	<u>1</u>
Total	7	7
<u>FLEET/EQUIPMENT MAINTENANCE-(501-5023)</u>		
Mechanic I/II Light-Heavy/III Light-Heavy	21	21
Equipment Parts Assistant/Mechanic I	1	1
Welder/Fabricator Specialist	1	1
Auto Painter/Repair Worker	<u>1</u>	<u>1</u>
Total	24	24
Total Fleet	31	31
<u>WORKERS' COMPENSATION AND BENEFITS-(551-5600)*</u>		
Workers' Compensation Analyst	1	1
Office Specialist (Confidential)	2	2
Data Entry Specialist	1	1
Office Assistant I/II (Confidential)	<u>1</u>	<u>1</u>
Total Workers' Compensation & Benefits	5	5

* Up to five (5) positions may be established during the year for persons on long-term compensation from operating departments as described in Rule XIV, Section 2 of the City Civil Service Rules and Regulations.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>
<u>GENERAL INSURANCE ADMINISTRATION-(541-5700)</u>			
Risk/Loss Control Officer	1	1	
Office Specialist (Confidential)	1	1	
Total General Insurance Administration	2	2	
<u>CENTRAL DUPLICATING-(508-5420)</u>			
Reprographic Supervisor	1	1	
Reprographic Technician I/II	1	1	
Total Central Duplicating	2	2	
<u>COMPUTER REPLACEMENT FUND-(502-5100)</u>			
Micro-Computer Section Supervisor	1	1	
Micro-Computer Specialist I/II	2	2	
Office Assistant I/II	1	1	
Total Computer Replacement Fund	4	4	
<u>TELEPHONE MAINTENANCE & REPLACEMENT FUND-(504-5300)</u>			
Telecommunications Coordinator	1	1	
Total Telephone Maintenance & Replacement Fund	1	1	
TOTAL INTERNAL SERVICE FUND	45	45	
 OVERALL TOTAL	 1,684	 1,666	 -18

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual	Approved
	<u>1997-98</u>	<u>1998-99</u> <u>Variance</u>
 <u>SPECIAL LIMITED TERM PROJECTS</u>		
 <u>SAN JOAQUIN AREA FLOOD CONTROL</u>		
<u>AGENCY ADMINISTRATION - (10-0137)</u>		
Senior Civil Engineer	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Secretary (Confidential)	1	1
Junior/Assistant/Associate-Civil Engineer	2	2
Office Assistant I/II	1	1
 Total Special Limited Term Projects	 6	 6

Notes: Classification changes for individual positions that do not affect the total number of allocated positions within each budget unit may be approved by the City Manager upon recommendation of the Personnel Department.

Persons employed by the City as contract employees, who are later defined by PERS, IRS, City Attorney or other rulings to be City employees performing on-going City activities, will be converted to City positions and added to the City's position list during the fiscal year.

Up to ten (10) unfunded positions City-wide may be filled by the City Manager as necessary for the effective conduct of training when retirement applications have been received and are imminent, but have not yet occurred.

PERSONNEL LISTING

GRANT-FUNDED

In addition to the above listing of authorized regular full-time positions, grant-funded positions are authorized as part of Council's approval of grant applications. Such grant-funded positions are automatically eliminated when grant funding ends. Since grants typically cover a one-year time period, grant-funded positions do not necessarily match the City's July fiscal year. Grant-funded positions as of July 1, 1998 will include:

Police Crac-net Grant - (020-6078)

Police Sergeant	1
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Auto Theft Investigation Enhancement - (020-6091)

Police Records Assistant II	1
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HUD Supplemental Police Services - (020-6059)

Police Officer	2
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Safe Vehicle Operator Program - (020-6041)

Police Officer	1
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COPS More Federal Grant - (502-5102)

Micro-Computer Section Supervisor	1
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GIS Programmer Analyst I/II/Senior	1
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Cooperative Library System - (040-6500)

Library Driver/Clerk	1
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Supervising Librarian	1
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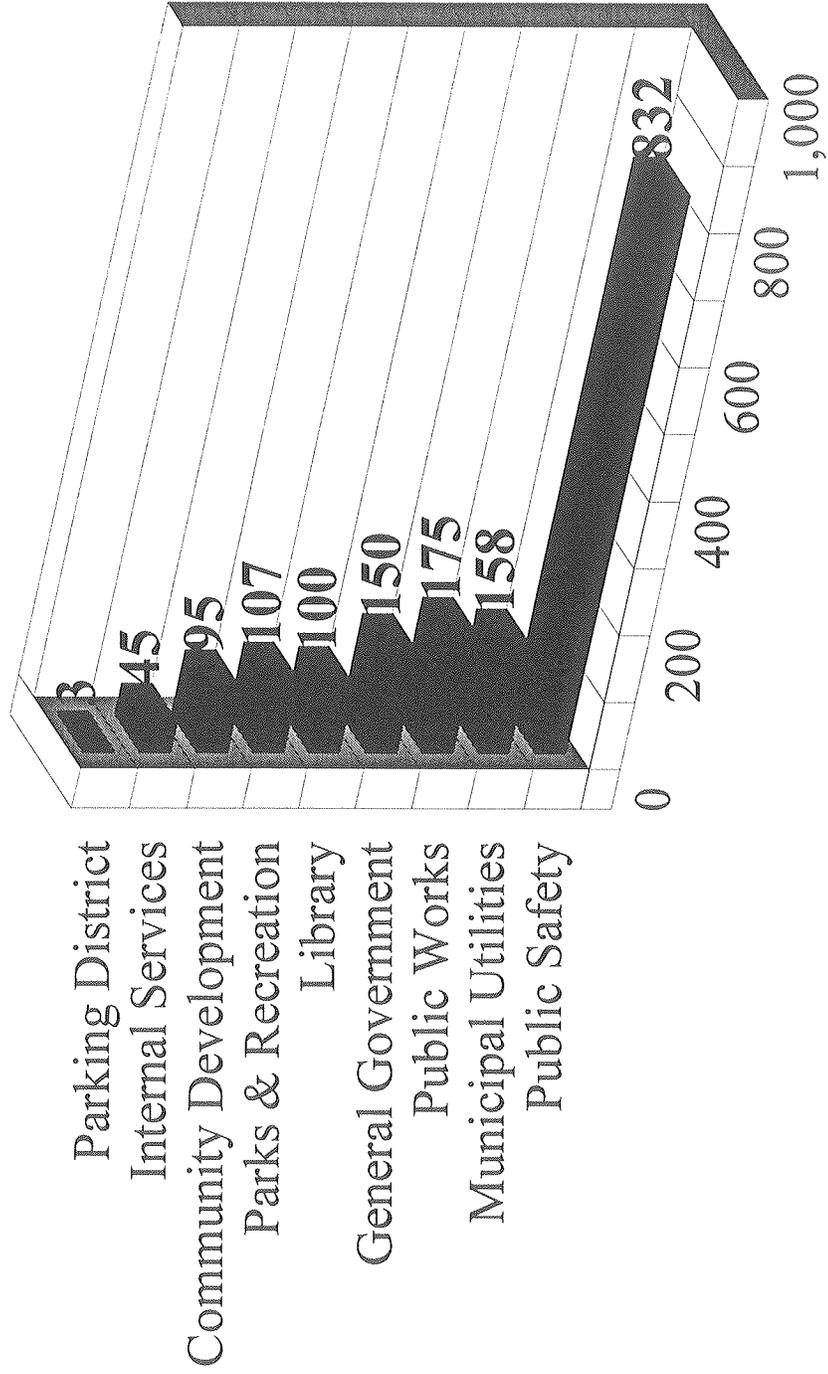
Office Assistant I/II	1
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Library Division Manager	1
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ISTEA Grant - (399-9906)

Traffic Signal Electrician	1
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1998-99 PERSONNEL DISTRIBUTION (All Funds)

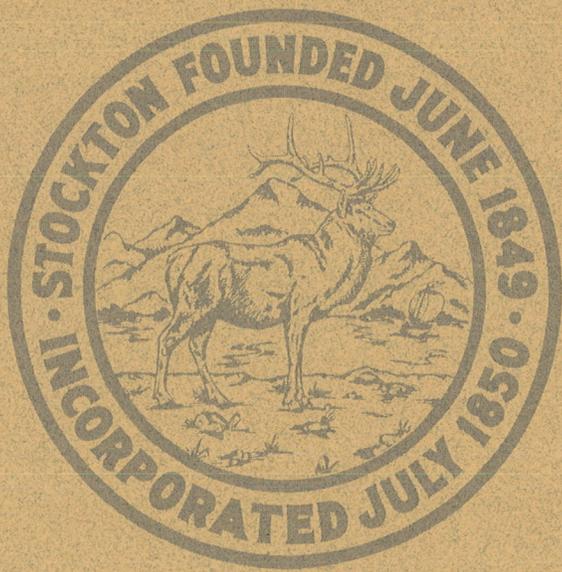




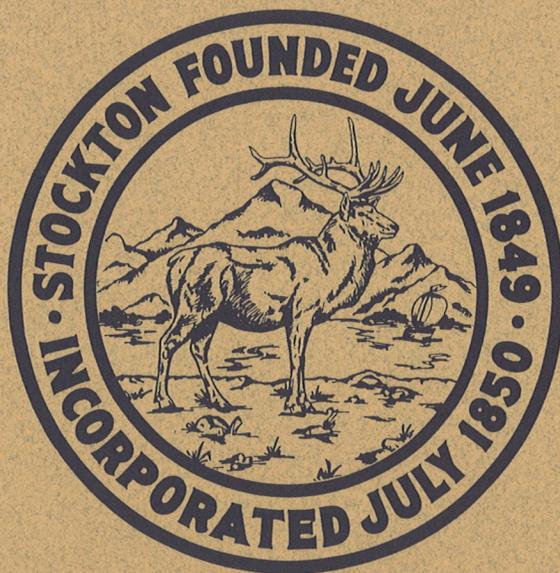
Stockton



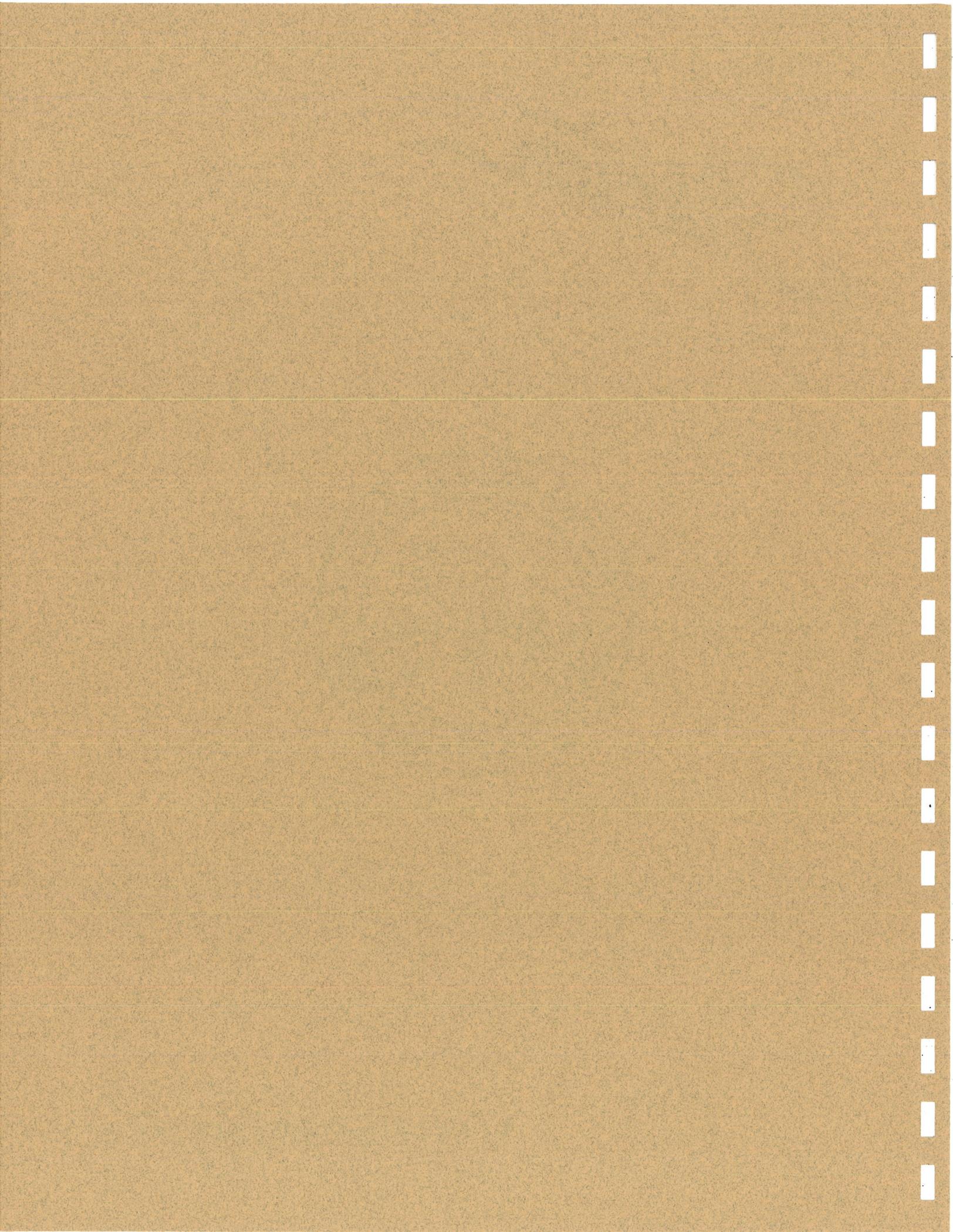
DEPARTMENTAL BUDGETS



Stockton



NON- DEPARTMENTAL



NON-DEPARTMENTAL

10-0130

<u>USE OF FUND</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 76,095	\$ 74,627	\$ 81,616	\$ 6,989	9%
Other Services	107,863	215,594	192,633	(22,961)	(11%)
Materials/Supplies	28,498	69,218	75,038	5,820	8%
Other Expenses	37,022	48,476	62,635	14,159	29%
TOTAL BUDGET	\$249,478	\$407,915	\$411,922	\$ 4,007	1%

POSITION ALLOCATION	1	1	1
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MISSION STATEMENT

The Non-Departmental budget includes funds that are of a City-wide nature and, as such, cannot be allocated to any one department. Examples are membership dues in advocate organizations such as the League of California Cities; administrative expenses of the Stockton Arts Commission; protocol, community relations, the public information program, emergency repair and equipment replacement contingencies, and the support of activities, obligations and functions as prescribed by the City Manager or the City Council for the purpose of promoting and advertising the City of Stockton.

**SAN JOAQUIN AREA FLOOD
CONTROL AGENCY ADMINISTRATION**

10-0137

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$388,992	\$455,476	\$539,651	\$84,175	18%
Other Services	30,691	33,524	23,304	(10,220)	(30%)
Materials/Supplies	8,752		6,957	6,957	
Other Expenses	1,668	11,000	2,900	(8,100)	(74%)
TOTAL BUDGET	\$430,103	\$500,000	\$572,812	\$72,812	15%
<hr/>					
POSITION ALLOCATION	5	6	6		
<hr/>					

FUNCTION

The San Joaquin Area Flood Control Agency Administration (SJAFCA) was formed during the 1994-95 fiscal year to coordinate activities related to addressing revised flood boundary map requirements currently to be issued by the Federal Emergency Management Agency (FEMA) in the first quarter of 1996. The project represents appropriation to address the flood boundary changes imposed by FEMA during 1994-95. It is anticipated the construction part of the project will be completed in 1998. The results of the restudy of the Stockton vicinity 100 year floodplain indicate that essentially the entire City of Stockton and a significant portion of the surrounding county will be placed in the newly defined flood plain. This will result in two severe impacts to the community (1) mandatory flood insurance purchases for mortgaged structures lying within the flood plain; and (2) imposing building restrictions for new construction. The combined affects of these two potential impacts would have dire economic consequences on the City and its residents.

The SJAFCA unit is attempting to both delay the official issuance of the new flood plain maps and to simultaneously design, fund, and construct a flood protection restoration project to return the flood plain boundaries to their current limits. Efforts toward delay of issuance of the maps has been successful. Design and construction of the flood project are now underway.

1997-98 Objectives

1. Initiate final construction contracts by June 1998.

1997-98 Accomplishments

1. All 13 construction contracts for 19 reaches were awarded by May 6, 1998.

**SAN JOAQUIN AREA FLOOD
CONTROL AGENCY ADMINISTRATION**

10-0137

1997-98 Objectives (Continued)

2. Initiate Phase I (urban) feasibility study with Corps of Engineers for reimbursement/credit for Phase I work by December 1997.

1997-98 Accomplishments (Continued)

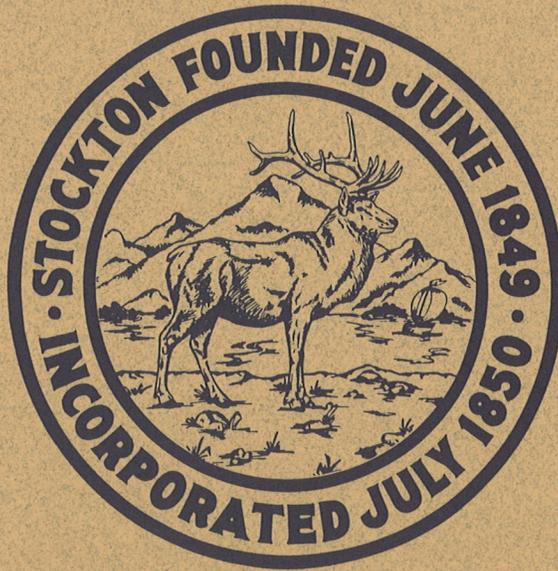
2. SJAFCA was successful in obtaining provisions in the Water Resource Development Act of 1996 (WRDA '96) directing the Secretary of the Army to consider the Flood Protection Restoration Project (FPRP) for credit/reimbursement. The U.S. Army Corps of Engineers (COE) has completed a Reconnaissance Study of flood control in the Stockton Metropolitan Area and found that the SJAFCA Phase I project to be part of a flood control project of federal interest. The COE and SJAFCA have initiated steps for continued study of additional flood control improvements and documentation required for credit/reimbursement for the current Phase I project. Under Section 211 of WRDA'96, SJAFCA and the COE are currently finalizing the scope, budget and schedule for the modified COE Feasibility Study associated with the Section 211 reimbursement requirements. The necessary Federal funding for this study is in place in the proposed COE budget for fiscal year 1998.

1998-99 Objectives

1. Complete construction of the Flood Protection Restoration Project (FPRP) by November 1998.
2. Continue working with the U. S. Army Corps of Engineers (COE) on the feasibility study (Section 211 Reimbursement Study, WRDA'96) for submittal to Congress for consideration of Federal reimbursement by July 1999.
3. Coordinate efforts with the Federal Emergency Management Agency (FEMA) to reissue flood insurance rate maps removing the metropolitan Stockton area and surrounding County areas from the proposed 100-year floodplain by June 1999.



Stockton



CITY COUNCIL



CITY COUNCIL

10-1000

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$130,213	\$145,674	\$144,643	(\$1,031)	(1%)
Other Services	69,596	97,107	95,472	(1,635)	(2%)
Materials/Supplies	5,366	7,200	7,200		
Other Expenses	19,323	49,151	48,367	(784)	(2%)
TOTAL BUDGET	\$224,498	\$299,132	\$295,682	(\$3,450)	(1%)
POSITION ALLOCATION	7	7	7		

MISSION STATEMENT

Stockton celebrates its cultural diversity, promotes economic opportunity and strives to provide a better quality of life for all.

FUNCTION

The City Council consists of a Mayor and six Councilmembers elected by districts. Members are elected to four-year terms, with the Mayor elected by City-wide ballot to a four-year term. The Mayor is the presiding officer at all meetings of the City Council.

The Councilmembers carry voter viewpoints from the idea phase to introduction, discussion, decision and action. In the Council's decision-making process, facts are assembled and presented along with the public's participation; the Council then renders a decision in the best interests of the community and its citizens.

THREE YEAR GOALS

(1997-2000)

- *REDUCE CRIME*
- *FACILITATE SOCIAL, ECONOMIC, AND CULTURAL OPPORTUNITIES FOR YOUTH*
- *REVITALIZE THE DOWNTOWN AND THE WATERFRONT*
- *PROMOTE OPPORTUNITIES FOR ECONOMIC GROWTH*
- *EXERCISE FISCAL RESPONSIBILITY WHILE PROVIDING NEEDED SERVICES*

THREE YEAR GOAL: REDUCE CRIME

1998-99

1. By September 30, 1998, the Police Chief, working with the SRO Program, will explore coordination of intervention strategies for curfew/truancy violations, a law enforcement magnet school program and domestic violence awareness within currently available resources.
2. By December 31, 1998, the Police Chief will reduce crime by 10% over 1996 figures.
3. By December 31, 1998, Deputy City Manager, working with the County, will develop strategies to implement a Juvenile Justice Comprehensive Plan.
4. By June 30, 1999, the Police Chief will reduce the number of gang-related crimes.

THREE YEAR GOAL: FACILITATE SOCIAL, ECONOMIC AND CULTURAL OPPORTUNITIES FOR ALL, ESPECIALLY YOUTH

1998-99

1. By June 30, 1999, the Director of Parks and Recreation will plan at least four major city-wide teen activities in collaboration with the Y, Boys and Girls Club, County Prevention Services and the Fox Theater.

THREE YEAR GOAL: REVITALIZE THE DOWNTOWN AND THE WATERFRONT

1998-99

1. By July 1, 1998, the Economic Development/Enterprise Zone Manager will begin implementation of the Stockton Record Redevelopment Project.
2. By August 31, 1998, the City Council will consider for adoption and implementation the business plan for Weber Point, the auditorium and Fox Theater.
3. By August 31, 1998, the Economic Development Manager, working with Venue Tech, will develop a master plan for renovation of the Fox Theater including cost and timelines for completion.
4. By November 1, 1998, the Housing and Redevelopment Director will ensure that the consultant will have completed the Environmental Master Plan funded by the U.S. EPA Brownfields Program for the waterfront area.

***THREE YEAR GOAL: REVITALIZE THE DOWNTOWN AND THE WATERFRONT
(CONTINUED)***

1998-99

5. By December 31, 1998, the Redevelopment Director will complete the Gleason Park Master Revitalization Strategy.
6. By June 30, 1999, the Deputy City Manager, working with the private sector, will contact at least 15-20 qualified developers to stimulate downtown development.
7. By June 30, 1999, the Deputy City Manager will present a recommendation to the Council regarding a phased renovation of the Hotel Stockton including the option of a public-private partnership.
8. By June 30, 1999, the City Council will consider for approval and select an alternative for improving water quality for McLeod Lake and the Stockton Channel.

THREE YEAR GOAL: PROVIDE OPPORTUNITIES FOR ECONOMIC GROWTH

1998-99

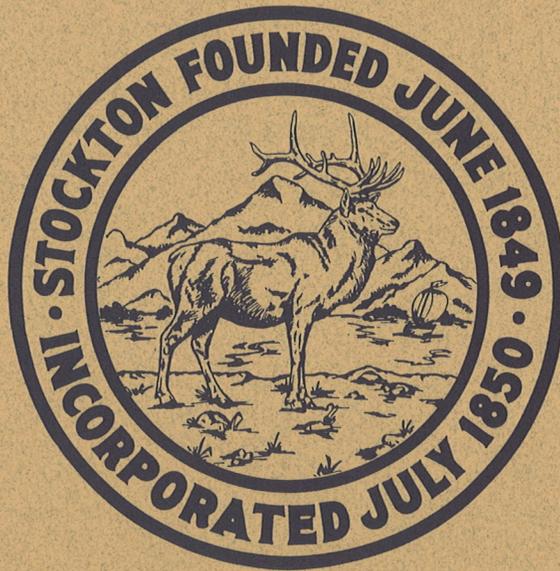
1. Ongoing, the City Manager, in cooperation with the Property Management Task Force, will continue to present recommendations to the Council to improve the appearance of the City, including aggressive code enforcement.
2. By December 31, 1998, the City Manager, working with the Convention and Visitors Bureau and others, will develop a plan to promote the positive image of the City, both to Stockton residents and those outside the City.
3. By June 30, 1999, the City Council will certify the EIR, adopt the AB 1600 report, select a financially feasible, cost-effective Wastewater Treatment master plan alternative and authorize the design.
4. By June 30, 1999, the Council will have developed a Redevelopment Plan.
5. By June 30, 1999, the Deputy City Manager, with the Partnership and Chamber, will devise a plan that encourages industrial site infrastructure development.

*THREE YEAR GOAL: EXERCISE FISCAL RESPONSIBILITY WHILE PROVIDING
NEEDED SERVICES*

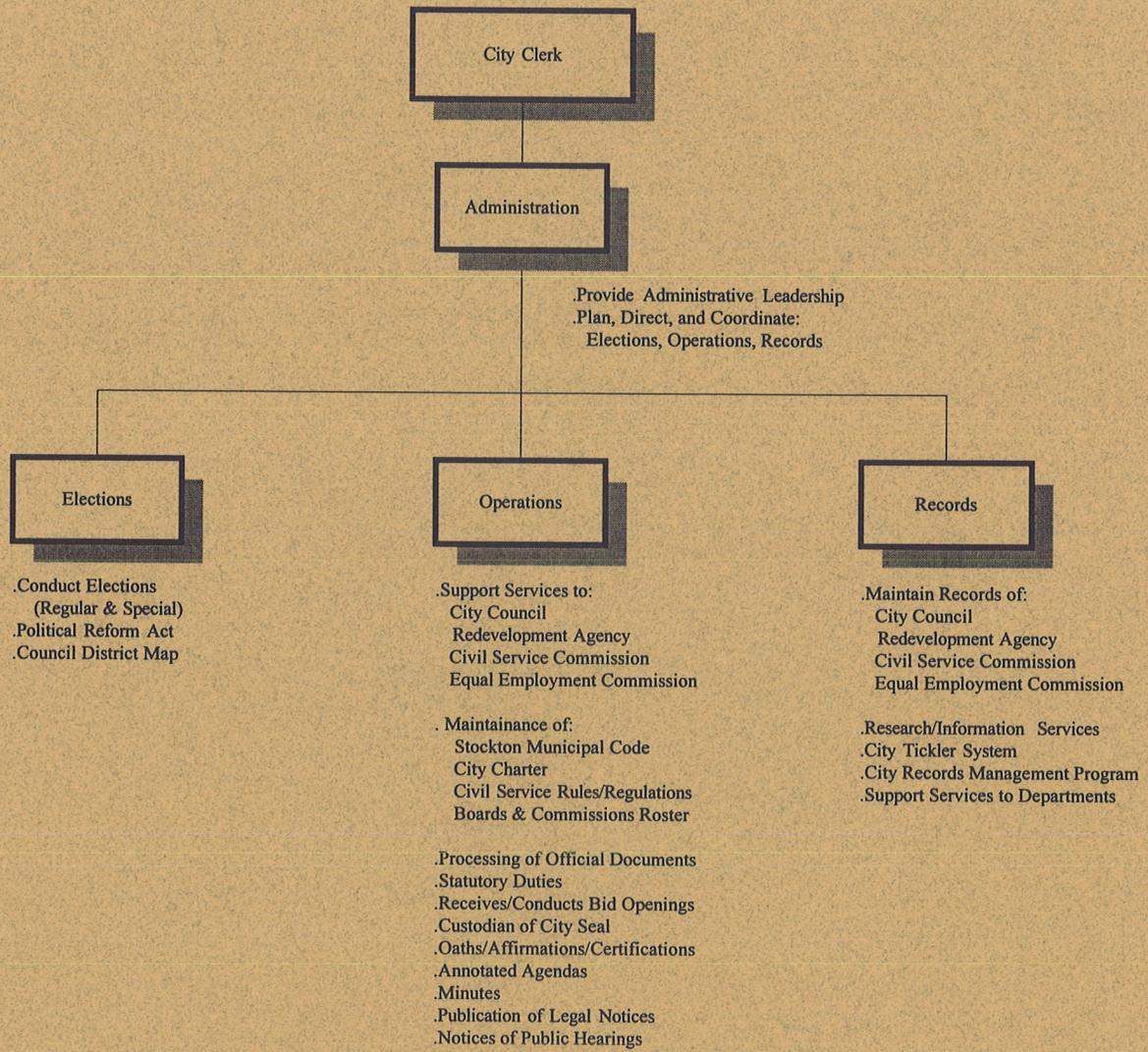
1998-99

1. By July 31, 1998, the Director of Parks and Recreation will present a feasibility report to the City Council regarding non-profit and neighborhood organizations maintaining City parks.
2. By June 30, 1999, the City Manager will increase the efficiencies and reduce costs through implementation of the TQM projects.
3. By June 30, 1999, the Director of Parks and Recreation will develop a plan to address the problems currently facing the urban forest.

Stockton



CITY CLERK



CITY CLERK
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)

CITY CLERK

10-1100

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$441,231	\$578,539	\$593,001	\$14,462	3%
Other Services	131,069	137,343	211,350	74,007	54%
Materials/Supplies	17,096	32,600	32,680	80	
Other Expenses	9,511	11,950	11,950		
TOTAL BUDGET	\$598,907	\$760,432	\$848,981	\$88,549	12%

POSITION ALLOCATION	9	9	9
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MISSION STATEMENT

The mission of the City Clerk's department is to acquire, manage, and disseminate information in an accurate, efficient and timely professional manner; preserve the city's legislative history and maintain those records that have historical and archival value, and to administer and coordinate the municipal election process; serve as filing officer/official for Political Reform Act filings.

FUNCTION

The City Clerk's function is: 1) preserve an accurate and complete recording of City Council actions including proceedings of various other official bodies; 2) ensure compliance with the Brown Act meeting requirements for all bodies served; 3) provide appropriate hearing notices as required by municipal and state law; 4) administer municipal elections and referenda; 5) develop and administer a City Records Management Program to assign disposition criteria to all City records and to preserve and secure vital, historic and archival records; 6) serve the public as an information source as well as a source of communication to the City Council; and 7) initiate and monitor the filing of campaign disclosure statements and Statements of Economic Interests as required by the Political Reform Act.

HIGHLIGHTS

Administration

With the advent of technology, what used to be labor-intensive processes can now be handled very quickly and easily through the use of computer automation. As this office is in the initial stages of developing a City-wide Records Management Program, some of the resources from the Operations Division are being used in the development of this Program. In this way all current resources are being utilized to their fullest potential, while the organizational structure of this department evolves in a manner best suited to the needs of the department and the City.

HIGHLIGHTS (CONTINUED)**Elections**

Initiative, Referendum, and Charter Amendment procedures were rewritten to incorporate new law and the recodification of the election code, and to better define the overall election administrative process.

In the June primary, Council elections were held for Districts 1, 3 and 5. In addition, a Police binding Arbitration Measure and a city measure were also placed on the ballot. If these measures are ratified by the voters, they will be filed with the Secretary of State and codified as part of the Charter.

Much of the year was also spent tracking the FPPC requirements as a result of Proposition 208 until Judge Karlton of the Federal District Court for the Eastern District of California issued an injunction on January 6, 1998. This injunction barred further enforcement of any portion of Proposition 208 until the California Supreme Court has had an opportunity to review the measure.

Records

Working in conjunction with the Cultural Heritage Board, the controversy regarding the 1849 founding date as it appears on the City seal was resolved on October 21, 1997.

A database has been designed for the Community Development Department to index building permit information. When complete, the data base will contain information which was manually indexed in ledger books from 1925 to 1990. Utilization of this data base will substantially decrease the amount of staff time involved in retrieving information from this period of time. Entries from 1925 to 1950 have been completed.

The review of records stored in the penthouse of City Hall was completed. With Council approval, 10,000 pounds of inactive records were shredded. The remainder of the records will be scrutinized by the department for retention.

A Vital Records and Disaster Recovery Seminar was held on November 17, 1997 and attended by approximately 60 people. This seminar was planned and jointly hosted by the City Clerk's Office and the Association for Record Managers and Administrators (ARMA).

Together with the members of the Document Management Steering Committee (DMSC), much progress has been made with regard to the implementation of a City Records Management Program. The mission statement, goals and objectives have been rewritten to address 1) the management of both electronic as well as hard copy records, and 2) interim solutions to the management of records as the City transitions from a paper to electronic environment.

HIGHLIGHTS (CONTINUED)Operations

Preparation and distribution of minutes from 135 meetings of the City Council, Redevelopment Agency, and the Civil Service Commission were completed.

Legal notification requirements were met through 185 newspaper publications and 850 mailed public hearing notices.

Actions of the City Council, Redevelopment Agency, and Civil Service Commission were accurately recorded and the information dispersed through the preparation of annotated agendas, distribution of resolutions and ordinances, and the codification of ordinances within the Stockton Municipal Code.

City Council and Redevelopment Agency agendas and minutes from January 1997 to present have been formatted for placement on the City's Web site.

The City Charter was updated to include historical references denoting the dates of all prior amendments.

Records now being maintained/updated on the T-drive (shared drive) of all CityNet computers include:

- 1) Stockton Municipal Code
- 2) Stockton City Charter
- 3) Civil Service Rules and Regulations for Miscellaneous and Police and Fire Employees
- 4) Boards and Commissions Roster
- 5) Minutes of: City Council; Redevelopment Agency; and, Civil Service Commission

This has resulted in a savings of over 10,000 pieces of paper a year.

1997-98 Objectives

1. A record inventory of five departments will be completed by Clerk's staff, with assistance as necessary from the DMSC departmental representative by June 1998.
2. Microfilming of 35 one-cubic foot boxes of specifications by June 1998.
3. Review of approximately 20 of the remaining 140 one-cubic foot boxes of pre-1986 material at the Records Center for archival and microfilming purposes by June 1998.
4. Implement pilot electronic imaging and records management to test proposed City-wide technical standards for the purpose of making documents filed by the City Clerks office available to other departments by December 1998.
5. Automate City Charter amendments since 1992 beginning April 1998.
6. Reduce minute preparation time 50 percent through utilization of an electronic stenograph machine by the Clerk's office by December 1997.
7. Host a Central Division, City Clerk Association of California, two-day "Nuts and Bolts" seminar in Stockton by August 1997.

1997-98 Accomplishments

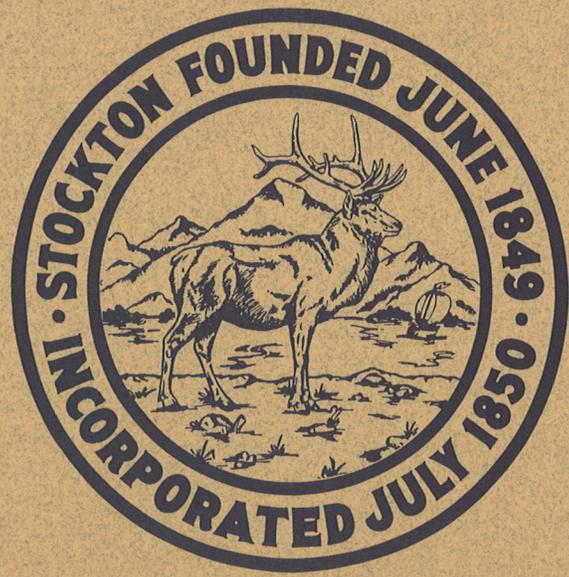
1. The inventory of all city departments' records has been suspended pending the development of a records management and retention guideline currently being formulated by the California City Clerk's Association. The guideline will identify the majority of records and record series created and maintained by municipalities throughout the State of California. The guideline is scheduled to be completed by February 1999.
2. Complete.
3. Complete.
4. Installation of hardware and software necessary for the electronic document management component was completed in April 1998.
5. This information to be placed on imaging and will be complete by June 1999.
6. Complete.
7. Complete.

1998-99 Objectives

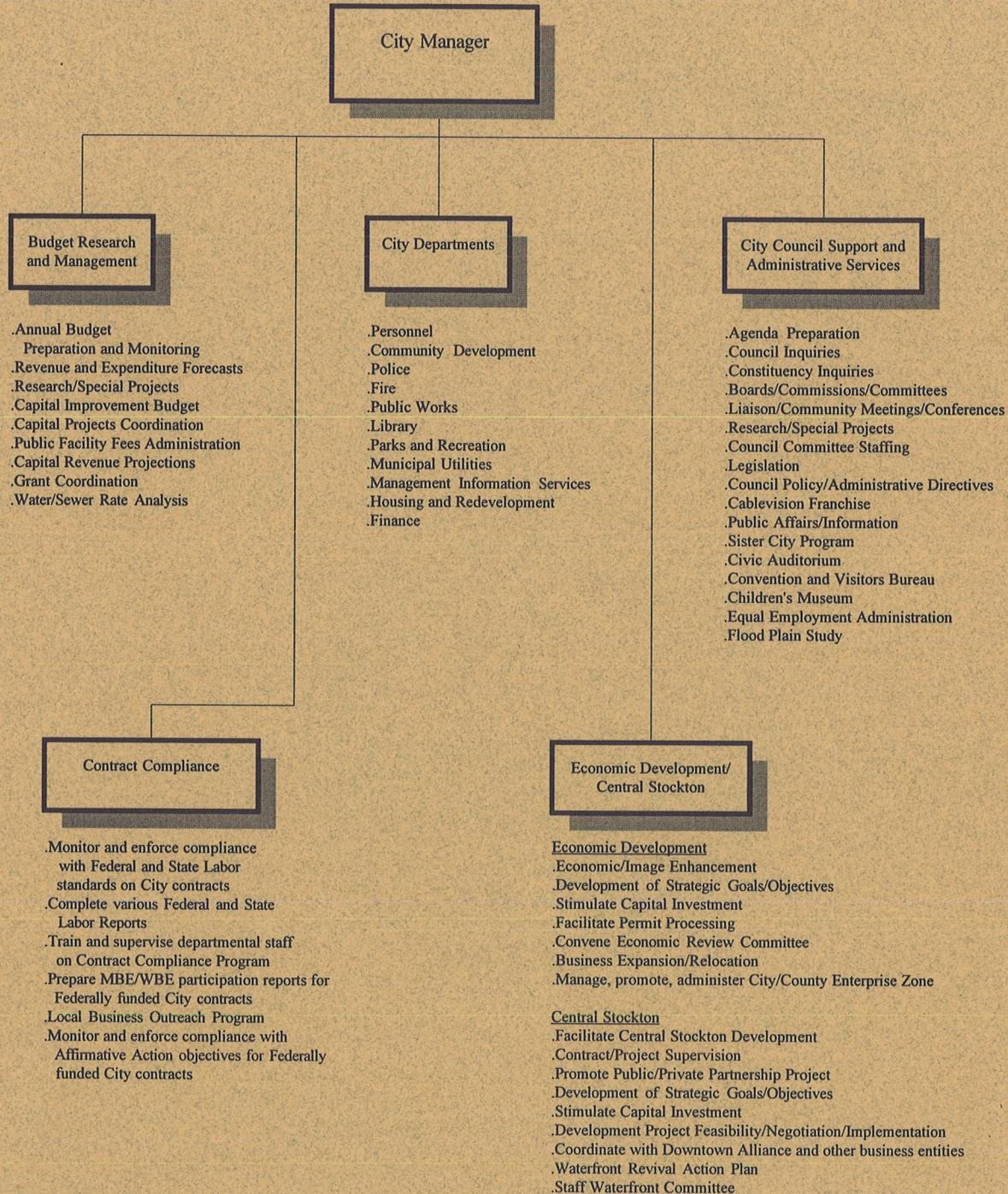
1. Finalize City-wide Records Management Policy by June 1999.
2. Review material recommended for archiving by consultant to confirm necessity of retention by April 1999.
3. Microfilm archived material for security with destruction of hard copies if appropriate by June 1999.
4. Organize, catalogue, and label records stored in the City Clerk's vault by December 1998.
5. Test pilot imaging and electronic document management system under the guidance of a project manager; document results, formulate recommended imaging criteria by March 1999.
6. Continue inventory of records maintained by other departments and make recommendations for retention; complete the inventory of the Finance and Personnel Departments by June 1999.
7. Investigate the availability of software which will automatically convert electronic documents to an HTML format (for posting on the Web); and, examine the feasibility of using CodeMaster software for codifying the Stockton Municipal Code by December 1998.
8. Complete the Building Permit Index database by June 1999.



Stockton



CITY MANAGER



**CITY MANAGER
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

**CITY MANAGER
ADMINISTRATION**

10-1210

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$691,840	\$702,690	\$725,924	\$23,234	3%
Other Services	107,029	98,791	80,533	(18,258)	(18%)
Materials/Supplies	19,189	13,491	13,491		
Other Expenses	12,354	19,192	19,164	(28)	
TOTAL BUDGET	\$830,412	\$834,164	\$839,112	\$ 4,948	1%
POSITION ALLOCATION	15	15	15		

FUNCTION

The City Manager is appointed by the City Council to direct the administration of the City under Council policy. The City Manager provides information to assist the Council in setting policy, implements Council policy, supervises the operation of City Departments, and reports to the Council on administrative activities.

The City Manager's office is composed of two budget units: Administration and Central Stockton/Economic Development. In addition to general management, the Administration unit includes the following program areas: Council Support, Budget Management, Contract Compliance, and Capital Improvement.

The City Manager's Administration unit consists of five very diverse functions.

- **Administration.** Implements Council policy, plans for long-range City needs, provides direction to City departments, and manages the other functions within the unit.
- **Council Support.** Ensures that the business of the Council is carried out in an orderly manner and responds to citizen questions and complaints; coordinates and prepares the weekly City Council Agenda, the Weekly Report, and City Council Bulletins; coordinates the Council Policy Manual and Administrative Directives; monitors Federal and State legislative activities; oversees the City Public Information program, Board, Commission and Committee vacancies; coordinates programming for the Cable Government Channel (42); acts as a liaison with the Convention and Visitors Bureau and Children's Museum; and oversees all facets of the Stockton Memorial Civic Auditorium.

**CITY MANAGER
ADMINISTRATION**

10-1210

FUNCTION (CONTINUED)

- **Budget Management.** Prepares the City's annual operating budget; monitors the fiscal condition of the City; projects revenues; performs special studies related to the use of City financial resources; and makes estimates of future and current needs of the City.
- **Contract Compliance.** Has responsibility for monitoring Federal and State Labor Standards on City contracts, professional services, and the purchase of supplies, materials, and equipment. The Affirmative Action Program establishes goals for Minority and Women Business Enterprise participation in Federally funded contracts and monitors Equal Employment Opportunities for minorities and women. Under the Labor Standards program, Federal and State labor requirements are monitored for all contracts. The MBE/WBE Utilization Program and the Local Business Outreach Program are administered within this function.
- **Capital Improvement.** Produces the five year CIP plan as well as the annual CIP budget, oversees CIP project management, and prepares capital improvements revenue projections. This unit also coordinates grant management in order to enhance the City's pursuit of grant funds in a variety of areas.

HIGHLIGHTS

The City of Stockton has been presented, for the tenth consecutive year, the distinguished Budget Presentation Award presented by the Government Finance Officers Association (GFOA). This national award for budget presentation is in addition to the Certificate of Award for Excellence in Operational Budgeting and the Certificate of Award for Excellence in Capital Budgeting presented by the California Society of Municipal Finance Officers Association (CSMFO). These three awards are presented based on stringent criteria developed by the GFOA and CSMFO concentrating on financial planning, content and readability.

Contract Compliance staff participated in five orientation workshops for new businesses/bidders through the Local Business Outreach Program with the Small Business Development Center and conducted one bidding workshop with the Stockton Builders Exchange, Inc. Staff reviewed 38 bids and/or requests for proposals with a total value of approximately \$43 million. A total of 37 bid orientation meetings were held which were attended by 264 prospective bidders on City of Stockton projects. Revised Affirmative Action Guidelines and administrative directives for Federally Funded Projects were prepared and implemented during 1997-98.

**CITY MANAGER
ADMINISTRATION**

10-1210

1997-98 City Council Objectives

1997-98 City Council Accomplishments

- | | |
|---|--|
| 1. By October 1997, the City Manager will identify City facilities which can be used to provide job training and readiness programs. | 1. Complete. |
| 2. By December 1997, the City Manager, working with the County and with direction from the Council, will have implemented an organizational model similar to communities that care to prevent juvenile delinquency. | 2. Complete. |
| 3. By January 1, 1998, the City Council will assist the First Night Organization in holding a New Year's Eve celebration in downtown Stockton. | 3. Complete. |
| 4. By September 1997, the City Council will identify areas for potential privatization. | 4. Staff is currently analyzing several areas of potential privatization. |
| 5. By December 1997, the City Manager will present a feasibility report to the City Council regarding non-profit and neighborhood organizations maintaining City parks. | 5. Complete. |
| 6. By June 30, 1998, the City Manager will issue an RFP to operate the Wastewater Treatment Plant. | 6. On hold until completion of work on landfill, garden refuse, and water projects and Council selection of wastewater discharge compliance project alternative. |
| 7. By December 1997, the City Manager will provide a report to the City Council on possible cost-effective changes in the delivery of services by private ambulance companies and <u>cost recovery</u> for emergency services currently provided by the City. | 7. Analysis has taken place. Report made to Council in June 1998. |

**CITY MANAGER
ADMINISTRATION**

10-1210

1997-98 City Council Objectives

8. By February 1998, the City Manager, working with the Convention and Visitors Bureau and others, will develop a plan to promote the positive image of the City, both to Stockton residents and those outside the City.
9. By March 1998, the City Council will apply for the All-American City award.
10. By June 30, 1998, the City Council/Redevelopment Agency will have prepared a draft redevelopment plan for the new Stockton-South Redevelopment Project Area.

1997-98 City Council Accomplishments

8. Taskforce is being formed. To be completed by December 1998.
9. Complete.
10. A preliminary plan for the new Stockton-South Redevelopment Project area is complete.

1997-98 Unit Objectives

1. Coordinate with San Joaquin County other agencies and community organizations in the development, and implementation, of a risk-focused prevention and graduated sanctions program by July 1997.
2. Develop risk-focused prevention activities with at least two school districts by June 1998.
3. The Safe Stockton Implementation Team will establish a Neighborhood Development and Training Center by December 1997.
4. Assess the need for various programs and services that can be provided by the City for Stockton's teens by December 1997.

1997-98 Unit Accomplishments

1. Coordination is taking place. Juvenile Justice Coordinator began work in November 1997.
2. Complete.
3. A plan detailing location information, materials and staffing is being developed.
4. Complete.

**CITY MANAGER
ADMINISTRATION**

10-1210

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--|
| 5. The Safe Stockton Implementation Team will develop a proposal for increasing the number of mentors available to work with youth by June 1998. | 5. Working with S. J. County Office of Education and Summit for America's Future. To be completed by December 1998. |
| 6. Coordinate the Customer Service training of 350 employees by December 1997 | 6. Complete. |
| 7. Develop a Telephone Etiquette training program to be given to supervisors as a follow-up to Customer Service training by December 1997. | 7. Complete. |
| 8. Work through the Quality Service Program to develop four process improvement projects, one of which will be a City-wide process by December 1997. | 8. Two City-wide projects were started in November. Departmental projects are ongoing. To be completed by December 1998. |
| 9. Conduct an Introduction to Total Quality Management class and train ten to twelve employees to successfully be team leaders by December 1997. | 9. Team building classes are being held as a part of the team leader training. |

1998-99 City Council Objectives

1. **By December 31, 1998, Deputy City Manager, working with the County, will develop strategies to implement a Juvenile Justice Comprehensive Plan.**
2. **Ongoing, the City Manager, in cooperation with the Property Management Task Force, will continue to present recommendations to the Council to improve the appearance of the City, including aggressive code enforcement.**
3. **By December 31, 1998, the City Manager, working with the Convention and Visitors Bureau and others, will develop a plan to promote the positive image of the City, both to Stockton residents and those outside the City.**

CITY MANAGER
ADMINISTRATION

10-1210

1998-99 City Council Objectives (Continued)

4. **By June 30, 1999, the City Manager will increase the efficiencies and reduce costs through implementation of the TQM projects.**
5. **By June 30, 1999, the Deputy City Manager, with the Partnership and Chamber, will devise a plan that encourages industrial site infrastructure development.**

1998-99 Objectives

1. Implement through the Quality Service Program, four process improvement projects, one of which will be a City-wide project by December 1998.
2. Coordinate customer service training for 200 employees and their supervisors by December 1998.
3. Develop a telephone etiquette training program for supervisors as a follow-up to customer service training by October 1998.
4. Conduct an introduction to Total Quality Management class and train ten to twelve employees to be Quality Improvement Project team leaders by October 1998.
5. Plan and implement a campaign to discourage the use of guns as a way of celebrating Independence Day by July 1998.
6. Implement a "Boston Gun Project" type program for Stockton-San Joaquin County by December 1999.
7. Develop system to make parents responsible for child's school attendance by October 1999.
8. Have a second graffiti paint trailer on the streets by October 1998.
9. Plan and implement a Safe Youth Conference by June 1999.
10. Expand use of Channel 42 to include teen and children's programs and expanded news coverage by December 1998.

1998-99 Objectives (Continued)

11. Develop and implement a plan for getting youth with health and behavior problems into the system before the youth become set in a pattern of delinquent behavior by June 1999.
12. Plan and produce a new monthly cable TV program for Stockton's youth in cooperation with the Parks and Recreation Department by June 1999.
13. Implement a new long term organization of the City's code enforcement activities to consolidate programs and improve coordination by October 1998.
14. Plan and hold an expanded First Night Celebration in downtown Stockton by January 1999.
15. Develop a cadre of volunteers to include senior citizens and students to provide production and talent support for Channel 42 productions by June 1999.
16. Add the following services to Satellite City Hall by dates indicated: Allow customers to check-out Library books by September 1998; Collect fees for dog licenses, bicycle licenses, and residential alarm permits by September 1998; and collect fees/register customers for Parks and Recreation classes by January 1999.
17. Identify new avenues to promote/publicize Satellite City Hall by September 1998.
18. Develop a communications plan to improve the City's ability to get information to the public by December 1998.
19. Conduct one secret shopper evaluation of customer services by May 1999.
20. Work with Purchasing to obtain surplus items in order to increase their sale at Satellite City Hall by 10% by January 1999.
21. Conduct six Procurement/Bidding Outreach Workshops for new businesses with the Small Business Development Center by June 1999.
22. Conduct four Procurement/Bidding Outreach Workshops with local community organizations by June 1999.
23. Complete two contract compliance reviews with Public Works, MUD and HRD by June 1999.
24. Conduct refresher training for contract compliance staff by January 1999.



**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$254,587	\$325,958	\$347,501	\$21,543	7%
Other Services	138,467	174,400	139,987	(34,413)	(20%)
Materials/Supplies	4,416	3,915	3,915		
Other Expenses	298,300	413,446	399,561	(13,885)	(3%)
TOTAL BUDGET	\$695,770	\$917,719	\$890,964	(\$26,755)	(3%)
POSITION ALLOCATION	7	7	7		

FUNCTION

The Economic Development/Central Stockton unit of the City Manager's office focuses its activities in two primary areas: 1) implementation of the Central Stockton (West End) Redevelopment Plan, and 2) directing activities which promote expansion of the local economic base and result in jobs for members of the community. These activities are conducted at the direction of the City Manager, in response to the City Council (in the case of Economic Development) and the Redevelopment Agency and its advisory group, the Redevelopment Commission (for redevelopment projects).

HIGHLIGHTS

Economic Development

- The Economic Development Division coordinated with several City departments, outside agencies and developers to devise an innovative fast tracking system aimed at bringing a major new industrial park to south Stockton. By meeting on a weekly basis and utilizing creative techniques not usually associated with city government, seemingly insurmountable obstacles were overcome to allow for the creation of the Airport Gateway Industrial Park.
- Approximately 80 Economic Review Committee and other developer meetings were coordinated and led by the Economic Development Unit.
- Economic Development and GIS staff worked together to prepare the Targeted Employment Area (TEA) maps and street ranges.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

HIGHLIGHTS (CONTINUED)

Economic Development (Continued)

- Business retention efforts have remained a high priority of the Economic Development Unit. The Economic Development Unit has done a significant amount of troubleshooting, on behalf of local business, with other agencies and departments to keep these businesses in Stockton. The Economic Development Unit meets monthly with such groups as San Joaquin County's Employment and Economic Development Division (EEDD) and the Greater Stockton Chamber of Commerce to discuss and coordinate potential retention efforts and issues.
- Staff is participating with San Joaquin County EDA in implementing the recommendations of the San Joaquin County Business Retention and Expansion Strategy as outlined in the Final Report prepared by Chabin Concepts.
- A Stockton Community Profile of demographic information was updated.

Enterprise Zone

- Economic Development and GIS staff worked together to develop maps and street range listings on several expansions of the Enterprise Zone.
- Staff conducted a very well-attended training and update session on Enterprise Zone benefits.
- Several Facade Improvement Loan program presentations were given to outside organizations and interested groups.
- Ten Downtown Facade Improvement Loans were approved. To date, this program has funded \$460,000 in facade loans at 46 locations downtown.
- In an effort to keep the Enterprise Zone and its many benefits in the minds of the business community, the Economic Development Division performed the following outreach activities:
 - Designed and initiated a direct mail campaign.
 - Revised the Enterprise Zone marketing material.
 - Created a brochure on operating a business in Stockton, which is provided to the new entrepreneur at the time they apply for a business license.
 - Participated in co-op advertisements with the San Joaquin Partnership in several national publications.

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

HIGHLIGHTS (CONTINUED)

Central Stockton

Redevelopment activities which have occurred in Central Stockton during the current fiscal year and those which will continue or be implemented during fiscal year 1998-99 are detailed below:

Gateway Block - This dilapidated block is the first impression which visitors encounter upon exiting the Crosstown Freeway into the downtown core. In hopes of creating a more positive image, the block was designated a master development area and a master developer was subsequently selected. A Disposition and Development Agreement (DDA) with the developer was signed in July 1996. All properties have been acquired and relocated with the exception of the Arroyos. A lawsuit filed in 1997 was settled in January 1998 and a revised performance schedule developed which anticipates that the cleared property will be transferred to the developer by January 1999.

Fox Theater - The second *Fall Gala* fundraiser was held by the Friends of the Fox featuring Manhattan Transfer; during the season, Natalie Cole and Johnny Mathis both performed to sell-out crowds. Ongoing maintenance and repairs were accomplished during 1997-98 including the installation of a new air conditioning system, which was a major expense for the Agency.

Children's Museum - The Agency-owned warehouse along Weber Avenue has been leased by the Children's Museum for the past several years. Since their lease with the Agency was due to expire in 1997, a three-year extension was approved in June 1997. Additionally, landscaping was installed along Weber Avenue in front of the Museum.

Weber Block - In October 1996, the Agency approved a lease agreement with the Weber Family which includes an option to purchase the property in the future. An environmental analysis of the existing conditions was performed during 1997-98 as part of the Brownfields Environmental Master Plan.

Record Expansion Project - The Record was selected as the master developer for the block bounded by Market, American, Washington and Stanislaus in 1996 and a DDA was approved in February 1998. It is anticipated that acquisition and relocation activities will be completed during 1998-99.

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

HIGHLIGHTS (CONTINUED)

Gleason Park Master Development Area - A master development area was designated for a three-block area bounded by Grant, Lafayette, Sonora and California Streets adjacent to Gleason Park. Mercy Charities was subsequently selected as the master developer in August 1997 to develop an integrated affordable housing project. Their current Negotiating Rights Agreement will expire in August 1998; however, it is anticipated that a DDA will be negotiated and implemented prior to the end of the fiscal year.

Acquisition, Relocation and Demolition - All properties in the Gateway Block (with the exception of the Arroyos) have been acquired and tenants relocated with phase one of demolition expected to occur by July 1998. Activities are anticipated during fiscal year 1998-99 for the remainder of the Gateway Block and the Record Expansion Project. Other acquisition activities may include the Arco at Weber Point, the Weber Block and Fox Theater.

Infrastructure - Landscaping was installed along Weber Avenue between Center and El Dorado Streets; completed construction of street improvements along the west side of Center Street adjacent to the Weber Point Events Center; design of the Seawall along the south side of Weber Point was completed with construction to commence during 1998-99.

Weber Point Event Center - Design was completed and construction commenced in Fall 1997 with completion expected during 1998-99.

Brownfields EPA Grant - Phase I of the Environmental Master Plan (EMP) for the Waterfront Area has been completed. In October 1997, the Agency awarded a contract to Black and Veatch for preparation of Phase II of the EMP which should be completed during the current fiscal year.

Downtown Stockton Management District - In an effort to consolidate efforts to revitalize the central core, the Downtown Alliance (together with City staff) pursued the formation of a downtown business improvement district. This formation required approval of a majority of the affected property owners in the proposed district. During the Summer of 1997, ballots were received and the City Council approved the formation of the "Downtown Stockton Management District No. 97-02".

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

HIGHLIGHTS (CONTINUED)

Marina /Waterfront Yacht Harbor - A Memorandum of Understanding was approved between the Agency and Waterfront Yacht Harbor, Ltd., regarding the possible future rehabilitation of the marina. A Boating and Waterways loan was secured for the preparation of a Planning Study to determine the feasibility for reconstruction / redesign of the marina.

Multimodal Rail Station - An agreement was approved between the City, Agency, San Joaquin Regional Rail Commission and San Joaquin Regional Transit District for the preparation of a master plan for the development of the Stockton Multimodal Station. The proposed location of the station is the old Southern Pacific Railroad Depot between Weber and Miner Avenue east of Aurora Street.

Hotel Stockton - The City will continue to maintain the Hotel in a condition that makes it attractive for showing to prospective developers. Several developers are interested in rehabilitating and reusing the hotel, and seem to have realistic ideas of cost. Ideas under consideration by different developers include retail on the first floor and offices upstairs, a senior citizen congregate living complex with senior-oriented retail on ground floor and a hotel.

Entertainment Complex - A theme in several recent plans for downtown has been that a multiplex theater and related entertainment uses will help to attract people downtown, particularly evenings and weekends. Conversations with an interested developer are progressing.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1997-98 City Council Objectives

1997-98 City Council Accomplishments

- | | |
|---|--|
| <ol style="list-style-type: none">1. By July 31, 1997, the City Council will consider awarding a contract for construction of the Weber Point Event Center.
2. By July 31, 1997, the Economic Development Manager will present alternatives for the Council to consider regarding the Weber Avenue Median Improvements.
3. By August 1997, the City Council will consider for adoption and implementation the business plan for Weber Point.
4. By August 1997, the City Council will consider for approval and implementation alternatives for improving water quality for McLeod Lake and the Stockton Channel.
5. By December 1, 1997, the Economic Development Manager, working with Venue Tech, will develop a master plan for renovation of the Fox Theater including cost and timelines for completion.
6. By December 1997, the City Manager will survey a sample of development clients to determine the need for any changes in City regulations and development processing. | <ol style="list-style-type: none">1. Complete.
2. Landscaping was installed along Weber Avenue between Center and El Dorado Streets.
3. Business plan contract was awarded to Venue Tech in March 1997. The contract was subsequently amended in October 1997 to include the Civic Auditorium and Fox Theater in the development of the plan; final business plan expected to be completed by July 1998.
4. A contract for examination of water conditions in the Stockton Channel was awarded in December 1997; final recommendations for a water quality improvement system are expected in November 1998.
5. City Council has revised the date for completion to August 31, 1998.
6. The report is nearing completion. |
|---|--|

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1997-98 City Council Objectives (Continued)

7. By June 30, 1998, the City Manager will present to the City Council a report on business incentive programs provided by other cities.

1997-98 City Council Accomplishments (Continued)

7. In progress.

1997-98 Unit Objectives

Economic Development

1. Complete Small Business '97 Trade Fair by October 1997.
2. Participate in three orientation workshops for the Local Business Outreach Program by June 1998.
3. Stockton Developmental Center - Assist the State of California and California State University, Stanislaus in the conversion of the former state hospital into a California State University campus by pursuing a general plan amendment and rezoning needed to implement the conditions of the Memorandum of Understanding by June 1998.
4. With San Joaquin Partnership, revise the procedure for sharing information in business/industrial properties through establishment of a computer linkage and software by December 1997.
5. Develop plan for use of Geo-based Revenue Information Program in identifying key industries in the City of Stockton by December 1997.

1997-98 Unit Accomplishments

1. Complete.
2. Complete.
3. Underway.
4. San Joaquin Partnership is considering the use of the Internet to allow cities to access a selection of San Joaquin Partnership data.
5. Seeking additional information from the company that developed the Geo-based Revenue Information Program.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1997-98 Unit Objectives (Continued)

1997-98 Unit Accomplishments (Continued)

Economic Development

- | | |
|--|--|
| 6. Network with Chamber of Commerce, Downtown Alliance, and Downtown Comeback Club to educate local businesses on services provided by the City of Stockton's Economic Development Division by December 1997. | 6. Complete. Meetings have taken place with each organization; however, this will continue on an ongoing basis. |
| 7. Develop effective and efficient direct outreach to Enterprise Zone businesses to update them on changes in legislation, new local incentives, and other changes to the Enterprise Zone program. This outreach will include presentations by the Enterprise Zone Manager to business associations by March 1998. | 7. Complete. This was accomplished through meetings with businesses, as well as direct mailing to Enterprise Zone businesses. |
| 8. Review City of Stockton's Web page and determine whether additional information on the City's Economic Development program is needed by September 1997. | 8. A committee has been formed to review the City's overall Web page and recommendations have been provided to the Quality Council. The Economic Development Division has requested to be included in the designing of the Web page. |
| 9. Develop documents necessary to expand the Enterprise Zone to area within the Stockton Developmental Center planned for commercial use by August 1997. | 9. Underway. In addition to the Developmental Center, there are several other sites that are being considered for inclusion in the Zone at the request of the property owners. |

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

1997-98 Unit Objectives (Continued)

1997-98 Unit Accomplishments (Continued)

Economic Development

- | | |
|---|---|
| 10. Work with San Joaquin Partnership to update the <u>Stockton Review</u> , a publication provided to San Joaquin Partnership clients considering Stockton as a business location by September 1997. | 10. The publication is currently in the design/print-up phase of the project. |
| 11. Approve 10 Downtown Facade Improvement Grants by June 1998. | 11. Complete; exceeded goal. |
| 12. Increase marketing efforts of Downtown Facade Improvement Grant Program by August 1997. | 12. Complete. Worked with new Downtown Alliance Director to increase awareness. |
| 13. Sponsor one Enterprise Zone training workshop at the Civic Auditorium by June 1998. | 13. Complete. Workshop held February 25, 1998 with 75 in attendance. |
| 14. Participate in two co-op advertisements with the San Joaquin Partnership in site selection magazines or similar targeted media by June 1998. | 14. Complete. |
| 15. Visit four businesses monthly as part of the Business Retention/Enterprise Zone marketing program through June 1998. | 15. Complete. |

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

1998-99 City Council Objectives

1. **By July 1, 1998, the Economic Development/Enterprise Zone Manager will begin implementation of the Stockton Record Redevelopment Project.**
2. **By August 31, 1998, the City Council will consider for adoption and implementation the business plan for Weber Point, the Auditorium and Fox Theater.**
3. **By August 31, 1998, the Economic Development Manager, working with Venue Tech, will develop a master plan for renovation of the Fox Theater including cost and timelines for completion.**
4. **By June 30, 1999, the Deputy City Manager, working with the private sector, will contact at least 15-20 qualified developers to stimulate downtown development.**
5. **By June 30, 1999, the Deputy City Manager will present a recommendation to the Council regarding a phased renovation of the Hotel Stockton including the option of a public-private partnership.**
6. **By June 30, 1999, the City Council will consider for approval and select an alternative for improving water quality for McLeod Lake and the Stockton Channel.**

1998-99 Objectives

Central Stockton

1. Attempt to resolve the existing ownership and management structure of the Waterfront Yacht Harbor by June 1999.
2. Determine if acquisition and/or restoration of the Fox Theater is financially feasible by June 1999.
3. Begin implementation of the Waterfront Environmental Masterplan recommendations by December 1998.
4. Begin implementation of select development projects identified in the ULI Study by June 1999.
5. Implement DDA with Mercy Charities Housing California for the Gleason Park Master Development Area by December 1998.

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

1998-99 Objectives (Continued)

Central Stockton (Continued)

6. In cooperation with the permanently appointed Waterfront Committee, begin implementation of the business plan for the Weber Point Events Center by December 1998.
7. Complete construction of the Seawall along the southside of Weber Point at the Channel Head by April 1999.
8. Complete construction of the first phase of Weber Points Event Center by December 1998.
9. Complete acquisition, relocation and demolition activities on the Gateway Project prior to conveyance of property to developer by January 1999.
10. Evaluate the environmental and financial analysis of the Weber Block to determine whether or not to proceed with the purchase of the property by October 1998.
11. Complete the acquisition of properties and relocation of tenants for the Record Block Expansion Project by June 1999.
12. Implement the recommendations of the Master Revitalization Strategy for Gleason Park by December 1998.
13. Complete the acquisition of the Arco on Weber Point by December 1998.

Economic Development

1. Coordinate and define marketing efforts between the Downtown Facade Improvement Grant Program, Downtown Alliance and Downtown Stockton Management District by December 1998.
2. Approve ten Downtown Facade Improvement Grants by June 1999.
3. Participate in two co-op advertisements with the San Joaquin Partnership in site selection magazines or similar targeted media by June 1999.
4. Make one or more presentations to business associations as a link to Enterprise Zone businesses to update them on changes in legislation, new local incentives and other changes to the Enterprise Zone program by October 1998.

CITY MANAGER
ECONOMIC DEVELOPMENT

10-1230

1998-99 Objectives (Continued)

Economic Development (Continued)

5. Sponsor one Enterprise Zone training workshop at the Civic Auditorium by June 1999.
6. Visit four businesses monthly as part of the Business Retention/Enterprise Zone marketing program by June 1999.
7. Assist the State and California State University, Stanislaus in pursuing a general plan amendment and rezoning, if necessary, for conversion of certain portions of the former state hospital facilities into commercial uses on the newly created CSU, Stanislaus, Multi-Campus Regional Center by June 1999.
8. Coordinate with San Joaquin Partnership to revise the procedure for sharing information in business/industrial properties through establishment of a computer linkage and development of software by September 1998.
9. Develop plan for use of Geo-based Revenue Information Program in identifying key industries in the City of Stockton by June 1999.
10. As part of the Enterprise Zone Business Retention Program, implement joint City-County outreach activities with the participation of elected officials from both public entities by June 1999.

WATER FRONT

MISSION STATEMENT

In February 1995, the City Council appointed a Waterfront Revival Task Force to prepare an action plan to implement the Central Stockton Redevelopment Plan. On January 16, 1996, the Waterfront Revival Task Force presented its Vision and Action Plan to the City Council and it was approved unanimously. The purpose of this amended long-term vision is to create an environment that invites private sector investment to the Waterfront area. The current Waterfront Committee continues to oversee projects recommended in the Vision and Action Plan.

HIGHLIGHTS

The Vision and Action Plan establishes an action outline for public and environmental improvements to occur over the next several years. The projects to be undertaken during fiscal year 1998-99 are:

1. Public Improvements - Land

- *Weber Point Events Center* \$900,000

This project provides for the design and construction of landscaping, recreational areas, gardens, event venues and an entranceway to historic Weber Point.

- *Weber Block Purchase/Lease* \$140,000

This project includes funds for the purchase/lease of the Weber Block property.

2. Environmental Improvements

- *Water Quality/Fountain Improvements* \$50,000

This activity will include rehabilitation of the fountain at McLeod Lake and improvements of the water quality on the Channel.

- *Banner Island Sports Area* \$50,000

This project will provide landscaping, a parking area, sport fields, irrigation, soil testing and clean-up on the Banner Island property.

WATER FRONT

HIGHLIGHTS (CONTINUED)

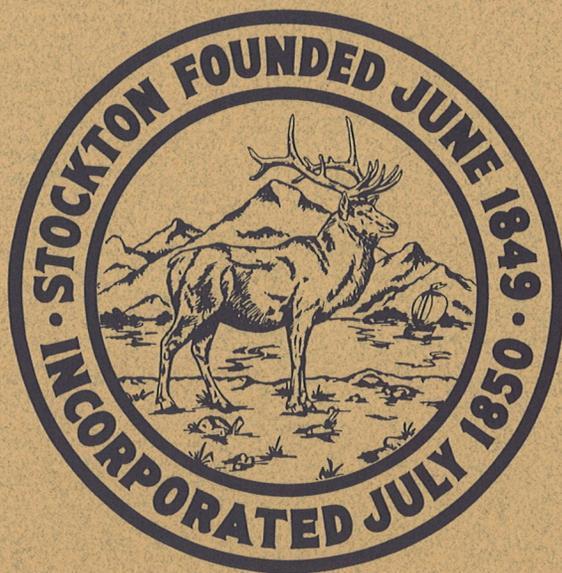
3. Implement Action Plan

- *Special Events* \$50,000
Encourage use of the Waterfront Area for privately-sponsored events by managing the Weber Point Events Center.

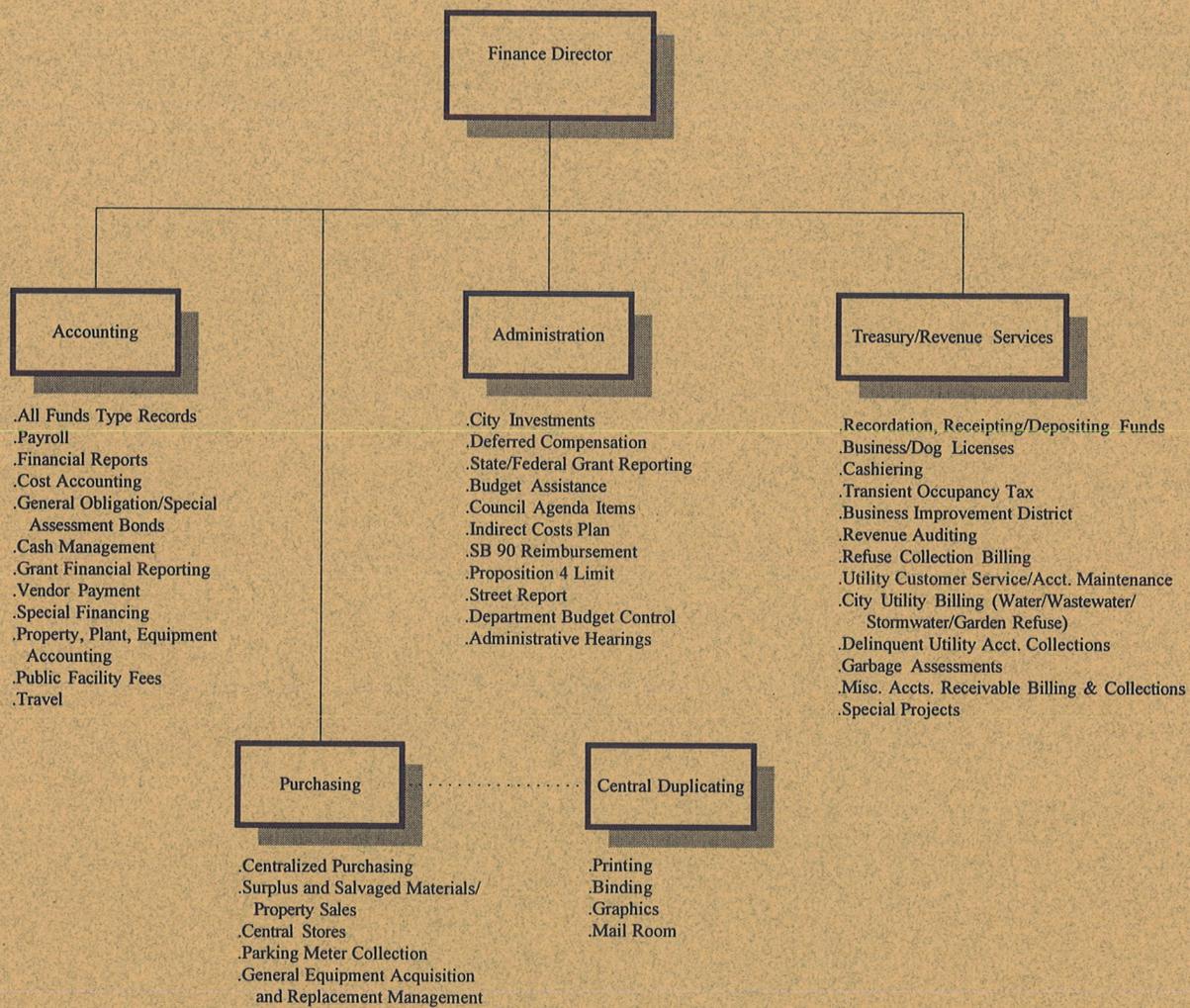
- *Administration* \$35,625
General Administration costs associated with the implementation of the Action Plan and staff support to the Waterfront Committee and their subcommittees.

For the 1998-99 fiscal year, these activities will be funded utilizing the following sources: General Fund (\$50,000 - Fund 010), CDBG Fund (\$900,000 - Fund 052), Capital Improvement Fund (\$50,000 - Fund 301), Infrastructure Improvement Fund (\$50,000 - Fund 303) Redevelopment Agency (\$175,625 - Fund 334).

Stockton



FINANCE



**FINANCE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

FINANCE DEPARTMENT

10-1300

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,598,698	\$1,738,047	\$1,856,092	\$118,045	7%
Other Services	430,256	606,111	463,320	(142,791)	(24%)
Materials/Supplies	141,446	126,234	85,630	(40,604)	(32%)
Other Expenses	23,581	40,309	40,309		
TOTAL BUDGET	\$2,193,981	\$2,510,701	\$2,445,351	(\$65,350)	(3%)
POSITION ALLOCATION	56	56	56		

MISSION STATEMENT

To protect City assets and to provide financial services supporting City missions. This mission is accomplished through the functions of the Administration, Accounting, Treasury/Revenue Services, Purchasing, and Administrative Hearings.

HIGHLIGHTS

In our continuing efforts to provide better customer service in Finance, the Revenue Services and Treasury divisions have been reorganized to form one unit (Treasury/Revenue Services). We have begun the transition of staff and functions into the new structure and will continue to refine and develop this model. The reorganization should be completed by August of 1998.

The Duplicating section of Purchasing has added full-color copy service for all departments. Staff coordinates all outside printing projects to improve competitiveness and reduce costs. In addition, the section implemented a pilot program for coordinating post office mailings. This program has resulted in a savings of approximately \$12,000 in postage expense annually.

Duplicating recently conducted a "printing/mailing assessment" for all departments which has resulted in an aggregate savings to the City of \$46,400 annually. The Duplicating section was awarded the 1997 Team of the Year Award.

After the January, 1997 flood, the Accounting Division assumed responsibility for compiling all of the information necessary to submit claims to the Federal Emergency Management Agency (FEMA) and the State Office of Emergency Services (OES) for the recovery of costs incurred by the City for emergency protective measures. The claims for reimbursement of eligible City Costs totaled approximately \$400,000.

HIGHLIGHTS (CONTINUED)

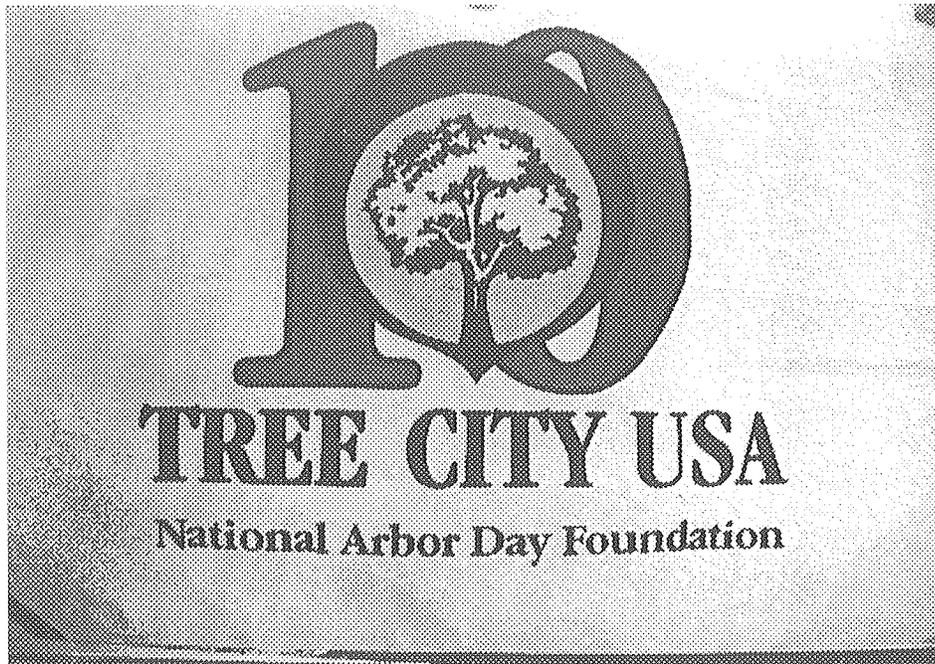
The Accounting unit's payroll section continues to offer excellent customer service to the City's employees through the direct deposit of payroll checks. The number of employees utilizing this service has increased from the initial group of 20 to nearly 900 employees, or 50 percent of the City's full and part-time employees.

To facilitate the budgeting process, Accounting staff developed a report in the Extended Reporting module that calculates actual closed fund balances for the prior fiscal year. This report is available by the end of September, two months prior to the release of the audited financial statements.

The Accounting unit continues to support the City's Quality Service Program by promoting staff participation on several cross departmental committees. One committee reviewed and made recommended changes to the travel policy directive. The second committee, the Billing Process Reengineering group, developed a process and procedures for timely and accurate billing and collections of State and Federally funded grants.

The Accounting unit successfully completed an internal QSP project to redesign the accounting structure for multi-funded capital improvement projects. The team met their goals of producing an overview of each project in a format that the end user can easily understand and simplifying the process for everyone involved. The new procedures will ensure the timeliness and accuracy of the City's records while significantly reducing paperwork required by project managers. Accounting worked in conjunction with the Budget staff to train departments on the new procedures.

For the eighth consecutive year, the Accounting unit received the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report for the fiscal year ended June 30, 1996.



The City of Stockton received recognition as a "Tree City USA" for the seventeenth consecutive year for the City's outstanding urban forestry program. This designation was highlighted at a special Arbor Day Celebration on April 24, 1998.

BUDGET UNITS

A. Administration: 10-1310

The Administration unit is responsible for coordinating and directing the total activities of the Finance Department, which includes all accounting functions. In addition, this unit is specifically responsible for administering an investment program for City funds, administering the Deferred Compensation Plan, overseeing the City's General Insurance Program, providing support for the City's budget process, providing for special accounting and reporting requirements associated with State and Federal grants as well as the City Charter, and monitoring the various multi-family housing and hospital revenue bond issues.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$369,341	\$404,418	\$283,424	(\$120,994)	(30%)
Other Services	70,739	87,579	68,962	(18,617)	(21%)
Materials/Supplies	11,533	28,486	16,155	(12,331)	(43%)
Other Expenses	6,231	9,918	9,918		
TOTAL BUDGET	\$457,844	\$530,401	\$378,459	(\$151,942)	(29%)
Position Allocation	6	6	6		

1997-98 Unit Objectives

1. Provide investment policy cross-training and guidelines to Finance Administration staff by March 1998.
2. Provide a trained administrative resource person to support division heads in successfully handling employee and customer conflict resolution by June 1998.

1997-98 Unit Accomplishments

1. City Council reviewed and approved the investment policy and administration staff were trained on investments and investment software.
2. As part of the rotational/cross training project, Customer Services is now a sub-unit of the Treasury/Revenue Services unit.

1998-99 Unit Objectives

1. Implement the Quality Service Program recommendation to reorganize the Treasury/Revenue Services Unit by January 1999.
2. Develop procedure manuals for the Administration unit by June 1999.

FINANCE DEPARTMENT

10-1300

B. Accounting: 10-1320

The Accounting unit has responsibility for general ledger accounting, payroll and vendor payments for all departments of the City of Stockton.

In this capacity the unit keeps a chronological, accurate and reliable record of all financial transactions; reports and interprets the City's financial position and results of operations prepared in accordance with generally accepted accounting principles applicable to municipal governments; maintains a complete and accurate record of the City's land, buildings, equipment and improvements; maintains records on issued and outstanding financing issues; provides an accurate payment of employee's salaries and fringe benefits and remits payroll withholdings to respective agencies when due; provides payment of properly documented bills for materials and services purchased and received; and monitors the integrated financial management information system and, controls and implements required changes.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$622,127	\$708,260	\$621,085	(\$87,175)	(12%)
Other Services	153,107	162,488	144,268	(18,220)	(11%)
Materials/Supplies	35,539	30,840	29,965	(875)	(3%)
Other Expenses	8,117	10,600	10,600		
TOTAL BUDGET	\$818,890	\$912,188	\$805,918	(\$106,270)	(12%)
Position Allocation	16	16	16		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

1. Research and analyze all existing debt issues of the City for proper disclosure of conduit debt obligations as required by Government Accounting Standards Board Interpretation #2 by October 1997.

1. The objective was completed and included in the Comprehensive Annual Financial Report for June 30, 1997.

1997-98 Unit Objectives

2. Submit financial statements to, the Government Finance Officers Association for their Certificate of Achievement for Excellence program, and the California Society of Municipal Finance Officers for their Certificate of Award for Outstanding Financial Reporting Program, by November 1997
3. Modify the annual public facilities fees report to meet additional reporting requirements per Senate Bill 1693 by December 1997.
4. Evaluate blanket purchase order payment process for more efficient use of resources by June 1998.

1997-98 Unit Accomplishments

2. Financial statements were submitted to the proper agencies for both Federal and State awards.
3. Objective completed and report issued.
4. An Accounts Payable Focus Group has been formed to evaluate payable processes. This process is included on the list of pending projects.

1998-99 Unit Objectives

1. Work with HTE to develop an automated function for rolling over unencumbered balances of capital projects at year end by October 1998.
2. Evaluate accepting computer verification of receipt and eliminating the paper receiving copy for Purchase Orders awaiting payment by March 1999.
3. Implement accounting and financial reporting standards for all investments held by governmental external investment pools, as outlined in Statement No. 31 of the Governmental Accounting Standards Board, by September 1998.

C. Treasury/Revenue Services: 10-1330

The Treasury/Revenue Services unit provides for the collection and custody of all revenues received by the City of Stockton. The unit ensures the proper recording, receipting, and depositing of all revenues received by the City to ensure maximum investment of idle funds. Treasury provides for the administration, billing, enforcement, collections, and audit/control of business licensing, dog permits, Transient Occupancy Tax and special assessment districts licensing, as well as all central cashiering functions for all City departments. This unit maintains records for special business improvement districts, and ensures proper reporting of Franchise Tax and Utility Users Tax payments.

This unit is responsible for performing all functions related to the billing and collection of monies owed to the City as well as providing the customer service support for the Municipal Utilities Department. To achieve this, the unit is organized into three functional units: utility billing and customer service, miscellaneous accounts receivables and collections.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$237,549	\$242,792	\$552,249	\$309,457	127%
Other Services	130,890	260,407	184,832	(75,575)	(29%)
Materials/Supplies	69,986	42,660	23,585	(19,075)	(5%)
Other Expenses	5,312	10,470	10,470		
TOTAL BUDGET	\$443,737	\$556,329	\$771,136	\$214,807	39%
Position Allocation	25	25	25		

1997-98 Unit Objectives

1. Bring all departments on line in the input of cash receipts (Cash Receipts Module) by June 1998.
2. Implement the set up and issuance of business licenses in the field using lap top computer via telephone hook up to the IBM AS 400 mainframe computer in MIS by March 1998.

1997-98 Unit Accomplishments

1. We have brought Code Enforcement and the Police Department on line to the Cash Receipts Module. We will continue to work with other departments to meet our objective.
2. Deferred to 1998-99 for implementation. Current staffing level not sufficient for field assignment.

FINANCE DEPARTMENT

10-1300

1997-98 Unit Objectives (Continued)

3. Develop recommended policies and procedures for automated refund of Utility Account deposits and implement by December 1997.
4. Convert existing Utility Billing system to new Customer Information Services system. (HTE will not support the existing Utility Billing system past 1999.) by January 1999.
5. Document current procedures for each task within the Utility Billing function by September 1997.
6. Review and revise existing utility billing procedures for Municipal Code compliance, internal control issues, efficiency/cost effectiveness, and level of Customer Service being provided by December 1998.
7. Provide each staff member with training and a complete Utility Billing Desk Procedures Manual by December 1998.

1997-98 Unit Accomplishments (Continued)

3. Complete.
4. HTE is now making the existing Utility Billing System 2000 compliant. Because of the slow migration by other customers to the Customer Information Services System, we do not expect conversion earlier than 1999-2000 fiscal year.
5. Portions of objective complete. New completion date will be December 1998.
6. In progress. Should be able to meet December 1998 objective date.
7. In progress. Should be able to meet December 1998 objective date.

1998-99 Unit Objective

1. Refine and implement cross training and job rotation programs recommended by the Quality Service Program in QSP 95-004, by September 1998.

D. Purchasing: 10-1340

The Purchasing unit functions within a centralized purchasing model as outlined in the City Charter and Municipal Code, providing professional purchasing for all supplies and services necessary for the efficient operation of all City departments.

Purchasing assists with procurement projects, from evaluation to final negotiation and purchase, continually working to maintain quality for every tax dollar spent. Purchasing is responsible for ensuing a fair, effective and responsive procurement program to maximize the purchasing power of the City of Stockton

The unit is responsible for: 1) the purchase, storage and issuance of all supplies, materials, equipment and other articles used by all offices, departments or agencies of the City, as well as maintenance of records; 2) operation of Central Stores to reduce costs by means of standardization and forecast buying; 3) custody of scrap and surplus items and their disposal by auction, bid or negotiated sale; 4) operation of a central duplication facility for in-house printing; 5) administration of the Equipment Internal Service Fund; 6) an ongoing outreach program for local vendor development; 7) handling/processing, and disposal of City's generated hazardous waste materials.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$363,579	\$376,444	\$393,189	\$16,745	4%
Other Services	69,327	87,084	61,524	(25,560)	(29%)
Materials/Supplies	24,374	23,948	15,775	(8,173)	(34%)
Other Expenses	3,921	9,321	9,321		
TOTAL BUDGET	\$461,201	\$496,797	\$479,809	(\$16,988)	(3%)
Position Allocation	9	9	9		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

1. Update and consolidate all administrative directives that deal with Purchasing by June 1998.
2. Complete a user-friendly purchasing manual to provide complete guidance on the various methods of procurement by June 1998.

1. Complete.
2. Employee guide to purchasing goods and services completed and distributed August 1998.

1998-99 Unit Objectives

1. Complete a user friendly guide to prepare Requests for Proposal (RFP's) which will standardize and streamline the process for a consistent product by June 1999.
2. Evaluate Purchasing unit organization and structure as necessary by June 1999.

FINANCE DEPARTMENT

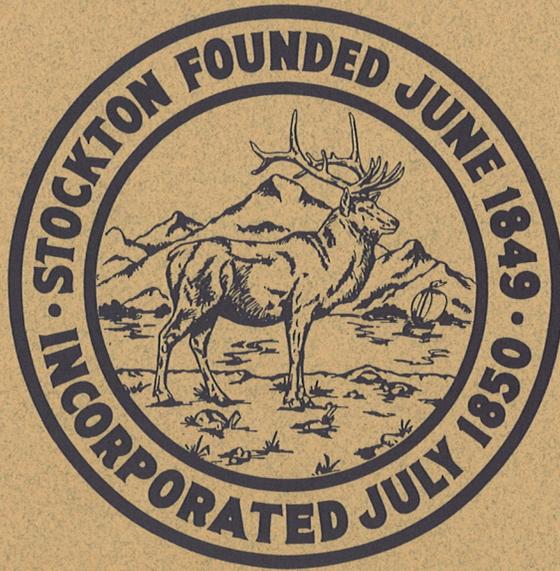
10-1300

E. Administrative Hearing: 10-1370

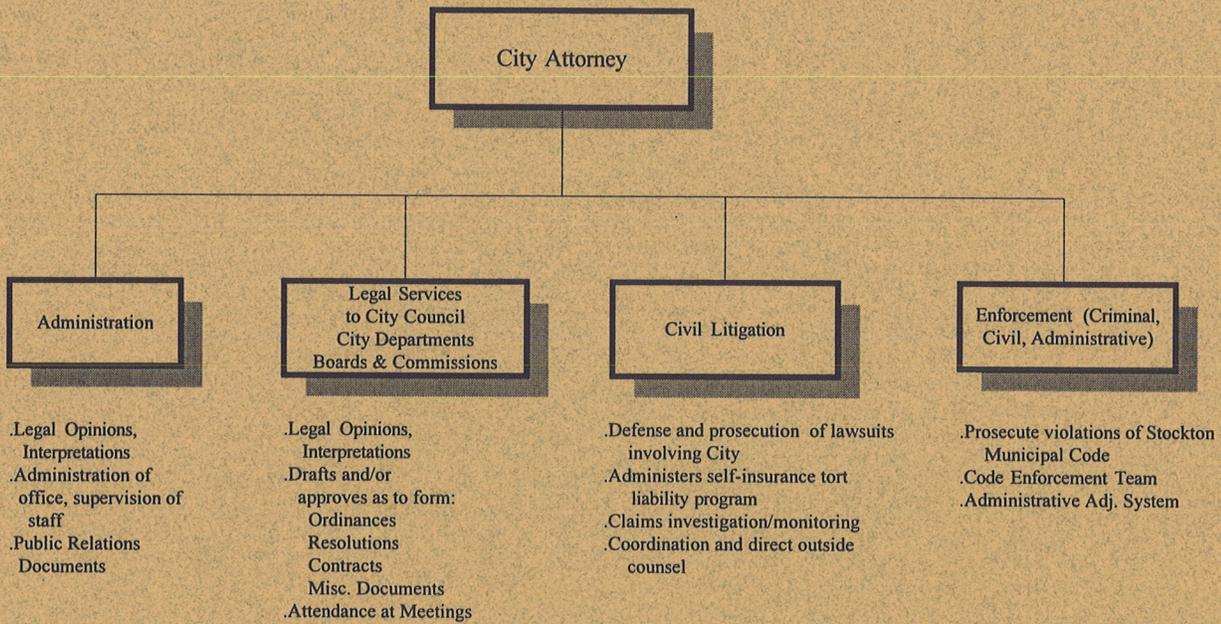
The Administrative Hearing unit is responsible for conducting independent administrative reviews (hearings) of City actions which result in individuals or organizations being assessed civil penalties. This unit provides hearing officers to hear appeals of City-imposed civil penalties for parking citations and other citations as assigned.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 6,102	\$ 6,133	\$ 6,145	\$ 12	
Other Services	6,193	8,553	3,734	(4,819)	(56%)
Materials/Supplies	14	300	150	(150)	(50%)
 TOTAL BUDGET	 \$12,309	 \$14,986	 \$10,029	 (\$4,957)	 (33%)

Stockton



CITY ATTORNEY



**CITY ATTORNEY
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY ATTORNEY

10-1400

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 988,944	\$ 988,033	\$ 865,477	(\$122,556)	(12%)
Other Services	200,414	200,194	176,016	(24,178)	(12%)
Materials/Supplies	72,615	66,360	64,500	(1,860)	(3%)
Other Expenses	19,983	27,650	25,270	(2,380)	(9%)
TOTAL BUDGET	\$1,281,956	\$1,282,237	\$1,131,263	(\$150,974)	(12%)

POSITION ALLOCATION	17	17	17
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MISSION STATEMENT

The mission of the City Attorney's Office is to establish and maintain an effective planning, mitigation and response capability within the City to avoid or minimize potential legal or economic injury to citizens and property.

FUNCTION

The City Attorney is legal advisor of and attorney and counsel for the City, the City Council, Commissions, Boards, City officers and employees in all matters relating to their official duties. This includes legal research, interpreting laws, and the preparation of legal opinions. The office of the City Attorney prepares ordinances and resolutions required by the Council; advises the City Council and City departments regarding federal and state legislation and court decisions which affect City operations; reviews the Stockton Municipal Code to delete obsolete sections, update language and maintain the provisions of the Code to ensure consistency with federal and state law; reviews and approves contracts, bonds, deeds and other legal documents as to legality and form; prosecutes violations of the Stockton Municipal Code; and attends all City Council meetings.

HIGHLIGHTS

Much of the legal advice and assistance by the City Attorney's Office to Councilmembers and departments have been provided in matters which reflect the goals and objectives set by the City Council.

The City Council has made the elimination of blight in the city neighborhoods a priority. The City Attorney's Office has been actively involved in activities associated with this goal, including litigation concerning abatement of the Marina Tower, the Stockton Flea Market, and the Alhambra

HIGHLIGHTS (CONTINUED)

Hotel. In addition, staff has advised and assisted the Property Management Task Force and the Code Enforcement Strike Team, facilitated the expansion of the use of Administrative Adjudication to enhance and speed up code enforcement activities, and prepared new ordinances and amendments to existing ordinances to enable code enforcers to better achieve this goal. The Office has established a Code Enforcement Team of three deputies to provide consistent rapid response to code enforcement issues.

Waterfront Development and Revitalization of the Downtown are also City Council priority items. City Attorney staff is assigned to Waterfront Committee activities and has been involved in a number of issues associated with these projects such as environmental cleanup, property rights and title matters, requests for proposals and contract for projects, and issues associated with the Waterfront Yacht Harbor and the Weber Point Event Center. Staff also assisted and provided legal advice to facilitate the establishment of the Downtown Business Improvement District for the maintenance of and promotion of downtown business activities.

The City Council also established as a priority the exercising of fiscal responsibility while providing essential services. The City Attorney's Office has been actively involved in the issues associated with the French Camp and Austin Road Landfills, privatization issues, the stakeholders process in the Wastewater facility expansion project, and the collection of utility charges.

The office has defended the City, its officials, departments, and employees in lawsuits and arbitrations, the majority of which involve tort claims, personnel, and land use matters. Of special significance, the office successfully defended the City against: (1) a challenge to the Council's awarding of a construction project; (2) the City's charter city authority to hold property owners responsible for utility charges; (3) an appeal of the termination of a Police Department employee for possession of drugs; and, (4) a civil rights action for wrongful imprisonment resulting from a commuted murder conviction.

City Attorney staff has continued to offer assistance to City officials and departments this year on various routine matters such as public records requests, conflict of interest questions, destruction of records requests, fees, claims, and police and personnel issues. In addition to responding to "routine" critical incidents, such as HAZMAT and SWAT incidents, the staff advised the Fire Department Board of Inquiry concerning the investigation and report about the disastrous fire which claimed the lives of two firefighters and a citizen.

1997-98 Objectives

1. Reduce potential litigation and operational problems by providing enhanced preventive law efforts, including training City staff on issues related to personnel matters, contracting, public record requests, conflicts of interest, and other matters of staff concern by June 1998.
2. Improve present claims and litigation reporting/tracking system by integrating and standardizing the claim and litigation database applications into single multi-departmental system by June 1998.
3. Automate the City Attorney's current records management system to provide for maintaining, tracking, purging and/or destroying files, and retrieving information by June 1998.
4. Increase participation in San Joaquin Valley City Attorney Association and interaction with other attorneys on matters of public law in organizations and groups such as the League of California Cities by June 1998.

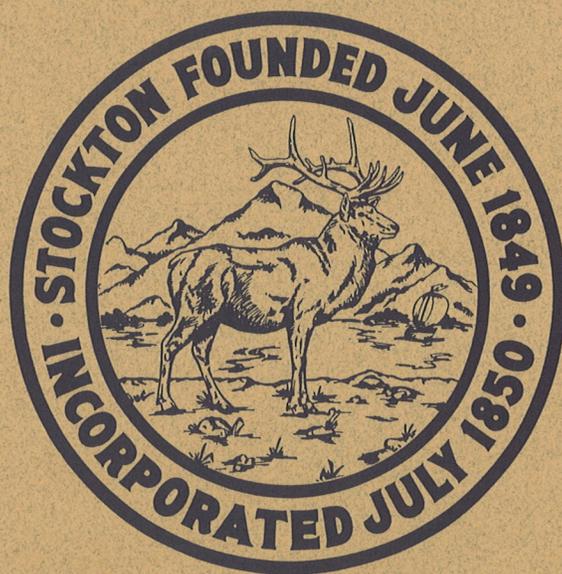
1997-98 Accomplishments

1. Provided training/assistance to City staff on various issues--Public Records Act, conflict of interest questions, destruction of records requests, fees, claims, police and personnel matters.
2. Completed. With reorganization of Risk Management functions in January 1997, responsibility for all liability claims was transferred to the City Attorney's Office and integrated with the Law Department's Tort Litigation Unit, establishing a uniform claim and litigation database and tracking system.
3. In progress--working with the City Clerk's Office in completing inventory of City Attorney records and establishing a retention schedule.
4. Attended/participated in Central Valley City Attorney Association meetings; attended League of California Cities programs; and expanded participation with other agencies in code enforcement, waterfront and anti-smoking issues.

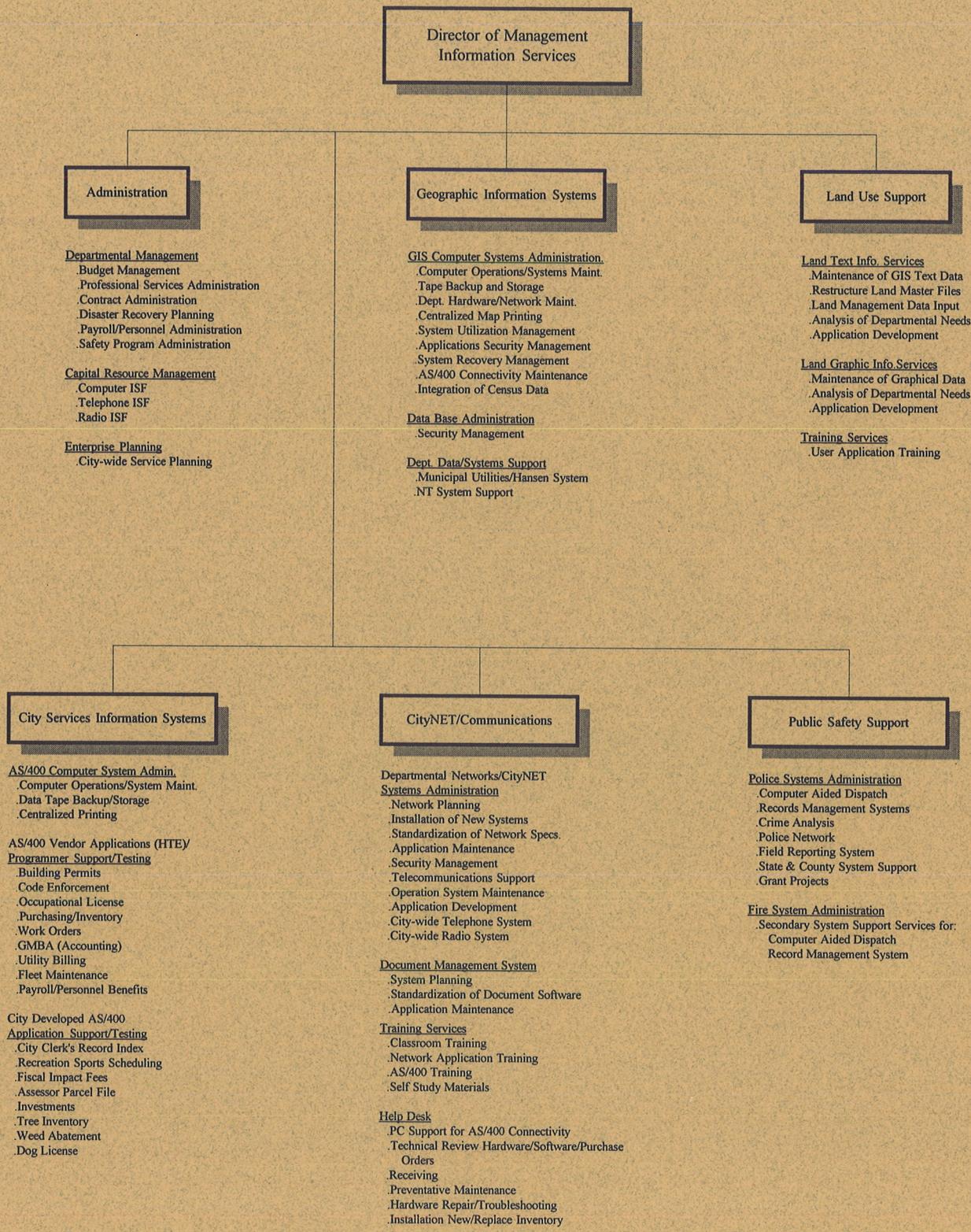
1998-99 Objectives

1. Develop and implement a Code Enforcement Team to address the broad scope of enforcement and quality of life issues. The Team would be responsible for not only enforcement of city codes, but would also work actively with City Council committees and citizen task forces, provide liaison with the Offices of the District Attorney and County Counsel, and coordinate efforts among other public agencies by August 1, 1998.
2. Expand City Attorney staff training and interaction with other public lawyer groups to attain more expertise in various areas of law to achieve an ultimate reduction in the use of outside counsel and the attendant cost by December 31, 1998.
3. Coordinate with Community Development the complete revision, update and implementation of the Planning Ordinance of the Stockton Municipal Code by September 1, 1998.
4. Develop a comprehensive program to cross train all members of the City Attorney staff to enhance the capability to provide consistent timely legal advice to all departments by December 31, 1998.
5. Initiate and pursue a program of providing training to all departments concerning bidding, contracting, change orders and other legal aspects associated with contracting for services/supplies/materials by June 30, 1999.
6. Establish a program in coordination with appropriate departments to ensure uniformity of city policies and procedures related to injury incidents, and establish a standing committee to monitor claims activities among City departments by December 31, 1998.
7. Continue work on automating the City Attorney's current records management system to provide for maintaining, tracking, purging and/or destroying files, and retrieving information by June 30, 1999.

Stockton



***MANAGEMENT INFORMATION
SERVICES***



**MANAGEMENT INFORMATION SERVICES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

10-1500

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 390,471	\$ 456,502	\$ 529,917	\$73,415	16%
Other Services	530,811	509,366	463,691	(45,675)	(9%)
Materials/Supplies	58,745	59,000	59,500	500	1%
Other Expenses	23,952	33,001	32,138	(863)	(3%)
TOTAL BUDGET	\$1,003,979	\$1,057,869	\$1,085,246	\$27,377	3%
POSITION ALLOCATION	20	20	20		

MISSION STATEMENT

The mission of the Management Information Services Department (MIS) is to enable the City to effectively provide services by utilizing information resources in the most efficient and productive manner.

HIGHLIGHTS

MIS is changing and reorganizing to be more responsive to the needs of public safety departments. The array of requested technical assistance services has dramatically changed the purpose and function of MIS. Police and Fire are being more reliant on in-house support from MIS to provide expert and practical assistance with:

- Planning, selecting and acquiring computer technology.
- Examining and comparing software packages, hardware systems and related automation issues in an environment free of end of vendor influence.
- System and information management support and enhancement after acquisition.
- Developing technical resources and demonstrating the operational benefits of technology.
- Sharing relevant automated data for interagency purposes.
- Hands-on training and Help Desk support for the City's networked PC based applications.

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

10-1500

BUDGET UNITS

A. Management Information Services: 10-1510

The Management Information Services unit provides technical support and assistance for the City Services Informations Systems. These informational systems encompass departmental (primary) computer systems, micro-computers (PCs), networking systems, standardized PC software and telecommunications.

This unit maintains the City's IBM AS/400 computer and HTE software to provide departmental users with financial, budgeting, payroll, utility billing and land use information. User accessibility to this information as well as sharing information between users is provided through the maintenance of a City-wide network system (CityNET).

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$201,951	\$238,676	\$246,842	\$ 8,166	3%
Other Services	295,519	341,955	296,842	(45,113)	(13%)
Materials/Supplies	26,741	24,500	25,000	500	2%
Other Expenses	10,315	14,421	14,338	(83)	(1%)
TOTAL BUDGET	\$534,526	\$619,552	\$583,022	(\$36,530)	(6%)
Position Allocation	11	11	11		

1997-98 Unit Objectives

1. Assist the Police Department in completing the RFP process for a new police computer system and making recommendations to the City Council by December 1997.
2. Assist the Police Department in completing the RFP process for the grant funded automated field reporting system and making recommendations to the City Council by August 1997.

1997-98 Unit Accomplishments

1. The RFP process has been delayed due to "year 2000 compliance" software enhancements needed to be made to the Tiburon Records Management System. Installation and implementation should be completed for Police by June 1998.
2. The Field Reporting System RFP should be completed by August 1998.

MANAGEMENT INFORMATION
SERVICES DEPARTMENT

10-1500

1997-98 Unit Objectives (Continued)

3. Assist the Fire Department in the implementation of the new Fire computer system for completion by June 1998.
4. Replace the IBM AS/400 model F60 for a new model with faster processing capabilities and additional disk capacity by March 1998.

1997-98 Unit Accomplishments (Continued)

3. The new CAD & RMS System was installed and in production in February 1998.
4. Complete.

1998-99 Unit Objectives

1. Implement new security system enhancements from the AS400 applications vendor, HTE by June 1999.
2. Secure letters of Year 2000 compliance from all major software vendors used by the City to insure the primary computer systems can operate with date changes for the new millennium by December 1998.

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

10-1500

B. Geographic Information System: 10-1520

The primary function of the Geographic Information System (GIS) staff continues to be supporting City-wide automated mapping and geographical analysis while maintaining the necessary computerized geographical databases. This year the two most significant projects were the development of the multi-year Land Master File project and continued computer support for the Police Department.

The Land Master File will allow City staff to share land-related text information and graphical displays from one common database. The initial phase of this project is now complete and enhancements are being developed per direction from a City-wide Steering Committee.

This year the GIS unit expanded its areas of support to the Police department. The GIS staff finished the development of the PC based systems in the Truancy and Curfew Centers, continued enhancements on the Crime Analysis project and took responsibility for the management of all of the Police Department's internal computer systems - Computer Aided Dispatching (CAD), Records Management Systems (RMS) and Document Imaging.

In the coming year a new MIS budget unit will be created using existing staff to directly support the Police and Fire Departments computer systems. The GIS staff will continue to supply land related information to both department's emergency dispatching systems, as well as, maintain, enhance and support all of the GIS related computer systems it is currently responsible to manage.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$188,520	\$217,826	\$283,075	\$65,249	30%
Other Services	235,292	167,411	166,849	(562)	
Materials/Supplies	32,004	34,500	34,500		
Other Expenses	13,637	18,580	17,800	(780)	(4%)
TOTAL BUDGET	\$469,453	\$438,317	\$502,224	\$63,907	15%
Position Allocation	9	9	9		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- Finalize the development specifications and implement a tracking system for the Curfew Center. This system will also capture intelligence information on gangs within the City by October 1997.

- The Curfew Center Tracking System has been developed and implemented. The Police Department is reviewing the software program for any final changes before it becomes fully operational.

MANAGEMENT INFORMATION
SERVICES DEPARTMENT

10-1500

1997-98 Unit Objectives (Continued)

2. Police Department - Calls for Service Module - As part of the Crime Analysis project this module will identify areas of Stockton that generate the most calls for Police activity and allow district commanders and management staff to allocate resources appropriately. This Module will also incorporate data from the Sheriff's Department of non-city areas that are surrounded by city limits to complete the picture for the entire Stockton Metro Area by April 1998.
3. Fire Department - Mobile Command Center Information System - Develop a Geographic Information Services system for the Mobile Command Center which will include basic geographic information and the Fire Department's Refire Plans for Commercial and Industrial properties by December 1997.
4. The first phase of the Land Master File project is to integrate and validate the information currently located in the major land related computer files used by City staff by October 1997.

1997-98 Unit Accomplishments (Continued)

2. A prototype of the Calls for Service module is complete. The City has contracted with the CAD system vendor (PRC) to develop a software program which will allow for automating the data "download" process from the CAD system to the GIS system.
3. Due to the effort it has taken to prepare GIS information for the new Fire CAD system, this project was put on hold. The new target date for completion is April 1999.
4. To provide a better functioning product to the City staff, it was decided to consolidate Phases 1 and 2 together. The new project has been rescheduled for completion in February 1999.

1998-99 Unit Objectives

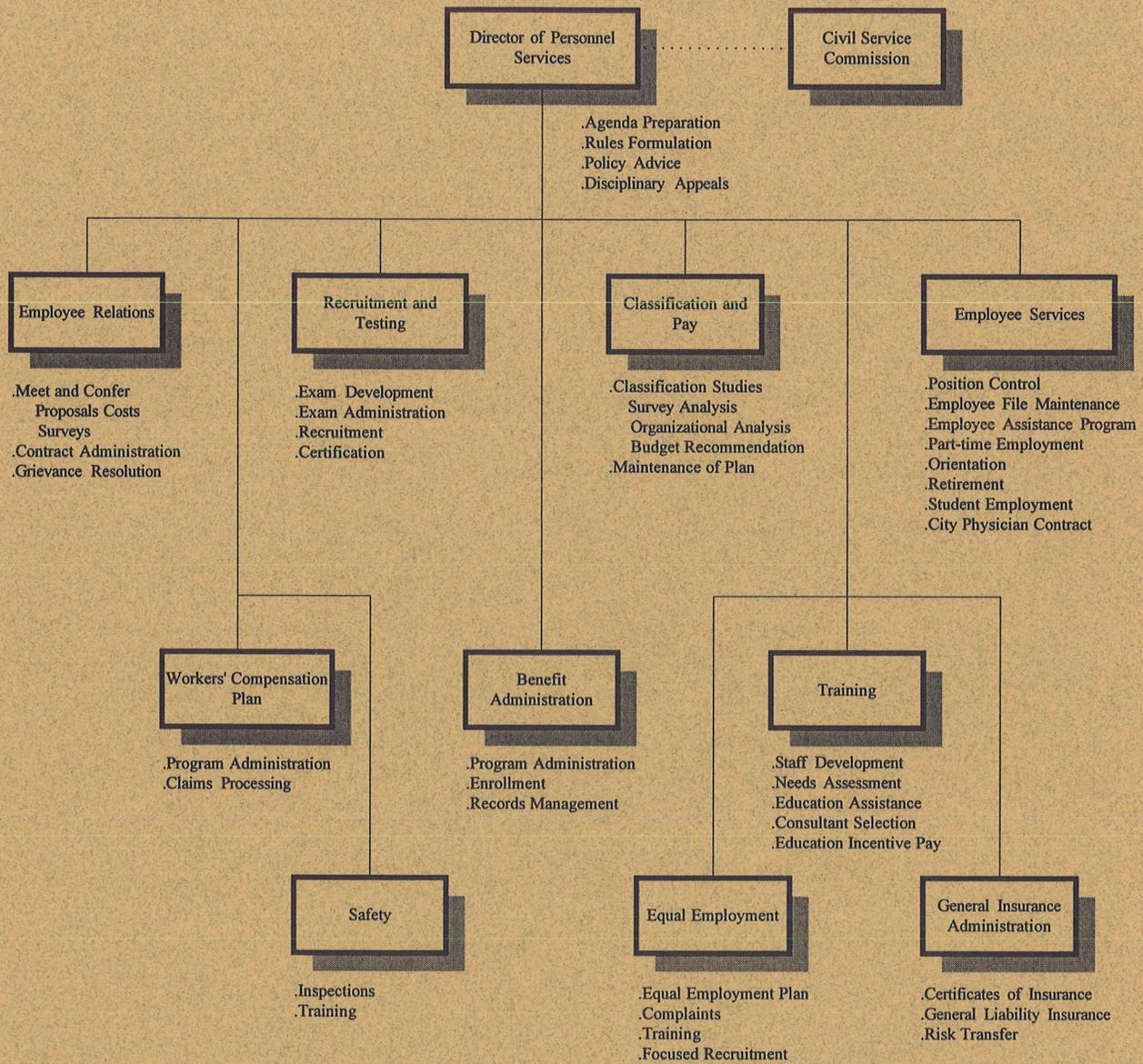
1. Incorporate the Planning Department's Land Use file into the GIS Land Master file to eliminate redundant staff work by March 1999.
2. Initiate the transfer of updated address information from the GIS System to the Fire Dispatching System to eliminate redundant staff work by July 1998.



Stockton



PERSONNEL SERVICES



**PERSONNEL SERVICES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

PERSONNEL SERVICES DEPARTMENT

10-1600

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 764,654	\$ 784,066	\$ 803,715	\$ 19,649	3%
Other Services	330,791	426,157	382,951	(43,206)	(10%)
Materials/Supplies	59,024	78,613	77,750	(863)	(1%)
Other Expenses	74,172	152,888	152,888		
TOTAL BUDGET	\$1,228,641	\$1,441,724	\$1,417,304	(\$24,420)	(2%)
POSITION ALLOCATION	13	13	13		

MISSION STATEMENT

The primary purpose of the Personnel Services Department is to provide the City with qualified individuals to perform its public service mission through the classification, recruitment and examination process. The Personnel Services Department also assists operating departments by coordinating, developing and monitoring the Citywide programs of training, safety and equal employment. This office maintains the central position control system, administers the employee relations program, including meet-and-confer sessions, memoranda of understanding preparation, administration, and grievance and dispute resolution. The department administers all employee benefit plans and the Citywide Service Pin and Retirement Award Programs. The Personnel Services Department also serves as staff to the Civil Service Commission and the Equal Employment Commission.

HIGHLIGHTS

1. Increased overall participation in the City’s Trip Reduction Program by 2%.
2. Negotiated six- and four-year agreements with the Trades and Maintenance, Police Management, and Fire Management Units, respectively.
3. Provided training to 50% of the managers and supervisors on the revised Disciplinary Policy.
4. Implemented the recommendations of CQI Team 95-5 regarding the City’s employee selection process.
5. Expanded the City’s website to include a Personnel Services Department Web Page.
6. Provided four (4) sessions of the “Financial Strategies for a Successful Retirement” seminar to City employees and their spouses.

HIGHLIGHTS (CONTINUED)

7. The Civil Service Commission established a task force consisting of the Commission, Fire Administration, Local 456 (formerly Local 1229), and the Personnel Services Department to review the procedures for recruiting entry-level Fire Fighters.
8. Amended the City's Equal Employment Program to conform with the mandates of Proposition 209.
9. Implemented the "Officer Next Door" Program allowing Police Officers to purchase HUD homes in selected redevelopment areas.



Come take an adventurous ride around the Pixie Woods lagoon on the Pixie Queen II located in Louis Park. Pixie Woods offers a number of special events for you to enjoy such as an Easter fun day, the annual fish derby, Christmas in July, Halloween parties and more. This fun park is for all ages.

PERSONNEL SERVICES DEPARTMENT

10-1600

BUDGET UNITS

A. Administration: 10-1610

The Administration unit of the Personnel Services Department is responsible for coordinating and directing the activities of the two operating units. In addition, this unit is specifically responsible for maintaining central files, payroll and contract administration. The unit also maintains the City's position control system and employee files. The unit provides staff support to the Civil Service Commission and Equal Employment Commission and administers the Citywide Equal Employment Plan, Service Pin, Retirement Award, and Trip Reduction Programs.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$345,400	\$363,540	\$368,564	\$ 5,024	1%
Other Services	76,911	120,522	83,927	(36,595)	(30%)
Materials/Supplies	35,952	41,253	39,954	(1,299)	(3%)
Other Expenses	7,835	13,240	13,189	(51)	
TOTAL BUDGET	\$466,098	\$538,555	\$505,634	(\$32,921)	(6%)
Position Allocation	5	5	5		

1997-98 Unit Objectives

1. Increase participation in the City's Trip Reduction Program by at least 20% by June 1998.
2. Investigate the possibility of coordinating employee-sponsored vanpools between City employees and other large downtown Stockton employers by December 1997.

1997-98 Unit Accomplishments

1. Increased overall participation in the Trip Reduction Program by 2%. Increased participation in special events such as Rideshare Week, Bike Day, and Spare the Air Days by 15-20%.
2. Investigated the feasibility of employee-sponsored vanpools. Not enough interest at this time.

1998-99 Unit Objectives

1. Increase participation in the Trip Reduction Program by 10% by June 1999.
2. Increase the number of employees pledging to participate in the 1998 Spare the Air season by 30% by encouraging ridesharing and/or postponing polluting activities at least one day per week during the Spare the Air season by September 1998.

PERSONNEL SERVICES DEPARTMENT

10-1600

B. Employee Relations: 10-1620

The Employee Relations unit is responsible for administering employer-employee relations activities, including developing and recommending the City's negotiating position; administering bargaining unit agreements with the parameters established by the Stockton City Council; resolving grievance and assisting departments in areas of disciplinary action; and administering the Employee Benefits and Workers' Compensation Programs.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$128,626	\$134,808	\$127,868	(\$6,940)	(5%)
Other Services	25,059	35,358	33,296	(2,062)	(6%)
Materials/Supplies	10,797	5,845	6,109	264	5%
Other Expenses	1,139	2,228	2,092	(136)	(6%)
TOTAL BUDGET	\$165,621	\$178,239	\$169,365	(\$8,874)	(5%)
Position Allocation	3	3	3		

1997-98 Unit Objective

1. Provide training to all managers and supervisors on the new revised disciplinary guidelines by December 1997.

1997-98 Unit Accomplishment

1. Provided training to 50% of the managers and supervisors on the revised disciplinary guidelines.

1998-99 Unit Objectives

1. Complete negotiations with the Stockton Police Officers' Association by December 1998.
2. Develop performance standards for the contract health insurance administrator based on audit recommendations for improvements by June 1999.

PERSONNEL SERVICES DEPARTMENT

10-1600

C. Personnel Services: 10-1630

The Personnel Services unit is responsible for providing classification and pay, recruitment and testing, and training services to the operating City departments. This unit meets its classification and pay function by conducting job analyses, salary surveys and classification studies in support of recruitment and testing, budgeting and labor negotiations.

The primary function of this unit is to meet the City's employee needs by conducting recruitment and testing for the City's approximately 350 job classes. The Employee Services unit coordinates and/or conducts Citywide training in such areas as leadership/supervision, computer usage, customer service and communications. Additionally, the unit coordinates the Education Assistance Program and has been instrumental in implementing the Education Incentive Pay Program for City employees.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$290,628	\$285,718	\$307,283	\$21,565	8%
Other Services	228,821	270,277	265,728	(4,549)	(2%)
Materials/Supplies	12,275	31,515	31,687	172	1%
Other Expenses	65,198	137,420	137,607	187	
 TOTAL BUDGET	 \$596,922	 \$724,930	 \$742,305	 \$17,375	 2%
 Position Allocation	 5	 5	 5		

1997-98 Unit Objectives

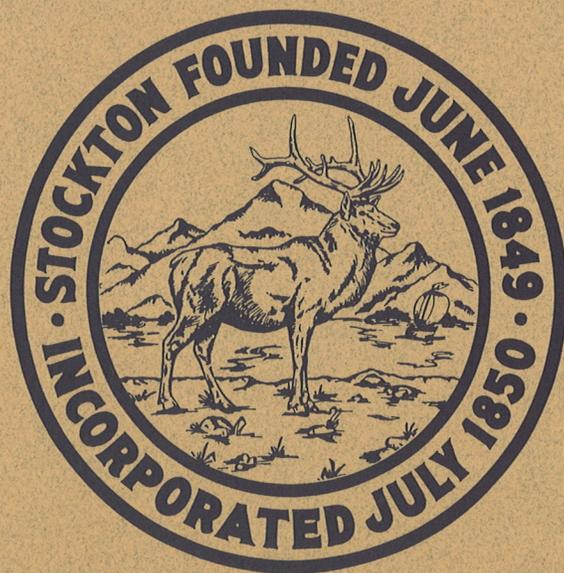
1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Complete and implement recommendations of the Continuous Quality Improvement Team regarding recruitment and testing by June 1998. 2. Implement recruitment and testing program for Police Officers who are academy graduates by June 1998. 3. Review and research the capabilities of the Internet as a tool to expand the City's recruitment and testing efforts by June 1998. | <ol style="list-style-type: none"> 1. CQI Team recommendation implemented. 2. Established program for Police Officer/Academy Graduates. 3. Expanded the City's website to include a Personnel Services Department Web Page, including recruitment and testing component. |
|--|---|

1998-99 Unit Objectives

1. Develop a new Diversity Training Program for Managers and Supervisors by June 1999.
2. Schedule and deliver new Diversity Training for 400 rank and file employees by June 1999.
3. Review and decide whether to develop an online new employee orientation program by December 1998.
4. Amend the Civil Service Rules and Regulations to improve the certification method for selecting entry level Firefighters by September 1998.

Stockton



HOUSING AND REDEVELOPMENT

Housing and Redevelopment Director

- .Coordinate Department Activities
- .Secretary to Redevelopment Commission
- .Administer Federal Grants:
 - Community Development Block Grant
 - Emergency Shelter Grant
 - HOME Program Funds

Housing

- .Staff Support Services for:
 - S.J. County Fair Housing Association
 - Community Development Committee
 - Low-Income Housing Coalition
 - Property Management Taskforce
- .Administer CDBG Funded Infrastructure Programs
- .Administer Housing Loan and Grant Programs
- .Administer HOME Program
- .Administer Emergency Shelter Grant Program
- .Administer Servicing of Loans
- .Administer Housing Improvement Rebate Programs

Redevelopment

- Redevelopment
- .Staff Support Services for:
 - Redevelopment Agency
 - Redevelopment Commission
 - Relocation Board of Appeals
- .Administer Redevelopment Projects
- .Administer Redevelopment Agency/
 - Low-Moderate Fund
- Real Property
- .Administer City's Total Real Property Functions:
 - Acquisition
 - Appraisal
 - Relocation
 - Property Management (Sales and Leases)
 - Abandonments
 - Dedications

Central Parking
District

**HOUSING AND REDEVELOPMENT
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$34,162	\$43,958	\$ 47,395	\$ 3,437	8%
Other Services	5,328	6,848	5,062	(1,786)	(26%)
Materials/Supplies	5,557	4,382	4,674	292	7%
Other Expenses	2,288	2,419	2,216	(203)	(8%)
Capital Outlay			50,000	50,000	
TOTAL BUDGET	\$47,335	\$57,607	\$109,347	\$51,740	90%

POSITION ALLOCATION - Staffing for this function is identified in the Community Development Block Grant and the Redevelopment Agency sections of this document.

MISSION STATEMENT

The Housing and Redevelopment Department functions as a program and service delivery unit created to help address the community's needs for decent housing, a suitable living environment and sustained economic health from both a residential and commercial/industrial perspective.

This department is organized into three sections: Housing, Redevelopment and Real Property. The department is funded by federal grants: CDBG, HOME, and ESG; the Capital Improvement Program; and Redevelopment Project Tax Increments as well as the General Fund.

HIGHLIGHTS

HOUSING

The Housing Section administers several programs funded primarily through federal sources: Community Development Block Grant (CDBG) Program, HOME Program, and Emergency Shelter Grant (ESG) Program. In addition, the Housing Section works jointly on implementing housing projects within redevelopment project areas utilizing tax increment resources. The Housing Section also operates a Fee Deferral Program for affordable housing development.

The 1998-99 Federal allocation of CDBG funds is \$ 4,928,000, down from \$5,067,000 received during 1997-98. Approximately \$930,000 in program income from loan repayments is anticipated for the new fiscal year. The grant and the program income are used to fund a variety of housing activities including the City's housing rehabilitation loan programs; several economic development activities; nonprofit developer built/rehabilitation housing; curbs, gutters and

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

HIGHLIGHTS (CONTINUED)

sidewalks in low-income neighborhoods; slum and blight clearance activities in redevelopment projects; and code enforcement activities in the Safe Stockton Program.

The Federal allocation of HOME funds for 1998-99 is \$1,848,000, up from \$1,729,000 received during 1997-98. During 1997-98 HOME funds were used to provide funding for construction of such rental housing complexes such as Grant Village Townhouses, and rehabilitation of several rental housing complexes. In addition, HOME funds supported rehabilitation and reconstruction of single family residences. In the coming year HOME funds may be used to support a variety of affordable housing projects including single and multi-family rehabilitation, possible multi-family new construction, and first time homeowner programs.

During 1998-99, CDBG and HOME funds will be assigned to projects based on new priorities and policies which were adopted by the City Council during 1997-98. The new policies increase the emphasis on rehabilitation of both single family and multiple family housing and provides small loans for emergency repairs of qualifying low income homes. Marketing of these programs will be focused on Safe Stockton neighborhoods while loans and emergency repairs will be considered for any eligible household.

A Property Management Task Force, appointed by the Mayor in 1995 continued its work, developing proposals for reducing blight in the city. The City Council adopted the Task Force's recommendations for use of Administrative Citations and other similar remedies to strengthen the City's Code Enforcement process. The use of Administrative Citations had an immediate effect on several blighted neighborhoods. In 1997-98, the Code Enforcement efforts were followed up with educational programs for tenants and landlords and small rebate programs to encourage better maintenance of homes. An early education program from the Task Force was completed to teach children to take care of their homes. A teaching specialist has been hired to present the program to all Stockton third graders.

REDEVELOPMENT

The Redevelopment Section serves as primary staff support for redevelopment activities in all five of Stockton's redevelopment projects. Some of the activities which occurred during the current fiscal year, many of which will continue or will be implemented during FY 1998-99, are highlighted below:

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

HIGHLIGHTS (CONTINUED)

General Redevelopment: The Agency initiated a feasibility study of the proposed new redevelopment project area. The feasibility study is the first phase of the plan adoption process which will continue through fiscal year 1998-99.

Central Stockton (Amended West End) Redevelopment Project: The Economic Development/Central Stockton unit of the City Manager's office has primary responsibility for the implementation of the Central Stockton (Amended West End) Redevelopment Plan. These activities are conducted at the direction of the City Manager in response to the City Council and Redevelopment Agency and its advisory group, the Redevelopment Commission. The highlights for Central Stockton are included in the City Manager's Economic Development Unit Budget.

Eastland Redevelopment Project: As specified in the Third Amendment to the DDA, Eastland Plaza, on behalf of the Agency, will install the necessary infrastructure improvements along Wilson Way in conjunction with the development of the first building pad. As the remaining building pads are developed, Eastland Plaza will repay the Agency note in accordance with the DDA.

Affordable Housing: 1) In the All Nations Redevelopment Project Area, ACLC is in the process of developing five of the remaining undeveloped lots in the Manhattan Plaza Subdivision. ACLC has obtained migrant farm worker grants to assist in the sale of units to lower income families; 2) The City initiated a Master Revitalization Strategy (MRS) for the Gleason Park Neighborhood. The recommendation of the MRS will determine the type of affordable housing to be constructed by Mercy Charities Inc. in the Gleason Park Neighborhood; and, 3) In 1998-99, Low/Mod Funds will be used to assist in refinancing the Delta Plaza Apartment Project, a 30-unit affordable housing project for elderly persons.

REAL PROPERTY

The Real Property Section participated in a variety of real estate transactions during the fiscal year 1997-1998. Property rights were obtained for a number of City projects including the Hammer Lane Widening Project, Westside Sewer Project, March Lane/Pacific Avenue Improvement Project, Southern Industrial Trunk Project, and the Taft Storm Basin Project, and numerous activities in support of Parks and Recreation, Municipal Utility and Public Works projects. Pre-acquisition work was performed in anticipation of real property purchases for the Hammer Lane/I-5 and Benjamin Holt/I-5 Interchange Projects as well as the March Lane Underpass Projects. Efforts in support of the Redevelopment Agency included completion of acquisition and relocation work for the Gateway

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

HIGHLIGHTS (CONTINUED)

Project and pre-acquisition activities for the Record Block Project. In addition, this section processed a number of street abandonments and dedications and performed a variety of property management tasks including property leasing and the sale of excess City property. Staff is also performing appraisal reviews for the San Joaquin Area Flood Control Agency (SJAFCA) in support of the FEMA flood control project. During this fiscal year, staff completed approximately 180 such reviews.

In addition, City Ordinance 003-98, adopted in January 1998, has created additional duties for the Real Property Section. This Section will collect and provide relocation benefits for tenants displaced by code enforcement activities. These new duties include collecting and tracking payments made by landlords who have received Notices to Vacate their properties, inspection of replacement housing units, payment of benefits on behalf of displaced tenants, and review of claims or disputes as they may occur.



There was a lot of stargazing at the Fox Theater. As part of the downtown revitalization effort the Redevelopment Agency has leased and refurbished the theater for the expressed purpose of operating a facility for the production of live theater performances and related entertainment and events, such as Johnny Mathis and Wayne Newton.

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

BUDGET UNITS

A. Housing: 10-1730

The Housing Section functions as a program and service delivery unit created to address the community's need for decent and affordable housing, suitable neighborhoods and living environments, and to provide assistance and aid in the prevention and elimination of slums and blight. The section's goals are accomplished through the planning and implementation of several State and Federal grant-funded housing programs and bond programs. Additional affordable housing programs are provided through the use of local resources made available through Infrastructure Finance District and Redevelopment Agency Low and Moderate Income Housing Funds. The section also provides staff support to committees and several community organizations.

Appropriation and staff for this activity are included in the Community Development Block Grant Fund located in the Grant section of this document.

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|--|
| <ol style="list-style-type: none">1. In conjunction with the Property Management Task Force, present to the Council a report on the effectiveness of new Code Enforcement remedies, as well as Landlord/Tenant Education programs with recommendations for future steps to improve the physical environment of the City by August 1997.2. Provide support to four Safe Neighborhoods through the proactive marketing of housing assistance programs such as emergency repair loans, rehabilitation loans to owner and renter occupied properties, and beautification rebate programs by June 1998. | <ol style="list-style-type: none">1. Complete.2. In conjunction with the City's Code Enforcement activities, a neighborhood sweep was conducted at several Safe Neighborhoods. In addition to issuance of citations for code violations, property owners and renters were given information on the housing assistance programs offered by the City of Stockton. |
|---|--|

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

1998-99 City Council Objective

- 1. By November 1, 1998, the Housing and Redevelopment Director will ensure that the consultant will have completed the Environmental Master Plan funded by the U.S. EPA Brownfields Program for the waterfront area.**

1998-99 Unit Objectives

- 1. Implement the revitalization strategy for the Gleason Park CDBG target area by June 1999.**
- 2. Implement the expanded Homebuyer Assistance Program by January 1999.**

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

B. Redevelopment: 10-1750

The Redevelopment Section oversees the City's redevelopment activities which include five existing redevelopment project areas: All Nations, Eastland, McKinley, Sharps Lane Villa and West End (Central Stockton); and, coordinates the possible formation of new projects and/or expansion of existing redevelopment projects. Staff provides administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees established during the redevelopment plan adoption or amendment process. This section also administers the Redevelopment Agency's Low/Moderate Income Housing Fund which promotes the development of affordable housing to lower income households.

The Real Property Section is responsible for the administration of the City's total real estate function/activity. This section assists all other City departments as well as the Redevelopment Agency with regard to real property matters. Activities include fee and easement acquisition of real property interests, sale and disposition of real property, and leasing real property to and from the City and Agency, as well as diverse property management functions. Additional activities include real property appraisals and appraisal reviews, processing applications for right-of-way abandonments and dedications, and relocations required in conjunction with real property acquisitions. Miscellaneous projects involve a variety of studies, research activities and responses to inquiries in support of other sections, departments and the public.

The Redevelopment Section also assists the Deputy City Manager/Economic Development in carrying out economic development activities.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$34,162	\$43,958	\$ 47,395	\$ 3,437	8%
Other Services	5,328	6,848	5,062	(1,786)	(26%)
Materials/Supplies	5,557	4,382	4,674	292	7%
Other Expenses	2,288	2,419	2,216	(203)	(8%)
Capital Outlay			50,000	50,000	
TOTAL BUDGET	\$47,335	\$57,607	\$109,347	\$51,740	90%

Staffing for this function is identified in the Redevelopment Agency section of this document.

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

1997-98 City Council Objectives

1. By October 1997, the City Manager, in cooperation with the Property Management Task Force, will present recommendation to the Council to improve the appearance of the City.

1997-98 City Council Accomplishments

1. The property maintenance ordinance was presented and approved by the City Council on December 16, 1997. The PMTF is continuing to work with other ongoing projects to improve the appearance of the community including the in-school education program and it is monitoring the successful implementation of all the revised ordinances that were recommended by the PMTF and adopted by the Council in 1996 and 1997.

1997-98 Unit Objectives

1. Implement the process to form a new project area by December 1997.
2. As dictated by California Redevelopment Law, the agency must review its previously adopted five-year implementation plan during 1997. A public hearing to evaluate the progress of redevelopment activities contained in the plan must be held by December 1997.

1997-98 Unit Accomplishments

1. Special study sessions were held with the City Council/Redevelopment Agency resulting in the designation of a redevelopment survey area for the creation of a new Stockton-South Redevelopment Project Area.
2. Implementation Plan approved at a public hearing held on December 16, 1997.

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

10-1700

1997-98 Unit Objectives (Continued)

3. All Nations Redevelopment Project: Assist ACLC with the development of at least ten or more of the remaining 36 lots in the Manhattan Plaza Subdivision by June 1998.
4. Eastland Redevelopment Project: Assist Eastland Plaza with the construction of the Wilson Way infrastructure improvements by June 1998.
5. Complete a Disposition Plan for the City-owned New Hogan Reservoir properties and implement approved recommendations of the Plan by December 1997.
6. Complete the acquisition of properties required for the Kelly Drive to El Dorado segment of the Hammer Lane Widening Project by December 1997.

1997-98 Unit Accomplishments (Continued)

3. Ten homes are in the process of being developed and sold to qualifying, lower income families.
4. Worked with the developer to make infrastructure improvements that will be developed in conjunction with the construction of the new building pads.
5. The Disposition Plan was completed and forwarded to the City Manager for direction.
6. While several properties between Kelly Drive and El Dorado Street were acquired, Public Works changed the project phasing and this section is now in the last phase. Acquisition efforts were therefore directed to the newly defined Phase I segment.

1998-99 City Council Objectives

1. **By June 30, 1999, the Council will have developed a Redevelopment Plan.**
2. **By December 31, 1998, the Redevelopment Director will complete the Gleason Park Master Revitalization Strategy.**

**HOUSING AND REDEVELOPMENT
DEPARTMENT**

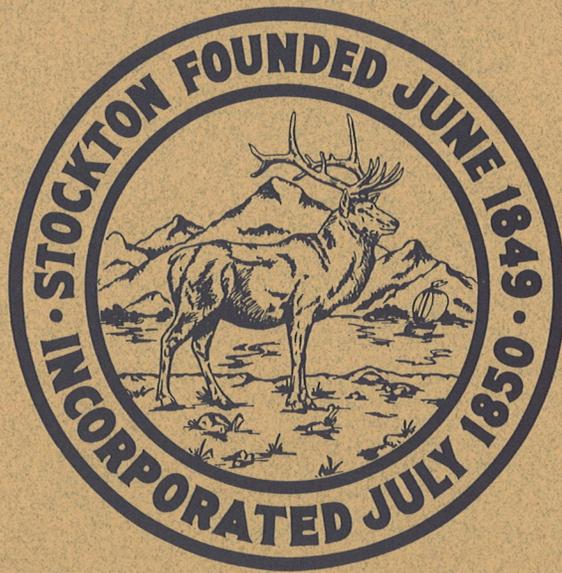
10-1700

1998-99 Unit Objectives

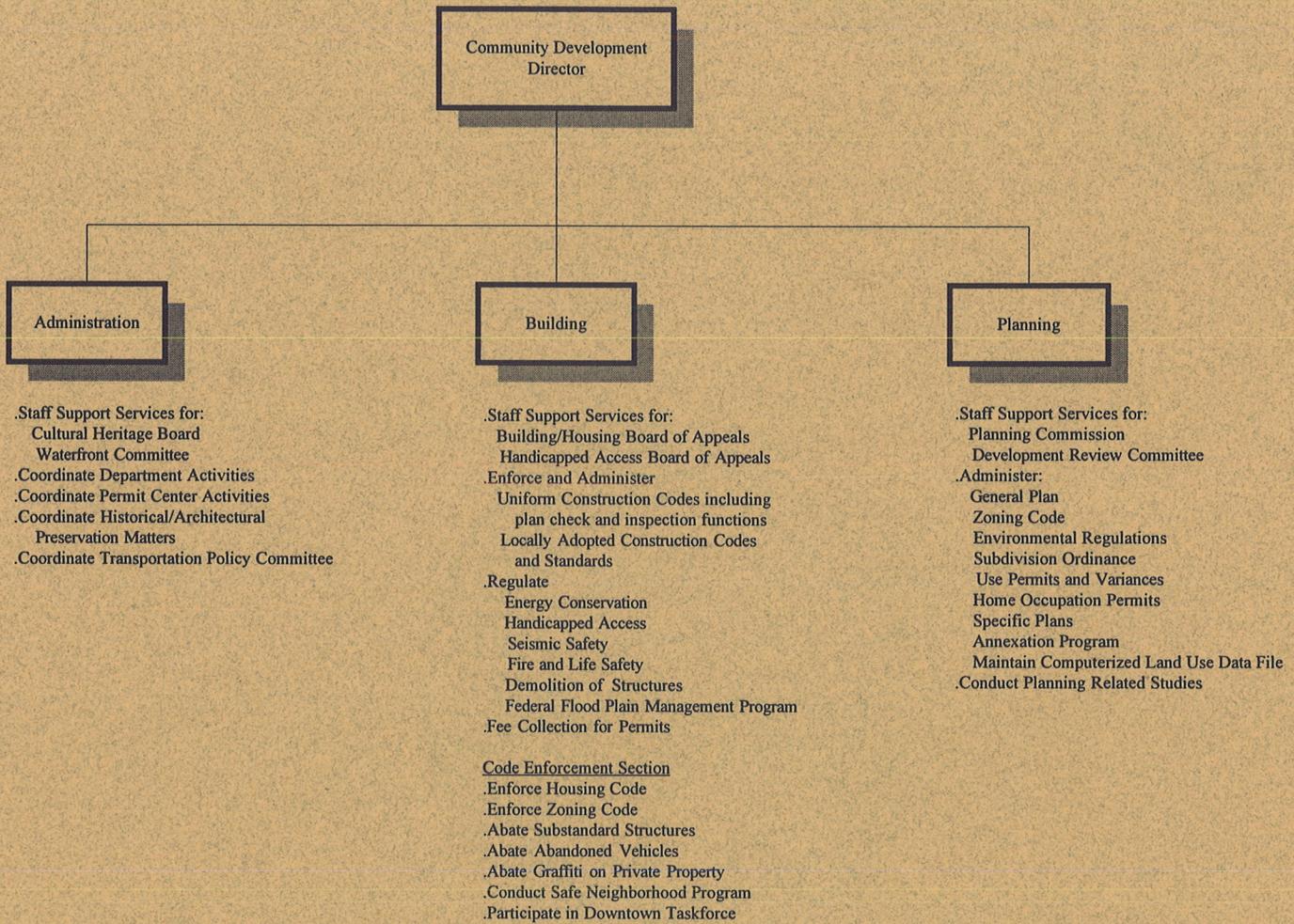
1. Complete the formation of the new Stockton-South Redevelopment Project area by December 1998.
2. Eastland Redevelopment Project: With the development of the first building pad, assist the developer with the infrastructure improvements along Wilson Way by June 1999.
3. All Nations Redevelopment Project: Assist ACLC with the development of five or more lots in the Manhattan Plaza Subdivision by June 1999.
4. Acquire property rights as necessary for the Benjamin Holt/I-5 and Hammer Lane/I-5 Interchanges, the Hammer Lane Widening Project, and the Gleason Park Master Development Area by June 1999.



Stockton



COMMUNITY DEVELOPMENT



**COMMUNITY DEVELOPMENT
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

COMMUNITY DEVELOPMENT DEPARTMENT

10-1800

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$3,402,706	\$4,005,694	\$4,352,572	\$346,878	9%
Other Services	748,324	808,362	902,435	94,073	12%
Materials/Supplies	81,434	123,646	152,651	29,005	23%
Other Expenses	21,431	37,606	37,606		
TOTAL BUDGET	\$4,253,895	\$4,975,308	\$5,445,264	\$469,956	9%

POSITION ALLOCATION	67	67	70	3
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MISSION STATEMENT

The Community Development Department is responsible to provide a framework that facilitates the orderly physical growth of the city. Development proposals, whether they consist of a single property, a large scale subdivision, or nonresidential use, typically require extensive review and coordination with other departments to determine the impact to City Services and to mitigate adverse impacts. To better serve the public, the Permit Center was established in January, 1993 with staff from the Community Development, Fire, Public Works and Municipal Utilities Departments. The Community Development Department also provides staff services to four citizen bodies:

- Planning Commission
- Cultural Heritage Board
- Building/Housing Board of Appeals
- Handicapped Access Board of Appeals.

The Community Development Department is comprised of four units: Administration, Planning, Building, and Code Enforcement. Selected department responsibilities include: Managing the Permit Center; preparation, maintenance and implementation of the General Plan; administration and enforcement of zoning and subdivision codes; preparation of specific plans; processing of environmental assessments; administration of the City's annexation program; administration and enforcement of construction codes, laws and regulations; administration of energy conservation, handicapped access and seismic standards; abatement of substandard housing conditions, graffiti and abandoned vehicles; preservation of architecturally and historically significant buildings and areas.

HIGHLIGHTS

The Community Development Department and staff members from the Fire, Public Works, and Municipal Utilities Departments continue to refine and streamline the issuance of building permits, Use Permits and other approvals. In concert with the Permit Center Task Force (a citizen body comprised of members from the community, the Chamber of Commerce, the Builder's Exchange and various developers, builders and architects) over-the-counter building permit issuance has increased from 56% permits issued over-the-counter in 1996 to 60% issued over-the-counter in 1997. This represents another increase and signifies an effort of staff to work with and achieve the goals of the Task Force.

The Planning unit implemented the newly adopted wireless communication ordinance whose function is to accommodate the communication needs of residents and businesses while protecting the public health, safety and general welfare of the community. In addition, in keeping with the goals and policies of the General Plan to facilitate the development of affordable housing in the city of Stockton, the density bonus ordinance was developed and adopted.

The Code Enforcement section began implementing a new ordinance regarding minimum property maintenance standards. The goal is to reduce visual blight and increase the physical quality of life within Stockton.

Finally, the Graffiti Abatement Program continued in earnest this year with the purchase of a second graffiti trailer. Complaints are made to the graffiti hot line. The hot line distributes the complaints to various agencies. When a complaint is received by Code Enforcement, the graffiti is abated, in most cases, within 48 hours.



Happy campers at the Silver Lake Camp. The camping season starts with 4-H Camp in June. Family camping is available from approximately July to early August. Many activities are planned for campers including, but not limited to, fishing derby, luau, carnival, band concert, etc. The camp is closed for maintenance and preparation for the winter months in October. Contact the Parks and Recreation Department at 937-8361 for more information.

BUDGET UNITS

A. Administration: 10-1810

The Administration unit is responsible for establishing policies, goals and long-range plans to carry out the Department’s mission of providing for the orderly growth of the community. To this end, staff directs and coordinates the activities of the Planning, Building, and Code Enforcement units to ensure that applicable codes and laws are implemented and the directives of the City Council and City Manager are carried out. This unit manages the Permit Center and, in addition, coordinates the promotion and preservation of architecturally and historically significant resources and provides staff support services to the Cultural Heritage Board.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$373,902	\$431,559	\$384,118	(\$47,441)	(11%)
Other Services	56,329	70,467	99,188	28,721	41%
Materials/Supplies	6,883	12,839	8,989	(3,850)	(30%)
Other Expenses	8,706	21,097	20,948	(149)	(1%)
TOTAL BUDGET	\$445,820	\$535,962	\$513,243	(\$22,719)	(4%)
Position Allocation	6	6	6		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

1. Increase the number of building permits issued over-the-counter by 3% by June 1998.
2. Implement and maintain schedule for improvements at Weber Point by June 1998.

1. The number has remained at approximately 60% of total permits issued.
2. Construction is two to four months behind schedule due to “El Nino” rainy weather conditions.

1998-99 Unit Objectives

1. Recommend a Business Plan for the Weber Point Events Center to the City Council for adoption by December 1998.
2. Complete Weber Point Phase II Construction and seawall rebuilding on south side by June 1999.

B. Planning: 10-1820

The Planning unit is the staff to the Planning Commission and the City Council on Planning matters and is responsible for the implementation of the General Plan through the administration of the Zoning Code, Subdivision Map Act, municipal ordinances, California Environmental Quality Act (CEQA), administration of the City's Annexation Program, and special studies as are deemed appropriate.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 859,986	\$ 987,367	\$1,028,969	\$41,602	4%
Other Services	121,079	150,768	120,120	(30,648)	(20%)
Materials/Supplies	23,507	17,170	17,070	(100)	(1%)
Other Expenses	3,726	5,491	5,640	149	3%
TOTAL BUDGET	\$1,008,298	\$1,160,796	\$1,171,799	\$11,003	1%
Position Allocation	16	16	16		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Complete the Public Review Draft for the revised Zoning Code and commence Planning Commission workshop/public hearings by March 1998 with final workshop/public hearings/adoption in fiscal year 1998-99. 2. Complete revision to the Guidelines for Implementation of the California Environmental Quality Act by February 1998. 3. Convert existing manually produced official zoning map booklet to computerized GIS format by January 1998. | <ol style="list-style-type: none"> 1. The draft is still in progress and is now expected to be presented to the Planning Commission by September 1998 to begin workshops/public hearings. 2. Portions of the draft Administrative Guidelines have been completed. The complete draft is expected by January 1999. 3. Complete. |
|--|---|

1998-99 Unit Objective

1. Recommend a revised Zoning Code to the City Council for adoption by June 1999.

C. Building: 10-1830

The Building unit of the Community Development Department is responsible for the enforcement of codes, laws, ordinances, and regulations pertaining to building construction and remodeling within the City of Stockton. Enforcement is accomplished by accepting applications, checking plans, processing building permits, performing inspections, and responding to complaints. The Building unit provides staff support for the Housing/Building Board of Appeals and the Handicapped Access Board of Appeals. The Building unit serves the citizens of the City by providing the professional services necessary to insure that construction within the City is performed in a safe and lawful manner.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,768,588	\$2,067,893	\$2,139,025	\$ 71,132	3%
Other Services	429,135	399,041	414,369	15,328	4%
Materials/Supplies	19,996	28,916	44,496	15,580	54%
Other Expenses	8,341	9,258	9,258		
TOTAL BUDGET	\$2,226,060	\$2,505,108	\$2,607,148	\$102,040	4%
Position Allocation	32	32	32		

1997-98 Unit Objective

1. Complete policy and procedures manuals for Clerical, Field Inspection, and Plan Check by June 1998.

1997-98 Unit Accomplishment

1. In progress.

1998-99 Unit Objectives

1. In conjunction with the Permit Center Task Force, identify and implement procedures to streamline the permitting process by June 1999.
2. In conjunction with the Stockton Builders Exchange, identify and establish field inspection and office operating procedures that are compatible with the construction industry's work flow needs by June 1999.

D. Code Enforcement: 10-1840

The Code Enforcement unit encompasses the enforcement of codes, laws, and regulations governing abatement of substandard housing conditions in existing residential structures and the abatement of abandoned, dismantled or inoperative vehicles. Citizen complaints and concerns regarding zoning, housing and vehicle abatement are monitored and answered. The program includes the safe neighborhood program, the downtown task force, graffiti programs and the new adopt-a-block program along with enforcement of zoning ordinances, house relocations, resale inspections, demolitions and lot cleanup. In addition, this program provides for annual inspection of hotels/motels for issuance of Permits to Operate in conjunction with San Joaquin County's Health District and the City's Fire Department.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$400,230	\$518,875	\$ 800,460	\$281,585	54%
Other Services	141,781	188,086	268,758	80,672	43%
Materials/Supplies	31,048	64,721	82,096	17,375	27%
Other Expenses	658	1,760	1,760		
TOTAL BUDGET	\$573,717	\$773,442	\$1,153,074	\$379,632	49%
Position Allocation	13	13	16	3	

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Develop policy and procedure manuals for the new Administrative Hearing and Billing Processes, and for the AS400 Code Enforcement data entry for statistical purposes by January 1998. 2. Cross train clerical staff to provide back up support for each other by October 1997. 3. Implement an expanded Code Enforcement Program using staff from other City departments and volunteers by August 1997. | <ol style="list-style-type: none"> 1. In progress. The manuals are expected to be completed early in fiscal year 1998-99. 2. Complete. 3. Complete. |
|---|--|

1997-98 Unit Objectives (Continued)

4. Present to the City Council a program for coordinating City departments to inspect extremely dilapidated buildings for code violations by August 1997.

1997-98 Unit Accomplishments (Continued)

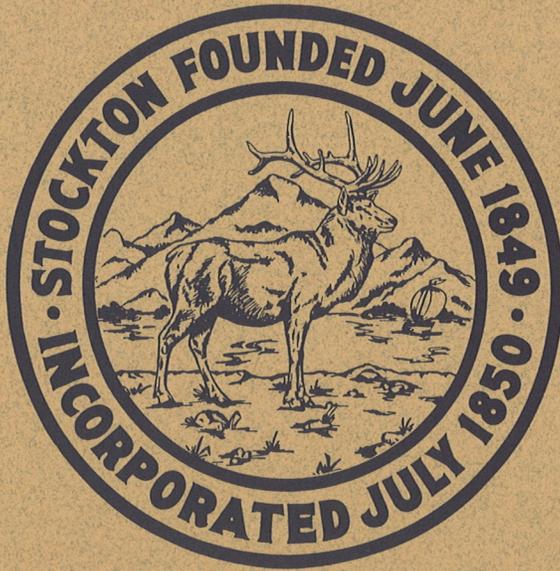
4. Complete.

1998-99 Unit Objectives

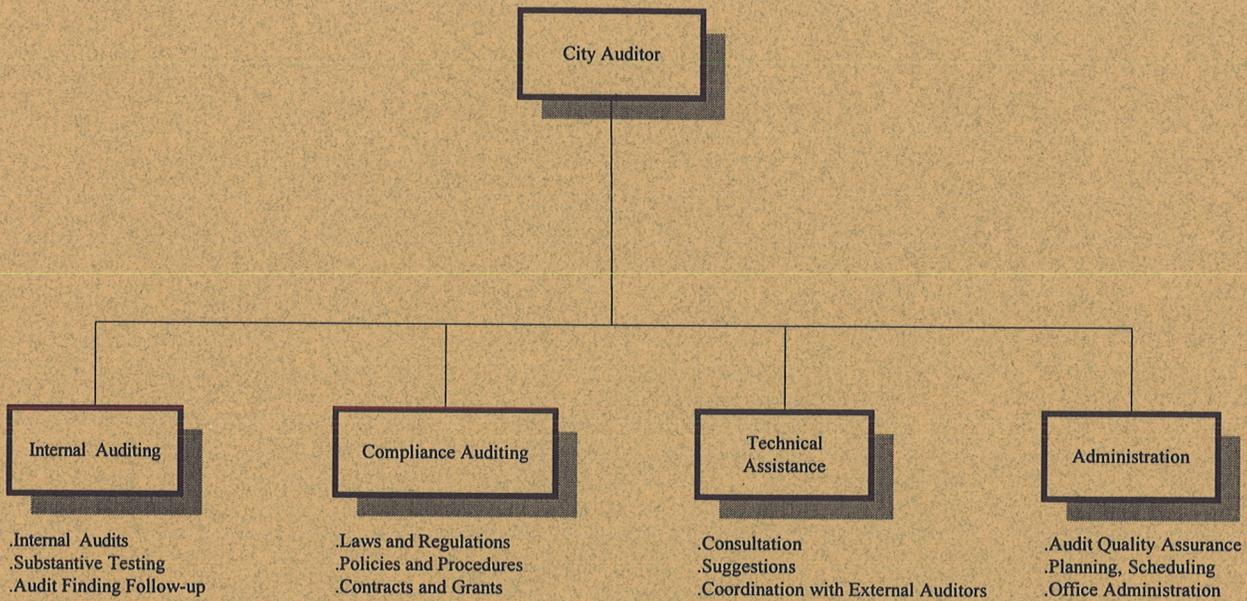
1. Provide training to new Code Enforcement Officers to ensure that they are able to obtain the State-required certification within two years of hire by June 1999.
2. Complete code enforcement sweeps in six Project Pride areas by June 1999.
3. Recruit and train 100 V.O.I.C.E. (Volunteers Out Identifying Code Enforcement) volunteers by June 1999.



Stockton



CITY AUDITOR



**CITY AUDITOR
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY AUDITOR

10-1900

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$247,639	\$269,558	\$288,191	\$18,633	7%
Other Services	16,454	15,263	13,680	(1,583)	(10%)
Materials/Supplies	1,988	2,995	5,400	2,405	80%
Other Expenses	5,561	8,121	9,341	1,220	15%
TOTAL BUDGET	\$271,642	\$295,937	\$316,612	\$20,675	7%

POSITION ALLOCATION	4	6	6
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MISSION STATEMENT

The mission of the City Auditor Department is to assist the City Council, City management, and City employees in the effective performance of their duties by providing them with objective analyses, appraisals, and recommendations for financial and related systems and activities. Independence and objectivity are maintained by having the department report directly to the City Council and by not exercising direct authority over any department, system, or activity subject to audit.

HIGHLIGHTS

Auditing began the year with an update of the risk assessment for systems and activities subject to audit. We developed an annual audit plan that identified those areas where audit efforts would be directed.

Auditors from the National Association of Local Government Auditors (NALGA) performed a quality control review of the City Auditor Department and found that our work meets Government Auditing Standards. This was the first such review for Stockton. Subsequent reviews will be done every three years.

Following Council approval of a request for additional audit staff, the department has successfully recruited a new Internal Auditor and a Senior Internal Auditor.

Over the past year, audit effort has been directed at Accounts Payable, Business License, Ice Rink, Deferred Compensation, Internal Service Funds, Stockton East Water District, and Municipal Utilities Plant Expansion Contracts. Results of audits are presented to the City Council upon completion. Each of our internal audits has resulted in management action plans to make changes where we have identified a need for improvement.

HIGHLIGHTS (CONTINUED)

The City Auditor continued efforts to coordinate our work with the City's external audit firm, Deloitte and Touche. Copies of our audit reports were provided to the external auditors to assist them in planning for the financial statement audit. Our internal auditors assisted with the Single Audit and with auditing revenue from the State. Coordinated audit efforts have helped both audit organizations.

During the year, the City Auditor Department had an opportunity to provide technical assistance in a number of areas. Among them are:

- Cash Receipts
- Check Acceptance Procedures
- Contract Administration Policy
- Ladd's Marina Lease
- Travel Policy

1997-98 Objectives

1. Deliver an annual report of 1996-97 audit activity to the City Council by August 1997.
2. Develop a mechanism for measuring the economic impact of audit results by December 1997.
3. Establish useful performance measures that can be used for planning and evaluation by March 1998.
4. Submit an annual plan for 1997-98 to the City Council for review by the Audit Committee by June 1998.

1997-98 Accomplishments

1. We delivered an annual report to the City Council on March 20, 1998.
2. We developed an economic impact plan in March 1998. It will be tested and refined for inclusion in the revised methodology manual scheduled for completion in September 1998.
3. Our first set of performance measures was completed in April 1998. We will begin using these measures during the next fiscal year, then evaluate their appropriateness on an annual basis.
4. This objective is on schedule for delivery to the City Council.

1997-98 Objectives (Continued)

5. Implement any changes that are necessary as a result of recommendations from our 1997 external quality review by June 1998.

1997-98 Accomplishments (Continued)

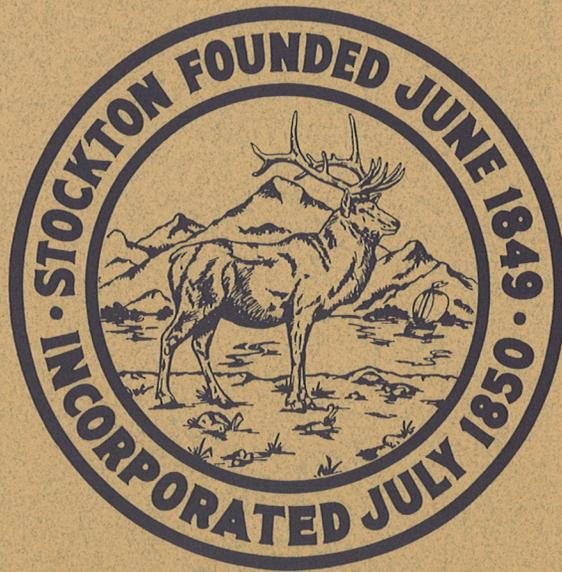
5. No major changes in our operation were necessary as a result of the external quality review. We did update our policies and procedures manual to implement recommendations. Council approved a resolution identifying the type of work done by the City Auditor. We have updated a reviewer checklist.

1998-99 Objectives

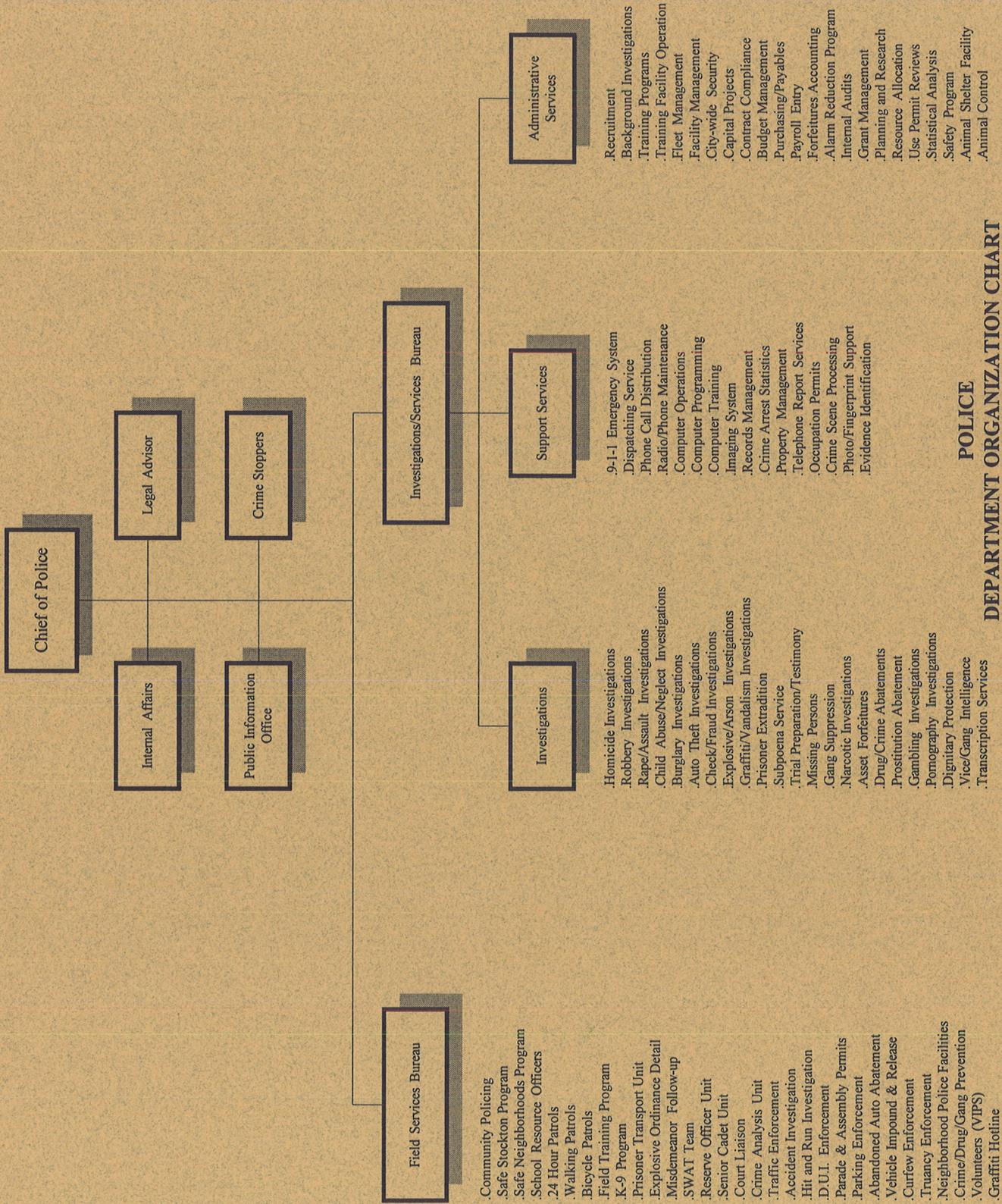
1. Update the department's methodology manual to reflect efficiency improvements that have occurred in the audit process by September 30, 1998.
2. Develop standardized audit programs for transaction testing assignments by December 31, 1998.
3. Develop an Internal Control Training Program for City management and employees by March 31, 1999.



Stockton



POLICE



POLICE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)

POLICE DEPARTMENT

10-2400

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$38,882,345	\$41,022,325	\$42,931,714	\$1,909,389	5%
Other Services	6,219,753	6,343,416	5,400,406	(943,010)	(15%)
Materials/Supplies	696,239	726,887	732,438	5,551	1%
Other Expenses	434,504	499,348	507,559	8,211	2%
Capital Outlay	47,015				
TOTAL BUDGET	\$46,279,856	\$48,591,976	\$49,572,117	\$ 980,141	2%
POSITION ALLOCATION	569	574	574		

MISSION STATEMENT

The Police Department's mission is to promote the quality of life in the City of Stockton by:

- Working in partnership with the community to provide a safe and secure environment.
- Recognizing and respecting the diversity and uniqueness of the citizens of our community.
- Being sensitive and responsive to the public without bias or prejudice.
- Utilizing personnel and financial resources in an efficient and effective manner.
- Responding to the ever-changing needs of our community.

HIGHLIGHTS

The Police Department continues to expand the City's long term comprehensive approach to public safety through community policing. In fiscal year 1997-98, the Police Department added another five Police Officer positions with partial funding provided by a grant augmentation from the United States Department of Justice, Office of Community Oriented Policing. This brings the total grant funded positions from the Office of Community Oriented Policing to 43 police officers and 12 civilian community service officers. These new positions are being used to reduce calls-for-service backlogs and allow police officers to perform community policing problem-solving activities; expand the School Resource Officer Program to 18 police officers at 34 schools; establish curfew and truancy reduction programs; and other proactive community oriented policing activities.

HIGHLIGHTS (CONTINUED)

In 1996 the Stockton Police Department, along with the County Sheriff, the District Attorney's Office, the Courts, and the County Probation Department began a cooperative program to reduce juvenile crime, illegal drug use, and gang involvement with funding from the Federal Local Law Enforcement Block Grant. In 1997, the Stockton Police Department used its share of these funds to pay police officer overtime to run daily special enforcement missions to reduce youth gang and gun violence in Stockton. The first six months of the special enforcement mission has resulted in more than 7,200 field contacts that have led to more than 750 arrests, over 1,400 citations, 374 vehicle impounds, over 100 curfew violations, and 68 confiscated firearms. In 1997 another Federal Local Law Enforcement Block Grant was appropriated by Congress. This second year of funding has been used to expand the Countywide cooperative program for another year, including funding of an additional police officer and operating costs to open a North Stockton Cooperative Facility staffed by a Stockton police officer and several County probation officers. This program provides resources for early intervention in the law enforcement process for juvenile offenders and their families when more alternatives are available to divert juveniles from crime, drugs, and gangs.

The Police Department continues to improve operating efficiency and effectiveness through the acquisition of new technology. In 1996, with funding from State and Federal Law Enforcement Grants, the Department began the process of developing an automated field reporting system. This system will allow officers and civilian employees to complete crime, accident, and other incident reports in the field using computers that will automatically transfer report information to the main police computer records management system. This will greatly reduce the time and manual handling needed to make police report information available to investigators, the public, prosecutors, courts, and other interested users. Using State Law Enforcement Block Grant funding, the Police Department began to develop a computerized digital photo system in 1998. This system is part of a Countywide network linked to other agencies in the County and throughout the State. This system allows for quicker processing, storage, and instant access of photos of suspects and evidence needed to investigate crime and prosecute suspects.

In January of 1997, the Police Department Traffic Section began the Safe Vehicle Operator Program funded in part by a grant from the State of California, Office of Traffic Safety. The program is a cooperative effort by the Police Department, the County District Attorney's Office, and the Municipal Court to improve public safety in Stockton through a comprehensive traffic safety program designed to reduce accidents and reduce the number of unlicensed drivers on the streets of Stockton. The program emphasizes enforcement, prosecution, and education and prevention components to accomplish the goal of improving traffic safety. This program is funded through the end of September 1998.



POLICE DEPARTMENT

10-2400

BUDGET UNITS

A. Administration: 10-2410

The Administrative Services unit is the executive and administrative support unit of the department. It is headed by the Chief of Police who, along with two Deputy Chiefs, plans and controls the operations of the Stockton Police Department. The Administrative Services unit includes six subdivisions; the Chief's Office, Fiscal Affairs and Planning, Fleet and Facility Management, Personnel and Training, Animal Shelter, and Animal Control. The Chief's Office is the executive office of the department, providing planning and control. Within the Chief's Office, the Internal Affairs Section is responsible for maintaining the department's integrity through complete and timely internal investigations. Also within the Chief's Office, the Crime Stoppers unit coordinates the department's crime tip program, and the Public Information Office coordinates the department's interaction with the news media.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,701,480	\$2,600,866	\$2,746,132	\$145,266	6%
Other Services	1,085,178	1,143,429	1,104,368	(39,061)	(3%)
Materials/Supplies	213,260	227,208	244,908	17,700	8%
Other Expenses	436,465	456,359	456,039	(320)	
Capital Outlay	6,293				
TOTAL BUDGET	\$4,442,676	\$4,427,862	\$4,551,447	\$123,585	3%
Position Allocation	45	45	45		

1997-98 City Council Objectives

1. By October 1997, the Police Chief will restructure a recruitment and training plan to better utilize and increase the resources of reserve Police Officers and volunteers in Police Services.
2. By October 1997, the Police Chief will provide the Council with an overview of criminal justice information management programs.

1997-98 City Council Accomplishments

1. The Police Department is working with the City's Volunteer Coordinator to actively recruit civic-minded seniors to the volunteer. A new aggressive recruiting and training program has been implemented for Reserve Officers emphasizing a variety of duties, advanced training, and benefits.
2. The Police Department and the MIS Department made a presentation to Council regarding data sharing among police agencies, specifically in the area of tracking of registered sex offenders.

1997-98 City Council Objectives (Cont)

3. By January 1998, the Police Chief, working with the SRO Program, will explore coordination of intervention strategies for curfew/truancy violations, a law enforcement magnet school program and domestic violence awareness within currently available resources.
4. By June 1998, the Police Chief, coordinating the efforts of MIS and the Police Department, will strengthen the community policing process by improving proactive enforcement strategies through comprehensive crime analysis and call-for-service information.
5. By December 31, 1998, the Police Chief will reduce crime by 10%.

1997-98 Unit Objectives

1. Enhance department safety planning by updating the building evacuation plans and work place violence prevention plans, by December 1997.
2. Establish a Law Enforcement Chaplaincy Program to provide additional employee support, by January 1998.

1997-98 City Council Accomplishments (Cont)

3. The SRO Program now includes follow-up and referrals on chronic truants and curfew violators, and children who are witnesses and victims of domestic violence. The Police Department has reviewed existing law enforcement magnet school sites and curriculum and is preparing a proposal to begin such a program in Stockton.
4. The Police Department, with assistance from the MIS Department, has begun an upgrade of the computerized Police Records Management System to provide better neighborhood crime data for use in solving community crime problems.
5. Overall major crime in Stockton decreased by 13% in 1997, as reported to the State Department of Justice for the California Crime Index.

1997-98 Unit Accomplishments

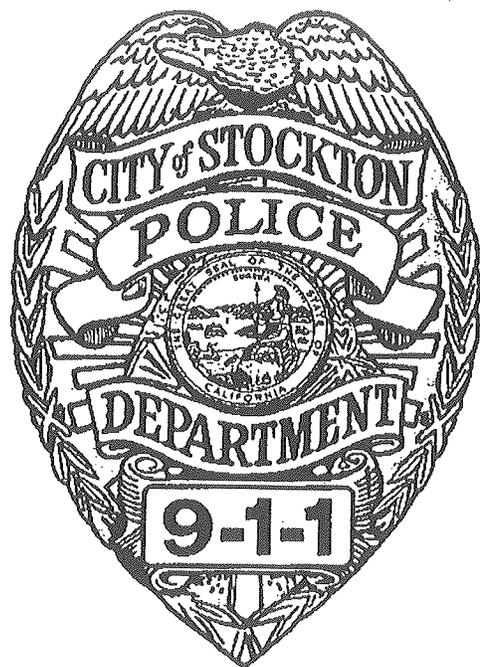
1. Evacuation plans have been completed and drills conducted at Police Department facilities. Work place violence prevention plans are complete and applicable training will be added to ongoing training programs.
2. The Chaplaincy Program has been established and 15 chaplains from various denominations have completed a Law Enforcement Chaplaincy Training Program.

1998-99 City Council Objectives

1. By September 30, 1998, the Police Chief, working with the SRO Program, will explore coordination of intervention strategies for curfew/truancy violations, a law enforcement magnet school program and domestic violence awareness within currently available resources.
2. By December 31, 1998, the Police Chief will reduce crime by 10% over 1996 figures.
3. By June 30, 1999, the Police Chief will reduce the number of gang-related crimes.

1998-99 Unit Objectives

1. Complete training in the comprehensive, multi-department community-oriented policing approach for the Police Department, Code Enforcement and other City Department partners by December 1998.
2. Explore the possibility of creating a new Police Trainee classification to more efficiently accommodate the entry level Police Officer training program by October 1998.
3. Reorganize the Police advisory boards to conform to the districts in community policing by June 1999.



POLICE DEPARTMENT

10-2400

B. Field Operations: 10-2420

The Field Operations unit is the heart of the Police Department, providing 24-hour-a-day uniformed police patrols responding to calls-for-service throughout the City of Stockton. This unit is responsible for the operation of field service programs including 24-hour-a-day Patrol Services by community policing district, Field Training Officer Program, K-9 Program, Reserve Officers Program, Court Liaison, Metro Prisoner Transportation, Explosive Ordnance Detail, Misdemeanor Follow-up Investigations, Traffic Enforcement, Parking Enforcement, School Resource Officers, Safe Neighborhoods Program, Truancy and Curfew Enforcement, Crime Analysis, and Volunteers in Police Service.

Use of Funds	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$24,454,336	\$26,074,667	\$27,395,801	\$1,321,134	5%
Other Services	1,973,020	2,104,258	1,601,373	(502,885)	(24%)
Materials/Supplies	256,885	253,719	244,775	(8,944)	(4%)
Other Expenses	454	925	885	(40)	(4%)
Capital Outlay	35,550				
TOTAL BUDGET	\$26,720,245	\$28,433,569	\$29,242,834	\$ 809,265	3%
Position Allocation	351	356	356		

1997-98 Unit Objective

1. Continue to expand the Safe Schools Program by adding two more School Resource Officers, by September 1997.

1997-98 Unit Accomplishment

1. Two more School Resource Officers were added to cover additional school sites beginning with the new schoolyear in September of 1997.

1998-99 Unit Objectives

1. Expand the Safe School Program by adding two more School Resource Officers, partially funded by the Federal Community Oriented Policing Grant by September 1998.
2. Reduce crime and improve public safety by redeploying police officers based on improved crime analysis and calls-for-service data based on Geographic Information System information by September 1998.

POLICE DEPARTMENT

10-2400

C. Investigations: 10-2430

The Investigations unit is responsible for investigating and assisting in the prosecution of major crimes occurring in the City of Stockton. This unit is organized into two sections: Crimes vs. Persons and Property, and Special Investigations. The Investigations unit is located several blocks from the Main Police Facility Building at 224 North El Dorado Street.

The Crimes vs. Persons and Property Section is responsible for investigating murder, robbery, rape, child abuse, assault, domestic violence, child exploitation, missing persons, burglary, auto theft, fraud, embezzlement, and vandalism. The Special Investigations Section is responsible for investigating gambling, prostitution, pornography, organized crime, gang-related crime, narcotics crimes and abatements, alcohol control, and any unusual criminal activity.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$6,063,293	\$6,161,671	\$6,289,038	\$127,367	2%
Other Services	312,901	312,400	232,893	(79,507)	(25%)
Materials/Supplies	60,589	59,240	64,790	5,550	9%
Other Expenses	10,369	40,575	40,540	(35)	
TOTAL BUDGET	\$6,447,152	\$6,573,886	\$6,627,261	\$ 53,375	1%
Position Allocation	72	72	72		

1997-98 Unit Objectives

1. Reorganize the Crimes against Persons and Property Section to coincide with the four community policing districts in the City, for better investigative support by January 1998.
2. Upgrade the haz-mat protection equipment used by the Narcotics Unit to abate illegal drug labs to be compatible with the equipment used by the Fire Department by July 1997.

1997-98 Unit Accomplishments

1. Assignment of property crimes investigators to districts began in the Spring of 1997. The other investigators were assigned by district in September of 1997.
2. Three self-contained breathing units and haz-mat protection suits were purchased in July of 1997.

1998-99 Unit Objectives

1. Explore the possibility of using State Office of Criminal Justice Planning funding to expand domestic violence investigation and prevention efforts to include broader family violence issues in coordination with the related efforts of other public and private agencies by September 1998.
2. Develop a public/private partnership to establish a Computer Crime Investigation unit to address the unique investigative techniques, evidence preservation, and custody issues in this new and growing area of crime by June 1999.
3. Train and equip another investigator in the handling of hazardous materials to accommodate the recent increase in methamphetamine lab abatements by December 1998.

POLICE DEPARTMENT

10-2400

D. Support Services: 10-2460

The Support Services unit is responsible for technical support programs in the Stockton Police Department including: Records Management, Property Management, Evidence Identification, Telephone Report Services, and Transcription Services.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$3,329,292	\$3,619,540	\$3,761,547	\$142,007	4%
Other Services	1,236,650	1,189,036	1,202,409	13,373	1%
Materials/Supplies	126,178	142,440	134,365	(8,075)	(6%)
Other Expenses	(13,090)	1,185	1,135	(50)	(4%)
Capital Outlay	5,172				
TOTAL BUDGET	\$4,684,202	\$4,952,201	\$5,099,456	\$147,255	3%
Position Allocation	56	56	56		

1997-98 Unit Objective

1. Upgrade the crime scene sketching computer program to a newer version to improve the quality and reduce the time necessary to prepare automated crime scene sketches for investigation and court testimony by December 1997.

1997-98 Unit Accomplishment

1. The Police Department has tested two new software programs and determined that the Visio Technical Crime Scene software best meets the Department's needs for computer crime and accident scene sketching.

1998-99 Unit Objectives

1. Complete implementation of the computer-based field reporting system to enhance the comprehensive collection and timely availability of crime analysis data by June 1999.
2. Increase support staff involvement, as appropriate, in presentations at community meetings and events by September 1998.

POLICE DEPARTMENT

10-2400

E. Telecommunications: 10-2470

The Telecommunications unit is responsible for 9-1-1 emergency communication service including Fire and EMS transfers, 24-hour-a-day Computer-Aided Dispatch, automatic call distribution system, automated records management system, document imaging system, and coordination with the MIS Department for all technical support for all Police Department computer operations.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,333,944	\$2,565,581	\$2,739,196	\$173,615	7%
Other Services	1,612,004	1,594,293	1,259,363	(334,930)	(21%)
Materials/Supplies	39,327	44,280	43,600	(680)	(2%)
Other Expenses	306	304	8,960	8,656	2,847%
TOTAL BUDGET	\$3,985,581	\$4,204,458	\$4,051,119	(\$153,339)	(4%)
Position Allocation	45	45	45		

1997-98 Unit Objective

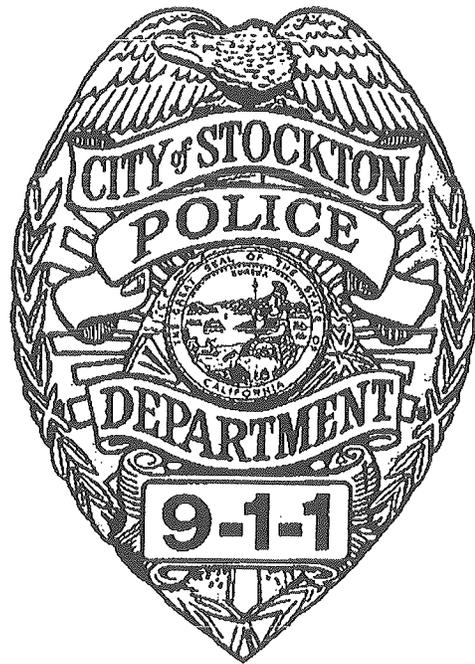
1. Upgrade the Automatic Telephone Call Distribution System to provide more statistical data and improve efficiency by June 1998.

1997-98 Unit Accomplishment

1. The Police Department, in conjunction with the MIS Department, has worked with Pacific Bell to implement an upgraded 9-1-1 system scheduled to be completed in the Spring of 1998. This system upgrade is being funded by the State through taxes paid on phone service.

1998-99 Unit Objectives

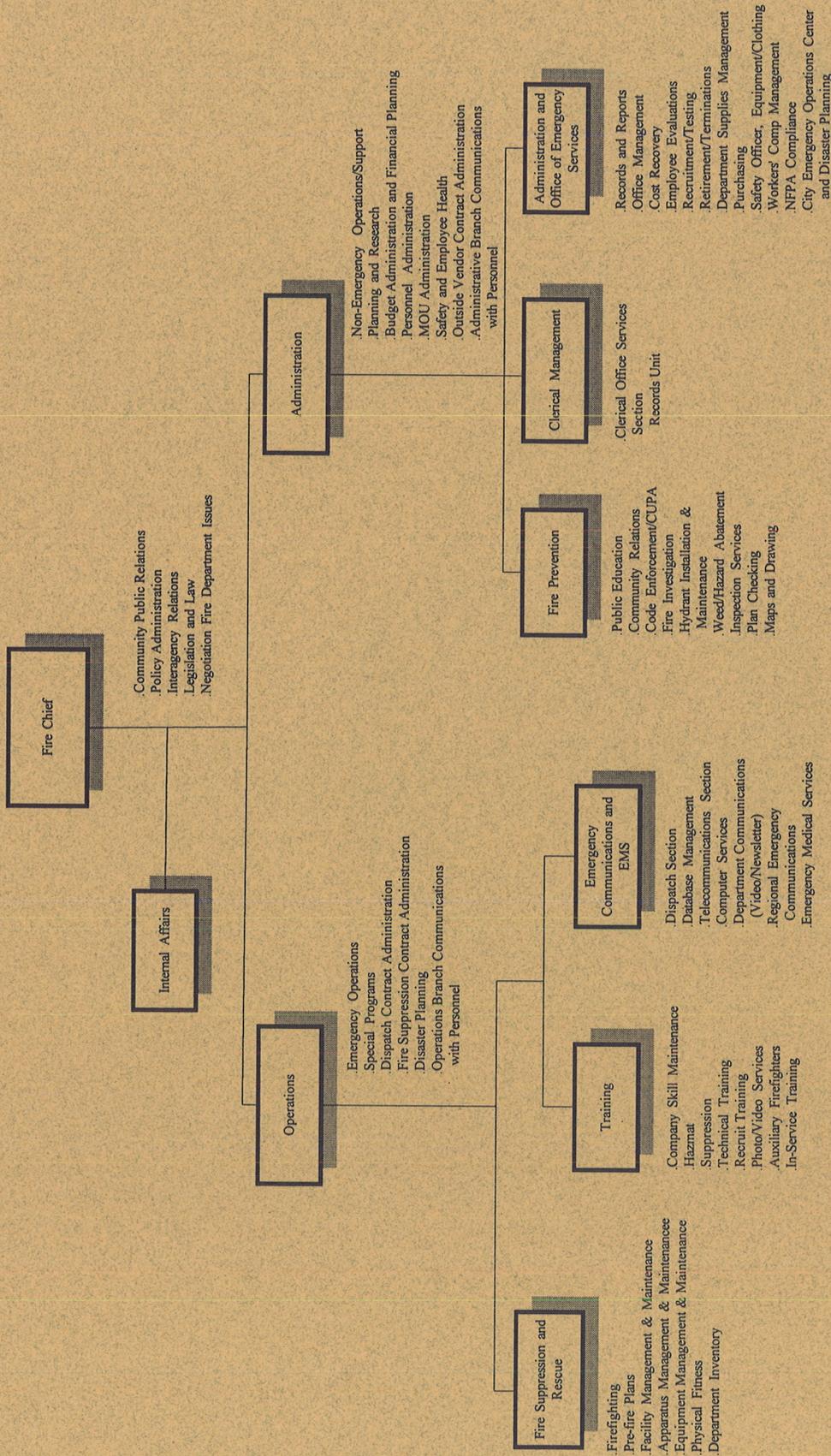
1. Add statistical reporting software to the 9-1-1 system in order to improve scheduling and community policing decision making by October 1998.
2. Explore developing outreach programs to assist at-risk populations, such as latchkey children or Alzheimer patients by December 1998.



Stockton



FIRE



**FIRE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

FIRE DEPARTMENT

10-2600

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$24,446,740	\$22,969,526	\$24,081,890	\$1,112,364	5%
Other Services	2,046,176	2,252,918	1,630,690	(622,228)	(28%)
Materials/Supplies	397,059	352,368	367,372	15,004	4%
Other Expenses	35,521	52,405	52,116	(289)	(1%)
Capital Outlay	32,812	34,500	62,000	27,500	80%
TOTAL BUDGET	\$26,958,308	\$25,661,717	\$26,194,068	\$ 532,351	2%

POSITION ALLOCATION	258	258	258
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MISSION STATEMENT

The mission of the Stockton Fire Department is to provide a high level of life and property safety through fire control, fire prevention services, emergency medical services and the mitigation of hazardous material incidents. This commitment is intended to safeguard the general economy and welfare of the community. It is our objective to provide these services in a way that the community will know that "we care."

HIGHLIGHTS

Expansion of the Department's "Adopt-a-School" Program has provided the opportunity to interact with thousands of elementary age children. The Department's ongoing efforts assist in the long term goal of having a population educated in not only fire prevention, but also health and safety concerns. Public education delivered by individual fire companies is an integral part of our community outreach program.

The Department convened a Board of Inquiry subsequent to the Mendocino Street fire of February 6, 1997. This fire culminated in the death of the occupant, as well as two young firefighters and the severe injury of one fire captain. The Board of Inquiry Report provided a complete review of all operations, procedures, policies, equipment, and events of that fire. Utilizing models of perfect performance, the Board of Inquiry Report made specific findings and recommendations. Many of the recommendations have already been implemented while others are currently in the budgetary or purchasing process.

During fiscal year 1997-98, twenty-three entry-level Firefighters successfully completed academy training, attaining State certification as Firefighter I. The ten week academy included intensive course work in such topics as Fire Department Rules and Regulations, policies and procedures,

HIGHLIGHTS (CONTINUED)

driver safety, emergency medical procedures, auto extrication, hazardous materials management, and engine and truck fire ground operations, and culminates in several live structural firefighting exercises.

As of October 1, 1997, the City of Stockton inherited sole responsibility for fire protection on Rough and Ready Island. The island, which will be turned over to the Port of Stockton, provides many fire prevention and protection challenges.

The Fire Prevention Division has completed a review and update of all fire permits, some of which date back to the 1940's. This project was very labor intensive to research and verify data accuracy and to then load the "clean" data into the FPD computer.



BUDGET UNITS

A. Administration: 10-2610

The Fire Department Administration unit is responsible for establishing policies and procedures. It provides the executive supervision, planning, organization, staffing, coordination and budgeting for the department.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$761,968	\$814,741	\$902,368	\$87,627	11%
Other Services	78,138	67,063	63,796	(3,267)	(5%)
Materials/Supplies	21,434	12,327	12,527	200	2%
Other Expenses	7,662	8,755	8,755		
TOTAL BUDGET	\$869,202	\$902,886	\$987,446	\$84,560	9%
Position Allocation	9	10	10		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Implement realignment of work assignments and responsibilities of Fire Department support staff to provide for a more efficient management team. The realignment will improve management focus in several areas including strategic planning and safety by August 1997. 2. Implement a self-assessment/accreditation program through the State Fire Marshal's Office by January 1998. 3. Evaluate the Fire Department's Worker's Compensation expenditures with a goal of reducing costs by 15 percent by June 1998. | <ol style="list-style-type: none"> 1. The original plan has been modified and implemented. However, this plan does not address the issues of communication at the chief officer level. 2. Initiated March 1998. 3. Evaluation of Workers' Compensation is being done and training is in place to reduce costs. |
|---|---|

1997-98 Unit Objectives (Continued)

4. Work with health maintenance providers in developing a plan which would use the fire stations for community outpatient services by May 1998.

1997-98 Unit Accomplishments (Continued)

4. The fire stations began blood pressure screening for the public in February 1998.

1998-99 Unit Objectives

1. Assess realignment of "first-in" districts, apparatus assignments, and station relocations by October 1998.
2. Address revenue shortfalls with contract districts by August 1998.
3. Survey a sample of customers, from dispatch records, and implement employee training as necessary based on survey results by December 1998.
4. Expand the company-level weed abatement survey to include conditions that contribute to urban blight such as accumulations of garbage, junk and debris as well as dilapidated, decrepit and abandoned buildings, and forward results to Code Enforcement by April 1999.

FIRE DEPARTMENT

10-2600

B. Firefighting: 10-2620

The Fire Suppression unit is responsible for combating hostile fires, conserving property through overhaul and salvage operations, providing urban search and rescue, delivering advanced and basic life support medical services and providing emergency mitigation resources for hazardous materials spills and releases. This unit is also responsible for inspecting multi-residential, commercial, and industrial property for code violations and fire hazards, and for maintaining the appropriate work records, apparatus and equipment necessary to carry out its mission.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$21,121,870	\$19,499,305	\$20,416,628	\$917,323	5%
Other Services	1,291,233	1,441,225	907,601	(533,624)	(37%)
Materials/Supplies	266,856	244,201	252,775	8,574	3%
Other Expenses	31	500	211	(289)	(58%)
Capital Outlay	32,812	34,500	62,000	27,500	80%
TOTAL BUDGET	\$22,712,802	\$21,219,731	\$21,639,215	\$419,484	2%
Position Allocation	213	213	213		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Review and update the Pre-Fire Plan Program, with emphasis on verifying the accuracy of existing pre-fire plans and developing plans for newly constructed or remodeled structures in our community by May 1998. 2. Implement a GIS pre-fire plan retrieval system for the Mobile Command Post by December 1997. | <ol style="list-style-type: none"> 1. This program is in place and was completed in May 1998. 2. This project is an ISF budget item. MIS has deferred the completion date to Fall 1998. |
|--|---|

1998-99 Unit Objectives

1. Develop plan for fire protection on Rough and Ready Island by October 1998.
2. Study the feasibility of a multi-level “technical rescue program” (rescue utilizing specialized equipment) by December 1998.

FIRE DEPARTMENT

10-2600

C. Fire Prevention: 10-2630

The function of the Fire Prevention unit is to provide specialized service to the Fire Department and the general public concerning fire safety requirements. Unit personnel investigate the cause of suspicious fires and hazardous materials incidents. In addition, the unit performs inspections of various operations and buildings for code compliance, life safety and inspections mandated by the State. The public education program provides fire safety lessons to elementary school students as well as adults. Fire prevention reviews plans of all fire alarm and extinguishing systems, and controls hazardous materials and processes.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,227,171	\$1,196,305	\$1,278,635	\$ 82,330	7%
Other Services	268,738	303,486	294,078	(9,408)	(3%)
Materials/Supplies	76,454	64,005	66,435	2,430	4%
Other Expenses	2,564	4,650	4,650		
 TOTAL BUDGET	 \$1,574,927	 \$1,568,446	 \$1,643,798	 \$ 75,352	 5%
 Position Allocation	 15	 15	 15		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Move the management of the Juvenile Fire Setters Program and Neighborhood Watch Program to companies 5 and 14 by May 1998. 2. Implement an "Adopt-A-School" Program at the company level by June 1998. | <ol style="list-style-type: none"> 1. Program evaluated and no changes necessary. 2. Complete. |
|--|--|

1998-99 Objectives

1. Expand the Public Education Program to include specific health and safety education for the elderly by March 1999.
2. Train one Fire Captain to State Fire Marshal certification level of Fire Inspector, Fire Protection Specialist, and Plan Examiner by April 1999.

FIRE DEPARTMENT

10-2600

E. Training: 10-2650

The Training unit is responsible for developing and coordinating all training activities including in-service and academy training; gathering and maintaining technical data; researching and developing emergency procedures and equipment; purchasing, testing and maintaining existing fire department equipment; verifying appropriate vehicle operating license renewal as required by the Stockton Fire Department and the Department of Motor Vehicles; and testing apparatus and equipment annually. The Training unit also ensures that Fire Department personnel meet and achieve State certification in the fields of certified firefighter, engineer, EMT-1, paramedic and hazardous materials responder. This unit functions as the central point for purchase and dispersal of firefighting safety equipment. The Training unit also serves as the department liaison to the SFD auxiliaries for job training and readiness programs. Unit personnel act as incident safety officers at major incidents.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$586,333	\$577,305	\$453,616	(\$123,689)	(21%)
Other Services	52,543	85,750	63,151	(22,599)	(26%)
Materials/Supplies	24,179	25,335	29,135	3,800	15%
Other Expenses	23,660	35,440	35,440		
TOTAL BUDGET	\$686,715	\$723,830	\$581,342	(\$142,488)	(20%)
Position Allocation	7	5	5		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Design a Firefighter Skills Manual of Competencies for use by Field Training Officers by August 1997. 2. Train all Fire Department personnel in the use of the new computer system by December 1997. 3. Complete State certification for three (3) Fire Control III and IV Instructors by April 1998. | <ol style="list-style-type: none"> 1. Skills Manual completed by August 1997, and Drill Manual designed by May 1998. 2. All personnel trained by February 1998. 3. Certifications completed by April 1998. |
|--|---|

FIRE DEPARTMENT

10-2600

1997-98 Unit Objectives (Continued)

4. Using new CAD Information Management Module, create a database and examination module for training records by May 1998.
5. Develop a Skills Manual for Heavy Rescue and Confined Space Rescue by December 1997.

1997-98 Unit Accomplishments (Continued)

4. Completed by June 1998.
5. Completed in February 1998.

1998-99 Unit Objectives

1. Train all Stockton Fire Department members in-house on Fireground Tactics by December 1998.
2. Train all officers on latest Incident Command System Techniques by December 1998.

FIRE DEPARTMENT

10-2600

F. Fire Dispatch Center: 10-2660

The Emergency Communications unit's mission and function is to receive and appropriately dispatch calls for service from citizens, businesses and other government agencies. Requests are of an emergency nature for fire and medical emergencies, as well as non-emergency calls, including Public Works. The unit dispatches emergency medical calls within the City of Stockton and for approximately 50,000 citizens in the contracted fire districts, as well as dispatching fire and ambulance calls for approximately 80,000 people in the South County.

Fire Communications personnel also provide Emergency Medical Dispatch (EMD). The EMD system utilizes a set of questions and their responses to determine the type and quantity of emergency medical responders to assign to the call. After the level of response has been determined, the call taker remains on the phone to give pre-arrival instructions. In times of large scale medical disasters, this center becomes the primary dispatch center for all ambulances within the San Joaquin County area.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 749,398	\$ 881,870	\$1,030,643	\$148,773	17%
Other Services	355,524	355,394	302,064	(53,330)	(15%)
Materials/Supplies	8,136	6,500	6,500		
Other Expenses	1,604	3,060	3,060		
 TOTAL BUDGET	 \$1,114,662	 \$1,246,824	 \$1,342,267	 \$ 95,443	 8%
 Position Allocation	 14	 15	 15		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

1. Complete a policy and procedure manual for the Emergency Communications unit by May 1998.
2. Complete the installation/implementation of a new Computer Aided Dispatch/Records Management System (CAD/RMS) system by June 1998.

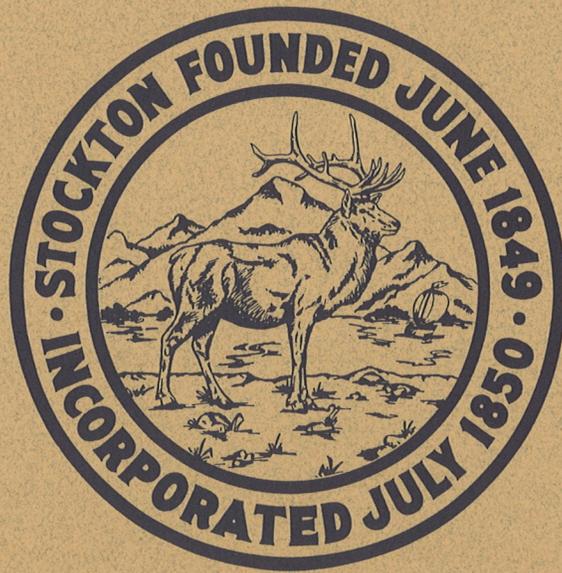
1. Completed by May 1998.
2. System delayed to solve computer problems. Anticipated completion is Fall 1998.

1998-99 Unit Objectives

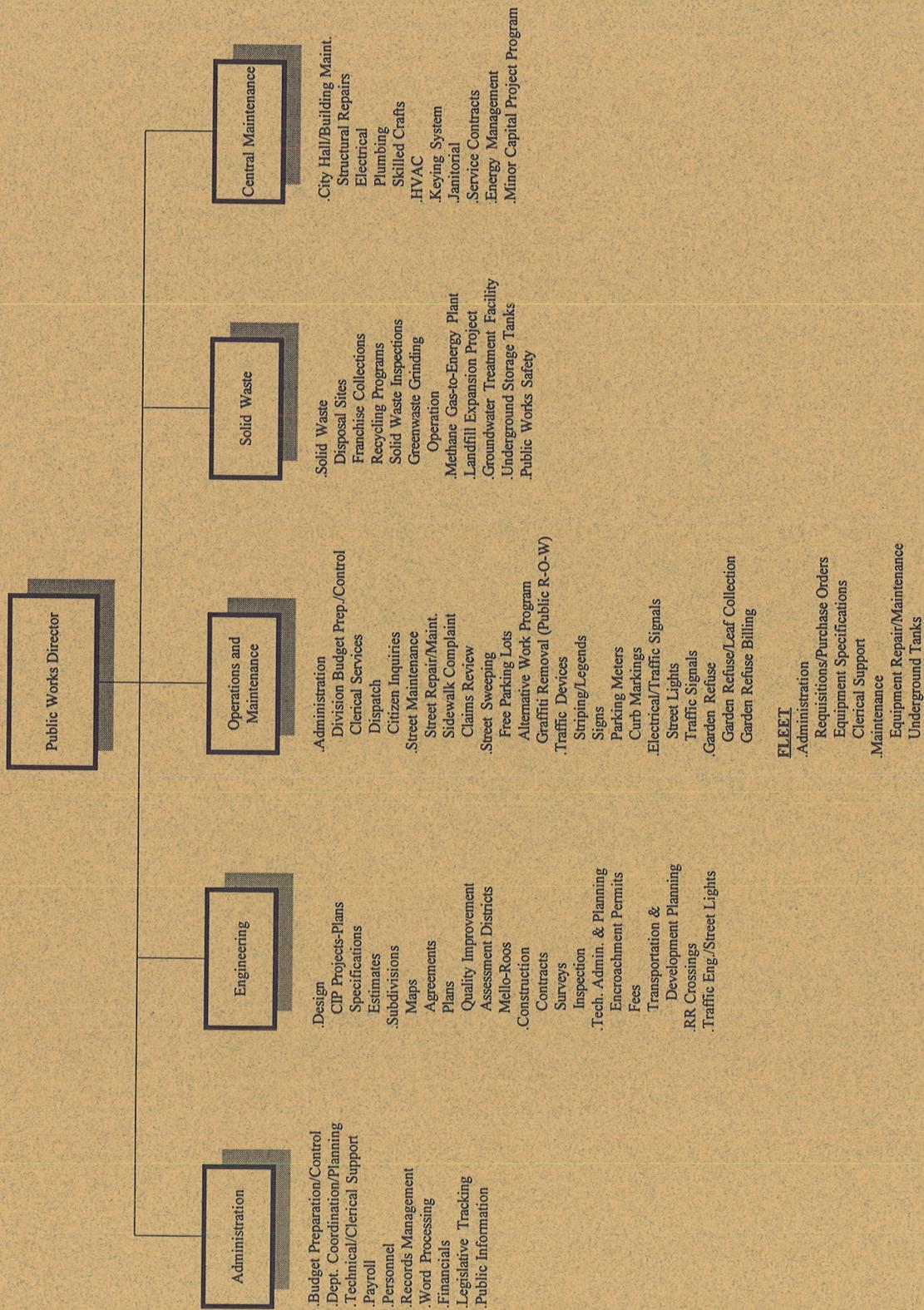
1. Replace existing portable radios with new technology that addresses the Stockton Fire Department's Board of Inquiry recommendations by September 1998.
2. Pursue dispatch contracts with North County fire jurisdictions by March 1999.
3. Research improved technology for SCBA in-mask communications and implement changes, as warranted, in keeping with the Board of Inquiry report by October 1998.
4. Obtain a fourth radio channel that will be used as a command channel at major emergencies, as recommended by the Board of Inquiry by February 1999.



Stockton



PUBLIC WORKS



**PUBLIC WORKS
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

PUBLIC WORKS DEPARTMENT

10-3000

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 6,837,739	\$ 6,991,610	\$ 7,254,882	\$ 263,272	4%
Other Services	3,099,680	3,893,711	3,461,809	(431,902)	(11%)
Materials/Supplies	866,473	737,046	774,162	37,116	5%
Other Expenses	41,297	66,519	68,193	1,674	3%
Capital Outlay	21,656		6,100	6,100	
TOTAL BUDGET	\$10,866,845	\$11,688,886	\$11,565,146	(\$123,740)	(1%)

POSITION ALLOCATION	146	146	146
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MISSION STATEMENT

The Public Works Department mission is to plan, design, build, and maintain public works for residents, businesses, and departments of the City of Stockton to meet their needs and expectations with pride and professionalism in a cost-effective manner.

HIGHLIGHTS

The Public Works Department Engineering Division oversaw the completion of many projects during FY 1997-98. These include the March Lane/I-5 Interchange Improvements, which is the first of three such projects planned for I-5; the March Lane/Pacific Avenue Intersection which included all new traffic signal equipment and a video camera traffic flow detection system; reconstruction projects for Filbert Street, Main Street, Center Street, California Street, and El Dorado Street; the repair of the Pershing Avenue/Calaveras River bridge; roof replacement at the Municipal Service Center; additional landscaping of the EBMUD easement; tennis and game court resurfacing at various parks; tree trimming in District 6 and emergency tree damaged sidewalk repairs in Area 12; replacement of the Billy Hebert Field switchboard at Oak Park; rewire of the Police Data Facility; the Davis Road Bridge; new traffic signals installations at the intersections of Fresno Avenue/Navy Drive and Main Street/ "D" Street, and modifications to traffic signals at El Dorado Street/Sixth Street, Market Street/Main Street and March Lane/Quail Lakes Drive; and the completion of Lady Baxter Park and the Paul E. Weston Park, which were incorporated into the Stockton Consolidated Landscape Maintenance District for maintenance.

Designs for numerous projects were finalized during the past year and have either started construction or will start in the coming fiscal year. These projects include the Hammer Lane Grade Separations projects at UP and SP Railroad, the Swain Road At-Grade Railroad Crossing, the Weber Point Events Center and Seawall, Industrial Drive including the bridge over Little John Creek as well as portions of Holman Road, the three new downtown Market Street signals, a new signal at the intersection of Main and Stanislaus Streets, and the Westside Sanitary Sewer project.

HIGHLIGHTS (CONTINUED)

Design in progress on a number of very large projects such as the March Lane Grade Separations at UP and SP Railroads, Hammer Lane/I-5 and Benjamin Holt/I-5 Interchange Projects, Hammer Lane Widening, Arch Road/Highway 99 Interchange, and the Fresno Avenue Reconstruction project.

Also, major private developments such as the Airport Gateway project, LeBaron Estates, Spanos Park, La Morada, Blossom Ranch, Brookside Estates, and Food 4 Less (Weston Ranch) proceeded to construction.

As part of the Stockton Traffic Management System, Pacific Bell completed the installation of conduit and fiber optic cable at 243 of the 250 existing intersections. Coordinated traffic signal timing plans were developed for the major arterials. Databases at 74 intersections were modified to include the new coordinated timing plans. Using the features of the new traffic management system, the databases were fine tuned and placed into operation.

Public Works staff has developed a Storm Water Pollution Prevention Plan (SWPPP) to help prevent pollutants, created or caused by maintenance activities, from entering waterways. Best Management Practices include clearing drainage ditches of debris, trash, and sediment; sweeping all work sites after construction activity; avoiding exposure of gravel or sand to rain. Employee training also included recognizing other potential sources of pollution, such as equipment leaks and spills, and how to minimize them.

Street maintenance crews completed base failure repairs in preparation for ISTEA projects on: 1) El Dorado Street, between Robinhood Drive and the Calaveras River and 2) California Street between Alpine Avenue and Charter Way. The combination of ISTEA Projects and the Public Works annual Base Failure Repair Program reached a new record total of 33,814 tons of asphalt concrete. An extensive ditch grading and cleaning program was implemented and ditches along six miles of unimproved streets throughout Stockton were cleaned.

The Traffic Devices Section has developed a new overhead street name sign design for traffic signal installations. This design simplifies the installation and reduces the cost of the installation. All new signs will also include the block number to help motorists find their way in the City. Traffic Signal/Street Lighting personnel also worked with Pacific Avenue Merchants Association in developing and installing new lighting for public parking lots. The change not only improved lighting levels but reduced cost of service.

Pacific Gas and Electric Company offered a rebate program to convert the red indication in existing traffic signals from a standard incandescent bulb to a new "Light Emitting Diode" (LED) lighting source. This technology uses strings of tiny, high output, low energy consumption lights in a circular pattern to replace the standard light bulbs. The energy savings is about 90% of the current

HIGHLIGHTS (CONTINUED)

cost for these signals. By changing approximately 2400 red lights, the annual energy savings is estimated at \$120,000 per year. This energy savings and PG&E rebate allows the initial cost of the lights to be amortized in 1.34 years and realize an additional energy savings of \$441,000 over the life expectancy of these "high-tech" lights.

Public Works' Reengineering projects were completed for the CIP Team project and Map and Plan Check Improvements. The Training/Employee Orientation Team and Billing/Fiscal Team will be implementing improvements over the coming year, and a new team will be started to track customer comments and complaints that come into the department.

The Solid Waste Division has been taking a proactive approach towards early removal of the City's 52 underground storage tanks and replacement with above ground tanks. All 52 underground storage tanks have been removed, which eliminates the potential source of contamination, which could cause the need for costly soil and groundwater remediation. As of January 1998, 38 of 52 sites have been investigated, remediated, and require no further action. The soil and groundwater investigation of nine more sites is underway.

The Central Building Maintenance unit remodeled the Finance Department counter area, refurbished the mechanical systems for fountains at the Martin Luther King Plaza and Cesar Chavez Library, processed 23,074 maintenance work orders, rebuilt and replumbed the lodge at Silver Lake Camp, installed a carbon monoxide exhaust system at Fire Company 9, and assumed responsibility for the City's roof management program.

PUBLIC WORKS DEPARTMENT

10-3000

BUDGET UNITS

A. Administration: 10-3010

The Administration unit provides administrative, clerical, and fiscal support to all Public Works operations located in City Hall. In addition, it is responsible for a variety of special projects assigned by the Director. The unit provides word processing for specifications, consultant agreements, subdivision agreements, agenda reports, memos, and a variety of correspondence. It also acts as liaison with the City Manager's office and prepares public communications concerning the Department's activity.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$413,168	\$453,196	\$332,208	(\$120,988)	(27%)
Other Services	48,826	50,142	36,805	(13,337)	(27%)
Materials/Supplies	3,905	9,100	6,600	(2,500)	(27%)
Other Expenses	3,713	6,580	6,180	(400)	(6%)
TOTAL BUDGET	\$469,612	\$519,018	\$381,793	(\$137,225)	(26%)
Position Allocation	8	8	8		

1997-98 Unit Objective

1. Continue the Public Works Reengineering Project with redesign of the Engineering unit organization by June 1998.

1997-98 Unit Accomplishment

1. Reorganization of the Engineering unit is complete.

1998-99 Objective

1. Expand Reengineering effort into the Operations and Maintenance Unit by June 1999.



Stockton was one of the stops on the Bassmaster Tournament Trail in 1997 at Buckley Cove in October. This event drew participants and media from throughout the western United States for one week stay in Stockton. An estimated 5,000 people attended the final weigh-ins.

PUBLIC WORKS DEPARTMENT

10-3000

B. Engineering: 10-3020

The Engineering unit includes seven activities: Engineering/Administration, Design, Construction/Surveying, Technical Planning/Permit Administration, Traffic Engineering, Street Lighting and Development Services. The unit is responsible for the design, surveying and construction of projects designated in the Capital Improvement Program. Engineering functions also include the inspection of public/private projects that will be maintained by the City, the review and/or preparation of subdivision maps, agreements, and checking of improvement plans, traffic engineering and street lighting of City streets.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,215,599	\$1,963,914	\$2,213,264	\$249,350	13
Other Services	1,011,150	1,291,732	1,142,104	(149,628)	(12%)
Materials/Supplies	64,806	99,320	62,890	(36,430)	(37%)
Other Expenses	27,010	39,900	42,011	2,111	5%
TOTAL BUDGET	\$3,318,565	\$3,394,866	\$3,460,269	\$65,403	2%
Position Allocation	49	48	48		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Complete the construction of the March Lane/Pacific Avenue Intersection Improvements by November 1997. 2. Complete the construction of the Center Street, Filbert Street, and Main Street rehabilitation projects by May 1998. 3. Complete 75% of the design of the March Lane/Union Pacific and March Lane/Southern Pacific railroad undercrossings by June 1998. | <ol style="list-style-type: none"> 1. Completed ahead of schedule. 2. Completed ahead of schedule. 3. Completed - the 100% design was completed in early 1998. |
|---|---|

1997-98 Unit Objectives (Continued)

4. Complete 80% of the design for the Hammer Lane /I-5 and Benjamin Holt/I-5 Interchange Improvement projects by June 1998.
5. Complete the installation of the Citywide Traffic Signal Management System by June 1998.

1997-98 Unit Accomplishments (Continued)

4. Completed - the 100% design was completed in early 1998.
5. Phase I installation will be completed in December 1998.

1998-99 Unit Objectives

1. Complete right-of-way acquisition for March Lane/UPRR and SPRR Grade Separation projects by June 1999.
2. Complete installation of Phase II of the Traffic Control System by December 1998.
3. Complete Hammer Lane Grade Separations at both UP and SP railroads by July 1999.
4. Complete Swain Road at-grade railroad crossing by July 1999.
5. Complete right-of-way acquisition and construction bid for both Hammer/I-5 and Benjamin Holt/I-5 improvement projects by June 1999.

PUBLIC WORKS DEPARTMENT

10-3000

C. Operations and Maintenance: 10-3060

The Public Works Operations and Maintenance unit ensures and maintains a safe, efficient, and reliable street system for Stockton residents and visitors while improving the living environment for residential neighborhoods through the timely removal of garden refuse and street cleaning. The unit enhances the City's efficient operation and image by having a well-maintained fleet of equipment in use.

The Operations and Maintenance unit is comprised of six activities: Administration, Street Maintenance, Street Sweeping, Traffic Devices, Traffic Signals and Street Lighting. In addition, the Garden Refuse and Fleet activities are part of Operations and Maintenance unit, however, those two functions are budgeted separately as an Enterprise Fund and an Internal Service Fund, respectively.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,805,020	\$3,128,957	\$3,263,400	\$134,443	4%
Other Services	1,345,693	1,730,188	1,537,246	(192,942)	(11%)
Materials/Supplies	572,243	446,157	495,453	49,296	11%
Other Expenses	7,128	15,277	15,277		
Capital Outlay	13,533				
TOTAL BUDGET	\$4,743,617	\$5,320,579	\$5,311,376	(\$9,203)	
Position Allocation	59	59	59		

1997-98 Unit Objective

1997-98 Unit Accomplishment

1. Improve the visibility of street name signs by installing larger street name signs (6-inch high letters) at 22 intersections including at least 10 intersections in the downtown area by June 1998.

1. Completed. High visibility signs were installed at El Dorado Street at: Lafayette, Washington, Market, Main, Weber, Miner, Fremont, Oak, and Park; Center Street at: Acacia, Park, Oak, Fremont, Miner, Weber, Main, Market, and Washington; Madison Street at: Oak and Park; Pacific Avenue at: Alpine and Harding; and Pershing Avenue at: Harding, Alpine, and Acacia/Picardy.

1998-99 Unit Objective

1. Develop and implement a system to track pavement and sidewalk repairs which will interface with the City's GIS system, and include historical data and future requirements by June 1999.

PUBLIC WORKS DEPARTMENT

10-3000

D. Solid Waste: 10-3080

In addition to operation of the Solid Waste Enterprise Fund, the Solid Waste unit is also responsible for the following major functions: 1) administration of solid waste functions including establishing policies and long-range planning, 2) removal and remediation of all City-owned underground storage tanks, and 3) overseeing the Department's safety programs and enforcement of City Safety Guidelines.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$67,982	\$69,402	\$70,986	\$1,584	2%
Other Services	8,049	17,619	6,436	(11,183)	(63%)
Materials/Supplies	801	1,119	869	(250)	(22%)
Other Expenses	433	1,010	1,010		
TOTAL BUDGET	\$77,265	\$89,150	\$79,301	(\$9,849)	(11%)

1997-98 Unit Objective

1. Complete remediation of six former underground fuel tank sites located at the Regional Waste Water Control Facility (3 sites), Storm Pump Station #4, McKinley Park, and Swenson Golf Course by June 1998.

1997-98 Unit Accomplishment

1. Complete.

1998-99 Unit Objective

1. Complete remediation of UST sites at City of Stockton Market Street Parking Garage, Fire Stations No.1 and No. 9 and Van Buskirk Park by June 1999.

PUBLIC WORKS DEPARTMENT

10-3000

E. Central Building Maintenance: 10-3090

The Central Building Maintenance unit is responsible for establishing building maintenance policies and goals, developing long-range plans for preserving City facilities, monitoring energy usage, and maintaining compliance with regulatory agencies relating to City buildings. The unit is comprised of six subdivisions as follows: Administration, Crafts Maintenance, Electrical Maintenance, Heating-Ventilation-Air Conditioning (HVAC), Janitorial Maintenance, and Civic Auditorium.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,335,970	\$1,376,141	\$1,375,024	(\$1,117)	
Other Services	685,962	804,030	739,218	(64,812)	(8%)
Materials/Supplies	224,718	181,350	208,350	27,000	15%
Other Expenses	3,013	3,752	3,715	(37)	(1%)
Capital Outlay	8,123				
 TOTAL BUDGET	 \$2,257,786	 \$2,365,273	 \$2,326,307	 (\$38,966)	 (2%)
 Position Allocation	 30	 31	 31		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

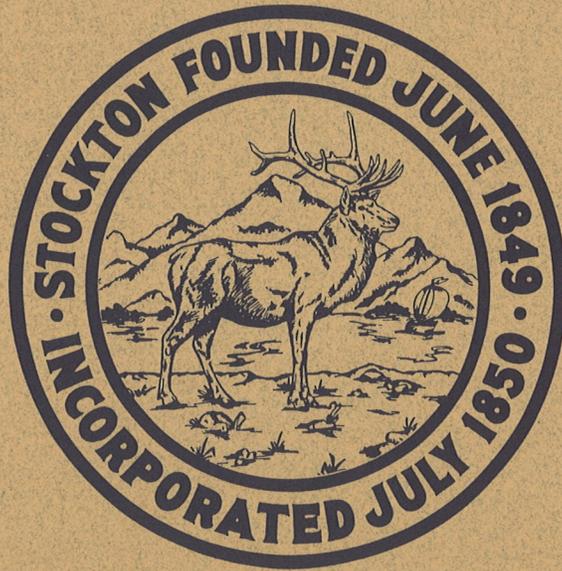
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|--|---|
| <ol style="list-style-type: none"> 1. Develop and implement a facility inventory system by January 1998. 2. Design and implement a custodial model combining in-house and contract services to provide cost per square foot savings to City facilities by July 1998. 3. Develop a long-term replacement schedule for major building systems (HVAC, roofing, & carpet) by June 1998. | <ol style="list-style-type: none"> 1. Complete. 2. Contract expected to be in place by July 1998. 3. Schedule will be completed June 1998. |
|--|---|

1998-99 Unit Objectives

1. Initiate a one year, five year, and ten year maintenance program for city facilities based on the facility inventory by August 1998.
2. Develop a facility inspection schedule and checklist by July 1998.
3. Establish standard contracts for specific maintenance services by September 1998. (Carpet repairs, filter replacement, locksmith services, etc.)



Stockton



PARKS AND RECREATION

Parks and Recreation Director

Pixie Woods Board of Directors

Parks and Recreation Commission

Administration

- .Direct/Control/Coordinate Activities
- .Safety Program
- .Budget Control
- .Personnel Management
- .Clerical Support Services
- .Programming
- .Contracts and Grants
- .Fund Raising and Promotions

Recreation

Parks

Golf Courses (Enterprise Fund)

- .Programming
- .Recreational Golf
- .School Teams
- .Golf Pro
- .Reservations
- .Tournaments
- .Driving Range
- .Marshalling
- .Lessons
- .Contractual Operations
- .Pro Shop
- .Snack Bar

Community Centers/Teens

- .Neighborhood Recreation Centers (6)
- .City-wide Teen Programs
- .Youth Advisory Commission
- .Senior Citizens Center
- .Youth & Adult Sports
- .Youth Special Events
- .Middle Schools
- .Training
- .Homework Clubs
- .Friday, Saturday evening/Holidays Prime Social Hour Programs

Playgrounds/Summer Parks

- .Training
- .After School Playgrounds
- .Traditional and Year-around Schools
- .Special Events
- .Youth Sports
- .Instruction Program
- .Summer Parks
- .Homework Clubs

Ice Rink

- .Publicity and Promotion
- .Public Skating
- .Instruction Classes
- .Building & Ice Maintenance
- .Facility Scheduling
- .Cashiering/Accounting
- .Handicapped Programs
- .Contracts
- .Pro Shop Operation
- .Vending Machines
- .Pros & Users of Facilities
- .Staff Supervision/Training
- .Clubs-Hockey-Figure Skating
- .Safety

Swimming Pools

- .Recreation Swimming
- .Instructions: Lifesaving
- .Water Safety
- .Cardiopulmonary Resuscitation
- .First Aid/Survival
- .Water Ballet
- .Competitive Swimming
- .Carnivals
- .Staff Training

Sports

- .Facility Scheduling for all sports
- .Training of Officials
- .Publicity & Promotion
- .Scheduling S.J. County Sports Complex
- .Tennis Courts
- .Horseshoe Courts
- .Adult/Teen Sports Leagues

Special Activities

- .Silver Lake Youth Camp
- .Instruction Programs
- .Pixie Woods
- .Handicapped Programs
- .Band Concerts
- .Arts/Drama
- .Youth Camp Programs

Silver Lake

- .Promotion
- .Programming/Staffing
- .Cashiering/Accounting
- .Staff Training
- .Contracts
- .Housekeeping
- .Forest Service
- .Supply Ordering

Parks

- .Planning/Maintenance
- .Public Parks (incl. trees)
- .Malls
- .Boat Ramps
- .Fountains
- .Landscape Islands
- .City Building Grounds
- .Bike/Jogging Paths
- .Median Strips
- .Baseball Fields/Complexes
- .Pixie Woods
- .Safety
- .Staff Training

Golf Courses (Enterprise Fund)

- .Maintenance & Operation
- .Staff Supervision/Training
- .Improvements
- .Equipment
- .Buildings
- .Trees
- .Safety
- .Staff Training

Trees

- .Street Tree Planting/Removal
- .Tree Trimming & Spraying
- .Maintenance Program: Public Rights-of-Ways
- .Emergency Calls
- .Equipment Maintenance
- .Subdivision Planning
- .Staff Supervision/Training
- .Complaint Inspection

PARKS AND RECREATION DEPARTMENT ORGANIZATION CHART (FUNCTIONAL)

PARKS AND RECREATION DEPARTMENT

10-3600

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$5,534,702	\$6,098,860	\$6,452,927	\$354,067	6%
Other Services	1,944,890	2,262,704	2,182,661	(80,043)	(4%)
Materials/Supplies	690,075	666,322	691,987	25,665	4%
Other Expenses	15,228	32,909	35,548	2,639	8%
Capital Outlay	2,909				
TOTAL BUDGET	\$8,187,804	\$9,060,795	\$9,363,123	\$302,328	3%
POSITION ALLOCATION	98	90	90		

MISSION STATEMENT

The mission of the Parks and Recreation Department is to plan, develop and provide leisure time program opportunities and facilities that will meet the needs of the community now and in the future. Through these services, Parks and Recreation provides an equal opportunity for individual personal fulfillment, human relations, health and fitness, creative expression, and protection of the City's environmental and open space resources.

The Parks and Recreation Department plans, develops, programs, operates and maintains all of the City's parks and recreation facilities and programs, as well as the City street tree program. The department is organized to serve age levels from kindergarten to senior citizens. Special programs and services for the handicapped, non-English speaking, economically disadvantaged, and at-risk youth and young adults are emphasized.

HIGHLIGHTS

Phase One construction of the Weber Point Events Center began in the fall of 1997 following a three year process involving representation of the entire community. The result was a design that will maximize the point's unique potential for use by the community for recreation, celebrations and festivals. Phase One is expected to be completed by July 1998, with Phase Two to be completed in conjunction with the improvements to the southern portion of the Weber Point Seawall. A business plan for operation and maintenance of the Weber Point Events Center was also completed.

The first phase of Paul E. Weston Park was completed and dedicated in November 21. This ten acre site is adjacent to August Knodt Jr. Elementary School and includes a large children's playground and arbor, two tennis courts, a basketball court, picnic table, benches and open play areas. The first phase of Vivian "Lady B" Baxter Park was completed and dedicated in April, 1998. This five acre

HIGHLIGHTS (CONTINUED)

site is adjacent to John Muir Elementary in north Stockton and includes a playground, tennis court, picnic table, benches and open play areas. Both parks were are maintained with funds collected from assessments of adjacent homeowners through the City Consolidated Landscape Maintenance District. Daily maintenance is provided by outside contractors.

The popular Apollo Night amateur talent show series was offered quarterly at community centers and schools throughout the city, and culminated in the final showcase held at the Fox Theater in December. The program is a great way for entire families to enjoy local youth and teen singers, dancers, rappers, poets, comedians, drill teams and much more.

The first ever Youth Commission was established in Stockton through the collaboration of several public and community based organizations including the Stockton Department of Parks and Recreation, the Boys and Girls Club, YMCA, Friday Night Live and Live Youth Campaign, several church and school groups, and the County Office of Youth Prevention Services. The Youth Commission will oversee the planning and implementation of city-wide teen activities.

The City entered into a contract with the County Sheriff's Department for Inmate Work Program services to assist with park related maintenance projects. Some of the project areas include clearance of traffic medians along Airport Way, El Dorado, March Lane and Hammer Lane.

The nation's largest fishing tournament operator, Bassmaster, conducted a major tournament at Buckley Cove in October, drawing participants and media from throughout the western United States for the one week stay in Stockton. An estimated 5,000 people attended the final weigh-ins, and the business community reported a positive economic impact from the popular event.

In September 1997, the Department and Softball Board of Directors hosted the Women's 35 and Over National Slow Pitch Softball Tournament at Louis Park. This prestigious event brought approximately one thousand people to Stockton for a week's visit of fun and entertainment. Teams from throughout the U.S. participated, and local support through sponsorships and attendance was excellent.

The California Healthy Cities Project selected the Safe Stockton Safe Youth After School Recreation Program as a recipient of a 1997 Special Achievement Award. The goal of the program is "making Stockton a healthier, safer place for youth." Stockton was among six cities chosen out of fifty entries. The Department received an award for programming from the County's Juvenile Justice Commission for the Safe Youth Program. The Department and Recreation Supervisor Loyd Goolsby received an award from the California Park and Recreation Society for the R.A.I.S.E. and Water Safety Day Programs.

HIGHLIGHTS (CONTINUED)

Capital projects completed during the 1997-98 budget year included: new playground equipment at Gibbons Park; design award for Swenson Golf Course irrigation renovation; new pirate ship and play area at Pixie Woods (funds and labor mostly donated by the Stockton Rotary Club); design award for new filtration equipment at McKinley Park community swimming pool; resurfacing of tennis/game facilities at Anderson, Panella and Weberstown East Parks; installation of emergency lighting at Van Buskirk and McKinley Community Centers; fencing around the retention basin at Victory Park; parking lot overlay and restriping at Pixie Woods; repairs to the lodge and museum at Silver Lake Family Camp; structural improvements to the pro shops at Swenson and Van Buskirk Golf Courses; a new pedestrian bridge design for Pixie Woods; and new security lights at the Oak Park tennis court parking lot.

The Parks and Recreation Department received grant funding from the San Joaquin Housing Authority for expanded recreation programs and hours of operation at Sierra Vista and Van Buskirk Community Centers for 1998.

In an effort to beautify the parking lot on Weber Avenue between Center and El Dorado Streets, the Safe Stockton Safe Youth program installed decorative plywood panels and the parking lot was also used as the nursery or holding area for street trees that are planted throughout the winter months.

The Department completed other projects to improve the appearance of the downtown, including restoration of the fountains and landscaping the medians along Weber Avenue median section between Center Street and El Dorado Street. Also completed was a city-community partnership project at the Children's Museum involving adding lawn areas, trees and an irrigation system.

The Adopt-A-Park/Bike Path Program was consolidated with the Adopt-A-Block program and a part-time coordinator hired. The number of groups and organizations involved in the Adopt-A-Park program grew to thirty during 1997-98. Volunteers do cleanup, paint out graffiti and take on special projects at parks and bike paths throughout the city on a weekly or annual basis, such as the very successful Make a Difference Day event held in October.

A successful joint fund raising project between the department and the North Stockton Rotary Club was held in December at Applebee's restaurant. The event and other fund raising by the club resulted in the donation of \$20,000 for replacement of a large play system at Pixie Woods.

To meet the community's desire for expanded recreational opportunities for youth and teens, additional trips to amusement parks, sports venues, and nature areas were offered. Membership increased in each of the six Teen Advisory Councils operated at community centers.

HIGHLIGHTS (CONTINUED)

In an effort to educate the public about the dangers of not knowing how to swim, the department conducted a series called "Water Safety Days." Lifeguards provided adults and children with tips on water safety awareness, basic floating techniques, and what to do in a water emergency. The Stockton Youth Sports Foundation provided the funding for this activity.

The Annual Parks and Recreation Volunteer Recognition Reception was held in October 1997 to honor outstanding individual and group volunteers. An estimated 5,000 people contribute over 40,000 hours of volunteer time each year to various recreation activities. The Stockton Association of Realtors also presented recognition awards to parks division personnel for their fine work in maintaining Stockton's park system.

The City received recognition as a "Tree City USA" for the seventeenth consecutive year for the City's outstanding urban forestry program. This designation was highlighted at a special Arbor Day Celebration on April 24, 1998, featuring a program by students from Adams and Kohl Elementary Schools.

The Silver Skate Showcase, Far West Ice Skating Championship, and Class "B" Ice Hockey Tournaments were held at the Oak Park Ice Arena. These events drew an estimated 2,500 participants for a week-long stay in Stockton.

The Summer Band Concert series was again held at both Victory Park in central Stockton and McLeod Lake Park along the City's downtown waterfront. Business sponsorships help to underwrite the cost of this very popular family activity.

A successful summer program was conducted at Silver Lake Camp. Activities included Band Camp, SUSD Title IV Indian Group, American Native Indians, Youth Science Camp and a well attended family camp season. In addition, funds were received to send 120 disadvantaged youngsters to Youth Adventure Camp.

Several department programs were highlighted during the year on the City's weekly television show, "City Scene," in a effort to promote department activities and provide better customer service. Programming for youth and teens was also initiated by the department with "Kids on Kids" and F.Y.I. (Facing Youth Issues) for teens.

Several staff members participated as panelists at professional organization conferences. Recreation Supervisor Loyd Goolsby participated as a panelist at the Town Hall meeting at the invitation of U.S. Senator Barbara Boxer at the University of the Pacific in December. Loyd presented information on the "Safe Stockton, Safe Youth" After School Playground Program.

HIGHLIGHTS (CONTINUED)

At the request of the California School Age Consortium, Recreation Program Coordinator Charise Schroeder and Senior Recreation Assistant Margarita Ramos presented the "Can't You All Just Be Friends and Play Nice?" workshop at their annual conference in San Diego in April, 1998.

In January, the City Council approved a five-year lease agreement with the Port of Stockton for the City's operation and maintenance of the Rough and Ready Island 9-hole golf course.

Facility Inventory

Currently, the City's parks and recreation facilities include: 50 parks with 528 acres of parkland; two 18-hole municipal golf courses and two 9-hole courses, totaling 460 acres of open space land; 60 tennis courts, 40 night-lighted; 31 softball diamonds, 16 night-lighted; 10 baseball diamonds, 1 night-lighted; 46 multi-use courts, 22 night-lighted; 10 handball courts; 41 horseshoe pits, 21 night-lighted; 4 swim pools; 6 community centers; 5 miles of bike/jogging trails; 3 boat launching facilities; Silver Lake Camp, which is operated through a lease agreement with the United States Forest Service and is located in the High Sierras 100 miles from Stockton; Oak Park Ice Arena; Pixie Woods children's fairyland park; and metropolitan recreation programs. In addition, the department maintains the City's tree planting and maintenance program for 90,000 trees.

BUDGET UNITS

A. Administration: 10-3610

The Parks and Recreation Department's Administration unit provides the administrative leadership and clerical support required to plan, direct, and coordinate the entire department, which is divided into the four budget units of Parks and Street Trees, Recreation, a separate enterprise fund for Golf Courses, and a special revenue fund for Boat Launching Facilities. The Administration unit is responsible for establishing policies and goals; developing long range plans; determining leisure activities appropriate for community needs; preparing payroll, purchase requisitions and other budget documents; administering contracts; recruiting volunteers; writing grants; providing staff support to various committees and commissions; and processing class, league, and other sports activities and facilities reservations.

<u>Use of Funds</u>	1996-97	1997-98	1998-99	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$793,395	\$713,678	\$732,433	\$18,755	3%
Other Services	87,748	77,682	52,356	(25,326)	(33%)
Materials/Supplies	19,785	17,270	18,475	1,205	7%
Other Expenses	2,416	2,097	2,107	10	
TOTAL BUDGET	\$903,344	\$810,727	\$805,371	(\$5,356)	(1%)
Position Allocation	10	10	10		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Plan at least four outdoor concerts at McLeod Lake Park to attract people to the downtown waterfront by June 1998. 2. Update and distribute the Department's Gifts to Share Catalog to encourage community donations by June 1998. 3. Initiate quarterly staff meetings to inform all employees of various programs and services provided by September 1997. | <ol style="list-style-type: none"> 1. Five concerts were held, three during the lunch hour and two evening concerts. 2. In progress. 3. Four Department training meetings were held with all employees participating. |
|---|--|

1997-98 City Council Objectives

1. By January 1998, the Parks and Recreation Director will increase City-wide teenage activities which include parental involvement during prime social hours.
2. By April 1, 1998, the Parks and Recreation Director, working with the County and City Attorney, will assess the need, cost and liability concerns and investigate the possibilities for a skateboard park in Stockton Metro area.

1997-98 City Council Accomplishments

1. Completed; resulting in the formation of the Youth Commission and development of family oriented youth programs such as the Apollo Night Series.
2. In progress, which will involve input from young people on the design and operation of the skateboard park.

1998-99 City Council Objectives

1. **By June 30, 1999, the Director of Parks and Recreation will plan at least four major citywide teen activities in collaboration with the Y, Boys and Girls Club, County Prevention Services and the Fox Theater.**
2. **By July 31, 1998, the Director of Parks and Recreation will present a feasibility report to the City Council regarding non-profit and neighborhood organizations maintaining City parks.**
3. **By June 30, 1999, the Director of Parks and Recreation will develop a plan to address the problems currently facing the urban forest.**

1998-99 Unit Objectives

1. Develop a plan to promote cultural and sporting events at downtown facilities, in cooperation with organizations such as the Downtown Alliance and Stockton/San Joaquin Sports Commission by January 1999.
2. Work with community to establish a non-profit Parks and Recreation foundation to encourage development of alternative funding for Parks and Recreation services and facilities by December 1998.
3. Cross train clerical staff to provide backup support for each other by April 1999.

PARKS AND RECREATION DEPARTMENT

10-3600

B. Parks and Street Trees: 10-3620

The Parks and Street Trees unit is responsible for the planning, care and maintenance of City public parks, malls, boat ramps, bike paths, fountains, landscaped islands and building grounds. The unit is also responsible for the preservation, care and maintenance of approximately 90,000 trees: 76,000 trees located in public rights-of-way and an additional 14,000 trees located in City parks and golf courses. The unit also operates Pixie Woods, a children's fairyland located in Louis Park. The Parks Division provides support services and assistance for many community-wide special events that utilize the outdoor recreation resources, including use of the showmobile.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,670,350	\$2,982,996	\$3,112,889	\$129,893	4%
Other Services	1,410,543	1,504,841	1,535,500	30,659	2%
Materials/Supplies	420,216	395,413	398,545	3,132	1%
Other Expenses	9,874	24,055	26,691	2,636	11%
Capital Outlay	2,909				
TOTAL BUDGET	\$4,513,892	\$4,907,305	\$5,073,625	\$166,320	3%
Position Allocation	65	57	57		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Provide personnel with proper training in the operation of special features such as the interactive fountain and fabric shade structure to be constructed at Weber Point by November 1997. 2. Begin daily maintenance of Weber Point Events Center by January 1998. 3. Update street tree inventory system utilizing new software to enhance knowledge and scheduled maintenance programs by June 1998. | <ol style="list-style-type: none"> 1. Interactive fountain not included in project and will be a donor item. Training on fabric shade structure delayed until spring of 1999. 2. In progress. 3. Coordinating with Management Information Systems to update inventory software with a new completion date of September 1998. |
|--|---|

1998-99 Unit Objectives

1. Provide personnel with proper training in the operation of special features of the fabric shade structure to be constructed at Weber Point by September 1998.
2. Begin daily maintenance for Phase I of the Weber Point Events Center project by October 1998.
3. Complete a survey of condition and establish a priority list for improvements to park tot lots by December 1998.

PARKS AND RECREATION DEPARTMENT

10-3600

C. Recreation: 10-3630

The Recreation unit is responsible for the organization and implementation of all recreation programs and the operation and maintenance of facilities which include the Oak Park Ice Arena, swimming pools, recreation centers, special activities, playground and summer park programs, sports, Silver Lake Camp, and Lincoln Recreation programs. These facilities and programs provide a wide variety of recreational opportunities that are designed to serve the needs of all ages and segments of the community.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,972,974	\$2,305,040	\$2,540,784	\$235,744	10%
Other Services	442,474	674,471	590,568	(83,903)	(12%)
Materials/Supplies	246,967	249,224	272,217	22,993	9%
Other Expenses	2,907	6,557	6,550	(7)	
TOTAL BUDGET	\$2,665,322	\$3,235,292	\$3,410,119	\$174,827	5%
Position Allocation	23	23	23		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Expand marketing and promotional efforts for all programs, with special emphasis on fee-based activities such as the Ice Arena, Silver Lake Camp, Pixie Woods, and instructional classes by March 1998. 2. Provide training to part-time staff and volunteers in specialized areas related to job responsibilities, including but not limited to "Customer Service Training", by June 1998. 3. Develop social and community programs for teens through a collaborative effort with community based organizations such as the Boys and Girls Club, and County Prevention Services (Friday Night Live), by June 1998. | <ol style="list-style-type: none"> 1. Short videos were produced and utilized by staff and members of the Stockton Parks and Recreation Commission during group presentations throughout the year. 2. Monthly training provided for part-time staff. Volunteers receive initial and periodic training at assigned area. 3. Completed with staff playing a major role in the creation and on-going implementation of the Stockton Youth Commission. |
|--|---|

1997-98 Unit Objectives (Continued)

4. Increase membership and involvement of Teen Advisory Boards and activities at all Community Centers by June 1998.
5. Identify areas not served by homework centers and begin the process to solicit schools or community organizations to fulfill the need with volunteer-based efforts by August 1997.
6. Revise homework centers in schools with SRO/After School Recreation Programs, where school assistance can be obtained by September 1997.
7. Offer expanded programs for 1st-4th grade boys and girls, concentrating on summer basketball and indoor soccer leagues by April 1998.
8. Develop culturally based special events to attract all segments of the community and increase awareness of the Lincoln Community Center by June 1998.
9. Establish a Sports Advisory Board annual fund raising event with proceeds benefiting economically disadvantaged youth in the Lincoln Community Center service area, by January 1998.

1997-98 Unit Accomplishments (Continued)

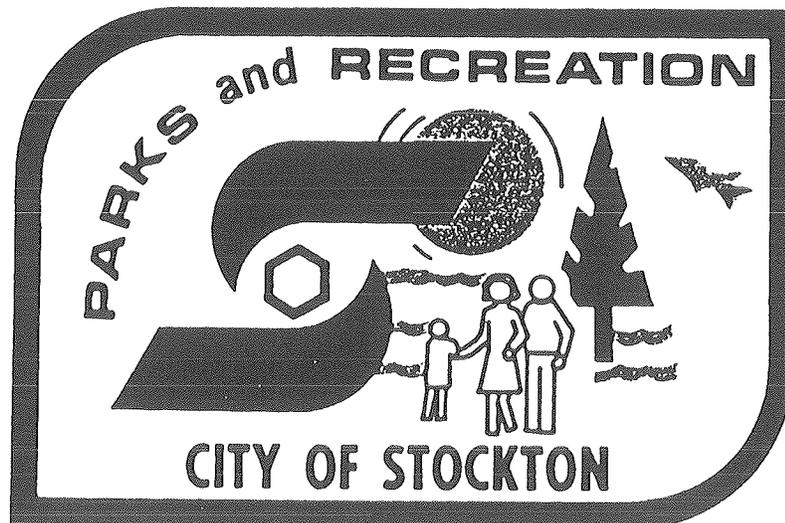
4. On-going process, involvement and enthusiasm among teens increasing at all community centers.
5. Churches located adjacent or near parks were contacted to assist with Adopt-A-Park and homework center programs. There was a limited response, however, the city is working in collaboration with the church group P.A.C.T. to increase volunteer efforts.
6. Instituted a mandatory 30-45 minute homework, or quiet education period at the beginning of all Safe Youth Afterschool Recreation program sites.
7. Programs offered throughout the recreation system with participation leading to leagues being formed.
8. A combination Vietnamese/Chinese volleyball tournament was held in March and community ethnic food fair in May.
9. The Lincoln Sports Advisory Board conducted a Youth Basketball Tournament in January 1998 as the annual fund raiser to benefit disadvantaged youth.

1998-99 Unit Objectives

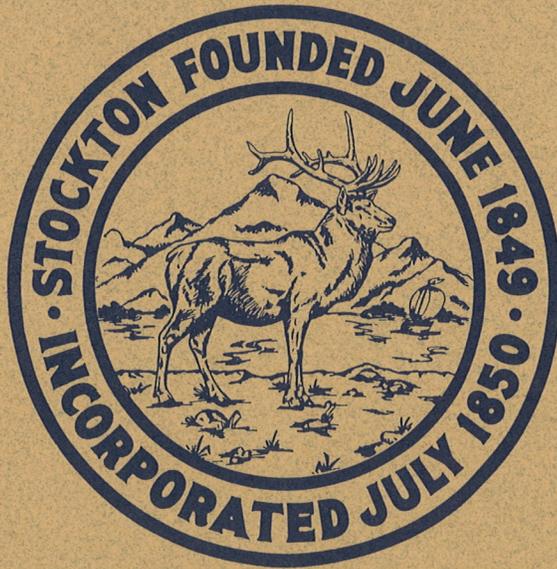
1. Implement a mentoring/tutoring program for elementary students at Safe Stockton-Safe Youth Program sites, utilizing church groups and middle school students by November 1998.
2. Work with Police Department to establish a regular schedule of School Resource Officer visits at Safe Stockton-Safe Youth After School Recreation sites by January 1999.

1998-99 Unit Objectives (Continued)

3. Inaugurate at Stockton Teen Council and establish a communication network with individual Community Center Teen Advisory Boards by November 1998.
4. Finalize plans for a City-wide "Water Safety Awareness Day" at all public and private swimming pools to be held in the spring of 1999 by December 1998.
5. Plan the addition of three weeks of organization camps at Silver Lake Camp by February 1999.
6. Investigate the current level of therapeutic recreation services in the community, and develop a plan to expand opportunities by April 1999.
7. Complete a center-by-center activity plan for attracting and providing activities for teens by December 31, 1998.



Stockton

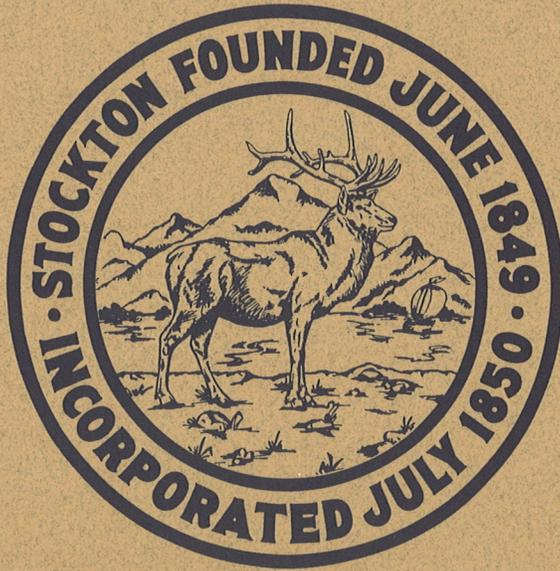


SPECIAL REVENUE FUNDS

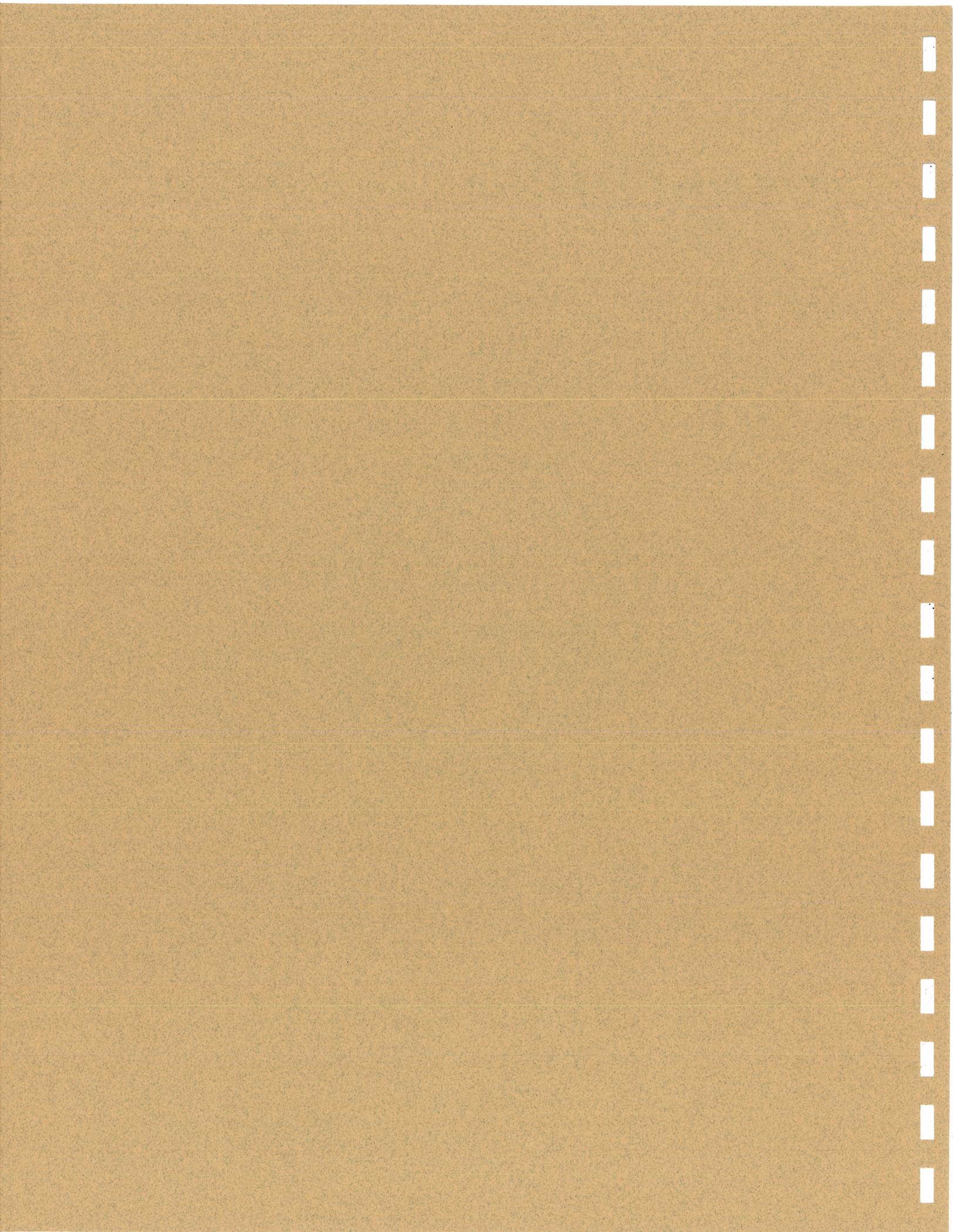
SPECIAL REVENUE FUNDS

The funds used to appropriate for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes, other than those from expendable trusts or for major capital projects.

Stockton



ASSET FORFEITURE



ASSET FORFEITURE

23-6400

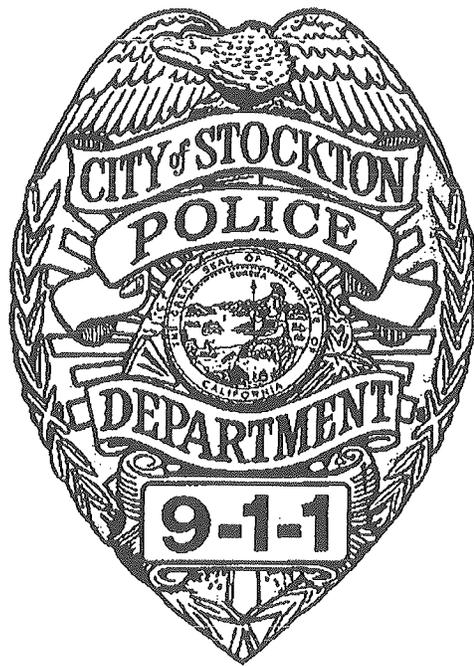
<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$36,646	\$ 22,129	\$ 27,332	\$ 5,203	24%
Materials/Supplies	25,468	62,800	34,148	(28,652)	(46%)
Other Expenses	300		400	400	
Capital Outlay	7,627	50,500	57,120	6,620	
TOTAL BUDGET	\$70,041	\$135,429	\$119,000	(\$16,429)	(12%)

MISSION STATEMENT

Assets used in, and profits from, illegal drug trafficking are seized by the Police Department under State and Federal forfeiture laws. These assets are adjudicated by the San Joaquin County District Attorney's Office or Federal Courts, and a share of the proceeds is forfeited to the City. This money is reserved by State and Federal law for expenditures to enhance law enforcement and drug/crime prevention, and may not be used to supplant existing General Fund programs or operations.

Based on state and federal asset seizure laws, advice from the City Attorney's Office, and direction from the City Manager and Council, the Police Department has established the following priority and program expenditures for asset forfeiture proceeds:

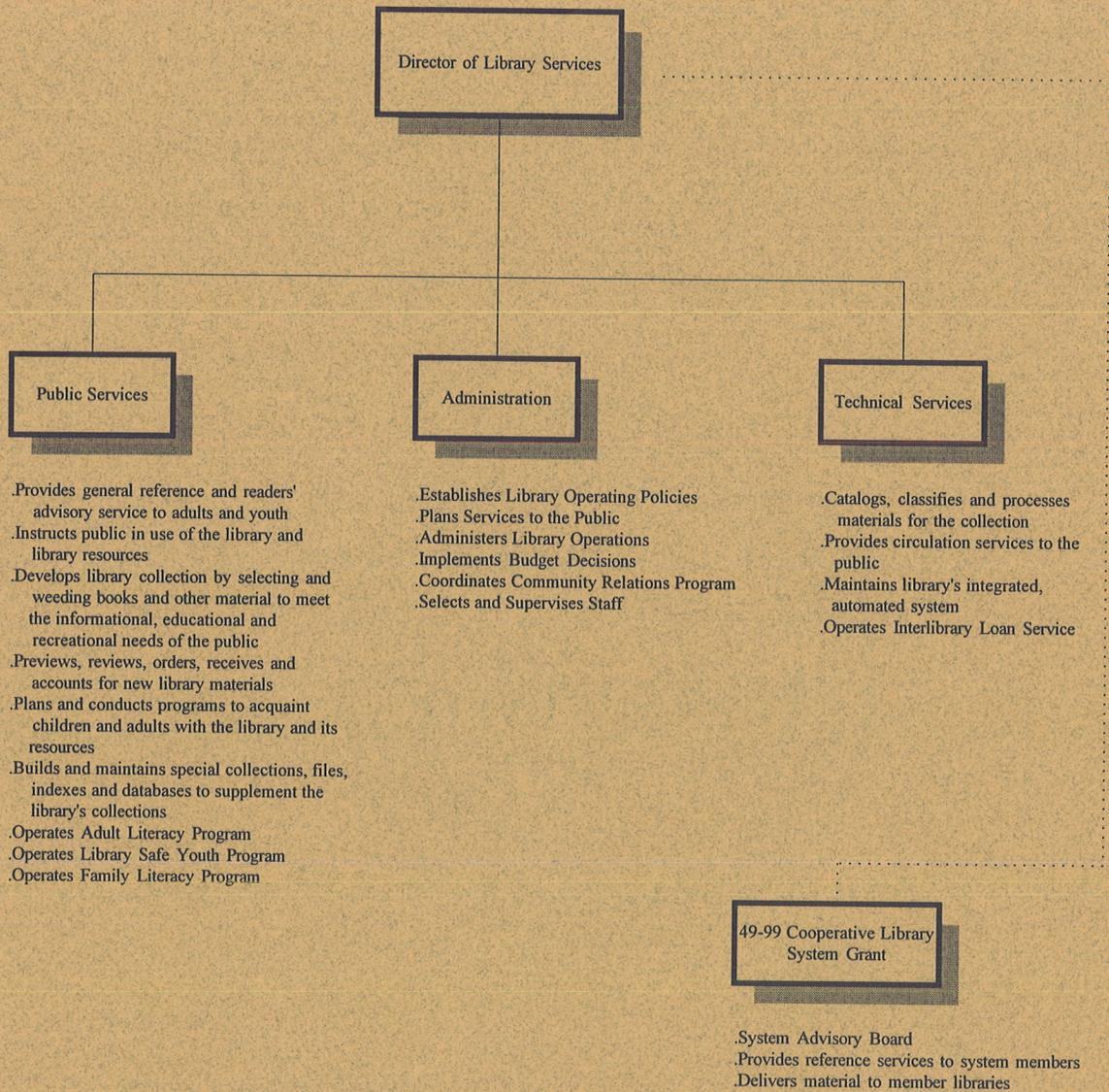
1. Vice/Narco Unit and SWAT Team special surveillance and safety equipment, vehicles, and supplies. These expenditures receive the highest priority because they most directly affect the Police Department's illegal drug trafficking enforcement efforts. These expenditures also best fulfill the intent of state and federal law on use of asset forfeiture proceeds.
2. Explosive Ordnance Detail specialized equipment. This equipment is purchased infrequently, is unique to this unit, and does not require internal service fund support.
3. Firearms Training System equipment expenditures. These expenditures cover computer training program scenarios, equipment, and accessories used to train all sworn staff in use-of-force decision making in accordance with Department policy and procedure to improve officer and citizen safety and reduce liability to the City.
4. Vehicle Costs for the Volunteers in Police Service Program. These are small gas and maintenance expenditures covering surplus vehicles refurbished for use by Police Volunteers.
5. Other non-reoccurring supplies and equipment expenditures for law enforcement programs as funds are available.



Stockton



LIBRARY SERVICES



**LIBRARY SERVICES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

LIBRARY SERVICES

41-3500

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$5,277,828	\$5,657,522	\$5,873,486	\$215,964	4%
Other Services	1,246,033	1,027,622	970,323	(57,299)	(6%)
Materials/Supplies	715,757	847,265	932,110	84,845	10%
Other Expenses	19,852	24,039	24,088	49	
TOTAL BUDGET	\$7,259,470	\$7,556,448	\$7,800,007	\$243,559	3%

<u>POSITION ALLOCATION</u>	<u>125</u>	<u>100</u>	<u>100</u>
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MISSION STATEMENT

The mission of the Library Department is to help residents improve and enhance the quality of their lives by providing easy and timely access to print, non-print, and electronic resources for reading, viewing, listening, entertainment, study and research. To assist customers in making the best use of the Library's collections, staff provide helpful and informed advice in choosing items to borrow or to use in the Library and respond accurately and quickly to requests for information. Staff also offer assistance and instruction in locating material in the Library and in using the electronic catalog and other electronic resources. The Library selects, purchases, catalogs and makes available books and other materials in a wide range of subjects, formats and languages in order to meet the needs and interests of people of all ages, educational attainment, language skills and ethnic and cultural backgrounds. Library resources and services are provided at the Cesar Chavez Central Library, three branches in Stockton, six County branch libraries, a bookmobile, and a bookvan. In addition, the Library operates a number of volunteer-based literacy programs: a one-on-one tutoring program for adults; Safe Youth Program "Book Buddies" to help children improve their reading skills; and family literacy programs aimed at infants and young children and their parents.

HIGHLIGHTS

For the Library, fiscal year 1997-98 was significant for several reasons. First, although County revenue from property taxes remained unchanged from the previous year, the Board of Supervisors authorized a one-time General Fund contribution of \$86,972 to stabilize service levels in the County branch libraries and to allow time for local library task forces to explore and develop long-term alternatives for library funding and service provision. Thus, although the number of regular staff in the system remained at 100, the additional funds made it possible to hire enough part-time employees to maintain basic Library service levels.

HIGHLIGHTS (CONTINUED)

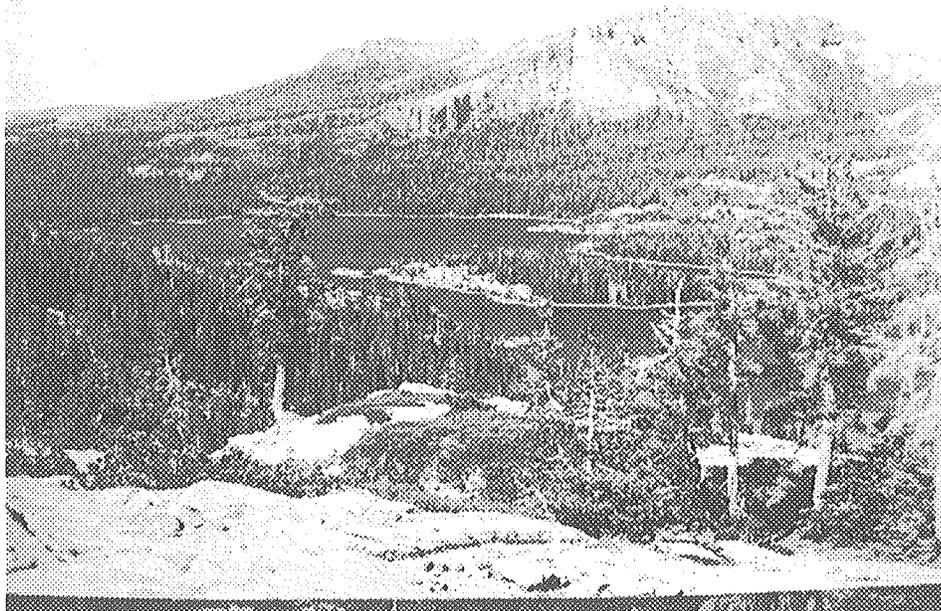
In addition, however, the Library forged new agreements with local jurisdictions to increase hours further: The City of Tracy again funded 13 extra hours per week; the City of Manteca, the City of Lathrop and the Manteca Unified School District funded 5 more hours at the Manteca Library; and the City of Ripon also continued to fund extra hours. The involvement of the Manteca school district was an innovation for the Library; but it was not the only one that resulted in a public library-school partnership. While the Friends of the Escalon Library raised funds to continue that library's one additional day of service that the City of Escalon funded in 1996-97, the Escalon Unified School District provided staffing to the Library in order to add a second day of service a week at the Escalon Library. A final innovation was the significant involvement of volunteers in enhancing branch library hours. In Linden, a volunteer and staff-based operation meant an additional day of service each week; in Ripon, the City augmented its funding to add two more days of volunteer and staff-based service. The commitment of the various local communities to their libraries has been impressive and gratifying.

In Stockton, major changes were also made to reallocate resources in a manner that would enhance service in three critical areas: Troke Library hours were increased by 14 hours a week; additional staffing was added to the Children's Section of the Central Library; and the Safe Youth and adult literacy programs were more closely integrated to create a "family literacy" component that targeted infants and young children and their parents. This was accomplished with no additional resources or reductions in service levels, but meant closing the upper level entrance/exit of the Central Library, consolidating bookmobile stops, and reassigning some staff among the Stockton outlets.

In September, an official Joint Cities Library Task Force began meeting to identify and analyze library funding and service options. Representatives from the various jurisdictions, including the Board of Supervisors, school districts and the City of Stockton, met monthly throughout the year to examine several areas of interest, including volunteers, fundraising and other entrepreneurial ventures, school partnerships, and special taxes for libraries. By year's end, the Joint Task Force was recommending consideration of a new Library Advisory Board, more school-public library partnerships, and further investigation of a tax to restore stability to library funding.

Other highlights of the year included the drafting of a Library Technology Plan for the next 2-3 years, a revision of the 3-Year Plan of Service, operation of a Rental Book Program at the Central and Troke Library, the creation of a new Reach Out and Read program in cooperation with local pediatric clinics, and a second telethon that raised over \$35,000 for new books and magazines.

The 1998-99 budget includes funding for 100 regular staff and additional part-time staff to maintain current levels of service, including enhanced public service hours at the Troke Library. Supplemental funding for new books and materials, especially for children and teen homework assistance, is included to meet Library and City Council objectives.



Silver Lake Camp is located in the El Dorado National Forest, 100 miles from Stockton in Kit Carson Highway 88 in Amador County. The Camp is situated in a forested area, approximately one-half mile from the clear, blue waters of Silver Lake. It is less than one hour's drive from Lake Tahoe and is at an elevation of 7,200 feet.

LIBRARY SERVICES

41-3500

BUDGET UNITS

A. Administration: 41-3510

The Administration unit is responsible for establishing policies and goals; developing plans for library service delivery; evaluating library services and resources; determining library services appropriate to community needs; preparing the department's budget and monitoring expenditures; and recruiting, selecting, training and counseling staff. Administrative support functions include payroll, accounting, purchasing/inventory; community outreach and public information; and delivery of mail and library materials throughout the City-County system.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 681,231	\$ 747,745	\$ 775,508	\$27,763	4%
Other Services	577,695	300,773	279,486	(21,287)	(7%)
Materials/Supplies	43,504	34,269	40,137	5,868	17%
Other Expenses	19,852	24,039	24,088	49	
TOTAL BUDGET	\$1,322,282	\$1,106,826	\$1,119,219	\$12,393	1%
Position Allocation	9	8	8		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Extend existing contract with the cities of Escalon, Manteca, Ripon and Tracy for additional public service hours through June 1998. 2. Revise the Library 3-Year Service Plan goals and objectives based on results of public input forums by October 1997. | <ol style="list-style-type: none"> 1. Complete. 2. Complete. |
|--|--|

1998-99 Unit Objectives

1. Assess the success of volunteer and staff-based added library hours at the Linden and Ripon Libraries, and, as appropriate, determine feasibility of similar programs in other library outlets by August 1998.
2. Renegotiate agreements with the Cities of Escalon, Ripon, Tracy and Manteca, as well as the Escalon Unified School District, for additional hours of library service during the fiscal year by September 1998.

LIBRARY SERVICES

41-3500

B. Public Services: 41-3520

The Public Services unit is comprised of Acquisitions; Adult Services; Adult, Safe Youth, and Family Literacy Programs; Youth Services; Branch Library Services; and the Bookmobile. Typical unit functions include evaluating, selecting and purchasing library materials; providing on-site and telephone reference and readers' advisory to the public; retrieving and reshelving books and materials for the public; loaning materials to the public; teaching individuals and groups how to use the Library and its computerized catalog to locate materials; assisting and instructing the public on use of the Internet and other electronic resources; operating the adult and family literacy programs and the Safe Youth Book Buddy program; and conducting on-site and outreach programs to acquaint people of all ages with what the Library offers.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$3,534,998	\$3,790,034	\$3,941,534	\$151,500	4%
Other Services	311,497	343,076	301,704	(41,372)	(12%)
Materials/Supplies	641,529	768,363	808,208	39,845	5%
TOTAL BUDGET	\$4,488,024	\$4,901,473	\$5,051,446	\$149,973	3%
Position Allocation	91	69	69		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Convert subject index of children's picture books database into searchable online format for inclusion in Library's computerized catalog by June 1998. 2. Scan "ready reference" index card files into searchable online database with Z39.50 access to text documents and graphic images referred to in files by December 1997. 3. Extend Safe Youth Reading Together series for expectant parents to one additional hospital site by December 1997. | <ol style="list-style-type: none"> 1. Complete. 2. Revised completion date December 1998 as Z39.50 software still being sought through grant process. 3. Complete. |
|--|---|

1997-98 Unit Objectives (Continued)

4. Offer 6 formal training sessions to the public on use of the Library's electronic catalog, Internet and other electronic resources by November 1997.
5. Complete a Quality Service Project to review and revise the Library's circulation policies and procedures to streamline operations and enhance customer service by June 1998.

1997-98 Unit Accomplishments (Continued)

4. Complete.
5. Complete.

1998-99 Unit Objectives

1. Recruit and train 20 teen Safe Youth Book Buddies for summer internships under the Camille Ferguson Scholarship Program by August 1998.
2. Present a second, abbreviated "GOLD RUSH: A Literary Exploration" book discussion series in honor of the California sesquicentennial by November 1998.
3. Participate in a Reach Out and Read literacy program for babies and their parents at a second public health clinic by June 1999.
4. Present 4 workshops for the public on searching and using the Internet by June 1999.
5. Complete the integration of various components of the Library Safe Youth Program and the Library Adult Literacy Program to fully implement a Family Literacy Program for young children and their families by March 1999.

LIBRARY SERVICES

41-3500

C. Technical Services: 41-3530

The Technical Services unit function is to organize the Library's collection and to create and maintain catalogs and databases so the materials can be located and used quickly and easily by the public and by staff. It also oversees the loan and return of library materials. Unit activities include cataloging, classifying and processing all book and non-book materials for the Library; maintaining the computerized catalog and all subsystems of the integrated computer system, including local databases; managing notification and collection of overdue accounts; circulating materials from the Central Library; operating the interlibrary loan service; and providing support for all personal computers, peripherals and software operated by staff.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,061,599	\$1,119,743	\$1,156,444	\$36,701	3%
Other Services	356,841	383,773	389,133	5,360	1%
Materials/Supplies	30,724	44,633	83,765	39,132	88%
TOTAL BUDGET	\$1,449,164	\$1,548,149	\$1,629,342	\$81,193	5%
Position Allocation	25	23	23		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Begin upgrading communications network to Manteca and Tracy Libraries to prepare for future all-PC environment for public access to online services by June 1998. 2. Develop a Library Technology Plan to support the revised 3-Year Service Plan by April 1998. 3. Train cataloging staff to enable participation in the Name Authority Cooperative (NACO), which will contribute name authority records (standard format for personal or organizational names) to the Library of Congress' Name Authority File by December 1997. | <ol style="list-style-type: none"> 1. Revised completion date December 1998; request for cabling included in 1998-99 budget. 2. Complete. 3. Complete. |
|---|---|

1998-99 Unit Objective

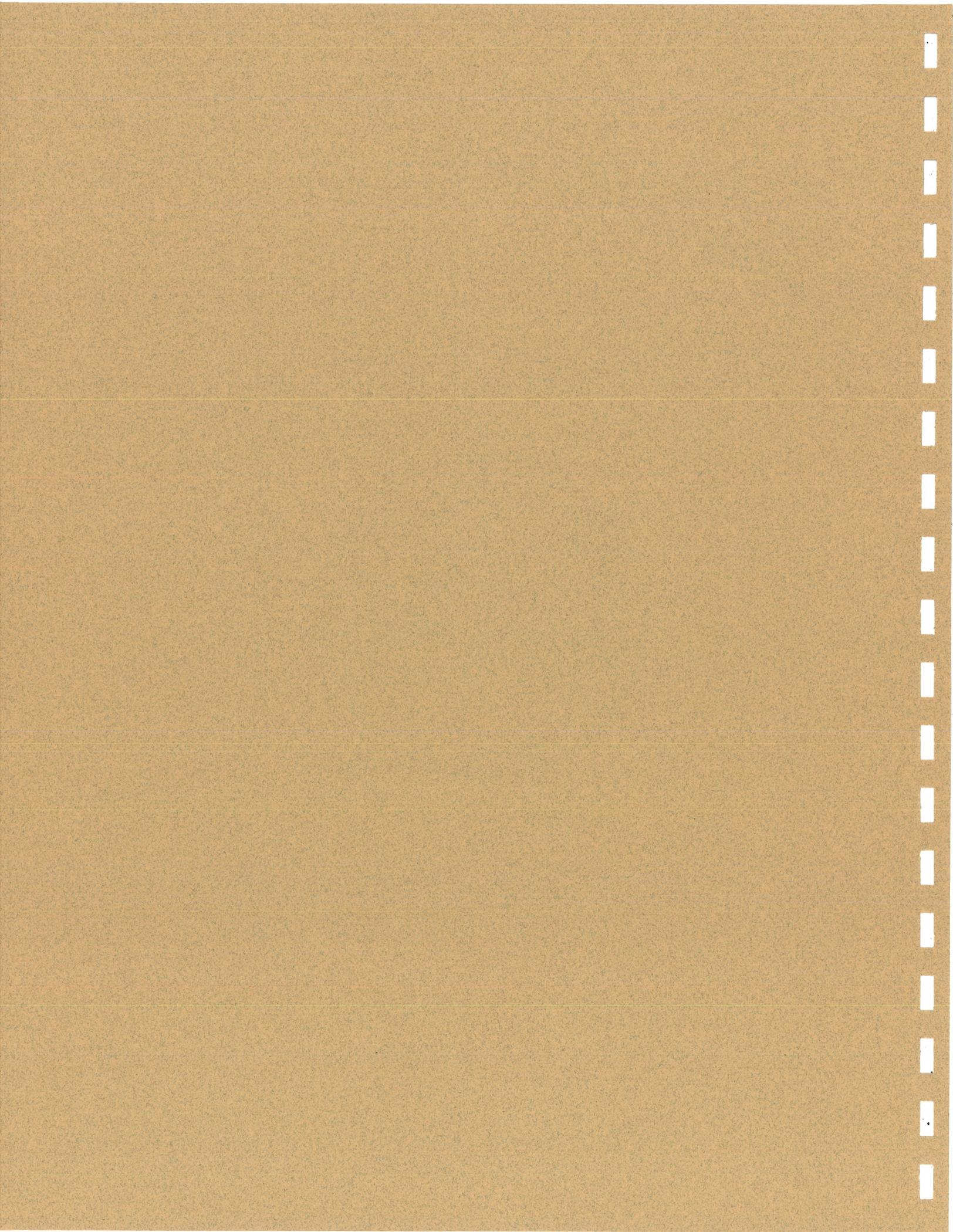
1. Add to the Library's Home Page: 10 additional links to sites for children, emphasizing homework assistance; 10 additional links to sites for teens, emphasizing age-appropriate entertainment and culture; and 10 additional links to sites for adults, emphasizing job search and employment skills by December 1998.



Stockton



BOAT LAUNCHING FACILITIES



BOAT LAUNCHING FACILITIES

45-3660

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 7,153	\$ 6,622	\$ 11,174	\$ 4,552	69%
Other Services	83,496	88,792	126,266	37,474	42%
Materials/Supplies	593	2,000	3,400	1,400	70%
TOTAL BUDGET	\$91,242	\$97,414	\$140,840	\$43,426	45%

MISSION STATEMENT

The mission of the City of Stockton boat launching facilities is to provide the public with well maintained, safe and attractive boating areas. Facilities are located at Buckley Cove, Louis Park and Morelli Park.

HIGHLIGHTS

In 1993-94, the Council established parking fees at Buckley Cove, which provide a dedicated special revenue source to financially support the marina. The name of the fund was changed to "Boat Launching Facilities" in 1995 after the Council decided to also establish parking fees for boat launching areas at Louis and Morelli Parks.

Revenue collected from the fees fund the cost of related boat ramp and parking lot maintenance, contract services to provide security and staffing of attendant booths, and capital improvements. Revenue from fees will also cover repayment of a short-term cash flow loan from the General Fund to finance initial capital improvements made at Buckley Cove.

Fee collection began in July 1995 at Buckley Cove when the toll booth project and other improvements were completed. The City awarded a three-year contract to Hawkeye Security Services to provide fee collection and security services.

Plans and specifications for a grant funded improvement project at Buckley Cove were completed in October 1997, and a construction contract should be awarded in the spring of 1998. The project will include construction of one new ramp and improvements to existing ramps. A grant of \$380,000 from the California Department of Boating and Waterways was received in 1997 for the project. Construction is anticipated to begin in mid August and end in November of 1998.

The City entered into a new twenty-year lease with CalTrans for the airspace lease rights of the Morelli Park Boat Ramp parking lot, located under the I-5 freeway. Also, staff is exploring the possible acquisition or lease of additional surplus property adjacent to Morelli Park for expansion of the facility to accommodate up to one hundred and fifty vehicles with boat trailers.

BOAT LAUNCHING FACILITIES

45-3660

1997-98 Objectives

1. Complete plans and specifications for grant funded capital improvements planned for Buckley Cove by October 1997.
2. Develop a request for proposals to provide fee collection and security services at Morelli Park by December 1997.

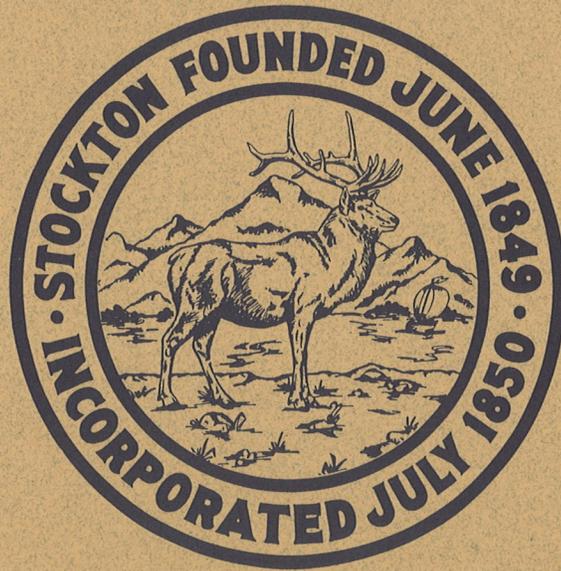
1997-98 Accomplishments

1. Environmental impact report and plans and specifications completed in March 1998.
2. RFP developed in December, selection of operator in progress.

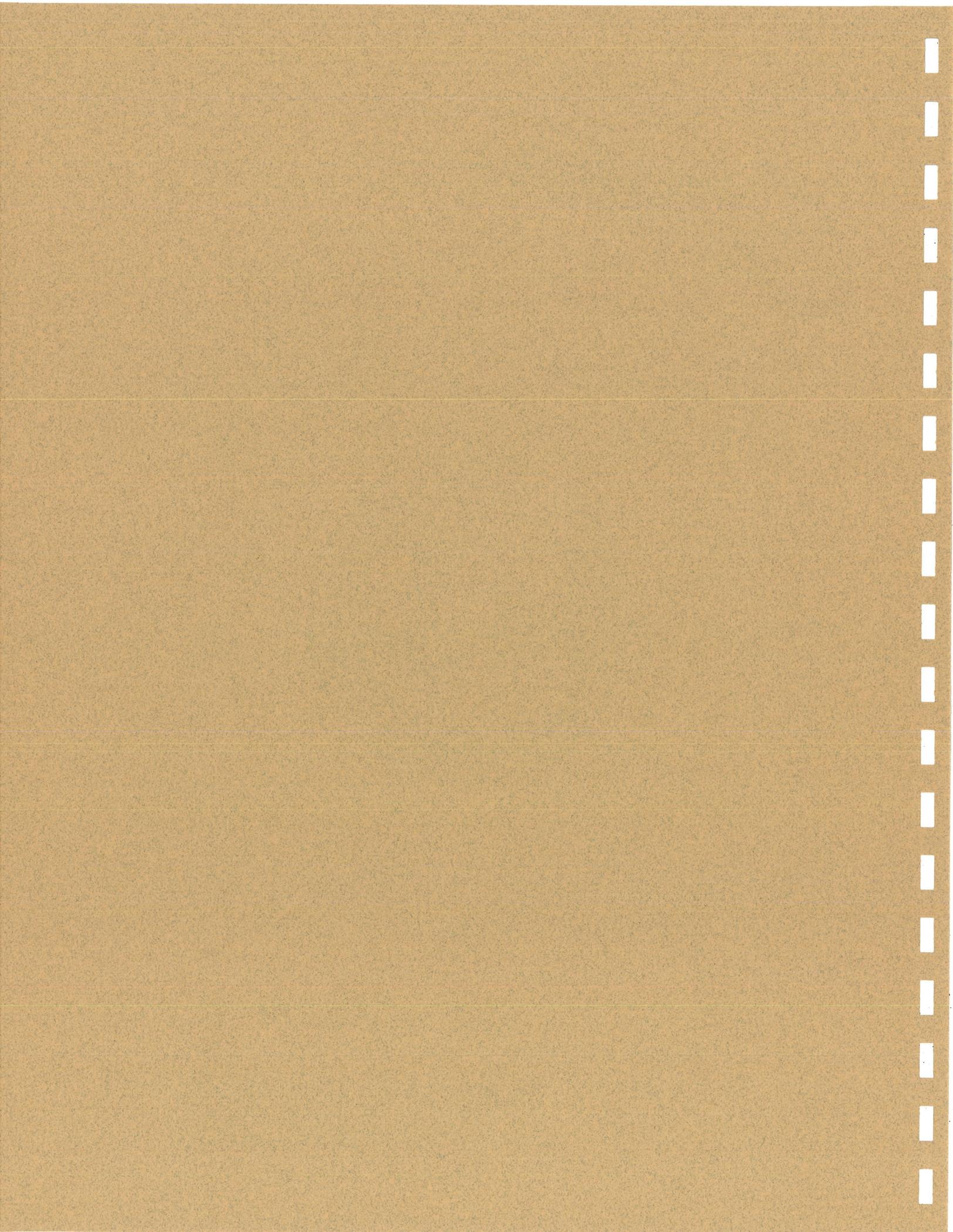
1998-99 Objectives

1. Complete the installation of additional State grant funded boat launching facilities at Buckley Cove by May 1999.
2. Research the feasibility of acquiring surplus CalTrans property adjacent to Morelli Park for expansion of parking facilities by April 1999.
3. Contract for the collection of parking fees and security services at both Buckley Cove and Morelli Park boat launching facilities by August 1998.

Stockton



*STREETS AND BUSINESS
IMPROVEMENT*



FUNCTION

These special revenue funds are established to administer and account for the special business license tax collected on behalf of the businesses in the Pacific Miracle Mile Improvement Association. This improvement association was formed by the businesses in the area and by law is required to utilize the services of the City for collection, administration and Council approval of the funds. The City receives payment for the costs of this administration of 5% of the total tax collected.

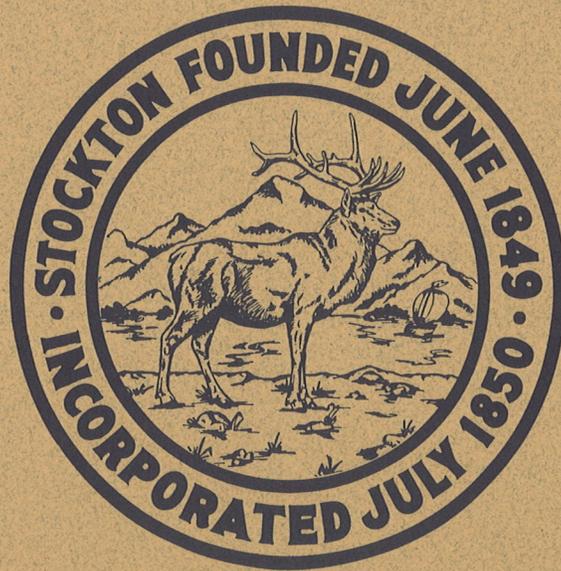
These funds are generally used by the Association to provide a clean, safe and aesthetically pleasing environment for shopping and conducting business. Funds are also used to encourage use of the areas.

Miracle Mile Improvement Association (073-6702)	\$168,300
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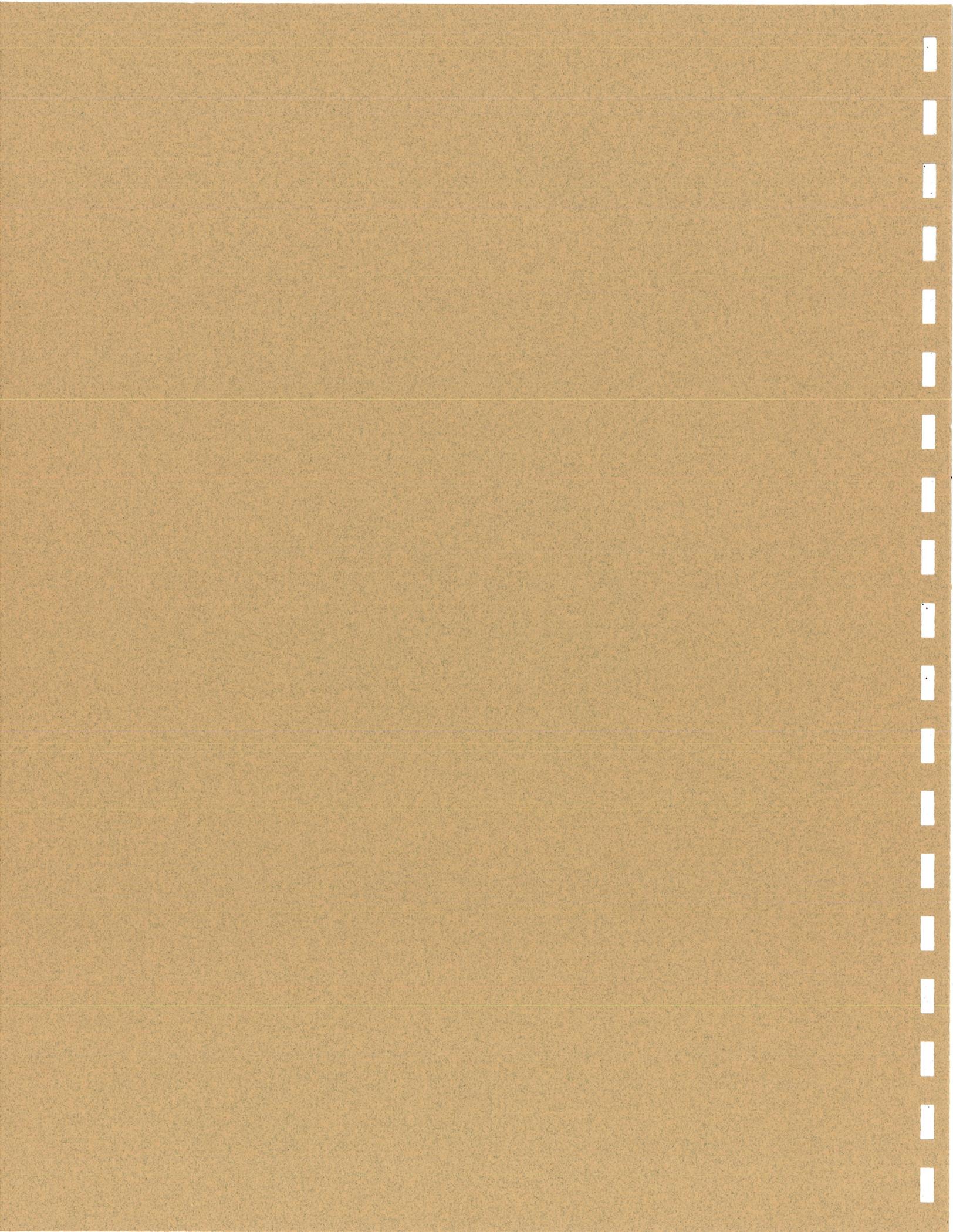


Enjoy a bright sunny day at one of Stockton's many parks. Stockton has 50 parks which are maintained by the Parks and Recreation Department. The Parks and Recreation Department works diligently to make all the parks as beautiful as this one located at Victory Park. For more information call 937-8220

Stockton



***PUBLIC FACILITY FEES
ADMINISTRATION***



PUBLIC FACILITY FEES ADMINISTRATION

999-9110

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$144,746	\$216,090	\$267,577	\$51,487	24%
Other Services	35,995	97,270	106,712	9,442	10%
Materials/Supplies	1,300	1,310	1,310		
Other Expenses	56,082	1,050	1,050		
TOTAL BUDGET	\$238,123	\$315,720	\$376,649	\$60,929	19%

FUNCTION

In September 1988, the City Council established public facilities fees, as authorized by AB 1600. The development fees were established to mitigate impacts of new development that creates the need for fire stations, libraries, police station expansion, parkland acquisition and development, streets, community centers, surface water supply and City Hall office space. A separate fund has been established for the administration as well as each area and function. These are listed on the following pages.

The Public Facility Fees Administration program is responsible for the analysis, accounting, budgeting, and monitoring of fees collected as defined in Stockton Municipal Code Sections 16-175, which imposed public facilities fees on new development.

The administration function includes: calculating fees, exemptions, credits, reimbursements, and revenue projections; preparing an annual financial report; fee collections; developing the Capital Improvement Program schedule for developer projects; addressing public inquiries; and updating fee schedules and lists of improvements.

1997-98 Objective

1. Expand the format of existing public documents to incorporate additional reporting requirements related to development fees (per Senate Bill 1693) by June 1998.

1997-98 Accomplishment

1. Complete.

1998-99 Objective

1. Determine feasibility of incorporating impact fees into the HTE System by June 1999.

PUBLIC FACILITY FEES FUNDS

The appropriation for these funds is incorporated in the Capital Improvement section of this document. The explanation of each of the Public Facility Fees Funds is as follows:

900 through 904 - TRAFFIC SIGNAL IMPACT FEE

Provides for traffic signals as growth and development warrants and in compliance with the City's Traffic Signal Priority Rating List.

910 through 917 - STREET IMPROVEMENTS IMPACT FEE

Provides for a specific set of off-site nonadjacent traffic improvements necessary to accommodate the increase in traffic generated by new development.

920 through 926 - COMMUNITY RECREATION CENTERS IMPACT FEE

To provide for construction and/or expansion of Centers as required by growth.

930 - CITY OFFICE SPACE IMPACT FEE

To provide for additional office space in order to maintain the present level of service as the City grows.

940 through 946 - FIRE STATIONS IMPACT FEE

To provide for new (and/or relocation) of fire stations as required by growth/new development.

950 through 956 - LIBRARY IMPACT FEE

To provide for new libraries as required by growth/new development.

960 - POLICE STATION IMPACT FEE

To provide for expansion of the police station as required by growth/new development.

970 through 979 - PARKLAND, STREET TREES AND STREET SIGNS IMPACT FEES

Acquires land and develops regional and neighborhood parks. To also provide for necessary trees and street signs as new developments are established.

980 through 986 - STREET LIGHT IN-LIEU FEE

To provide for proportionate cost of street light installation for subdivisions of four or less parcels and single lot development.

990 through 996 - AIR QUALITY MITIGATION IMPACT FEE

To provide for the partial mitigation of adverse environmental effects and establish a formalized process for air quality standards as growth and development require.

PUBLIC FACILITY FEES FUNDS

997 - HABITAT/OPEN SPACE CONSERVATION IMPACT FEE

To provide for the mitigation of wildlife habitat due to the decrease of agricultural and other habitat lands caused by urban development growth.

998 - INFRASTRUCTURE FINANCING DISTRICT 92-1

The Infrastructure Financing District 92-1 is a mechanism for the deferral and financing of a portion of the public facility fees.

999 - PUBLIC FACILITY FEES ADMINISTRATION

Public Facility Fees Administration covers the cost of reviewing, analyzing and administering the Public Facility Fees Program.

424 - WATER CONNECTION FEE

To provide for expansion of production and distribution facilities in the water utility as growth and development require.

434 - WASTEWATER CONNECTION FEE

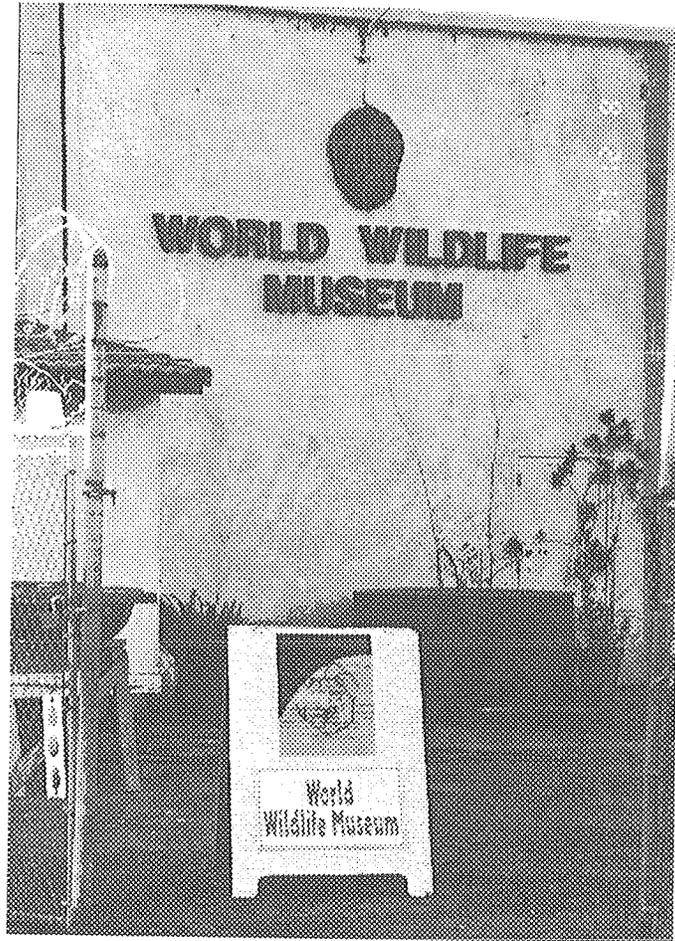
To provide for expansion of collection and treatment capacities in the wastewater utility as growth and development require.

687 - SURFACE WATER FEE

To pay the portion of the costs of the New Melones Water Conveyance Project that is attributable to new development. (Collected by the City and paid to Stockton East Water District.)

In addition to capital project funding as detailed in the Capital Improvement Program section of this document, the water and wastewater connection fee funds also pay debt service for existing bonds. The amounts budgeted for fiscal year 1998-99 debt service are as follows:

Water Connection Fee Fund (424-4210)	\$ 273,365
Wastewater Connection Fee Fund (434-4321)	\$1,986,741
Westside Interceptor Connection Fee Component (Also 434-4321)	\$1,309,657



"Lions and Tigers and Bears". Come see them at the World Wildlife Museum which is located at 1245 W. Weber Avenue. The World Wildlife Museum is one of the largest of its kind in the world and represents a major tourist and educational opportunity in Stockton. For more information call 465-2834.

Stockton



ENTERPRISE FUNDS

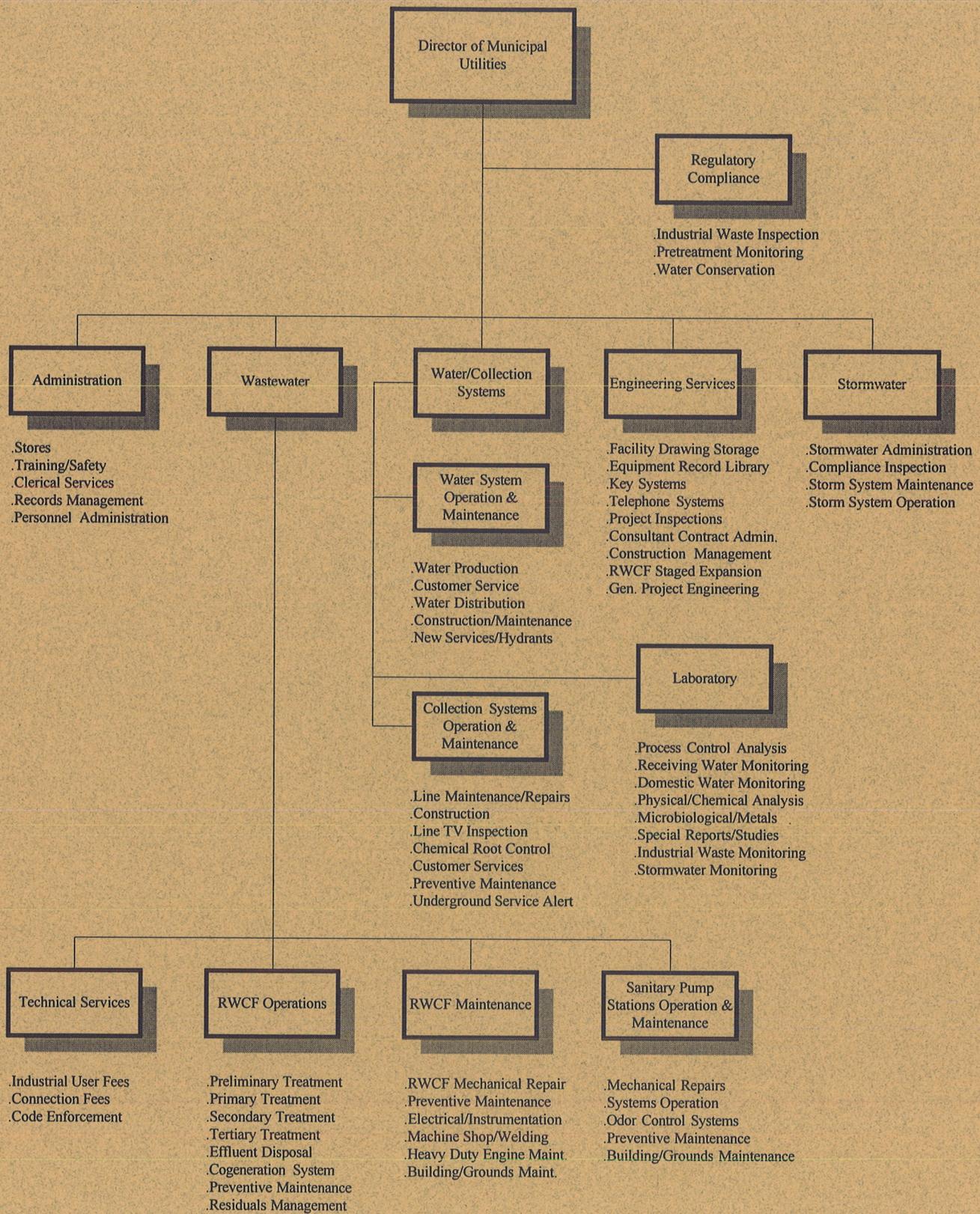
ENTERPRISE FUNDS

The funds used to appropriate for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the City Council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council had decided that periodic determination of income is appropriate for accountability purposes.

Stockton



MUNICIPAL UTILITIES



**MUNICIPAL UTILITIES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$2,386,516	\$ 2,743,823	\$ 2,767,085	\$ 23,262	1%
Other Services	1,307,175	2,036,250	1,983,378	(52,872)	(3%)
Materials/Supplies	3,194,992	3,541,463	3,541,013	(450)	
Other Expenses	1,679,942	3,049,759	3,383,232	333,473	11%
Capital Outlay	34,790	1,200	10,000	8,800	733%
TOTAL BUDGET	\$8,603,415	\$11,372,495	\$11,684,708	\$312,213	3%
POSITION ALLOCATION	28	28	27	(1)	

MISSION STATEMENT

The mission of the Water Fund is to provide the community with a safe, wholesome supply of water at adequate pressures, suitable for fire suppression, municipal and industrial uses at the lowest possible rates consistent with sound business practices.

HIGHLIGHTS

1997-98

1. Completed the implementation of additional elements of the updated Urban Water Management Plan as directed by the City Council.
2. Enforced the Water Conservation Ordinance at the "phase one" level. Customer use in the 1997 conservation period was a nine percent reduction in the City Water Utility. In addition, the method of calculating water savings was converted to "equivalent units" as means to more accurately show usage.
3. Initiated the environmental review of the contract for the purchase of 30,000 acre feet of water between the City of Stockton, California Water Service Company, San Joaquin County and Stockton East Water District with South San Joaquin Irrigation District and Oakdale Irrigation District.
4. Completed the rehabilitation of three wells.
5. Completed installation of hardware, software, and communication links for the Supervisory Control and Data Acquisition System (SCADA).
6. Completed the construction of Well SSS #3.

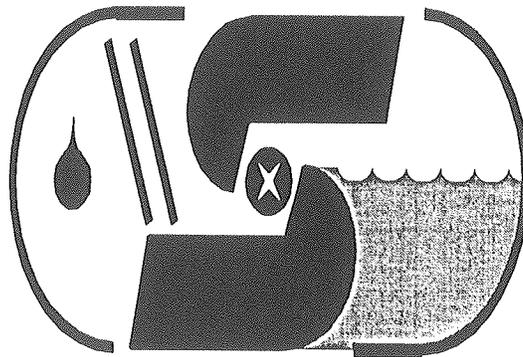
MUNICIPAL UTILITIES DEPARTMENT
WATER

421-4200

HIGHLIGHTS (CONTINUED)

7. Completed the drilling of Well No. 28 and completed the design for construction of the well.
8. Completed the demolition of the Airport Water Tank.
9. Selected and initiated the installation of the Maintenance Management Computerized Program for the Water Utility and the Sanitary/Storm Collection Systems.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

BUDGET UNITS

A. Administration: 421-4210

This unit provides the administrative functions of supervising, planning, coordinating, controlling, organizing, and maintaining financial and operational control of the water utility and sanitary collection systems to insure achievement of the department's and unit's objectives.

This unit is also responsible for developing plans and specifications for various water transmission and production facilities to keep CIP projects on schedule, monitoring and meeting all State and Federal requirements for potable water, water conservation, and attending meetings in order to report on various water issues at local, State, and Federal levels to the Director, City Manager, and City Council.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 230,090	\$ 303,585	\$ 333,022	\$ 29,437	10%
Other Services	279,320	500,653	557,697	57,044	11%
Materials/Supplies	3,213	10,400	8,450	(1,950)	(19%)
Other Expenses	1,239,330	2,535,377	2,582,545	47,168	2%
TOTAL BUDGET	\$1,751,953	\$3,350,015	\$3,481,714	\$131,699	4%
Position Allocation	3	3	3		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|---|
| 1. Complete implementation of State and Federal Best Management Practices for Water Conservation by December 1997. | 1. All BMP's implemented by June 1998, except BMP 11; conservation pricing will require change of rates which will be considered when the next rate increase is needed. |
| 2. Develop South Stockton Water System Master Plan by June 1998. | 2. Under review. Delayed due to competing engineering priorities. |
| 3. Drill test hole for replacement well no. 29 by June 1998. | 3. Delayed due to competing engineering priorities. |
| 4. Construct Well No. 28 in the Blossom Ranch subdivision by June 1998. | 4. Design complete. Anticipate construction in fiscal year 1998-99. |

MUNICIPAL UTILITIES DEPARTMENT
WATER

421-4200

1998-99 Unit Objective

1. Implement the 1998-99 Budget Improvement Plan pertaining to water system operation and maintenance to reduce costs by June 1999.
2. Convert the water conservation program from a field patrol enforcement approach to a media outreach emphasis by June 1999.

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

B. Operations and Maintenance: 421-4230

This unit operates and maintains the City's growing water utility. The facilities operated and maintained provide for the production, treatment, storage, transmission, and distribution of over six billion gallons of potable water to approximately 102,000 consumers on a continuous basis. In addition, this unit installs, services and reads over 31,000 customer meters monthly, responds to consumer inquiries/complaints, makes emergency repairs, and maintains close contact and coordination with homeowners, developers, contractors and other utilities as necessary for the successful delivery of services in accordance with customer demand and in compliance with State and Federal regulations.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,156,426	\$2,440,238	\$2,434,063	(\$6,175)	
Other Services	1,027,855	1,535,597	1,425,681	(109,916)	(7%)
Materials/Supplies	3,191,779	3,531,063	3,532,563	1,500	
Other Expenses	440,612	514,382	800,687	286,305	56%
Capital Outlay	34,790	1,200	10,000	8,800	733%
TOTAL BUDGET	\$6,851,462	\$8,022,480	\$8,202,994	\$180,514	2%
Position Allocation	25	25	24	(1)	

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|------------------------|
| 1. Select, purchase and install a computer based maintenance program by June 1998. | 1. Complete. |
| 2. Exercise 1,000 mainline valves by June 1998. | 2. Complete. |
| 3. Install ten water quality sample stations by June 1998. | 3. Complete. |
| 4. Upgrade eight disinfection systems on well production facilities by June 1998. | 4. Upgraded six wells. |
| 5. Implement Water Conservation Program at a level directed by the City Council by May 1998. | 5. Complete. |

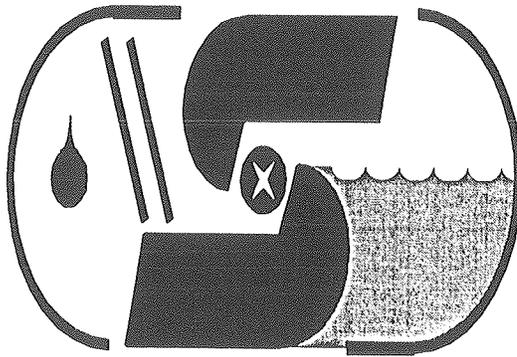
MUNICIPAL UTILITIES DEPARTMENT
WATER

421-4200

1998-99 Unit Objectives

1. Complete rehabilitation of wells 5 and 12 to restore them to their designed capacity and extend their projected useful life cycle by April 1999.
2. Provide field support for relocation of large water transmission mains associated with the Hammer Lane Grade Separation Projects as scheduled by the Public Works Department through June 1999.
3. Complete the Phase I implementation of the Water Supervisory Control and Data Acquisition System (SCADA) including the installation of monitoring and control equipment at 32 water production sites and the Water Field Office for efficient operation of the water supply system by June 1999.
4. Install five water quality monitoring sites to provide secure sites in the water distribution system to monitor water quality parameters required by the State Department of Health by June 1999.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 7,361,969	\$ 8,258,268	\$ 7,343,641	(\$914,627)	(11%)
Other Services	4,613,043	5,937,248	4,950,255	(986,993)	(17%)
Materials/Supplies	3,884,757	4,259,719	3,699,660	(560,059)	(13%)
Other Expenses	2,689,175	6,024,605	6,527,553	502,948	8%
Capital Outlay	35,582	43,600	28,650	(14,950)	(34%)
TOTAL BUDGET	\$18,584,526	\$24,523,440	\$22,549,759	(\$1,973,681)	(8%)
POSITION ALLOCATION	142	142	109	(33)	

MISSION STATEMENT

The mission of the Wastewater Fund is to achieve and maintain a facility operation that consistently meets all legal and regulatory requirements; ensures optimal efficiency and cost effectiveness; and achieves the highest level of service to the public consistent with available funding and application of the latest technology. The Wastewater fund staff attempts to emulate the best management practices of the private sector in order to be in the most advantageous competitive position.

FUNCTION

This fund, under the direction of the Municipal Utilities Director, is comprised of three units:

The Municipal Utilities Department (MUD) Administration unit directs and coordinates all three MUD enterprise funds; Water, Wastewater, and Stormwater. Costs related to the Water and Stormwater funds are charged to those funds. The department-wide Administration Unit is located in the Wastewater Fund because it is the largest of the three funds.

The Wastewater Administration unit supervises and coordinates the operations, monitoring, maintenance and related activities of the wastewater treatment plant, tertiary facility and sanitary pumping stations. This unit is also responsible for funding customer accounts administration, maintenance of billing records, customer service, collection of revenue, and computer billing services.

The Operations and Maintenance unit provides primary and secondary treatment of sanitary sewer wastewater, as well as treatment, conditioning and disposal/reuse of the solids removed during the treatment processes, plus physical and chemical treatment at the tertiary plant facility, resulting in a high quality effluent which can be discharged into the San Joaquin River.

MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER

431-4300

FUNCTION (CONTINUED)

The O & M unit is also responsible for maintaining all of the physical plant facilities involved in the transmission, pumping, treatment, and conditioning of wastewater, including pumps, motors, transmission pipelines, buildings, electrical and mechanical equipment.

HIGHLIGHTS

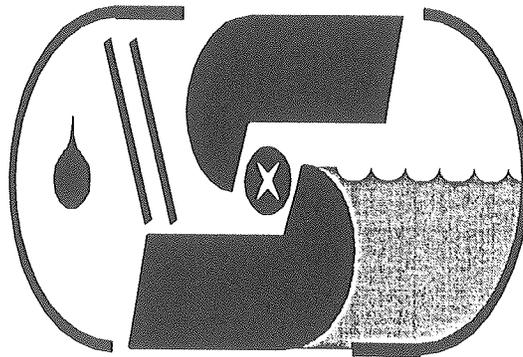
During this budget year, the City Council awarded construction contracts for a new 60Kv electrical substation, installation of two new primary clarifiers and the rehabilitation of four existing primary clarifiers, and installation of the Westside Interceptor project. The 60Kv substation will provide low cost transmission power to the Regional Wastewater Control Facility. Construction of the primary clarifiers will increase plant capacity to approximately 42 mgd. The Westside Interceptor will provide additional wastewater conveyance capacity to service development in the northern part of the city.

Design/build bid documents have been prepared for the construction of a 2.4 megawatt power cogeneration facility. The cogeneration project is expected to be advertised and awarded during the fourth quarter of FY 1998. Additionally, bid documents have been completed for the Southern Industrial Trunk Sewer Repair project which will be advertised for bids in the fourth quarter of FY 1998.

Work is continuing on the Regional Wastewater Control Facility Master Plan Update Study. Through a stakeholder process, work has been completed in updating the population and wastewater flow and loads projections to the RWCF. Twenty RWCF expansion and compliance facility alternatives have been presented to the City Council. Council decision on the five best apparent alternatives is expected to be made in the fourth quarter of FY 1998. Three best apparent alternatives will be further developed and included in the CEQA process.

The Department has completed work on its 1998/99 budget improvement plan. Through a collaborative labor/management process, Municipal Utilities employee representation groups and management have recommended significant budget reductions for FY 1999 including reductions in authorized staffing. Staff reductions have been accomplished through attrition. The Labor Management Committee is continuing its efforts to re-engineer the organization to streamline work processes and practices. Additional budget improvement recommendations and the update of the Department 1989 business plan is planned in FY 1999.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

BUDGET UNITS

A: Administration: 431-4310

The Municipal Utilities Department Administration unit manages, directs and coordinates water, wastewater, and stormwater utility services to meet customer needs, comply with all federal and state requirements, and manages engineering services involving design and construction for capital projects in all three utilities. Costs related to the Water and Stormwater Enterprise Funds are charged directly to those funds.

The Municipal Utilities Department has three primary functions: retail water production and distribution; wastewater collection and treatment; and stormwater operations.

Operation of the Regional Wastewater Control Facility (RWCF) is a 24 hour a day, 7 days a week, 365 days a year activity. Operators oversee the facility's functions, and maintenance personnel maintain and repair approximately \$70 million of equipment and facilities, including sanitary and storm pump stations.

More than 1,170 miles of underground sanitary and stormwater pipelines require continuous inspection and maintenance. The underground pipelines collect and transmit the sewage for treatment at the RWCF, and stormwater is collected and discharged to various receiving waters in the area.

The water distribution program serves three service areas: the incorporated area primarily north of the Calaveras River; the Diamond Sunsweet area, and the area south of Carpenter Road including the Weston Ranch subdivision and the industrial area around the Stockton Metropolitan Airport. The City Water Utility also operates the County's water system primarily serving the County hospital and jail facilities. The provision of water service involves connection of new accounts; provision of source of supply, including operation of the wells and surface water distribution system; operation and maintenance of reservoirs and the distribution system; meter reading; and billing for service.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$534,586	\$519,765	\$462,575	(\$57,190)	(11%)
Other Services	162,813	269,242	229,726	(39,516)	(15%)
Materials/Supplies	51,233	39,820	40,510	690	2%
Other Expenses	12,195	13,782	10,717	(3,065)	(22%)
TOTAL BUDGET	\$760,827	\$842,609	\$743,528	(\$99,081)	(12%)
Position Allocation	21	21	17	(4)	

MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER

431-4300

1997-98 Unit Objectives

1. Implement Records Management Program by December 1997.
2. Review MUD Stores operations and make recommendations for improvement by December 1997.

1997-98 Unit Accomplishments

1. Department has developed a database of MUD's records indexing and retrieval system using Microsoft Access. Department is currently in the process of developing a retention schedule, in accordance with the schedule being developed for the entire city by the City's Document Management Committee.
2. Improvements have been made resulting from City Auditor and Audit Committee review. Further changes are contemplated as Business/Competitiveness Plan evolves.

1997-98 City Council Objective

1. By December 1997, the City Council will select financially feasible, cost-effective Wastewater Treatment Master Plan alternatives.

1997-98 City Council Accomplishment

1. In progress.

1998-99 City Council Objective

1. **By June 30, 1999, the City Council will certify the EIR, adopt the AB 1600 report, select a financially feasible, cost-effective Wastewater Treatment master plan alternative and authorize the design.**

1998-99 Unit Objectives

1. Complete an automated indexing and retention schedule to enhance the department's records management system by June 1999.
2. Implement the 1998-99 Department-wide Budget Improvement Plan to reduce costs pursuant to the 1998 Municipal Utilities Business Plan by June 1999.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

B. Wastewater/Administration: 431-4320

The Wastewater Administration unit consists of Wastewater Fund Administration, Customer Service, and Wastewater Support Services. Customer Service is responsible for billing and collections. Wastewater Support is services received from other departments. Included in the Wastewater/Administration budget is certificates of participation debt service payments.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,435,605	\$1,698,756	\$1,391,831	(\$306,925)	(18%)
Other Services	863,541	1,444,237	1,299,588	(144,649)	(10%)
Materials/Supplies	179,251	50,643	30,650	(19,993)	(39%)
Other Expenses	2,659,763	5,987,557	6,495,258	507,701	8%
TOTAL BUDGET	\$5,138,160	\$9,181,193	\$9,217,327	\$ 36,134	
Position Allocation	12	12	5	(7)	

1997-98 Unit Objectives

1997-98 Unit Accomplishments

1. Develop staff level specifications to automate pretreatment program data acquisition, industrial self-monitoring reporting, industrial and septic hauler billing exception reporting, and report generation to State and Federal agencies by June 1998.
2. Update and expand the Wastewater Business Plan to improve Municipal Utilities operation and reduce costs by June 1998.

1. Complete.
2. In progress.

MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER

431-4300

1998-99 Unit Objectives

1. Implement the 1998-99 Budget Improvement Plan pertaining to the environmental control program to reduce costs by June 1999.
2. Prepare a screening and field test program for evaluating alternate sulfide control methods for odor control by September 1998.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

C. Operations and Maintenance: 431-4330

The Operations and Maintenance unit provides senior level, journey-level and apprentice-level staff to operate and maintain the 40 mgd Regional Wastewater Control Facility, 19 sanitary pump stations, and 900 miles of sanitary sewers. The unit also provides technical staff to sample, test, and report on wastewater and residual treatment and receiving water quality. Included in the Operations and Maintenance budget are contracts with private companies for biosolids hauling/disposal and collection system sulfide control.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 5,391,778	\$ 6,039,747	\$ 5,489,235	(\$550,512)	(9%)
Other Services	3,586,689	4,223,769	3,420,941	(802,828)	(19%)
Materials/Supplies	3,654,273	4,169,256	3,628,500	(540,756)	(13%)
Other Expenses	17,217	23,266	21,578	(1,688)	(7%)
Capital Outlay	35,582	43,600	28,650	(14,950)	(34%)
TOTAL BUDGET	\$12,685,539	\$14,499,638	\$12,588,904	(\$1,910,734)	(13%)
Position Allocation	109	109	87	(22)	

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--------------|
| 1. Develop a plan to reduce the amount of overtime to cover vacation, compensatory time off, and sick leave at the RWCF by December 1997. | 1. Complete. |
| 2. Prepare an Operations Control Plan to optimize the amount of chemical oxidants, along with other chemicals in the collection system, to control sulfide generation and accompanying corrosion and odor potential by March 1998. | 2. Complete. |
| 3. Convert one existing grit collection/removal bay to plastic chain by December 1997. | 3. Complete. |

MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER

431-4300

1997-98 Unit Objectives (Continued)

1997-98 Unit Accomplishments (Continued)

- | | |
|--|-----------------|
| 4. Develop plans and specifications for a computerized sanitary collections system maintenance management program by June 1998. | 4. In progress. |
| 5. Develop a program to monitor stormwater infiltration into the sanitary sewer system by June 1998. | 5. In progress. |
| 6. Evaluate chronic toxicity test results to determine whether RWCF effluent has reasonable potential to cause an in-stream excursion of a water quality objective for toxicity in accordance with the City's NPDES Permit. If toxicity is confirmed, develop a work plan for submittal to the RWQCB to identify the substance(s) causing the toxicity and appropriate toxicity reduction measures by December 1997. | 6. Complete. |
| 7. Develop plans and specifications to provide for an improved, division-wide plant performance data utilization and archiving system by June 1998. | 7. Complete. |

1998-99 Unit Objectives

1. Implement the computerized operation and maintenance manual system, develop policies and procedures for maintenance of the system, and conduct training for all operations and maintenance personnel by June 1999.
2. Implement the 1998-99 Budget Improvement Plan pertaining to RWCF operation and maintenance to reduce costs by June 1999.
3. Coordinate contractors constructing the primary clarifier and cogeneration capital improvements to ensure uninterrupted operations of the Regional Wastewater Control Facility through June 1999.

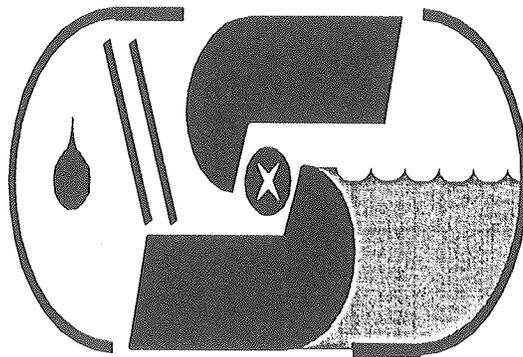
MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER

431-4300

1998-99 Unit Objectives (Continued)

4. Evaluate conversion of plant potable water system uses to non-potable water system uses to reduce the annual potable water budget by June 1999.
5. Evaluate the effectiveness of mechanically assisted chlorine and sulfur dioxide mixing systems for reducing chemical usage at the tertiary plan by June 1999.
6. Develop policies and procedures for operation and maintenance staff to undertake small capital improvement projects to improve the timeliness of constructing needed capital improvements for the RWCF and pump stations by June 1999.
7. Study electrical deregulation, 60KV electrical transmission service, and new cogeneration operation to develop a comprehensive emergency utilization plan by June 1999.
8. Complete the installation of the computerized Maintenance Management System for the sanitary collection systems by June 1999.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
REGULATORY COMPLIANCE
WATER AND WASTEWATER**

**421-4241
431-4341**

D. Regulatory Compliance: 421-4241, 431-4341

The Regulatory Compliance budget units are responsible for monitoring and evaluating proposed and current state, federal and local laws and regulations as they relate to Municipal Utilities functions and responsibilities. Staff implements pretreatment standards to control industrial discharge into the sewage system, and investigates chemical and hazardous waste spills affecting stormwater pumping stations and wastewater collection systems. Training is also provided in job skills and occupational health and safety areas for all Municipal Utilities employees. The water conservation function is also included in this budget unit.

The budget and positions included here are not new costs. They have been moved from other Units of the Water and Wastewater Funds to present in one place the budget for the Regulatory Compliance function.

<u>Use of Funds</u>	<u>1996-97 Actual</u>	<u>1997-98 Appropriated</u>	<u>1998-99 Approved</u>	<u>Variance</u>	
				<u>Amount</u>	<u>Percent</u>
Employee Services			\$ 487,824	\$ 487,824	
Other Services			553,571	553,571	
Materials/Supplies			16,999	16,999	
Other Expenses			8,700	8,700	
 TOTAL BUDGET			 \$1,067,094	 \$1,067,094	
 Position Allocation			 7	 7	
 Water Fund portion (421-4241)			 \$193,085		
Wastewater Fund portion (431-4341)			\$874,009		

1998-99 Unit Objectives

1. Implement automation of the following pretreatment tasks: data acquisition, industrial self-monitoring, industrial and septic hauler billing exception report and generation of discharger self-monitoring reports to State and Federal agencies by June 1999.

MUNICIPAL UTILITIES DEPARTMENT
REGULATORY COMPLIANCE
WATER AND WASTEWATER

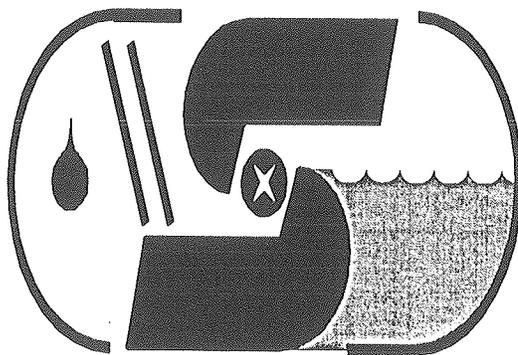
421-4241
431-4341

1998-99 Unit Objectives (Continued)

2. Initiate and implement an environmental compliance audit training program for the Department by June 1999.
3. Revise and update the Injury and Illness Prevention Plan (IIPP) as recommended in the 1996 Safety Audit Report by June 1999.
4. Revise and update the Department's *Safety Manual and Safety Procedures Manual* as recommended in the 1996 Safety Audit Report by June 1999.
5. Establish a formal respiratory protection plan, including written procedures, as recommended in the 1996 Safety Audit Report by June 1999.
6. Oversee the completion of an Emergency Action Plan and Fire Protection Plan for the department as recommended in the 1996 Safety Audit Report by June 1999.

Note: City Manager may transfer from the Wastewater Fund fund balance to Wastewater Fund operating budget accounts any additional funds needed for contracts for necessary chemical supplies.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
STORMWATER**

441-4400

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 906,086	\$1,212,779	\$1,213,007	\$ 228	
Other Services	1,644,473	2,046,329	1,739,602	(306,727)	(15%)
Materials/Supplies	100,350	96,900	89,800	(7,100)	(7%)
Other Expenses	260,894	358,674	355,787	(2,887)	(1%)
TOTAL BUDGET	\$2,911,803	\$3,714,682	\$3,398,196	(\$316,486)	(9%)
POSITION ALLOCATION	7	7	7		

MISSION STATEMENT

The Stormwater Utility provides the services of stormwater collection, transportation, pumping, and monitoring to protect the property and health of citizens of Stockton in a manner that is consistent with pollution prevention goals and applicable State and Federal regulations.

HIGHLIGHTS

The Stormwater Fund is comprised of two functional units. The Administrative functions are under the direction and supervision of the Assistant City Manager, who is responsible for the administrative and monitoring programs that insure that all applicable regulations are met. The operations and maintenance functions are under the direction of the Director of Municipal Utilities who is responsible for operating and maintaining the City's stormwater facilities and appurtenances.

During the 1997-98 fiscal year the Stormwater Utility achieved the following:

1. On July 1, 1997, the inspection of construction sites to determine compliance with owner-developed Stormwater Pollution Prevention Plans started. The use of a community-based stakeholders group to develop this program resulted in relatively conflict-free implementation. Stormwater Division engineering staff inspected the construction sites and shared the results with Public Works Department staff and Building Inspectors. The sharing of inspection information the first year of this program was used as a training aid for the City's Public Works and Building Inspection staffs, who will assume responsibility for all inspections in 1998-99.
2. The Stormwater Division developed guidance and procedures documents for the Industrial Stormwater Management Program through the use of a community-based stakeholder process. The City is required to develop this program as part of its National Pollutant Discharge Elimination System (NPDES) Permit issued by the State of California.

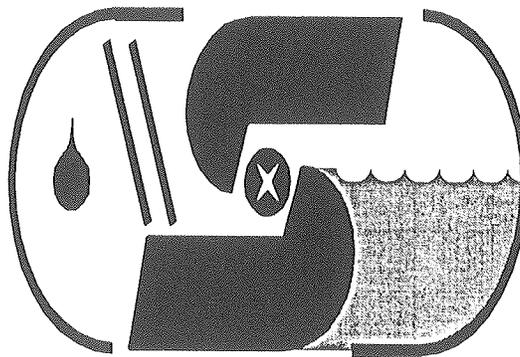
MUNICIPAL UTILITIES DEPARTMENT
STORMWATER

441-4400

HIGHLIGHTS (CONTINUED)

3. The Stormwater Division, with the assistance of the Municipal Utilities Department Laboratory, initiated the Smith Canal Monitoring Program. This program was mandated by the State of California due to fish kills in that body of water in the 1996-97 storm season. The City is required to determine the cause of dissolved oxygen deficiencies and other possible causes of the fish kills. This program is scheduled for one year to document seasonal variations in water quality, and it will be completed in October 1998.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
STORMWATER**

441-4400

BUDGET UNITS

A. Administration: 441-4410

The Stormwater Administration unit is responsible for the planning, supervising, monitoring, and regulatory enforcement activities of the Stormwater utility. This unit also includes the billing and collection responsibilities for the stormwater service fees.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 539,198	\$ 779,580	\$ 814,877	\$ 35,297	5%
Other Services	346,126	738,223	432,402	(305,821)	(41%)
Materials/Supplies	51,548	19,500	7,300	(12,200)	(63%)
Other Expenses	258,168	357,789	355,142	(2,647)	(1%)
TOTAL BUDGET	\$1,195,040	\$1,895,092	\$1,609,721	(\$285,371)	(15%)
Position Allocation	4	4	4		

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--------------|
| 1. Conduct one stormwater pollution prevention training program for the operators of construction sites by December 1997. | 1. Complete. |
| 2. Conduct one stormwater pollution prevention training program for the operators of priority industrial facilities by May 1998. | 2. Complete. |
| 3. Conduct field screening of 20% of stormwater drainage basins to identify illicit discharges and/ or connections by June 1998. | 3. Complete. |

MUNICIPAL UTILITIES DEPARTMENT
STORMWATER

441-4400

1997-98 Unit Objectives (Continued)

4. Review all the stormwater pollution prevention plans of municipal facilities by November 1997.
5. Produce two 30 second Auntie Pollution television public information videos concerning pollution from pesticides and oil by December 1997.

1997-98 Unit Accomplishments (Continued)

4. Complete.
5. Completed one video using the Sally Savewater character.

1998-99 Unit Objectives

1. Implement City inspection and enforcement program for industrial sites under the State Of California General Permit for Industrial Activities by June 1999.
2. Conduct field screening of 20% of stormwater drainage basins to identify illicit discharges and/or connections by June 1999.

**MUNICIPAL UTILITIES DEPARTMENT
STORMWATER**

441-4400

B. Operations and Maintenance: 441-4430

The Stormwater Operations and Maintenance unit operates and maintains underground storm drain lines and catch basins and stormwater pump stations. The unit also monitors and conducts laboratory analysis of stormwater discharges as well as funds the street sweeping costs related to the Stormwater Program. Functions of the unit include:

Main Line Cleaning - Remove roots, debris and other obstructions from the storm system mains which range in size from 6" to 72" diameter.

Catch Basin Cleaning - Clean material from street catch basins to prevent plugging during storms and clear plugged drains as required.

Repair catch basins, laterals, and mains - Repair and replace broken catch basins and inoperable laterals and main lines.

Inspection - Inspect storm drain facilities by both visual means and through the use of a TV camera.

Operation of Pump Stations - Inspect each station weekly to determine the status of equipment.

Corrective Maintenance - Repair electrical and mechanical equipment which has malfunctioned.

Preventive Maintenance - Perform routine scheduled calibration and servicing of electrical and mechanical equipment.

Pump Station Cleaning - Clean equipment, wet wells, and pump station sites.

<u>Use of Funds</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 366,888	\$ 433,199	\$ 398,130	(\$35,069)	(8%)
Other Services	1,298,347	1,308,106	1,307,200	(906)	
Materials/Supplies	48,802	77,400	82,500	5,100	7%
Other Expenses	2,726	885	645	(240)	(27%)
TOTAL BUDGET	\$1,716,763	\$1,819,590	\$1,788,475	(\$31,115)	(2%)
Position Allocation	3	3	3		

MUNICIPAL UTILITIES DEPARTMENT
STORMWATER

441-4400

1997-98 Unit Objectives

1997-98 Unit Accomplishments

- | | |
|--|--------------|
| 1. Clean twenty stormwater pump station sumps by June 1998. | 1. Complete. |
| 2. Develop a computer based preventive maintenance and maintenance tracking program for the stormwater collection system by June 1998. | 2. Complete. |
| 3. Overhaul 10 stormwater pumps at various locations by June 1998. | 3. Complete. |

1998-99 Unit Objectives

1. Evaluate the reliability of existing stormwater pump station telemetry for approximately 25 stations and rehab/replace as necessary by June 1999.
2. Upon completion of the two year program of cleaning all stormwater pump station sumps, evaluate the schedule of cleaning for possible reduction in frequency and discuss with Regional Water Quality Control Board for possible amendment of NPDES stormwater permit sump cleaning requirements by June 1999.
3. Complete the installation of the computerized Maintenance Management System for the Storm Collection Systems by June 1999.

**MUNICIPAL UTILITIES DEPARTMENT
LABORATORY**

581-4334

The Laboratory unit provides sampling and testing services, and maintains a fully equipped, State certified laboratory, consistent with the defined level of effort. These services are for determining the quality and safety of the domestic water supply, compliance with NPDES wastewater discharge permit requirements, process control for water and wastewater operations, industrial monitoring/Pretreatment programs and supporting the stormwater monitoring program, and special programs in other departments.

The budget and positions included here are not new costs. They have been moved from primarily the Wastewater Fund operations unit, but also from the Water and Stormwater funds, to identify the Laboratory as a separate cost center. The Laboratory budget is funded by charges to the Water, Wastewater, and Stormwater funds for services performed.

<u>Use of Funds</u>	<u>1996-97 Actual</u>	<u>1997-98 Appropriated</u>	<u>1998-99 Approved</u>	<u>Variance</u>	
				<u>Amount</u>	<u>Percent</u>
Employee Services			\$ 504,844	\$ 504,844	
Other Services			411,929	411,929	
Materials/Supplies			110,850	110,850	
Other Expenses			1,688	1,688	
 TOTAL BUDGET			 \$1,029,311	 \$1,029,311	
 Position Allocation			 8	 8	

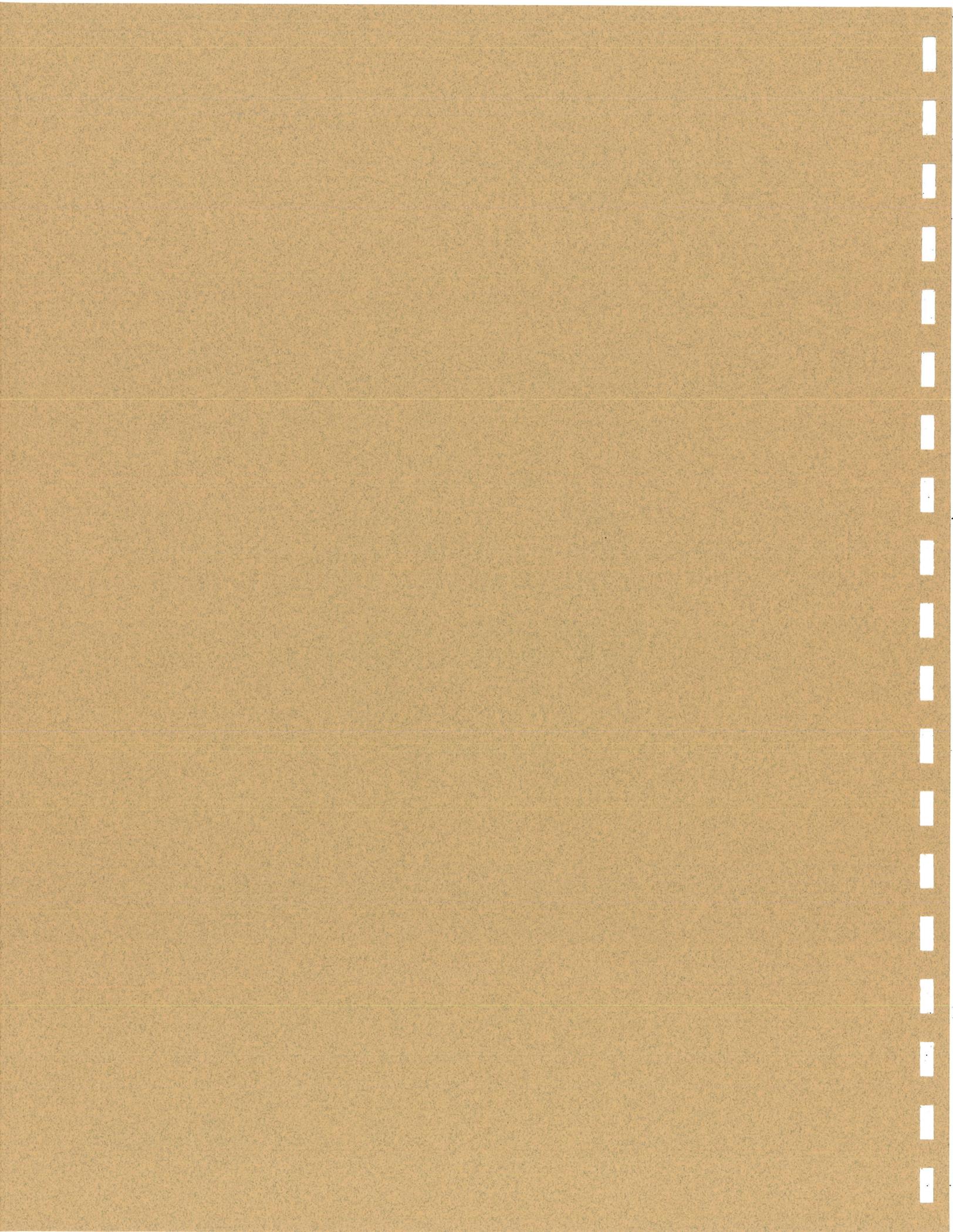
1998-99 Unit Objectives

1. Maintain State certification for appropriate fields of testing by June 1999.
2. Allocate work between in-house and contract laboratories to optimize cost/performance by June 1999.
3. Reduce direct and indirect operating expenses by controlling capital and operating costs consistent with required performance levels by June 1999.

Stockton



LANDFILLS



LANDFILLS

451-3080

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 673,765	\$ 723,936	\$ 628,632	(\$95,304)	(13%)
Other Services	1,709,956	1,519,711	1,958,017	438,306	29%
Materials/Supplies	18,523	20,453	17,495	(2,958)	(14%)
Other Expenses	74,480	8,345	6,780	(1,565)	(19%)
TOTAL BUDGET	\$2,476,724	\$2,272,445	\$2,610,924	\$338,479	15%
POSITION ALLOCATION	10	10	8	(2)	

MISSION STATEMENT

The Public Works, Solid Waste Division administers the Landfill Enterprise Fund. The Solid Waste Division has eight major functions: 1) administering solid waste collection services, which includes monitoring the service of 47,000 residential customers provided by two franchise haulers and monitoring commercial and industrial solid waste collection services provided by four permitted haulers; 2) handling all citizen complaints involving solid waste issues; 3) coordinating with the City Manager's office a year round City-wide neighborhood cleanup program; 4) administering the two City-owned landfill operations and ensuring compliance with Federal and State laws, regulations, and mandates; 5) operating the groundwater cleanup/treatment facility at the Austin Road Landfill; 6) conducting all landfill planning and expansion activities; 7) planning and implementing solid waste reduction and recycling programs in compliance with the California Integrated Waste Management Act of 1989 (AB 939); and 8) coordinating the operation of the methane gas-to-energy plant at the Austin Road Landfill.

HIGHLIGHTS

Sale of Austin Road and French Camp Landfills

The most notable event of fiscal year 1997-98 was the City Council's decision to research sale of both City-owned landfills. French Camp Landfill will stop receiving waste, be capped with final cover then sold for commercial development (excluding use as a landfill). Austin Road Landfill will be permitted for expansion then consideration will be given to sale for continued landfill use.

Other notable events included the following:

Interim Solid Waste Disposal Agreement with Forward, Inc.

In November 1997 the Council approved an interim disposal agreement, with Forward, Inc. The agreement stops the Landfill Fund's financial "hemorrhaging" pending consideration of the sale of Austin Road Landfill.

HIGHLIGHTS (CONTINUED)

Under terms of the agreement, Forward must pay the City \$6,160/day (approximately \$1,600,000 annually) for the right to dispose of 350 tons/day of solid waste at Austin Road Landfill (per Forward's proposal the first 150 tons is at \$22.00/ton and the next 200 tons is at \$14.30/ton). The City can terminate the agreement, without cause, by giving Forward 30 days notice.

Permitting of Austin Road Landfill Expansion

California Integrated Waste Management Board (CIWMB) staff certified the permit application complete in the Fall of 1997. Permit approval is scheduled to be considered by the CIWMB in January 1998.

Austin Road Landfill Groundwater Contamination

In August 1997 the Council awarded a contract to the solid waste engineering firm, Camp Dresser & McKee for groundwater investigative and remediation work at Austin Road Landfill. The work was authorized in response to an order from the Regional Water Quality Control requiring the City to address suspected spreading of contaminants emanating from the landfill. The work is scheduled to be completed in the summer of 1998.

French Camp Landfill Closure Funding and Planning

In August 1997 the Council approved submittal of "pledge of revenue" documentation to satisfy CIWMB postclosure financial assurance requirements for Austin Road and French Camp Landfill. CIWMB regulations allow local governments to pledge future revenues to cover future landfill postclosure maintenance costs. Pledging future revenues in this manner allows the City to use the \$2.6 million it has already collected in postclosure funds to pay for closure of French Camp Landfill. The CIWMB approved the pledge of revenue documentation in November 1997.

In October 1997 the Council authorized issuance of an RFP for preparation of a Final Closure and Postclosure Maintenance Plan for French Camp Landfill. This is the first step in closing the landfill. After the plan is prepared and approved by the CIWMB, construction of the final closure can begin. Final closure is expected to be completed in late 1999.

Yard Waste Collection and Processing

In July 1997 the Council Budget/Finance/Economic Development Committee asked staff to negotiate with the residential collection franchisees for them to take over all current yard waste services at a rate no higher than the existing \$3.00/month. Negotiations are continuing.

HIGHLIGHTS (CONTINUED)

AB 939

The Solid Waste Division filed its AB 939-required 1996 Annual Report in October 1997. The report documents compliance with AB 939 solid waste diversion requirements for 1996. The City complied with AB 939 in 1996 with a diversion rate of approximately 29%.

Overhaul of Spring Clean -Up Program

In April 1997 the City Council approved a complete overhaul of the annual Spring Clean-Up Program. The new, year-round program is aimed at reducing scavenging and illegal piles and boosting neighborhood clean up efforts by coordinating clean up efforts with Code Enforcement activities, increasing public education, and conducting collection activities differently. The new program is expected to be ready for implementation in February or March of 1998.

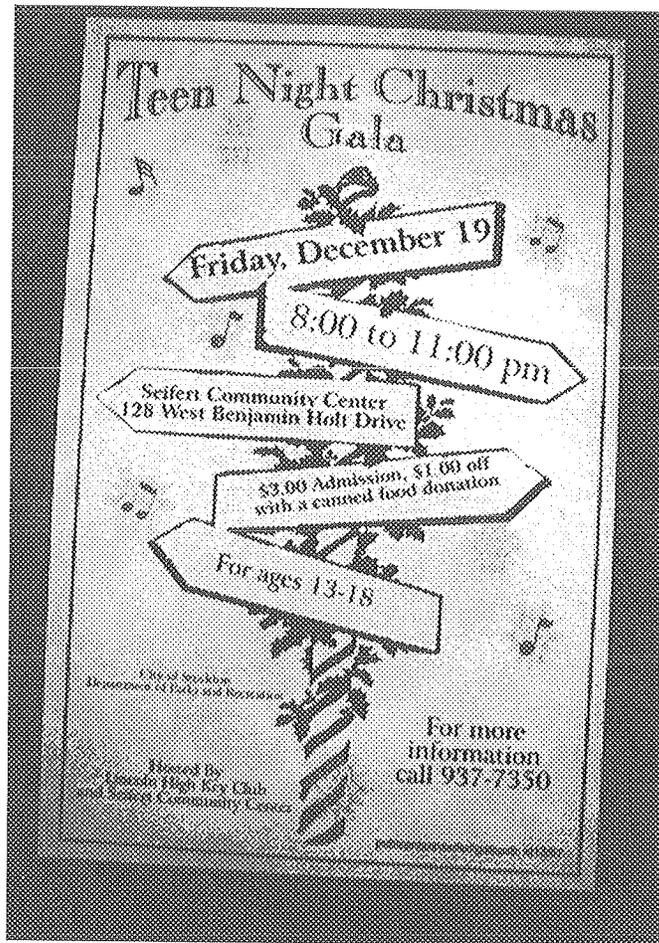
1997-98 Objectives

1997-98 Accomplishments

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Complete permitting of Austin Road Landfill Expansion Project by June 1998. 2. Prepare RFP for green waste collection, handling, and disposal by July 1997. | <ol style="list-style-type: none"> 1. Complete. 2. Preparation of RFP completed in May 1997. |
|---|--|

1998-99 Objective

1. Complete French Camp Landfill final closure/post closure maintenance plan and CEQA documentation, obtain closure permits, and begin closure construction by March 1999.



One of the many activities conducted at the City's Community Centers. The Parks and Recreation Department currently operates six community centers which offer athletic, social, cultural and educational service programs for youth, teens and adults.

Stockton



GARDEN REFUSE COLLECTION

GARDEN REFUSE COLLECTION

455-3066

<u>USE OF FUNDS</u>	<u>1996-97 ACTUAL</u>	<u>1997-98 APPROPRIATED</u>	<u>1998-99 APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,111,229	\$1,280,610	\$1,302,524	\$21,914	2%
Other Services	638,385	675,534	661,832	(13,702)	(2%)
Materials/Supplies	20,219	24,575	25,500	925	4%
Other Expenses	105,034	145,446	145,451	5	
 TOTAL BUDGET	 \$1,874,867	 \$2,126,165	 \$2,135,307	 \$ 9,142	
<hr/>					
POSITION ALLOCATION	21	21	21		

MISSION STATEMENT

The Garden Refuse Collection system's mission is to provide safe and efficient removal of garden debris from all residential properties which includes the enforcement of Council adopted rules and regulations governing the placement and collection of garden debris. This mission is accomplished through effective management and trained operators using the proper equipment.

HIGHLIGHTS

The Garden Refuse Collection activity is administered by the Public Works/Operations & Maintenance Division. This activity is responsible for the bi-weekly collection and disposal of all garden refuse placed at curbside by residents in the City. The program is part of the City's efforts to conform to the enactment of the California Integrated Solid Waste Management Act of 1989 (AB 939) which mandates local governments divert 25% of waste from landfills by 1995 and 50% by the year 2000.

This year City Council requested staff to look into the feasibility of privatization. A Request For Proposal was created and sent to the City's franchised residential waste haulers. City staff spent most of the year negotiating collection, services, and costs comparable to current levels. Submission to the City Council is anticipated in 1998.

The first year of implementation of the code enforcement module of the HTE system for garden refuse resulted in a 280% increase of resident notification of debris placed out too early. The system tracked and generated courtesy letters to residents with collection problems. As anticipated, the new system allowed for a substantial increase in notifications without additional clerical staff. It also allows field personnel to cover more area in the allotted time. In fact residents are receiving information on violations early enough to make corrections prior to collection and avoid being skipped.

No district changes were made for the 1997-98 collection year. The district changes made in 1996 have balanced the districts and collection times. Collection of garden debris has remained consistent with past years, 27,000 tons in 3,400 trips to the landfill.

GARDEN REFUSE COLLECTION

455-3066

1997-98 Objective

1. Evaluate equipment replacement schedule based on outcome of green waste collection RFP by June 1998.

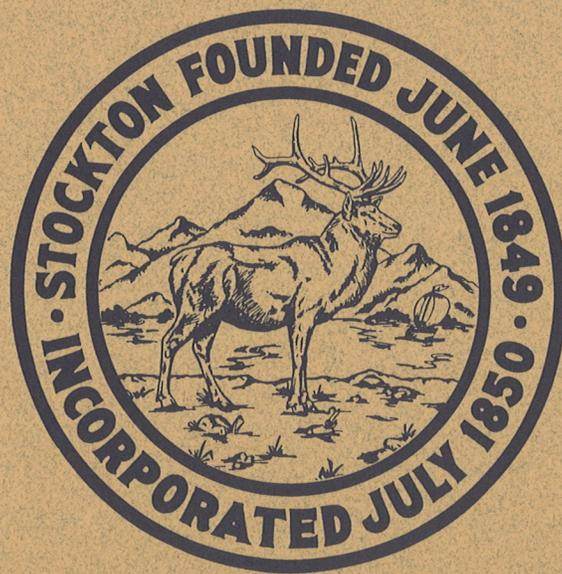
1997-98 Accomplishment

2. Negotiations with current franchised haulers are being conducted, as directed by the City Council. Negotiations were not complete at the time this information was prepared.

1998-99 Objectives

1. Complete negotiations with franchised residential haulers for yard waste collection by January 1999.
2. Audit garden refuse collection accounts to ensure those receiving service are being billed, and submit billing corrections to Finance by June 1999.

Stockton



GOLF COURSES



GOLF COURSES

481-3650

<u>USE OF FUNDS</u>	<u>1996-97 ACTUAL</u>	<u>1997-98 APPROPRIATED</u>	<u>1998-99 APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 982,800	\$1,024,591	\$1,100,456	\$ 75,865	7%
Other Services	424,517	457,445	535,014	77,569	17%
Materials/Supplies	190,001	177,637	237,491	59,854	34%
Other Expenses	3,262	6,766	7,296	530	8%
 TOTAL BUDGET	 \$1,600,580	 \$1,666,439	 \$1,880,257	 \$213,818	 13%
 POSITION ALLOCATION	 17	 17	 17		

MISSION STATEMENT

The mission of the Golf Courses Program is to provide well-maintained, safe and attractive golf courses for the golfing public. The golf courses follow rules and regulations for play, and are operated through City Council adopted fees and charges. The City contracts with private concessionaires for operation of clubhouses and starter services, and provides daily maintenance by trained City employees.

HIGHLIGHTS

The Golf Courses Enterprise Fund includes operation and maintenance of a championship 18-hole golf course and an executive 9-hole course at Swenson, a championship 18-hole golf course at Van Buskirk, and a 9-hole course at Rough and Ready Island. The Swenson Golf Courses cover 215 acres, and include 173 irrigated acres, 155 acres in fairways and roughs, 222,000 square feet of greens, 270,000 square feet of aprons and tees, and approximately 5 acres of lagoons. The Van Buskirk Golf Course covers 174 acres, and includes 120 acres in fairways and roughs, 140,000 square feet of greens, 180,000 square feet of aprons and tees, and approximately 10 acres of lagoons. The Rough and Ready Golf Course covers 36.5 acres, and has 10 greens including a practice putting green, and 2 lagoons.

In August 1997, a Golf Advisory Committee was formed and officers elected. The committee is comprised of eleven members including representatives from recognized clubs and at-large members. The committee serves in an advisory capacity to the Stockton Parks and Recreation Commission, making recommendations on a variety of golf related issues. One of the recommendations adopted and put into practice was the establishment of a formalized marshaling program to speed up play and assist the golfing public.

In January, the City Council approved a five-year lease agreement with the Port of Stockton for the City's operation and maintenance of the Rough and Ready Island 9-hole golf course.

In early 1998, a contract was awarded for the design of a major pumping station and automatic irrigation system at Swenson Park Golf Course.

1997-98 Objectives

1. Expand promotion of golf tournament opportunities, including special group packages to local and regional markets, by September 1997.
2. Enlarge tee areas and add sand traps on several holes with in-house work crews, following recommendations of the golf committee by June 1998.

1997-98 Accomplishments

1. Golf tournament package information was mailed to golf clubs, media outlets and golf magazines throughout northern and central California.
2. Some of the work was delayed due to heavy winter rains.

1998-99 Objectives

1. Complete structural repairs to both the Swenson and Van Buskirk Golf Course concession buildings by September 1998.
2. Install drain lines in the area adjacent to number 3, 4 and 8 greens at Rough and Ready Golf Course to improve drainage and playability by December 1998.
3. Complete rip-rapping of the lagoons at Van Buskirk Golf Course and levee clean-up at Rough and Ready Golf Course, with labor provided by the California Conservation Corps, by October 1998.
4. Develop a request for proposals to provide for the operation of Rough and Ready Golf Course pro shop and concession area by December 1998.

Stockton



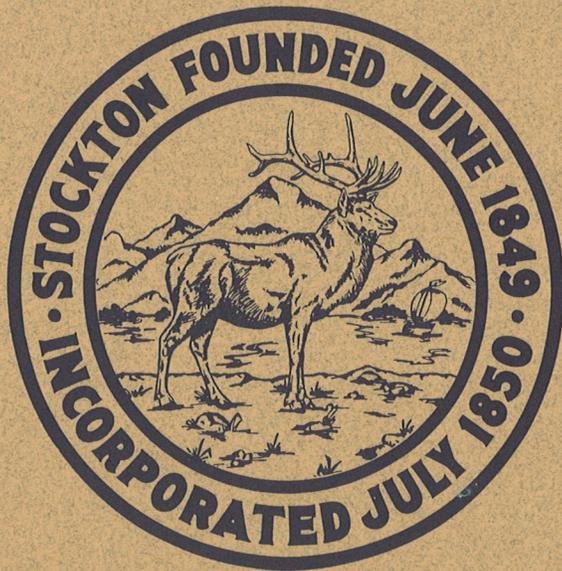
INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

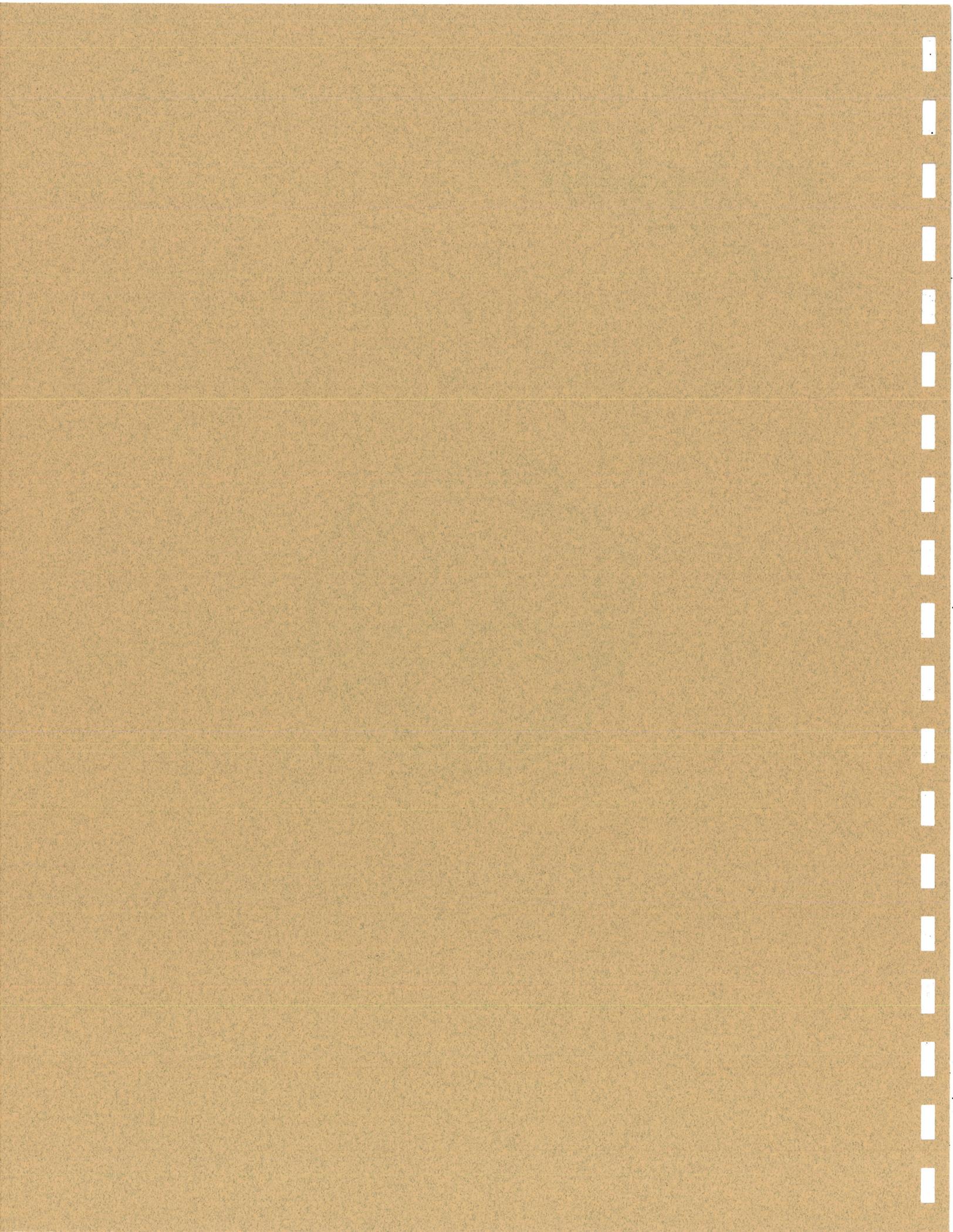
The funds established to centralize the appropriation and administration for the financing of goods or services provided by central departments or agencies to operating departments or agencies of the City, and to other government units on a cost reimbursement basis.

The Internal Service Funds are comprised of Central Services, consisting of automotive, telephone, radio, computers, other office equipment, printing and mailing; Risk Management, consisting of general liability insurance; Personnel/Benefits, consisting of workers' compensation, unemployment insurance, medical, dental and vision.

Stockton



FLEET



FLEET

501-5000

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,896,311	\$2,061,053	\$2,147,644	\$ 86,591	4%
Other Services	538,527	681,243	671,158	(10,085)	(1%)
Materials/Supplies	1,814,850	1,485,264	1,485,264		
Other Expenses	3,417	11,048	11,048		
Capital Outlay	2,214,097	5,316,794	5,388,467	71,673	1%
TOTAL BUDGET	\$6,467,202	\$9,555,402	\$9,703,581	\$148,179	2%

POSITION ALLOCATION	31	31	31
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MISSION STATEMENT

To provide safe reliable vehicles and equipment to the user departments at the lowest possible cost with the least possible interference with operations. To ensure compliance with prevailing laws and regulations relating to Fleet and fueling station activities. Provide training to City employees to help them qualify for their commercial driver's license.

HIGHLIGHTS

The Fleet operations has been extremely successful with the completion of the new truck shop especially in moving the repairs and maintenance of heavy fire apparatus from engine company two to the new shop. As a result, for the first time ever, we have gone a full year with reserve fire engines available if needed.

The convenience and safety of the facility has allow us to complete all scheduled and mandated repairs and inspections on time, including BIT inspections mandated by the California Highway Patrol ever 90 days on trucks over 26,001 GVRW, Crane inspection mandated by section 8 of the California Health and Safety Code, and 100 hour inspections of all fire trucks that were sent to out side vendors in the past. We also completed scheduled maintenance and repairs to all city vehicles on time including major repairs that could not have been done in-house before. All this is being done safer, at less cost, with a reduced work force.

We have completed three steps of the automated fuel system (gasboy) projected as a five step goal. The Corporation Yard, Police Facility and Fire Company II are on-line and remaining sites are at Municipal Utilities and a North Stockton site.

HIGHLIGHTS (CONTINUED)

As chairman of the board for the northern coalition of the San Joaquin Valley Unified Air Pollution Control District (SJVAPCD) the City of Stockton Fleet Manager working with other government agencies, public utilities and private business has assured that the City of Stockton and surrounding area is designated by the Air Resource Board (ARB) as a Clean City. This allow the City of Stockton to qualify for funds reserved for designated Clean Cities.

1997-98 Objectives

1. Complete permanent installation of the stand-by generator at the Police Facility by June 1998.
2. Continue monitoring alternate fuel programs through Air Quality Board and keep abreast of changing technologies through June 1998.

1997-98 Accomplishments

1. On schedule for completion by June 1998. Unscheduled transfer switch installed October 1997.
2. On-going. Meet monthly with personnel from Air Quality Board and check status of rules, regulations and changing technologies.

1998-99 Objectives

1. Implement an expanded heavy duty vehicle inspection program as mandated by New California Air Resources Board regulations by August 1998.
2. Install two additional electronic fuel dispensing systems to improve fueling efficiency and tracking: one at the Municipal Utilities Department and one at a City facility in north Stockton by June 1999.
3. In order to continue performing smog checks on the City's 980 vehicles, purchase equipment necessary to comply with the Smog Check II Program by January 1999.

Stockton



EQUIPMENT REPLACEMENT FUNDS

COMPUTER EQUIPMENT REPLACEMENT

502-5100

<u>USE OF FUNDS</u>	1996-97	1997-98	1998-99	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 364,733	\$ 569,445	\$ 620,040	\$ 50,595	9%
Other Services	717,169	1,321,651	1,519,142	197,491	15%
Materials/Supplies	356,885	282,350	430,218	147,868	52%
Other Expenses	38,631	62,183	62,508	325	1%
Capital Outlay	483,827	3,955,107	3,288,402	(666,705)	(17%)
 TOTAL BUDGET	 \$1,961,245	 \$6,190,736	 \$5,920,310	 (\$270,426)	 (4%)
 POSITION ALLOCATION	 4	 4	 4		

FUNCTION

The Computer Replacement Fund provides for the purchase, replacement repair and support of all City computer hardware and related software. The annual rental paid by departments provides sufficient funds to ensure that equipment and software is properly maintained and enhanced and users are adequately trained to keep up-to-date with changes in technology.

Management Information Services (MIS) is responsible for the management of the Fund and its resources. The Internal Service Fund (ISF) is allocated the cost for eleven full-time positions; four positions for PC support, four positions for GIS, one Office Assistant and two positions from the COPS grant project. MIS General Fund staff and City administration charge time to the Fund. Specialized new system integration, maintenance and support services are provided through contractual agreements.

The ISF maintains a master inventory list of all computer equipment and services for which departments pay rent. This list provides current repair history, location, and City tag numbers.

HIGHLIGHTS

The ISF, which has capital assets valued at over eight (8) million dollars, has been managed to replace all equipment on a five-year life cycle. However, technology vendors have been making significant changes to their products about every eighteen months, which makes a three-year life more realistic for computer hardware replacement and major software upgrade scheduling.

MIS assisted with the creation of the City's training facility on Minor Street in order to provide classroom type training for departmental PC and CityNET users. This training is provided by instructors from a City Council authorized pool of vendors under contract in the ISF. Computer aided self-training courses are also available at the training Center and provided as an alternative to the limited accessibility of classroom instruction.

HIGHLIGHTS (CONTINUED)

The Network Administration Unit of MIS is installing a replacement for the current CityNET system. A new enterprise server will be installed in phases over the next three years to convert departments to a network environment that supports Microsoft's Windows 95 operating system and office application software and Novell's Groupware software for electronic mail and document management.

1997-98 Objectives

1. Schedule a minimum of 1,500 participants in the City's network training sessions on the seven major software programs and several supplemental programs used by the City by June 1998.
2. Complete the pilot project for implementing document management services as part of CityNET for MUD, City Clerk and MIS by Spring of 1998.

1997-98 Accomplishments

1. Approximately 900 participants were trained in the City's classrooms in teacher taught classes and self study.
2. The pilot project for document management will be completed in MIS and City Clerk by late summer of 1998. MUD's needs changed so they were not included in the pilot.

1998-99 Objectives

1. Convert 15% of the current CityNET users to the new enhanced version of CityNET to utilize new networked document management products by June 1999.
2. Train 15% of the CityNET users to utilize new networked document management products by June 1999.
3. Complete a system enhancement plan to network all Library staff users for the Central Library and all Library branches by October 1998.

RADIO EQUIPMENT REPLACEMENT

503-5200

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 14,278	\$ 15,115	\$ 9,245	(\$ 5,870)	(39%)
Other Services	246,073	202,368	311,258	108,890	54%
Materials/Supplies	2,945	7,000	579,250	572,250	8,175%
Capital Outlay	276,330	2,106,131	3,459,726	1,353,595	64%
 TOTAL BUDGET	 \$539,626	 \$2,330,614	 \$4,359,479	 \$2,028,865	 87%

FUNCTION

The Radio Equipment Internal Service Fund is administrated by the Management Information Services Department (MIS) effective February 1, 1998. The Radio Internal Service provides the following services: 1) management of the Radio System for the entire City of Stockton; 2) maintenance, repair and replacement of system and equipment; 3) distribution of appropriate rental changes to City departments; 4) assistance to departments in making major and minor system changes; 5) maintain the fund in a financially stable condition; and 6) establish future equipment requirements, standardize where appropriate.

1997-98 Objectives

1. Establish a task force users group to study changes in technology, possible communications links with multiple departments and communications interrelationships including cell phones, pagers, computer and radios by July 1997.
2. Complete a study of the City's communications needs and interrelationships for future radio needs by June 1998.

1997-98 Accomplishments

1. MIS has deferred establishing a task force group. These issues are being evaluated by MIS staff and multiple user groups.
2. MIS provided a study to the City Manager in April 1998.

1998-99 Objectives

1. Develop an administrative directive outlining policies and procedures for radio repair, replacements, and loaners by June 1999.
2. Replace the Police Department's Computer Aided Dispatch System by May 1999.

**TELEPHONE MAINTENANCE
AND REPLACEMENT**

504-5300

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 83,366	\$ 89,753	\$ 97,199	\$ 7,446	8%
Other Services	236,546	347,066	381,623	34,557	10%
Materials/Supplies	11,654	27,000	22,000	(5,000)	(19%)
Other Expenses	1,604	2,300	2,300		
Capital Outlay		357,327	714,226	356,899	100%
TOTAL BUDGET	\$333,170	\$823,446	\$1,217,348	\$393,902	48%
POSITION ALLOCATION	1	1	1		

FUNCTION

Management Information Services Department administers the Telephone System Internal Service Fund. The Telecommunications Internal Service Fund provides the following services: (1) management of telecommunications system for the entire City of Stockton; (2) provision of programming changes to the system; (3) maintenance, repair and replacement of the system and equipment; (4) management of the call accounting system and central payment of telecommunications charges and distribution of appropriate charge to departments; (5) management of major and minor telecommunications changes and relocations; (6) management of voice mail services; (7) management of cellular telephone services and (8) management and central payment of Internet services.

HIGHLIGHTS

In 1997-98, the City Council approved awarding AirTouch Cellular Telephone Company a multi-year contract for all City services, which will produce annual savings of at least then (10) percent. The Fire Department upgraded the telecommunication system that supports dispatching services. The annual cost for this faster service has not changed.

TELEPHONE MAINTENANCE AND REPLACEMENT

504-5300

1997-98 Objectives

1. As part of the new Fire Dispatch/Records Management Computer System, assist the Fire Department in replacing data telephone lines with a faster telecommunications service by December 1997.
2. Provide two internal training sessions for departmental telephone counselors by June 1998.

1997-98 Accomplishments

1. Faster data telephone lines were installed in December 1997 for the Fire Department. The new Fire Dispatch/Records Management System was in production by February 1998.
2. Department Telephone Counselors received one internal training sessions on July 9, 1997. One more will be scheduled by June 1998.

1998-99 Objective

1. Work with Police and Fire to convert data circuits to fiber for faster data communication by June 1999.

OFFICE EQUIPMENT REPLACEMENT

505-5400

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 7,319	\$ 20,262	\$ 30,008	\$ 9,746	48%
Other Services	122,462	104,664	182,612	77,948	74%
Materials/Supplies	685	500	6,000	5,500	1,100%
Capital Outlay	88,035	541,043	476,281	(64,762)	(12%)
TOTAL BUDGET	\$218,501	\$666,469	\$694,901	\$28,432	4%

FUNCTION

The Equipment Internal Service Fund is administered by the Finance/Purchasing unit. The Equipment Internal Service Fund provides the following services: 1) maintenance, repair and replacement to fund equipment; 2) distribution of appropriate rental charges to City departments; 3) assistance to departments in major and minor equipment acquisitions; 4) maintenance of the fund in a financially stable condition; and 5) determination of future equipment requirements, standardized where appropriate.

1997-98 Objective

1. Meet with all City departments to review their internal fund asset inventories and establish future equipment requirements, standardized where appropriate by December 1997.

1997-98 Accomplishment

1. Project is 50% complete. Anticipated completion is June 1998.

1998-99 Objective

1. Develop a master Equipment Maintenance Agreement database, and work with MIS to make it accessible to all departments on the City's network by June 1999.

CENTRAL DUPLICATING

508-5420

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$122,507	\$122,605	\$149,607	\$27,002	22%
Other Services	112,603	145,654	95,959	(49,695)	(34%)
Materials/Supplies	63,149	67,091	69,929	2,838	4%
Other Expenses		1,150	815	(335)	(29%)
Capital Outlay	16,163	68,500	50,000	(18,500)	(27%)
TOTAL BUDGET	\$314,422	\$405,000	\$366,310	(\$38,690)	(10%)

POSITION ALLOCATION	2	2	2
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FUNCTION

The Duplicating Section functions within a centralized model to be of service to all City departments in meeting their printing and volume xerographic requirements.

1997-98 Objective

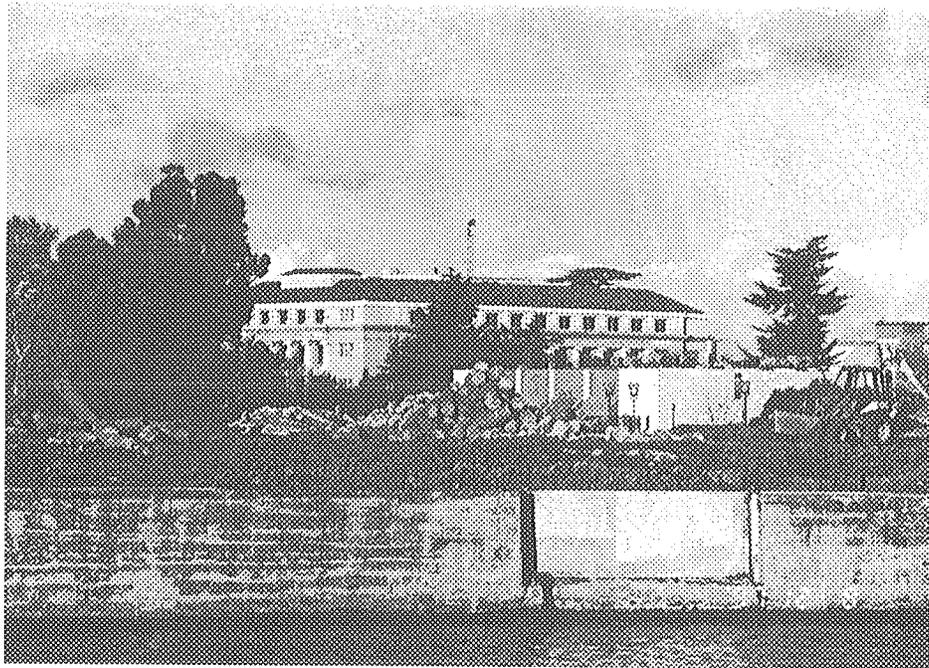
1. Evaluate City departments mailing needs to reduce cost on first, second, and third class mail by June 1998.

1997-98 Accomplishment

1. Reduction in first, second and third mail completed September 1997.

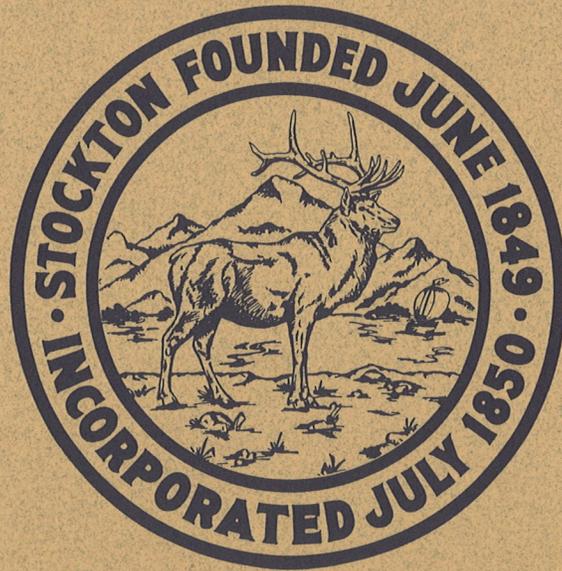
1998-99 Objective

1. Evaluate the need for City departments to print documents electronically, such as agendas, by June 1999.



City Hall peers out from behind the Waterfront construction site. On January 16, 1996, the Waterfront Revival Task Force presented its Vision and Action Plan to the City Council and it was approved unanimously. The purpose of this amended long-term vision is to create an environment that invites private sector investment to the Waterfront area. For more information contact 937-7073.

Stockton



INSURANCE FUNDS

RISK MANAGEMENT

541-5700

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 599,830	\$ 722,561	\$805,466	\$82,905	11%
Other Services	1,769,295	1,666,064	1,554,269	(111,795)	(7%)
Materials/Supplies	5,436	9,100	14,914	5,814	64%
Other Expenses	3,459	2,923,038	3,731,951	808,913	8%
TOTAL BUDGET	\$2,378,020	\$5,320,763	\$6,106,600	\$785,837	15%
POSITION ALLOCATION	2	2	2		

FUNCTION

Risk Management Internal Service Fund is responsible for the general liability insurance program. The City Attorney's Office is responsible for settling claims filed against the City for damage resulting from a range of incidents, such as fallen trees, sewer back-ups, automobile accidents involving City-owned vehicles, etc.

A risk transfer program is administered by the Personnel Services Department to ensure that any company or person doing business with the City is adequately insured. All other insurance coverages and policies for property, travel, employee bonds, etc. are procured and maintained by the Personnel Services Department.

The Risk Management Program also purchases the necessary insurance policies and handles all claims for the San Joaquin Area Flood Control Agency ("SJAFCA") as well as administers the certificate of insurance program for SJAFCA.

HIGHLIGHTS

The General Liability Fund received for the ninth straight year an equity distribution from the California Joint Powers Risk Management Authority for premium deposits made in fiscal years 1986-87 through 1994-95. The redistribution amount received in November 1997 was \$496,679. Redistributions to date are approximately \$2.9 million.

1. The Civic Auditorium incurred substantial roof damage and internal damage from water in February 1998.
2. Three fire stations incurred water damage and cracked brick veneer problems during the fiscal year.

RISK MANAGEMENT

541-5700

1997-98 Objectives

1. Inspect City facilities to evaluate current safety/loss prevention activities and make recommendations for improvement by December 1997.
2. In conjunction with the City Attorney's Office, provide training to safety personnel on risk management concerns by December 1997.
3. Develop a claims program for the San Joaquin Area Flood Control Agency by December 1997.
4. Develop a insurance certificate tracking program for the San Joaquin Area Flood Control Agency by December 1997.

1997-98 Accomplishments

1. Due to change in personnel assigned to Risk Management duties, this was not completed by June 1998.
2. Provided reports to safety personnel (Police and Fire) to evaluate training needs and address risk management concerns by June 1998.
3. Implemented claims programs for SJAFCA by December 1997.
4. Implemented insurance certificate tracking program for SJAFCA by June 1998.

1998-99 Objectives

1. Inspect City facilities to evaluate current safety/loss prevention activities and make recommendations for improvement by December 1998.
2. Provide training to Executive Safety Committee on Risk Management concerns by December 1998.
3. Insure adequate data is being collected and claims are being processed in the new claim program for San Joaquin Area Flood Control by January 1999.
4. Meet with operating departmental supervisors to reinforce City policy and procedures implemented when employees are involved in accidents or become aware of an accident involving an injured citizen on City property by December 1998.
5. Establish a standing committee comprised of those employees directly responsible for claims (Law Department), safety review (Personnel), and subrogation recovery (Finance) to review polices and procedures of the respective area of responsibility by December 1998.

WORKERS' COMPENSATION

551-5600

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 666,932	\$ 323,315	\$ 727,306	\$403,991	125%
Other Services	617,256	614,471	616,423	1,952	
Materials/Supplies	36,996	21,336	21,336		
Other Expenses	3,330,109	8,836,567	9,055,977	219,410	2%
TOTAL BUDGET	\$4,651,293	\$9,795,689	\$10,421,042	\$625,353	6%
POSITION ALLOCATION	5	5	5		

MISSION STATEMENT

The Workers' Compensation Internal Service Fund is responsible for developing and monitoring a Citywide Injury and Illness Prevention Program; studying injury trends; addressing problem areas and developing ideas for reducing injuries; conducting departmental safety audits; providing guidance and assistance to departments in developing safety training programs and ensuring compliance with OSHA rules and regulations.

The fund also closely monitors the third-party administration of the Workers' Compensation Program for effective claims management, timeliness and accuracy of benefit delivery and cost management.

1997-98 Objectives

1. Coordinate the implementation of software program which enables each department to transmit state-required employer injury reports electronically (to replace current manual typing system) by June 1998.
2. Develop, implement and monitor performance standard/criteria for independent workers' compensation administrator based on audit recommendations for changes/improvements by June 1998.
3. Develop work injury informational packet for inclusion in new-hire orientation process by August 1997.

1997-98 Accomplishments

1. Pilot program in place with one department to test electronic reporting system feasibility and efficiency by June 1998.
2. Completed implementation of performance standard/criteria for workers' compensation administrator based on audit recommendations for changes/improvements by June 1998.
3. Completed implementation of a work injury informational packet in new-hire orientation process by August 1997.

WORKERS' COMPENSATION

551-5600

1997-98 Objectives (Continued)

4. Develop safety module for Supervisor Training Program by June 1998.

1997-98 Accomplishments (Continued)

4. Completed development of safety module for Supervisor Training Program. Presented a class by May 1998.

1998-99 Objectives

1. Develop and present an updated training class to newly appointed supervisors--"A Supervisor's Role in Workers' Compensation, A.D.A. and F.M.L.A."--by September 1998.
2. Develop and present an updated workers' compensation workshop for support staff in all departments who are responsible for coordinating workers' compensation paperwork and benefits by March 1999.
3. Develop, through internal and independent audit procedures in place, the ability to separately track and evaluate whether each of the administrators' claims examiners are individually meeting performance standards and customer service goals by June 1999.

HEALTH BENEFITS

552-5500

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 155,480	\$ 181,810	\$ 182,503	\$ 693	
Other Services	9,688,684	9,616,582	11,168,725	1,552,143	16%
Materials/Supplies	2,596	1,704	1,680	(24)	(1%)
Other Expenses	2,893	1,597,680	1,907,282	309,602	19%
TOTAL BUDGET	\$9,849,653	\$11,397,776	\$13,260,190	\$1,862,414	16%

MISSION STATEMENT

The Health Benefits Internal Service Fund consists of medical, dental and vision care benefit plans. The fund exists to provide a comprehensive health benefit package to City employees in a cost effective manner. Specifically the fund:

- Provides orientation, enrollment, record keeping, monthly reporting, problem resolution and administration of employee health benefit plans.
- Closely monitors insurance providers and third party administrators of self-funded employee benefit plans to assure timely and accurate claim processing.
- Analyze benefit plans for appropriateness, study cost trends and develops cost management recommendations.

1997-98 Objectives

1. Assist Medical Plan Administrator in analyzing computerized pharmacy system and develop solutions to resolve any customer service glitches by January 1998.
2. Analyze feasibility of automating monthly eligibility reports to all plan providers via sending electronic eligibility reports to replace disks, magnetic tape, or manual reports by June 1998.

1997-98 Accomplishments

1. Assisted Medical Plan Administrator in analyzing computerized pharmacy system and developing solutions to resolve customer services glitches by June 1998.
2. Completed analysis of feasibility of automating monthly eligibility reports to all plan providers. Completed process of transferring to electronic eligibility reports with two vendor providers by June 1998. Other vendors to follow as their systems become able to accept electronic reporting.

1997-98 Objectives (Continued)

3. Analyze effectiveness of Medical Plan Administrator's third-party recovery process and excess insurance recovery by June 1998.

1997-98 Accomplishments (Continued)

3. Based on staff analysis of the effectiveness of Medical Plan Administrator's third-party recovery process and excess insurance recovery, have scheduled independent audit to review procedures and audit effectiveness of current processes to be completed by August 1998.

1998-99 Objectives

1. In order to increase monthly reporting speed and efficiency, develop and implement benefit data base containing eligibility and dependent information for active employees, retirees, and COBRA participants by December 1998.
2. Improve customer service response to 24 hours, and add in-person contact by registered nurses to enhance the medical plan administrator's Case Management Program for catastrophic illnesses by September 1998.
3. Coordinate smooth transition to new third-party administrator for employee medical plan, developing and implementing performance standards by December 1998.

UNEMPLOYMENT FUND

556-5820

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$112,369	\$128,300	\$116,917	(\$11,383)	(9%)
Other Expenses		106,042	158,999	52,957	50%
TOTAL BUDGET	\$112,369	\$234,342	\$275,916	\$41,574	18%

MISSION STATEMENT

The Unemployment Fund is used to pay unemployment claims for former City employees. The State of California pays the claim and the City of Stockton reimburses the state.

1997-98 Objectives

1. Process timely protests/appeals for 100% of unemployment claims when former employees should not be eligible for benefits due to discharge or resignation through June 1998.
2. Achieve successful determination on 75% of claims protested/appealed by June 1998.
3. Provide employment protest/appeal/hearing process training to Benefits Specialists by December 1997.

1997-98 Accomplishments

1. Processed timely protests/appeals on over 95% of unemployment claims.
2. Achieved successful determination on over 95% of claims protested/appealed.
3. P r o v i d e d e m p l o y m e n t protest/appeal/hearing process training to Benefit Specialists by June 1998.

1998-99 Objectives

1. When protesting/appealing unemployment claims, achieve ruling favorable to the City at least 95% of the time, through June 1999.
2. Process timely protests/appeals for 100% of unemployment claims when former employees should not be eligible for benefits due to discharge or resignation through June 1999.

LONG-TERM DISABILITY/LIFE INSURANCE

557-5900

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$731,022	\$798,053	\$923,474	\$125,421	16%
TOTAL BUDGET	\$731,022	\$798,053	\$923,474	\$125,421	16%

MISSION STATEMENT

This fund provides a long-term disability plan and life insurance plan to full-time employees whose bargaining unit Memorandum of Understanding offers those benefits. Long-Term Disability pays up to two-thirds salary for a period of time when an employee meets eligibility criteria. Life Insurance amounts vary depending on the bargaining unit.

1997-98 Objective

1. Audit fully insured Long-Term Disability Program in place since April 1994, and analyze efficiency and effectiveness by April 1998.

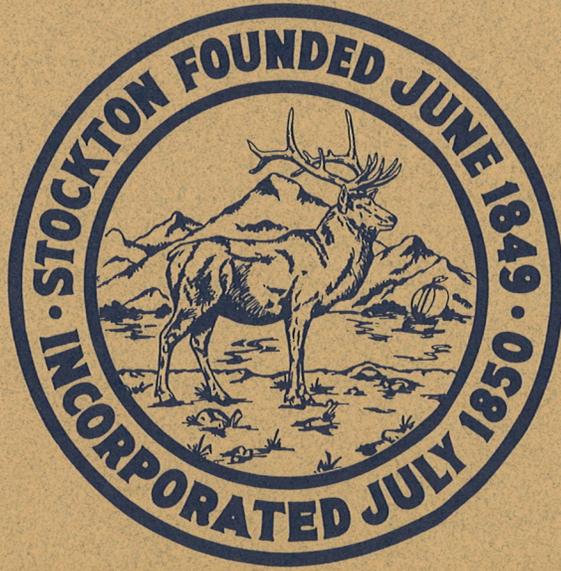
1997-98 Accomplishment

1. Completed audit of insured Long-Term Disability Program by June 1998.

1998-99 Objective

1. Develop long-term disability claim log to monitor benefit eligibility, return to work data and coordination of health and workers' compensation benefits by April 1999.

Stockton



TRUST FUNDS

TRUST FUNDS

Most expendable trust account funds are monies donated to the City generally by private citizens for specific purposes. Although these monies belong to the City, they are restricted in use by agreement between the City and the donor. Both the donation principal and the interest earned are included in an expendable trust account. While the City is trustee or agent for a variety of trusts, only those for which expenditure is anticipated during the fiscal year are appropriated and identified on the following pages.

LIBRARY DEPARTMENT TRUST FUNDS

TOTAL LIBRARY DEPARTMENT TRUST FUNDS **\$469,928**

621-0220-580-BESS LARSON FUND **\$ 377**

Funds are comprised of the interest on donations in memory of Bess R. Larson. These funds are to be used for the purchase of general fiction for the Central Library.

626-0220-580-ARLO CROSS TRUST FUND **\$ 9,006**

The interest in this fund is to be shared with the Parks and Recreation Department. The Library uses its share to purchase books on health-related subjects.

628-0220-580-KIERSCH MEMORIAL FUND **\$ 642**

This fund is the interest accumulated from donations received in memory of V. and A. Kiersch. Funds are to be used for the purchase of books on music for the Tracy Library.

644-0201-580-LIBRARY MATERIALS ENDOWMENT **\$111,730**

This trust includes "Buy-A-Book" and other donations for the purchase of either materials specified by donors or for special materials not otherwise covered by the operating budget. Materials in book and non-book format may be purchased.

644-0202-580-TRACY BRANCH TRUST **\$101,886**

This trust includes donations from the public for the purchase of natural history books or other materials as specified by the donors. The trust also includes donations and other revenue to hire part-time employees to cover for regular staff who are on leave or to expand library hours.

644-0205-580-LIBRARY STAFF DEVELOPMENT **\$ 5,491**

This trust includes donations from the public for training of Library personnel.

644-0206-580-CITY/COUNTY LIBRARIES TRUST FUND **\$240,796**

This trust includes donations from the public for purposes specified by the donor, including the hiring of part-time employees to work on a temporary basis in Library outlets and the purchase of library books and materials. It also includes payments from other jurisdictions for additional hours of service at local branches and for the cost of full-time automated systems support staff, as well as donations from Library telethons.

ANNIE WAGNER EDUCATIONAL TRUST FUND

FUND 627

TOTAL ANNIE WAGNER EDUCATIONAL TRUST FUND

\$35,000

FUNCTION

This trust was established by Annie Wagner to provide a scholarship to a Stockton High School student to further their education at the University of California at Berkeley. The City works with the Stockton Unified School District to award this scholarship. Funding comes from interest on the endowment.

STOCKTON ARTS COMMISSION TRUST FUNDS

FUND 641

TOTAL STOCKTON ARTS COMMISSION TRUST FUNDS **\$65,938**

641-0220-510-STOCKTON ARTS COMMISSION TRUST **\$39,487**

Stockton Arts Commission members are volunteers appointed by the Mayor and the City Council who work for the advancement of the arts in Stockton. They are assisted by staff paid from City funds (010-0132-510). All the arts projects and programs of the Commission are paid from this Trust Fund into which the Commission deposits money raised through foundation and governmental grants, private and corporate donations, and proceeds from various Commission-sponsored activities.

641-0241-510-MARIAN JACOBS POETRY & PROSE SYMPOSIUM TRUST **\$26,451**

Included with this activity is responsibility for administration of the Marian Jacobs Poetry and Prose Symposium Trust Fund, which is used to bring to Stockton prominent literary speakers and to promote poetry and literature among Stocktonians.

**GENERAL GOVERNMENT EXPENDITURE
TRUST FUND**

FUND 642

TOTAL GENERAL GOVERNMENT EXPENDITURE TRUST FUND	\$121,398
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FUNCTION

The General Government Expenditure Trust Fund exists to accommodate organizations and individuals as a central depository of expenditure and revenue for activities providing direct benefit to issues of a City-wide nature. These include the Friends of the Fox as well as the Quality of Life; Consensus for Change; League of California Cities meetings; AIMS Workshop; Partners for Projects; Graffiti Wipe-Out; Graffiti Paint Trailer; Employee Recognition Program; Waterfront Revival; and Code Enforcement Tenant Relocation. Revenue for these activities is donated for the express purpose of supporting the City-wide activity. The amount spent each year is dependent on the amount donated for the particular function or purpose, as no more can be spent than is donated or contributed by participating groups and organizations. This fund also includes fines imposed on property owners/landlords (per Council Ordinance 003-98) whose properties were vacated through code enforcement action. The proceeds from the fines will be used to relocate tenants who were displaced by the posting of a Notice to Vacate the building or units.

**PARKS AND RECREATION DEPARTMENT
TRUST FUNDS**

**FUNDS 643/
624-626**

TOTAL PARKS AND RECREATION DEPARTMENT TRUST FUNDS	\$324,595
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FUNCTION

Parks and Recreation trust accounts were established to facilitate the orderly expenditure of funds raised by facility participants and donations received from the general public. Revenue generated through such fund raising stay in the individual trusts and are utilized for the purchase of related program items such as uniforms and youth scholarships. Occasionally, specialized equipment needed at a facility is purchased through trust funds.

Revenue for endowment trusts come from the interest on the original endowment. Revenues for other trusts come from fund raising events, candy/soda sales, donations from service clubs, event admissions, and club memberships, etc.

These trust funds will pay for facility rentals, payments to contractual employees such as instructors, youth and family event supplies, awards, banquets, uniforms, scholarships to allow youth to participate, specialized supplies and equipment and facility improvements.

The proposed appropriation for each individual trust is based on estimated June 30, 1998 year end fund balance plus estimated revenue for the 1998-99 fiscal year. The appropriations are as follows:

Endowment Trusts

624-0220-590 E. Blum-Pixie Woods	\$ 4,425
625-0220-590 E. Blum-Red Feather	4,965
626-0220-590 Arlo Cross-Louis Park	27,750

Oak Park Ice Arena

643-0251-590 Ice-Is-Nice	\$27,235
643-0252-590 Ice Rink Special Program	20,050
643-0253-590 In-House Hockey	21,335
643-0254-590 Senior Hockey	9,460
643-0255-590 Broomball	18,080

PARKS AND RECREATION DEPARTMENT
TRUST FUNDS

FUNDS 643/
624-626

General Recreation

643-0256-590 Drill Team	\$ 1,280
643-0257-590 Filipino Federation	1,510
643-0259-590 Silver Lake Camperships	35,485
643-0260-590 Silver Lake Improvements	50
643-0261-590 Youth Special Events	12,915
643-0262-590 Soccer	9,075
643-0263-590 Sports	9,470
643-0264-590 Golf	6,210
643-0265-590 Tennis	2,000
643-0266-590 Louis Park Float Rental	4,000
643-0267-590 General	9,000

Community Centers

643-0268-590 Oak Park Seniors	\$ 6,365
643-0269-590 Seifert Seniors	5,770
643-0270-590 Stribley Seniors	470
643-0271-590 Van Buskirk Seniors	700
643-0272-590 Sierra Vista	2,350
643-0273-590 Van Buskirk	2,600
643-0274-590 McKinley	7,030
643-0275-590 Stribley	4,400
643-0276-590 Seifert	25,460
643-0277-590 Lincoln	33,055
643-0278-590 Middle Schools	12,100

POLICE DEPARTMENT TRUST FUNDS

FUND 645

TOTAL POLICE DEPARTMENT TRUST FUNDS	\$19,055
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<u>645-0212-530-POLICE FIREARMS INSTRUCTORS ACADEMY TRUST</u>	\$4,600
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The Stockton Police Department hosts a firearms instructors training course twice yearly which is certified by the State Commission on Police Officer Standards and Training. Police personnel from other agencies pay fees to this trust which are used to pay the expenses of these training courses.

<u>645-0213-530-POLICE RESERVE OFFICERS TRUST</u>	\$1,680
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Money donated by special event promoters for volunteer services is used to supplement the cost of training and provide equipment for reserve officers.

<u>645-0214-530-SENIOR POLICE CADET TRUST</u>	\$1,915
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Money donated by special event promoters for volunteer services is used to pay for supplies, equipment, and other expenses of the Senior Police Cadet Program.

<u>645-0215-530-POLICE COMMUNITY EVENTS TRUST</u>	\$7,975
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Donations to the Police Community Events Trust are used to sponsor activities such as the Christmas Toy Project, National Night-Out, Crime Prevention Fair, and other community events.

<u>645-0216-530-ANIMAL REGULATION TRUST</u>	\$2,885
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Money donated to the Animal Regulation Trust is used to sponsor animal spay, neuter, and vaccination clinics, and animal adoption programs run by volunteers.

FIRE DEPARTMENT TRUST FUNDS

FUND 646

TOTAL FIRE DEPARTMENT TRUST FUNDS

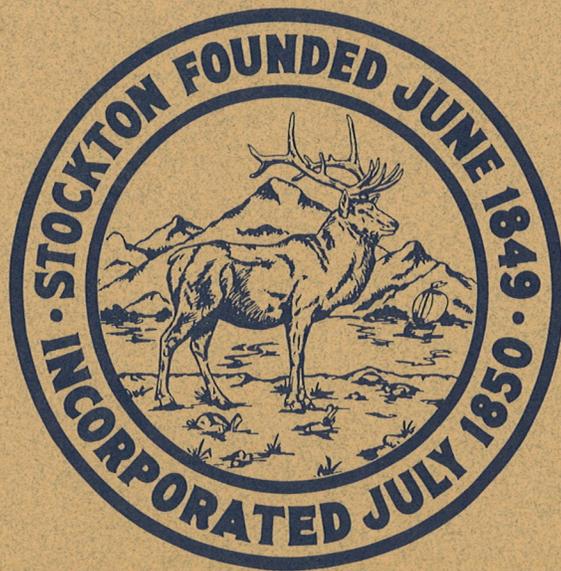
\$36,195

FUNCTION

Periodic contributions are made to the Fire Department and are placed in this trust fund. Donations are received and budgeted in five areas.

646-0221-530	General Fire	\$ 7,850
646-0222-530	Paramedic	1,685
646-0223-530	HazMat	2,875
646-0224-530	Water Rescue	300
646-0225-530	Emergency Medical Dispatch	470
646-0226-530	Fire Department Retirement Dinner	23,015

Stockton



GRANT FUNDS

GRANT FUNDS

The funds used to appropriate for special grants and entitlements that are restricted by contractual agreement to expenditures or uses specified by the grantor agency.

TOTAL CITY OF STOCKTON GRANTS

\$1,538,932

MISSION STATEMENT

The City of Stockton is committed to pursuing special grants and entitlements that enhance the quality of life for the citizens of Stockton. These types of revenues are available from other governmental agencies as alternative revenue sources for needed programs in the City. In recent years, both Federal and State grants have been received by the City to finance programs in the Library, Police, and Housing and Redevelopment departments.

HIGHLIGHTS

The following grants are currently programmed for the City of Stockton during the 1998-99 fiscal year:

LIBRARY DEPARTMENT

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6055-580	Major Urban Resource Library	\$ 8,347

Description:

This Federal grant is used to enhance the reference collection at the Central Library, specifically in the areas of business; biography indexes; textbooks and general overview titles in the areas of science and social science; home improvement; history, culture and photo journals of countries of the world; literature with emphasis on plays, poetry, Shakespeare criticism and analysis; non-fiction videos; Spanish non-fiction; children's reference; and biographies for children. The grant is authorized for the Federal 1997-98 fiscal year and will expire on September 30, 1998; the amount above represents approximately 1/4 of the total grant used.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6057-580	Grandparents and Books - Manteca Branch Library	\$ 1,250

Description:

This Federal Library Services and Technology Act grant provides funds to purchase and catalog children's books and formally establish a Grandparents and Books program at the Manteca Library. Since 1990, volunteers have read books to children in the Library three afternoons a week; this grant would provide funds to purchase books specifically for this volunteer-based program. The grant is authorized for the Federal 1997-98 fiscal year and will expire on September 30, 1998; the amount above represents approximately 1/4 of the total grant award.

CITY OF STOCKTON GRANTS

FUNDS 020,024,025

LIBRARY DEPARTMENT (Continued)

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6058-580	Non-English Language Materials	\$ 2,500

Description:

This Federal Library Services and Technology Act grant will be used to purchase materials in Tagalog for the Central Library. The grant is authorized for the Federal 1997-98 fiscal year and will expire on September 30, 1998; the amount above represents approximately 1/4 of the total grant award.

POLICE DEPARTMENT

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6041-530	Office of Traffic Safety- Safe Vehicle Operator Program	\$ 69,699

Description:

The Safe Vehicle Operator program is a cooperative effort by the Stockton Police Department, the County District Attorney's Office, and the Municipal Court to improve public safety through a comprehensive traffic safety program. This program is designed to reduce accidents and reduce the number of unlicensed drivers on the streets of Stockton. The grant contract covers a two year period that began on October 1, 1996.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6059-530	HUD Community Police Services	\$ 60,000

Description:

The City of Stockton has entered into a contract with the Housing Authority of San Joaquin County to provide community policing services to the Conway Homes and Sierra Vista housing areas. The contract funds two police officers from January 1, 1998 through December 31, 1999. The amount above represents the grant balance available for the 1998-99 fiscal year.

POLICE DEPARTMENT (Continued)

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6078-530	Crac-net Grant	\$124,493

Description:

Crac-net is a County-wide task force organized to investigate and arrest people involved in major illegal drug trafficking and illegal drug manufacturing operations. Crac-net is part of a Federally funded program operated by the San Joaquin County District Attorney’s Office. The Stockton Police Department contracts on a fiscal year basis as a sub-recipient of the County in this Federal Grant. The grant provides the City with funding for one Police Sergeant plus overtime for that Sergeant and other officers participating in Crac-net operations.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6091-530	Auto Theft Investigation Enhancement	\$ 81,191

Description:

This program results from Vehicle Code Section 9250.14, which allows San Joaquin County to collect an additional dollar vehicle registration for each vehicle registered in the County. The City of Stockton has contracted with the County to receive an allocation of these funds based on population. The funds enhance auto theft investigation and prevention programs in Stockton.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
024-6404-530	State Supplemental Law Enforcement Block Grant 1996-97	\$575,000
024-6406-530	State Supplemental Law Enforcement Block Grant 1997-98	\$ 1,000

Description:

In fiscal year 1996-97, the State Legislature (AB3229) allocated State funds to local governments based on population to supplement existing local law enforcement funding sources. These funds can be used for any front-line law enforcement purpose. The State has made the same allocation again for fiscal year 1997-98. The City of Stockton has designated the 1996-97 funds for the purchase and maintenance of a computerized police photo system and computerized police report writing systems. The 1997-98 funds have been designated for purchases of vehicles, radios, mobile data computers for vehicles, and the local share of the Federal COPPS grant for fiscal year 1997-98.

CITY OF STOCKTON GRANTS

FUNDS 020,024,025

POLICE DEPARTMENT (Continued)

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
025-6405-530	Federal Local Law Enforcement Block Grant 1996-97	\$ 15,452
025-6407-530	Federal Local Law Enforcement Block Grant 1997-98	\$200,000

Description:

The Federal Omnibus Fiscal Year 1996 Appropriations Act has provided the San Joaquin County justice system with a total of \$926,486, to be used with \$102,943 in local matching funds to reduce crime and improve public safety. Each years appropriation is to be expended over a two year period beginning in December of 1996 and 1997 respectively, for a County-wide comprehensive program designed to reduce juvenile crime, drugs, and gang violence. The 1996 funds allocated to the Stockton Police Department will be used to pay police officers overtime to staff special enforcement operations against youth gun violence and gang activity. The 1997 funds are allocated for special enforcement overtime again plus one full-time police officer and operating costs for the Stockton Police/San Joaquin County Probation Coop Program to address juvenile crime more effectively.

PARKS AND RECREATION DEPARTMENT

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6046-690	Boating Grant -Buckley Cove 96	\$360,000

Description

This grant is from the State of California Department of Boating and Waterways to improve boat launching facilities at Buckley Cove. It will expand a 4 lane concrete ramp with 3 docks to a 6 lane ramp with 4 docks. It will also reconstruct three floating boat docks to new condition, repair asphalt, and install security fencing. The amount above represents the approximate unencumbered balance of the \$380,000 grant.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6060-690	Public Housing Drug Elimination Grant '98	\$ 40,000

Description

The City recurs grant funding through the Housing Authority of San Joaquin County to provide recreation services to Conway Homes and Sierra Vista HUD housing areas. The grant provides for recreation programs and field trips. The grant was received in the 1997-98 fiscal year, and the above amount represents the approximate amount of remaining funds.

**COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS 052,
053, 054**

HIGHLIGHTS (CONTINUED)

2. Public Improvements and Facilities \$2,315,000

Construction of infrastructure improvements to non-existent or substandard public infrastructure within the designated target neighborhoods of Taft and East Main/Burkett Acres. Acquisition and improvement of public facilities for the Central Stockton Redevelopment Area.

Target Neighborhood Public Improvements	\$1,415,000
Weber Point Improvements	<u>900,000</u>
Total Public Improvements and Facilities	\$2,315,000

3. Commercial and Economic Development \$774,750

Provides for general slum and blight clearance in the Redevelopment Areas of the City of Stockton. The proceeds from Section 108 Loans will be for acquisition of properties in the Central Stockton Redevelopment Area.

General Slum/Blight/Acquisition/Reloc Clearance	\$ 700,000
Debt Service/Section 108 Loan	<u>74,750</u>
Total Commercial and Economic Development	\$ 774,750

4. Code Enforcement \$324,154

Provides for a three part Code Enforcement Program. The three parts consist of concentrated code enforcement in the downtown hotel/motels, graffiti abatement, and the Safe Neighborhoods program.

5. Administration \$956,941

General Administration costs associated with the overall CDBG program.

6. Special Activities by Sub-Recipients \$624,722

Chamber Business Incubator	\$ 78,300
San Joaquin Fair Housing Association	60,987
Small Business Development Center	60,873
San Joaquin County Child Abuse Prevention Council	<u>424,562</u>
Total Special Activities by Sub-Recipients	\$624,722

For the 1998-99 program year, Stockton will receive an entitlement grant of \$4,928,000 and will reallocate additional CDBG funds in the amount of \$1,740,121 for a total CDBG budget of \$6,668,121.

COMMUNITY DEVELOPMENT BLOCK GRANT

**FUNDS 052,
053, 054**

<u>USE OF FUNDS</u>	<u>1997-98 AMENDED</u>	<u>1997-98 PROJ YR END BAL</u>	<u>23rd YEAR ALLOCATION</u>	<u>1998-99 APPROVED</u>
<i>Administrative Support</i>				
General Administration/Oversite	\$941,735	\$36,524	\$956,941	\$993,465
Code Enforcement	\$309,789	\$250	\$324,154	\$324,404
Housing & Econ Dev Program Operation	\$757,403	\$29,908	\$776,719	\$806,627
Planning - Gleason Park/Target Area Revitalization Strategy	\$50,000	\$0	\$50,000	\$50,000
Education Program for Tenants/Landlords	\$20,000	\$2,100	\$20,000	\$22,100
Technical Assistance to Target Neighborhoods	\$15,000	\$5,000	\$20,000	\$25,000
<i>Housing Assistance Services</i>				
Emergency Repair Fund (Includes Code Enforcement Mitigation)	\$74,110	\$30,000	\$0	\$30,000
Target Neighborhood Property Improv. Rebate	\$150,000	\$135,815	\$0	\$135,815
<i>Sub-Recipient Assistance</i>				
Chamber Incubator	\$974,824	\$0	\$624,722	\$624,722
Small Business Development Center				
San Joaquin Fair Housing Association				
San Joaquin County Child Abuse Prevention Council				
Unity Southern Baptist Church				
<i>Emergency Permit Fees</i>				
	\$14,071	\$13,943	\$0	\$13,943
<i>Housing Programs</i>				
Single Family Housing Loan Pool (054)	\$200,000	\$0	\$0	\$0
Multi-Family Housing Loan Pool (053)	\$6,242,982	\$119,000	\$805,835	\$924,835
<i>Economic Development Program</i>				
Loan Pool	\$442,209	\$250,000	\$0	\$250,000
Emergency Grant				
<i>Debt Service - EDI/Sect 108</i>				
			\$74,750	\$74,750
<i>Loan Foreclosures</i>				
	\$165,462	\$141,800	\$0	\$141,800
<i>Redevelopment Agency Acquisition Program</i>				
General Slum/Blight/Acquisition/Reloc Clearance			\$700,000	\$700,000
East Stockton Downtown Project	\$775,000	\$175,000	\$0	\$175,000
Gateway Block	\$937,000	\$0	\$0	\$0
<i>Capital Improvement Program</i>				
Target Neighborhood Public Improvements	\$1,271,087	\$824,500	\$1,415,000	\$2,239,500
Weber Point	\$490,000	\$140,000	\$900,000	\$1,040,000
Seawall Improvements	\$500,000	\$500,000	\$0	\$500,000
McLeod Lake Handrail	\$27,500	\$27,500	\$0	\$27,500
Alley Abandonment	\$25,000	\$25,000	\$0	\$25,000
TOTAL	\$14,383,172	\$2,456,340	\$6,668,121	\$9,124,461

NOTE:

June 30, 1998 balances shown are estimates for planning purposes. Actual project balance appropriations will be determined by actual remaining balances as of June 30, 1998.

EMERGENCY SHELTER GRANT PROGRAM

FUND 057

TOTAL EMERGENCY SHELTER GRANT (ESG) PROGRAM

\$194,000

MISSION STATEMENT

In 1987, the Stewart B. McKinney Homeless Assistance Act was enacted providing federal assistance for the homeless through several programs. The Emergency Shelter Grants (ESG) Program was the first of the programs funded and as a CDBG entitlement city, Stockton receives a formula allocation of ESG funds each year.

HIGHLIGHTS

The Emergency Shelter Grant funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain operating and social service expenses in connection with emergency shelter for the homeless, and for homeless prevention activities.

The 1998-99 allocation of \$194,000 is distributed as follows:

Stockton Shelter	\$72,706
Gospel Rescue Mission	10,550
St. Mary's Interfaith Dining Room	43,940
Women's Center	42,408
Haven of Peace	<u>24,396</u>
Total ESG Awards	\$194,000

HOME PROGRAM GRANT

FUNDS 058, 059

TOTAL HOME PROGRAM GRANT

\$4,245,196

MISSION STATEMENT

The HOME Program Grant is funded from the National Affordable Housing Act of 1990 and its provision for the HOME Investment Partnerships. This act provides for participating cities to tailor housing strategies to meet local needs. Stockton's Consolidated Planning Document including its five-year strategy and 1998-99 One Year Action Plan illustrates Stockton's plan for this grant.

HIGHLIGHTS

Using these funds, the City can achieve its housing goals by targeting monies to specific areas or by prioritizing by housing type (i.e., large or small family, elderly or special needs) how these funds can produce the greatest impact in improving the housing stock. The funds will be used to leverage state and private funding to acquire, rehabilitate and/or construct the housing units. Depending on the particular project, funding and long-term affordability goals, these activities will be carried out by private for-profit developers and non-profit Community Housing Development Organizations (CHDO's).

For the 1998-99 program year, Stockton will receive an entitlement grant of \$1,848,000 and will reallocate additional HOME funds in the amount of \$2,397,196 for a total HOME budget of \$4,245,196.

The 1998-99 allocation of \$4,245,196 is distributed as follows:

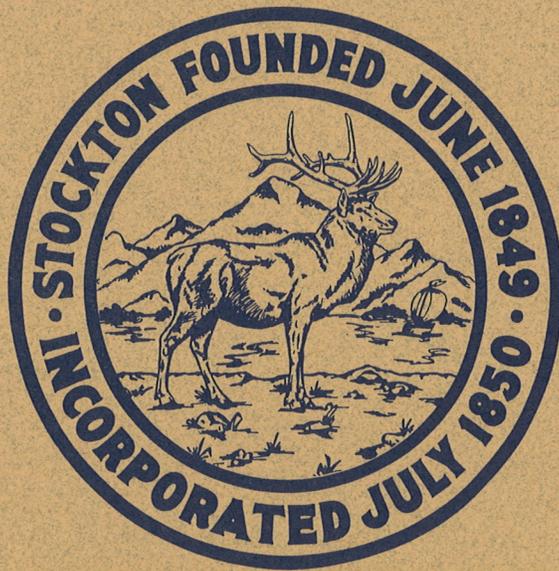
General Administration/Oversite	\$ 106,147
CHDO Operating Assistance	94,000
Housing Rehab/Construction Programs	3,726,209
Housing Assistance Program	<u>321,840</u>
Total HOME Program	\$4,248,196

Financial Note: Per City Council resolutions, grants have received total appropriations at the time that the grant application was awarded. Should these grants or new grants require appropriation during the 1998-99 fiscal year for continued authorization or new grant awards from the granting authority, amending resolutions will be presented for City Council consideration and adoption. Final year-end expenditure may require appropriation adjustment by the City Manager up to the total amount of the Council approved grant. These are estimates for planning purposes. Actual grant allocations will be determined by grant award documents or remaining balances as of June 30, 1998.



Stockton's Ice Arena located in Oak Park on Alpine Avenue, offers instruction programs for all ages and skill levels of ice and figure skating, even hockey. These instruction programs are conducted by an ice professional.

Stockton



DISTRICT FUNDS

DISTRICT FUNDS

Certain governmental services are provided through separate special districts. Common examples include lighting, maintenance, parking, infrastructure and various forms of assessment for repayment of bond debt on construction and on-going administration and maintenance. Special districts use the same budget, accounting and financial reporting as general purpose governments. Because of the number of these districts and the limited use of appropriation associated with them, most are listed by their total appropriation for the ensuing year.

Stockton



CENTRAL PARKING DISTRICT

CENTRAL PARKING DISTRICT

416-4020

<u>USE OF FUNDS</u>	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>VARIANCE</u>	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$ 603,838	\$ 596,769	\$ 665,699	\$68,930	12%
Other Services	304,452	311,924	252,187	(59,737)	(19%)
Materials/Supplies	49,690	43,200	43,200		
Other Expenses	666,306	1,129,867	1,155,409	25,542	2%
TOTAL BUDGET	\$1,624,286	\$2,081,760	\$2,116,495	\$34,735	2%
POSITION ALLOCATION	3	3	3		

MISSION STATEMENT

The Central Parking District is operated by an Advisory Board appointed by the City Council and submits its budget to the City Council for approval. Sources of income include ad valorem assessments on all property located within the District, charges for monthly and weekly parking privileges and other income which includes a contract agreement to manage the County parking structure and a \$98,000 assignment of parking fine revenues from the City.

The District is completely self-sustaining within the framework of the revenue structure noted above. It is not a part of the operating budget of the City of Stockton, but is included in the budget document to comply with provisions of the ordinance of issue which authorized district formation.

1997-98 Objectives

1. Resurface lot, and install new signage and landscaping at Lot D (Weber, Center, El Dorado) by June 1998.
2. Develop new directional signage for all Central Parking District lots by June 1998.

1997-98 Accomplishments

1. Resealing of lot and landscape improvements are mostly complete. Additional work on hold until Parking Plan is implemented.
2. Underway. Scope has increased to include directional signage to Fox, historical buildings, etc.

1998-99 Objective

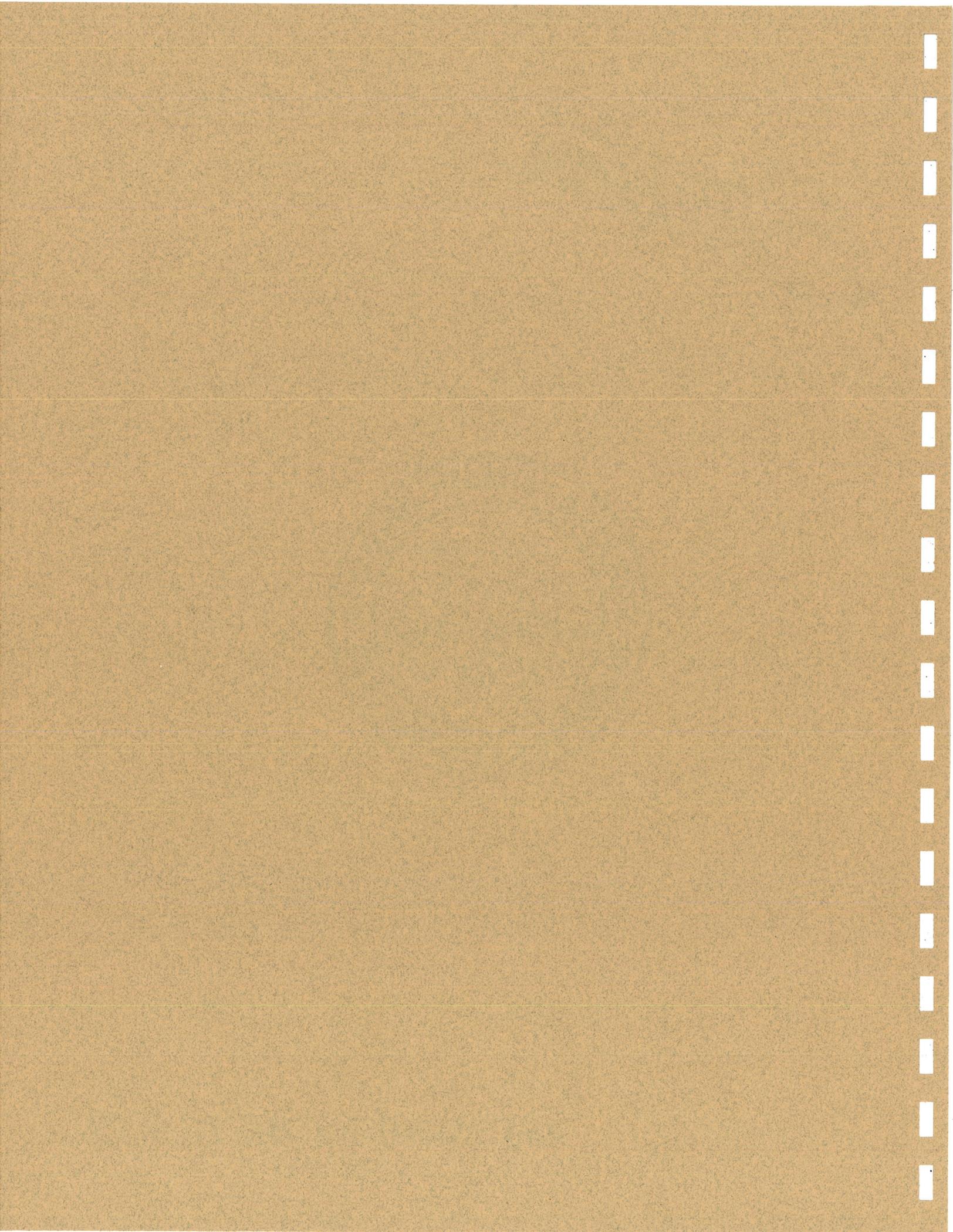
1. Convert at least two staffed parking lots into automated lots by June 1999.



Stockton



ASSESSMENT DISTRICTS



FUNCTION

The City of Stockton has twenty two 1915 Act Assessment Districts plus one account for administration of the districts. Administration of individual districts continues as long as there are bonds outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc. The following table provides debt service information for the payment of principal and interest on the subject bonds. The income source is a special assessment levied on the property within the respective district boundaries. The City of Stockton has no obligation to subsidize any potential delinquencies in the districts. The payment of principal and interest is based on established debt. The number of active districts will vary from year to year as districts mature and new ones are formed. The 1915 Act Assessment Districts activities are listed below.

Fund 701	Administration	\$ 208,780
Fund 758	March / Brookside - 77-7	107,756
Fund 759	Venetian Bridges #1 - 78-1	222,256
Fund 760	March / Da Vinci Dr - 77-8	10,375
Fund 761	Quail Lakes #17 - 79-1	61,600
Fund 764	The Landing - 82-1	21,175
Fund 767	Venetian Bridges #5 - 82-2	20,960
Fund 771	Charter Way Industrial - 86-4	117,765
Fund 772	The Landing Reassessment - 82-1S	557,255
Fund 773	Weber/Sperry Ranches Phase I - 88-1A	961,628
Fund 775	Weber/Sperry Ranches Phase II - 88-1B	169,073
Fund 776	North Stockton Interim Sewer - 88-2	84,970
Fund 777	West 8th Street Ph I - 90-5A	787,773
Fund 778	Spanos Park LOB Refunding - 91-1R	614,780
Fund 779	Stockton Airport Business Park Ph III - 84-1C	45,450
Fund 780	West 8th Street Ph II - 90-5B	431,300
Fund 781	Stockton Airport Business Park Ph IV - 84-1D	876,735

1915 ACT ASSESSMENT DISTRICTS

700

Fund 782	Arch Road Industrial Park - 84-2R	\$ 460,455
Fund 783	Western Pacific Industrial Park - 81-1RR	452,748
Fund 784	Blossom Ranch - 93-1	222,414
Fund 785	Stockton Airport Business Park Ph V - 84-1E	222,500
Fund 786	La Morada - 96-04	148,810
Fund 787	Little John Creek - 97-01	99,581
	TOTAL DEBT SERVICE & ADMINISTRATION	\$ 6,906,139

1915 ACT ASSESSMENT DISTRICTS

820-827

FUNCTION

The City of Stockton has two 1915 Act Assessment District infrastructure improvement projects under construction.

Fund 826	La Morada 96-04, Series 227	\$ 1,220,197
Fund 827	Little John Creek 97-01, Series 228	923,463
	TOTAL 1915 ACT ASSESSMENT DISTRICTS CONSTRUCTION	\$ 2,143,660

MELLO-ROOS COMMUNITY FACILITIES DISTRICTS**250-259****FUNCTION**

The City of Stockton and/or the Stockton Public Financing Authority has seven Mello-Roos Community Facilities Districts. The following table provides debt service information for the payment of principal and interest on the subject special tax bonds. The income source is a special tax levied on the property within the respective district boundaries. The City of Stockton nor the Stockton Public Financing Authority has no obligation to subsidize any potential delinquencies in the districts. The payment of principal and interest is based on established debt. The number of districts will vary from year to year as districts mature and new ones are formed. The Mello-Roos Community Facilities Districts activities are listed below.

Fund 251	Weston Ranch Community Facilities District 89-1	\$ 2,255,433
Fund 252	Brookside Estates Community Facilities District 90-2	2,780,532
Fund 253	South Stockton Sewer Community Facilities District 90-1	1,306,030
Fund 254	Spanos Park LOB Special Tax Refunding Bonds 90-4	1,541,513
Fund 259	Developer Fee Financing 96-01	125,296
	TOTAL DEBT SERVICE	\$ 8,008,804

FUNCTION

The City of Stockton and the Stockton Public Financing Authority have one account for the administration of all active Mello-Roos Community Facilities Districts. Currently there are no Mello-Roos Community Facilities Districts infrastructure improvements under construction. Although construction has been completed on all of the City’s Mello-Roos districts, administration continues as long as there are bonds outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc.

Fund 350	Administration	\$ 183,109
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**INFRASTRUCTURE FINANCING DISTRICT
ADMINISTRATION**

998-9171

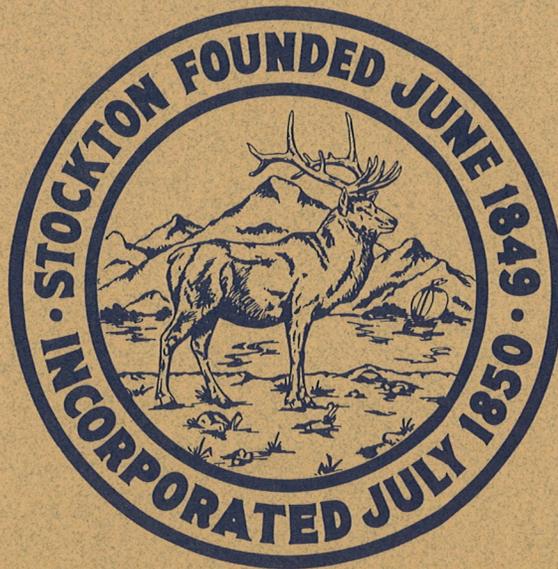
FUNCTION

This budget provides funding for the costs associated with administration of the Southeast Stockton Infrastructure Financing District (No. 92-1).

Senate Bill No. 308 enacted in the 1990 session of the State Legislature authorizes cities and counties to create infrastructure financing districts to finance public capital facilities including housing. Pursuant to this SB 308 legislation, the City of Stockton established the Southeast Stockton Infrastructure Financing District in August, 1992 and subsequently annexed three additional geographic areas to the district in January, 1993. The district's financing mechanism promotes the construction of affordable homes by allowing a developer to defer the payment of public facilities fees on a portion of a subdivision with those fees being paid to the City from the property taxes generated by the homes over a period of years. The costs of administering the district are funded by a share of the property taxes collected for repayment of the deferred public facility fees.

Fund 998	Administration	\$ 19,043
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Stockton



CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

The Capital Projects Funds are used to appropriate for the financial resources to be used for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM

Document Organization/Process:

The Capital Improvement Program is essentially a list of public projects necessary for the sound and orderly implementation of the adopted General Plan of Stockton. These improvement projects necessitate the expenditure of public funds, over and above the City's annual operating expenses, for the purchase, construction or replacement of the physical assets of the community. Projects included are: streets, traffic control equipment, sanitary and storm water facilities, water systems, libraries, fire stations, parks and recreation facilities, public buildings and urban renewal. In Stockton, the programming period is for five (5) years and is reviewed annually to confirm or revise priorities.

The primary purpose of capital improvement programming is to assist in implementing the broad and comprehensive goals of the General Plan. Some of the many benefits of capital improvement programming are as follows:

Establishes an orderly basis to guide local officials in making sound budget decisions and encourages the selection and acquisition of lands for public projects well in advance of actual construction.

Focuses attention on community goals, needs and capabilities for the maximum resolution of public expenditures.

Establishes an outline to avoid duplication of effort and makes most effective use of personnel and public funds in the execution of projects.

Improves the City's opportunity to obtain State and Federal assistance on financing many public projects.

Encourages the coordination of projects with the various public agencies and reduces scheduling problems. In addition, it permits private enterprise to relate their projects to the City program.

Maintains a sound and stable financial program and reduces the possibility of a disruptive change in the taxes or bonded indebtedness needed to finance projects.

Capital improvement programming is a long, involved process. It may begin with a public hearing to hear community concerns relative to capital improvement projects. Projects and cost estimates are developed by the City departments, submitted to the City Manager's office and assembled into a preliminary program. The City Manager then reviews the preliminary program with the various department heads to evaluate the suggested priorities and project costs. Based on the City Manager's knowledge of the City's needs and scaled to the anticipated revenues, the City Manager's

CAPITAL IMPROVEMENT PROGRAM

program is then submitted to the City Council and to the City Planning Commission to review the program for compliance with the adopted General Plan for Stockton. Adoption by City Council resolution is the final step in the process which includes appropriation of funds for the projects identified in the first year of the five-year plan.

CAPITAL PROJECT OPERATING BUDGET IMPACT

Once a capital project is completed, the infrastructure improvement will normally require some amount of on-going expenditure for operations or maintenance or both. In some cases a capital project will result in operational savings when the capital improvement causes an existing function to be operated more efficiently. The impact of a capital project on the annual operating budget is considered in the CIP planning process. A department requesting a capital project is required to estimate the annual operating cost or savings that can be expected when the project is completed. This information about on-going operating expenditure needs is considered along with the estimated one-time capital project cost in evaluating projects and setting priorities. Projects that have unaffordable operating costs would not be initiated. The funds needed to operate or maintain a newly constructed capital improvement are included in the annual operating budget coinciding with completion of the project.

Projects:

The projects in the approved 1998-99 fiscal year of the Plan are incorporated in this budget document for the necessary appropriation of funds, as follows:

Capital Improvement Fund	\$ 480,000
Infrastructure Improvements Fund	50,000
Measure K Sales Tax Fund	24,064,000
Golf Courses Fund	44,000
Community Development Block Grant Fund	2,315,000
Transportation Development Act Fund	100,000
Wastewater Fund	11,580,000
Water Fund	1,042,000
Stormwater Fund	120,000
Developer Fees	11,971,000
Federal/State Grants (Includes Intermodal Surface Transportation Efficiency Act Funds - (ISTEA))	16,549,000 (a)
Redevelopment Agency Fund	<u>140,000</u>
TOTAL	\$68,455,000

- (a) These amounts will be appropriated as separate items when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

PROJECTS BY CATEGORY

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

PUBLIC SAFETY

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
301-7192	Fire Communications System	\$719	\$3	\$0
301-7142	Fire Company 9 Women's Locker Room	\$82	\$75	\$0
941-9123	Fire Station #13	\$63	\$63	\$0
303-7508	Police Annex Basement Repairs	\$120	\$7	\$0
960-9156	Police Facility Expansion	\$400	\$400	\$0
301-7190	Police Facility Security	\$130	\$42	\$40
<i>Total Public Safety Projects</i>				<i>\$40</i>

CITY-WIDE

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
301-7002	Asbestos Removal	\$320	\$150	\$0
303-7507	City Hall HVAC System	\$295	\$270	\$0
301-7006	City Hall Renovations	\$100	\$30	\$0
301-7071	City Hall Repairs	\$70	\$45	\$0
930-9122	City Office Space	\$100	\$45	\$0
301-7087	City Roof Replacement Program	\$1,709	\$78	\$140
301-7011	Minor Infrastructure Improvements	\$1,251	\$300	\$0
301-7020	Minor Infrastructure Improvements 98/99	\$45	\$0	\$45
<i>Total City-wide Projects</i>				<i>\$185</i>

HOUSING AND REDEVELOPMENT

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
030-6615	Alley Abandonments	\$15	\$12	\$0
052-8344	Alley Abandonments	\$35	\$35	\$0
052-8341	East Main/Burkett - Broadway Avenue Improvements	\$255	\$0	\$255
052-8337	East Main/Burkett - Windsor Avenue Improvements	\$269	\$125	\$0
052-8338	Taft Area - Clayton Avenue Improvements	\$680	\$2	\$660
052-8335	Taft Area - Harvey Avenue Improvements	\$548	\$470	\$0
052-8327	Taft Area - Pump Station & Retention Basin	\$698	\$243	\$0
052-8331	Taft Area - Wait Avenue	\$500	\$0	\$500
<i>Total Housing and Redevelopment Projects</i>				<i>\$1,415</i>

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

WATERFRONT

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
303-9803	Banner Island Sports Area	\$100	\$48	\$50
303-7510	Events Sign at Weber Point	\$60	\$60	\$0
052-8345	McLeod Lake Handrail	\$28	\$28	\$0
334-9805	Seawall	\$1,500	\$1,000	\$0
080-9801	Van Buren Extension	\$60	\$54	\$0
301-9804	Water Quality/Fountain Improvements	\$50	\$0	\$50
303-9804	Water Quality/Fountain Improvements	\$120	\$30	\$0
334-7336	Weber Block Purchase	\$190	\$0	\$140
052-9802	Weber Point Improvements	\$1,390	\$50	\$900
303-9802	Weber Point Improvements	\$1,876	\$250	\$0
970-9802	Weber Point Improvements	\$500	\$100	\$0
Total Waterfront Projects				\$1,140

PARKS AND RECREATION

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
301-7828	Gibbons Park Tot Lot	\$87	\$21	\$0
971-9113	High School Park	\$900	\$0	\$900
301-7831	McKinley Pool Filtering System	\$47	\$31	\$15
971-9173	La Morada Neighborhood Park	\$300	\$0	\$300
971-9157	Nelson (Brookside) Neighborhood Park	\$50	\$0	\$50
921-9141	Panella Park Community Center	\$100	\$100	\$0
976-9135	Paul E. Weston Community Park	\$964	\$745	\$0
971-9116	Spanos Park (Baxter)	\$1,321	\$74	\$0
978-9118	Street Tree Planting	\$629	\$50	\$32
481-7852	Swenson Irrigation System	\$160	\$155	\$0
481-7853	Swenson/Van Buskirk Pro Shop Repair	\$74	\$61	\$44
301-7829	Tennis and Game Court Reconstruction 96-97	\$65	\$56	\$0
301-7832	Tennis and Game Court Reconstruction 97-98	\$55	\$53	\$0
926-9140	Van Buskirk Community Center	\$56	\$41	\$0
Total Parks and Recreation Projects				\$1,341

LIBRARY

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
041-7019	Library-Minor Repairs/Rehabilitation	\$115	\$70	\$0
951-9112	Northwest Branch Library	\$562	\$560	\$0
Total Library Projects				\$0

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

STREETS

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
902-9187	Alpine/Sanguinetti Road Traffic Signal	\$80	\$75	\$0
080-6644	Arch Road Reconstruction	\$324	\$310	\$0
080-9944	Arch Road/SR99 Interchange Improvements	\$5,064	\$0	\$5,064
916-9944	Arch Road/SR99 Interchange Improvements	\$800	\$780	\$0
031-6634	Arch-Airport Sperry Plan	\$59	\$1	\$0
916-9121	Arch-Airport Sperry Plan	\$26	\$1	\$0
080-6657	Audible Pedestrian Traffic Signals	\$12	\$0	\$12
020-9930	Ben Holt Dr/I-5 Interchange Improvements (b)	\$980	\$0	\$980
038-9930	Ben Holt Dr/I-5 Interchange Improvements (b)	\$2,050	\$0	\$2,050
080-9930	Ben Holt Dr/I-5 Interchange Improvements	\$419	\$0	\$419
911-9930	Ben Holt Dr/I-5 Interchange Improvements	\$294	\$264	\$0
034-6625	Bicycle/Jogging Paths	\$282	\$1	\$0
038-6625	Bicycle/Jogging Paths	\$100	\$26	\$0
032-6669	Bridge Repairs - Citywide	\$270	\$40	\$0
080-6669	Bridge Repairs - Citywide	\$75	\$0	\$75
020-9913	Calaveras River Bikeway	\$287	\$191	\$0
034-9913	Calaveras River Bikeway	\$128	\$5	\$0
080-9913	Calaveras River Bikeway	\$520	\$460	\$0
080-9913	Calaveras River Bikeway/RR Undercrossing	\$200	\$177	\$0
038-9923	California Street Rehabilitation (b)	\$235	\$215	\$0
080-9927	Charter Way Improvements	\$821	\$716	\$0
030-9937	El Dorado Street Bridge at Bianchi	\$124	\$104	\$0
080-9937	El Dorado Street Bridge at Bianchi	\$20	\$0	\$20
038-9937	El Dorado Street Bridge at Bianchi (b)	\$20	\$16	\$0
080-6666	El Dorado Street/Swain Traffic Signals	\$90	\$0	\$90
030-9925	Fresno Avenue Reconstruction	\$17	\$4	\$0
080-9925	Fresno Avenue Reconstruction	\$339	\$0	\$339
038-9925	Fresno Avenue Reconstruction (b)	\$978	\$88	\$852
038-9907	Fresno Street Traffic Signal	\$164	\$6	\$0
990-9907	Fresno Street Traffic Signal	\$75	\$73	\$0
080-9932	Hammer Lane Widening	\$7,930	\$1,623	\$6,305
910-9932	Hammer Lane Widening	\$500	\$180	\$0
911-9932	Hammer Lane Widening	\$800	\$160	\$200
912-9932	Hammer Lane Widening	\$100	\$100	\$0
080-9942	Hammer Lane/SR99 Interchange Improvements (b)	\$59	\$0	\$59
080-9942	Hammer Lane/SR99 Interchange Improvements	\$196	\$0	\$196
911-9942	Hammer Lane/SR99 Interchange Improvements	\$137	\$0	\$137
020-9931	Hammer Lane/I-5 Interchange Improvements (b)	\$4,680	\$0	\$4,680
080-9931	Hammer Lane/I-5 Interchange Improvements	\$353	\$0	\$353
911-9931	Hammer Lane/I-5 Interchange Improvements	\$350	\$340	\$0
080-9914	Hammer Lane/SPRR Grade Separation	\$8,149	\$5,800	\$0
911-9914	Hammer Lane/SPRR Grade Separation	\$691	\$439	\$0
080-9905	Hammer Lane/UPRR Grade Separation	\$10,520	\$8,600	\$0
910-9905	Hammer Lane/UPRR Grade Separation	\$771	\$771	\$0
911-9905	Hammer Lane/UPRR Grade Separation	\$679	\$55	\$0

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN STHOUSANDS)

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
080-9943	Main Street Traffic Signals (Downtown)	\$300	\$0	\$300
904-9943	Main Street Traffic Signals (Downtown)	\$85	\$0	\$85
990-9943	Main Street Traffic Signals (Downtown)	\$165	\$0	\$165
020-9919	March Lane SPRR Grade Separation (b)	\$800	\$0	\$800
080-9919	March Lane SPRR Grade Separation	\$1,500	\$0	\$1,500
080-9919	March Lane SPRR Grade Separation	\$3,750	\$0	\$3,750
080-9919	March Lane SPRR Grade Separation (b)	\$600	\$0	\$600
910-9919	March Lane SPRR Grade Separation	\$54	\$10	\$0
911-9919	March Lane SPRR Grade Separation	\$5,206	\$10	\$4,402
912-9919	March Lane SPRR Grade Separation	\$300	\$40	\$0
990-9919	March Lane SPRR Grade Separation	\$416	\$68	\$348
020-9918	March Lane UPRR Grade Separation (b)	\$650	\$0	\$650
038-9918	March Lane UPRR Grade Separation (b)	\$404	\$0	\$404
080-9918	March Lane UPRR Grade Separation	\$45	\$0	\$45
080-9918	March Lane UPRR Grade Separation (b)	\$4,874	\$0	\$4,874
080-9918	March Lane UPRR Grade Separation	\$3,750	\$0	\$3,750
080-9918	March Lane UPRR Grade Separation (b)	\$600	\$0	\$600
910-9918	March Lane UPRR Grade Separation	\$708	\$10	\$600
911-9918	March Lane UPRR Grade Separation	\$1,510	\$10	\$760
912-9918	March Lane UPRR Grade Separation	\$300	\$10	\$0
990-9918	March Lane UPRR Grade Separation	\$249	\$180	\$0
080-9929	Mariposa Road/Hwy 99 Frontage Rd Improvements	\$100	\$98	\$0
900-9929	Mariposa Road/Hwy 99 Frontage Rd Improvements	\$95	\$87	\$0
038-6613	Market St Traffic Signals	\$554	\$25	\$0
080-6632	Market/Main Street Intersection Realignment	\$350	\$320	\$0
032-9939	Pacific Avenue/Calaveras Bridge	\$12	\$6	\$0
080-9939	Pacific Avenue/Calaveras Bridge	\$60	\$60	\$0
032-9936	Pershing Avenue/Smith Canal	\$37	\$32	\$0
038-9936	Pershing Avenue/Smith Canal	\$156	\$135	\$0
080-9916	Pixley Slough/Bear Creek Bike Path	\$316	\$305	\$0
301-9916	Pixley Slough/Bear Creek Bike Path	\$27	\$20	\$0
030-6635	Railroad Crossing Protection	\$107	\$57	\$0
034-6667	Sidewalk, Curb, Gutter	\$670	\$130	\$100
080-6693	Sidewalk, Curb, Gutter	\$1,360	\$10	\$150
916-9945	Sperry Road - Performance/French Camp	\$1,145	\$0	\$1,145
080-6624	Steel Street Light Pole Replacement	\$411	\$250	\$0
910-9186	Street Improvements Reimbursement Agreements	\$10	\$0	\$10

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN STHOUSANDS)

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
981-9191	Street Light Installation	\$35	\$35	\$0
983-9191	Street Light Installation	\$167	\$89	\$67
985-9191	Street Light Installation	\$25	\$25	\$0
986-9191	Street Light Installation	\$14	\$14	\$0
030-6621	Street Lighting Upgrade	\$61	\$10	\$0
032-6621	Street Lighting Upgrade	\$428	\$10	\$0
080-6689	Street Lighting Upgrade	\$50	\$0	\$50
979-9176	Street Name Sign Installation	\$120	\$8	\$10
080-6612	Street Repair Program	\$3,000	\$85	\$750
030-9928	Street Resurfacing Program	\$150	\$10	\$0
032-9928	Street Resurfacing Program	\$225	\$10	\$0
080-9928	Street Resurfacing Program	\$1,714	\$103	\$500
080-6626	Swain Road Gap Closure	\$1,970	\$1,700	\$0
080-6651	Swain/Tam O'Shanter Traffic Signals	\$140	\$0	\$140
020-9906	Traffic Signal Control System	\$300	\$150	\$0
901-9906	Traffic Signal Control System	\$788	\$10	\$0
902-9906	Traffic Signal Control System	\$200	\$10	\$0
903-9906	Traffic Signal Control System	\$330	\$10	\$0
904-9906	Traffic Signal Control System	\$50	\$10	\$0
990-9906	Traffic Signal Control System	\$695	\$40	\$250
038-9906	Traffic Signal Control System	\$3,170	\$2,760	\$0
302-9906	Traffic Signal Control System	\$547	\$48	\$0
900-9906	Traffic Signal Control System	\$462	\$10	\$0
990-9906	Traffic Signal Control System	\$505	\$20	\$0
900-9934	Traffic Signal Modifications	\$100	\$10	\$75
902-9934	Traffic Signal Modifications	\$110	\$10	\$35
903-9934	Traffic Signal Modifications	\$90	\$10	\$15
904-9934	Traffic Signal Modifications	\$95	\$41	\$45
990-9934	Traffic Signal Modifications	\$25	\$25	\$0
037-9933	Traffic Signals - New	\$166	\$20	\$0
302-9933	Traffic Signals - New	\$352	\$255	\$0
900-9933	Traffic Signals - New	\$338	\$10	\$90
902-9933	Traffic Signals - New	\$105	\$65	\$50
903-9933	Traffic Signals - New	\$40	\$0	\$40
904-9933	Traffic Signals - New	\$50	\$50	\$0
990-9195	Trip Reduction Program	\$10	\$0	\$10

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN STHOUSANDS)

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
031-6668	UPRR Crossing Improvements	\$151	\$99	\$0
080-9940	Utility Undergrounding - Louis Park	\$108	\$0	\$108
301-9940	Utility Undergrounding - Louis Park	\$108	\$0	\$108
080-9941	Utility Undergrounding - Victory Park	\$48	\$0	\$48
301-9941	Utility Undergrounding - Victory Park	\$82	\$0	\$82
030-6642	Utility Undergrounding on Country Club Blvd.	\$5	\$3	\$0
030-6638	Utility Undergrounding on Don Avenue	\$5	\$3	\$0
030-6643	Utility Undergrounding on Lower Sacramento	\$5	\$3	\$0
032-6623	Victory Haggin Improvements	\$173	\$5	\$0
302-7299	Washington/Sutter Traffic Signal	\$16	\$16	\$0
031-6670	Waterloo Widening	\$100	\$54	\$0
032-9926	West Lane Rehabilitation	\$24	\$17	\$0
080-9926	West Lane Rehabilitation	\$180	\$180	\$0
038-9926	West Lane Rehabilitation (b)	\$1,571	\$175	\$0
030-6622	Wheel Chair Ramps	\$158	\$89	\$0
032-6632	Wheel Chair Ramps	\$100	\$10	\$0
080-6622	Wheel Chair Ramps	\$100	\$0	\$100
<i>Total Street Projects</i>				<i>\$49,442</i>

SOLID WASTE

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
451-7982	Austin Rd Landfill Expansion (a)	\$50	\$400	\$0
451-7984	Austin Road Remediation	\$800	\$200	\$0
<i>Total Solid Waste Projects</i>				<i>\$0</i>

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

STORM

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
441-7782	GIS Data Map Development	\$45	\$10	\$0
441-7713	Oversize Collection Lines (a)	\$20	\$40	\$20
441-7730	Storm Drain Alleviation (a)	\$50	\$300	\$50
441-7783	Storm Pump Station Rehabilitation	\$675	\$60	\$0
441-9912	El Dorado St./Charter to City Limit	\$35	\$27	\$0
441-9911	Center St./Oak to Charter	\$166	\$98	\$0
441-9908	Filbert St./Fremont to Main	\$42	\$9	\$0
441-7789	Stormwater System Rehab./Street Improvements	\$100	\$5	\$50
Total Storm Projects				\$120

SANITARY

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
431-7747	Central Stockton Sewer Interceptor	\$750	\$192	\$0
431-7782	GIS Map Development	\$150	\$20	\$0
431-7740	Instrument Rehabilitation (a)	\$0	\$300	\$0
435-7753	MWQCP Construction Project Contract	\$882	\$100	\$0
435-7754	MWQCP Tertiary Treatment Plant	\$1,241	\$100	\$0
431-7741	North Plant Access Road	\$143	\$120	\$0
434-7713	Oversize Collection Lines (a)	\$0	\$95	\$0
432-7750	Pollution Control Bond	\$500	\$500	\$0
431-7709	RWCF Modifications & Replacements (a)	\$235	\$900	\$0
431-9901	RWCF Plant Expansion (a)	\$8,250	\$0	\$8,250
433-9901	RWCF Plant Expansion (a)	\$0	\$10,100	\$0
434-9901	RWCF Plant Expansion (a)	\$7,700	\$203	\$2,000
431-7785	Sanitary Pump Station Rehabilitation	\$630	\$50	\$350
431-7714	Sanitary Separations (a)	\$0	\$325	\$0
431-7787	Sanitary System Deficiency Improvements	\$4,405	\$2,070	\$1,940
431-7702	Sanitary System Repairs (a)	\$590	\$50	\$445
431-7784	Sanitary Telemetry	\$95	\$41	\$50
431-7727	Sludge Reuse/Disposal (a)	\$0	\$3,900	\$0
431-7734	South Industrial Trunk (a)	\$0	\$70	\$0
433-7734	South Industrial Trunk	\$15,848	\$15,800	\$0
431-7788	Storm Drain Alleviation-Modificiations/Additions	\$370	\$350	\$0
431-7783	Storm Pump Station Modifications	\$446	\$446	\$0
431-7781	Underground Fuel Tanks	\$317	\$220	\$0
433-9921	Westside Sewer Interceptor	\$36,995	\$17,000	\$0
434-9921	Westside Sewer Interceptor	\$700	\$250	\$0
431-7790	Sanitary System Upgrades/Street Improvements	\$170	\$1	\$120
431-7780	Buena Vista/Smith Canal Storm Sys. Improvemts.	\$425	\$0	\$425
431-9911	Center St./Oak to Charter	\$24	\$0	\$0
431-9908	Filbert St./Fremont to Main	\$60	\$60	\$0
Total Sanitary Projects				\$13,580

CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

WATER

Account Number	Project Description	Life-To-Date Funding	6-30-98 Est. Balance	Approved 1998-99
421-7632	Abandoned Well Replacement (a)	\$0	\$345	\$0
421-7615	Central Control System (a)	\$0	\$324	\$0
421-9922	Delta Water Diversion Project	\$930	\$200	\$710
421-7634	Emergency Power Project	\$60	\$60	\$0
424-7628	Little John Creek Reimbursement	\$55	\$54	\$0
421-7635	New GW Monitoring Well/South Stockton	\$50	\$0	\$50
424-7602	Service System Additions (a)	\$350	\$50	\$150
421-7602	Service System Replacements	\$90	\$10	\$40
424-7633	South Stockton Water Master Plan Update	\$100	\$100	\$0
421-7623	Transmission Mains (a)	\$0	\$1,375	\$0
421-7625	Water Service Center	\$409	\$300	\$0
421-7617	Water Supply - Old Wells (a)	\$110	\$120	\$60
424-7618	Water Supply Facilities - New Wells (a)	\$315	\$250	\$0
424-7601	Water System Expansion (a)	\$0	\$150	\$0
421-7601	Water System Expansions (a)	\$264	\$170	\$132
424-7623	Water Transmission Mains (a)	\$0	\$400	\$0
421-7619	Water Treatment Equipment (a)	\$50	\$125	\$50
421-7620	Well/Reservoir Site Improvements (a)	\$0	\$283	\$0

Total Water Projects

\$1,192

GRAND TOTAL CIP PROJECTS - ALL FUNDS:

\$68,455

(a) On-going project with appropriations based on projects scheduled in specific fiscal years. The Life-To-Date amount represents only the 1997-98 appropriation and proposed 1998-99 appropriation combined.

(b) Federal/State/local grant funding. Amounts will be appropriated as separate items when program supplements are received. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

Note: 6-30-98 Balances shown are estimates for planning purposes. Actual project balance appropriations will be determined by actual remaining balances as of June 30, 1998.



PROJECTS BY FUND

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN \$THOUSANDS)

INFRASTRUCTURE IMPROVEMENT FUND 303:

Account Number	Project Description	Approved 1998-99
303-9803	Banner Island Sports Area	\$50
<i>Infrastructure Fund Project Totals</i>		<i>\$50</i>

CAPITAL IMPROVEMENT FUND 301:

Account Number	Project Description	Approved 1998-99
301-7087	City Roof Replacement Program	\$140
301-7831	McKinley Pool Filter and Recirculation System	\$15
301-7020	Minor Infrastructure Improvements	\$45
301-7190	Police Facility Security	\$40
301-9940	Utility Undergrounding - Louis Park	\$108
301-9941	Utility Undergrounding - Victory Park	\$82
301-9804	Water Quality/Fountain Improvements	\$50
<i>CIP Fund Project Totals</i>		<i>\$480</i>

COMMUNITY DEVELOPMENT BLOCK GRANTS:

Account Number	Project Description	Approved 1998-99
052-8341	East Main/Burkett - Broadway Avenue	\$255
052-8338	Taft Area - Clayton Ave Improvements	\$660
052-8331	Taft Area - Wait Avenue	\$500
052-9802	Weber Point Improvements	\$900
<i>CDBG Project Totals</i>		<i>\$2,315</i>

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN \$THOUSANDS)

FEDERAL/STATE/COUNTY GRANTS:

Account Number	Project Description	Approved 1998-99
ISTEA PROJECTS: (038)		
038-9930	Ben Holt Dr/I-5 Interchange Improvements	\$2,050
038-9925	Fresno Ave and Harbor St Reconstruction	\$852
038-9918	March Lane UPRR Grade Separation	\$404
OTHER GRANTS/DONATIONS:		
020-9930	Ben Holt Dr/I-5 Interchange Improvements	\$230
020-9930	Ben Holt Dr/I-5 Interchange Improvements	\$750
020-9931	Hammer Lane/I-5 Interchange Improvements	\$3,480
020-9931	Hammer Lane/I-5 Interchange Improvements	\$915
020-9931	Hammer Lane/I-5 Interchange Improvements	\$285
080-9942	Hammer Lane/SR99 Interchange Improvements	\$59
020-9919	March Lane SPRR Grade Separation	\$800
080-9919	March Lane SPRR Grade Separation	\$600
020-9918	March Lane UPRR Grade Separation	\$650
080-9918	March Lane UPRR Grade Separation	\$600
080-9918	March Lane UPRR Grade Separation	\$4,874
<i>Federal/State Grant Project Totals</i>		<i>\$16,549</i>

(a) These amounts will be appropriated as separate items when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN STHOUSANDS)

MEASURE K SALES TAX FUND 080:

Account Number	Project Description	Approved 1998-99
STREET IMPROVEMENTS:		
080-6657	Audible Pedestrian Traffic Signals	\$12
080-6669	Bridge Repairs - Citywide	\$75
080-9937	El Dorado Street/Bianchi Bridge Repairs	\$20
080-6666	El Dorado Street/Swain Traffic Signal Modifications	\$90
080-9929	Fresno Avenue & Harbor Street Reconstruction	\$339
080-9943	Main Street Traffic Signals (Downtown)	\$300
080-6693	Sidewalk, Curb, Gutter	\$150
080-6689	Street Lighting Upgrade	\$50
080-6612	Street Repair Program	\$750
080-9928	Street Resurfacing Program	\$500
080-6651	Swain/Tam O'Shanter Traffic Signals	\$140
080-9940	Utility Undergrounding - Louis Park	\$108
080-9941	Utility Undergrounding - Victory Park	\$48
080-6642	Wheel Chair Ramps	\$100
<i>Measure K Project Totals</i>		\$2,682

MEASURE K SALES TAX FUND 080:

Account Number	Project Description	Approved 1998-99
CONGESTION RELIEF PROJECTS:		
080-9944	Arch Road/SR99 Interchange Improvements	\$5,064
080-9942	Hammer Lane/SR99 Interchange Improvements	\$196
080-9919	March Lane SPRR Grade Separation	\$1,500
080-9930	Benjamin Holt/I-5 Interchange Improvements	\$419
080-9931	Hammer Lane/I-5 Interchange Improvements	\$353
080-9932	Hammer Lane Widening	\$6,305
BICYCLE FACILITY PROJECTS:		
080-9918	March Lane UPRR Grade Separation	\$45
RAILROAD PROJECTS:		
080-9918	March Lane UPRR Grade Separation	\$3,750
080-9919	March Lane SPRR Grade Separation	\$3,750
<i>Federal/State Grant Project Totals</i>		\$21,382

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN \$THOUSANDS)

TRANSPORTATION DEVELOPMENT ACT (GAS TAX) FUND 034:

Account Number	Project Description	Approved 1998-99
034-6667	Sidewalk, Curb, Gutter	\$100
<i>TDA Project Totals</i>		<i>\$100</i>

WASTEWATER REVENUE FUND 431:

Account Number	Project Description	Approved 1998-99
431-9901	RWCF Plant Expansion	\$8,250
431-7702	Sanitary System Repairs	\$445
431-7785	Sanitary Pump Station Rehabilitation/Modifications	\$350
431-7787	Sanitary System Deficiency Improvements	\$1,940
431-7784	Sanitary Telemetry	\$50
431-7780	Buena Vista/Smith Canal Storm Sys. Improvements.	\$425
431-7790	Sanitary System Upgrades/Street Improvements	\$120
<i>Wastewater Project Totals</i>		<i>\$11,580</i>

WASTEWATER CONNECTION FEE FUND 434:

Account Number	Project Description	Approved 1998-99
434-9901	RWCF Plant Expansion	\$2,000
<i>Wastewater Bond Project Totals</i>		<i>\$2,000</i>

WATER REVENUE FUND 421:

Account Number	Project Description	Approved 1998-99
421-9922	Delta Water Diversion (Water Rights)	\$710
421-7619	Water Treatment Equipment	\$50
421-7635	New GW Monitoring Well/South Stockton	\$50
421-7617	Water Supply-Old Wells	\$60
421-7601	Water System Expansion	\$132
421-7602	Service System Replacements	\$40
<i>Water Project Totals</i>		<i>\$1,042</i>

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN STHOUSANDS)

WATER CONNECTION FEE FUND 424:

Account Number	Project Description	Approved 1998-99
424-7602	Service System Additions	\$150
<i>Water Connection Fee Project Totals</i>		<i>\$150</i>

STORMWATER REVENUE FUND 441:

Account Number	Project Description	Approved 1998-99
441-7789	Storm System Rehab./Street Improvements	\$50
441-7730	Storm Drain Alleviation - Repairs	\$50
441-7713	Oversize Collection Lines	\$20
<i>Stormwater Project Totals</i>		<i>\$120</i>

GOLF COURSE ENTERPRISE FUND 481:

Account Number	Project Description	Approved 1998-99
481-7853	Swenson/Van Buskirk - Pro Shop Repair	\$44
<i>Golf Course Project Totals</i>		<i>\$44</i>

STREET TREE IMPACT FEES FUND 978:

Account Number	Project Description	Approved 1998-99
978-9118	Street Tree Planting	\$32
<i>Street Tree Project Totals</i>		<i>\$32</i>

STREET LIGHT IMPACT FEES FUND 980 Through 986:

Account Number	Project Description	Approved 1998-99
983-9191	Street Light Installation	\$67
<i>Street Sign Project Totals</i>		<i>\$67</i>

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN STHOUSANDS)

STREET SIGN IMPACT FEES FUND 979:

Account Number	Project Description	Approved 1998-99
979-9176	Street Name Sign Installation	\$10
<i>Street Sign Project Totals</i>		<i>\$10</i>

PARKLAND IMPACT FEES FUND 970 THROUGH 976:

Account Number	Project Description	Approved 1998-99
971-9113	High School Park	\$900
971-9173	La Morada Neighborhood Park	\$300
971-9157	Nelson (Brookside) Neighborhood Park	\$50
<i>Parkland Project Totals</i>		<i>\$1,250</i>

STREET IMPROVEMENT IMPACT FEES FUND 910 THROUGH 916:

Account Number	Project Description	Approved 1998-99
911-9932	Hammer Lane Widening	\$200
911-9942	Hammer Lane/SR99 Interchange Improvements	\$137
911-9919	March Lane SPRR Grade Separation	\$4,402
910-9918	March Lane UPRR Grade Separation	\$600
911-9918	March Lane UPRR Grade Separation	\$760
910-9186	Street Improvements Reimbursement Agreements	\$10
916-9945	Sperry Road - Performance/French Camp	\$1,145
<i>Street Improvement Project Totals</i>		<i>\$7,254</i>

**CAPITAL IMPROVEMENT PROGRAM 1998-99
PROJECT TOTALS BY FUND**

(COST IN \$THOUSANDS)

TRAFFIC SIGNAL IMPACT FEES FUND 900 THROUGH 904:

Account Number	Project Description	Approved 1998-99
904-9943	Main Street Traffic Signals (Downtown)	\$85
900-9933	Traffic Signals - New	\$90
902-9933	Traffic Signals - New	\$50
903-9933	Traffic Signals - New	\$40
900-9934	Traffic Signals Modifications	\$75
902-9934	Traffic Signals Modifications	\$35
903-9934	Traffic Signals Modifications	\$15
904-9934	Traffic Signals Modifications	\$45
<i>Traffic Signal Project Totals</i>		<i>\$435</i>

AIR QUALITY IMPACT FEES FUND 990 THROUGH 996:

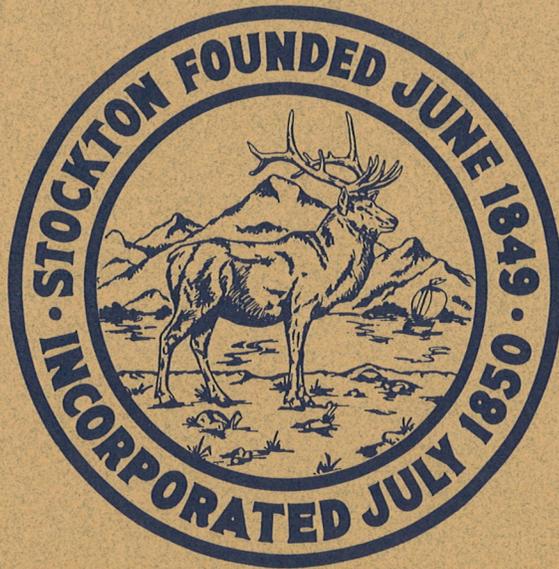
Account Number	Project Description	Approved 1998-99
990-9943	Main Street Traffic Signals (Downtown)	\$165
990-9919	March Lane SPRR Grade Separation	\$348
990-9906	Traffic Signal Control System	\$250
990-9195	Trip Reduction Program	\$10
<i>Air Quality Project Totals</i>		<i>\$773</i>

REDEVELOPMENT AGENCY FUND 334:

Account Number	Project Description	Approved 1998-99
334-7336	Weber Block Purchase	\$140
<i>Redevelopment Agency Project Totals</i>		<i>\$140</i>

GRAND TOTAL CIP PROJECTS - ALL FUNDS: \$68,455

Stockton



DEBT SERVICE

DEBT SERVICE

The fund established to appropriate for the accumulation of resources, and the retirement of, principal and interest on general long-term debt.

CITY OF STOCKTON
COMPUTATION OF LEGAL DEBT MARGIN
JUNE 30, 1997

(Dollar amounts in thousands)

Total Assessed Valuation (net of exemptions)	\$8,282,050
Less: Redevelopment Tax Increments	\$102,759
Basis of Levy	<u>\$8,179,291</u>
Debt Limit - 15 Percent of Assessed Value (1)	\$1,242,308
Amount of Debt Applicable to Debt Limit	<u>---</u>
LEGAL DEBT MARGIN	<u>\$1,242,308</u>

(1) Section 43605 California Government Code.

SOURCE: San Joaquin County Auditor/Controller's Office
California Municipal Statistics

CITY OF STOCKTON
RATIO OF NET GENERAL OBLIGATION BONDED DEBT
TO TAXABLE ASSESSED VALUE AND
NET GENERAL OBLIGATION BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS

(Dollar amounts in thousands)

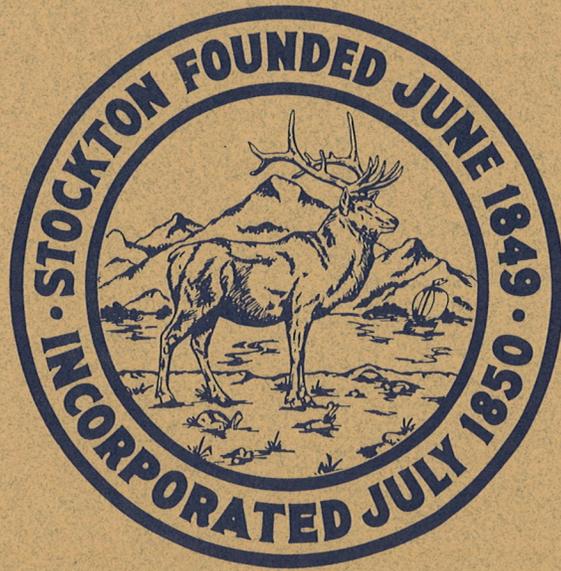
Fiscal Year	Population (1)	Gross Assessed Value	Debt Payable			Ratio of Net Bonded to Assessed Value	Net Bond Debt Per Capita
			Gross Bonded Debt	From Enterprise Revenue	Net Debt		
1988-89	189,192	\$5,455,294	\$2,865	\$2,130	\$735	0.013%	3.885
1989-90	192,312	\$5,673,614	\$2,075	\$1,450	\$625	0.011%	3.250
1990-91	195,223	\$6,143,171	\$1,250	\$740	\$510	0.008%	2.612
1991-92	215,100	\$6,889,154	\$390	\$0	\$390	0.006%	1.813
1992-93	221,585	\$7,606,262	\$265	\$0	\$265	0.003%	1.196
1993-94	226,300	\$8,055,732	\$135	\$0	\$135	0.002%	0.597
1994-95	228,733	\$8,443,029	\$0	\$0	\$0	0.000%	0.000
1995-96	232,770	\$8,575,384	\$0	\$0	\$0	0.000%	0.000
1996-97	233,600	\$8,814,724	\$0	\$0	\$0	0.000%	0.000
1997-98	236,500	\$8,790,337	\$0	\$0	\$0	0.000%	0.000

1990 Federal Census Population - 210,943

(1) Population data estimates are as of January 1 of the corresponding year and are not in thousands.

SOURCE: State of California, Department of Finance, Demographic Research Unit
City Finance Department

Stockton



REDEVELOPMENT AGENCY

REDEVELOPMENT AGENCY

To appropriate for the acquisition, relocation, demolition, and sale of land for those portions of the City earmarked for redevelopment. Projects are financed from the proceeds of bonds sold and loans from other City funds and eventually from property tax increment revenue.

REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

1998-99 ANNUAL BUDGET

**STATUS OF REDEVELOPMENT AGENCY FUNDS
1998-99 BUDGET**

	330 FUND Agency Administration	331 FUND Sharps Lane Villa	332 FUND McKinley	333 FUND All Nations	334 FUND Central Stockton	335 FUND Eastland	339 FUND Low/Mod Income Housing	TOTAL ALL FUNDS
SOURCE OF FUNDS:								
Projected 6/30/98 Fund Balance	\$209,623	\$0	\$1,109,321	\$0	\$1,542,780	(\$23,055)	\$767,138	\$3,605,807
1998-99 Revenue Projections:								
Projected Tax Increment Revenue	\$0	\$142,000	\$430,000	\$122,000	\$285,000	\$205,000	\$0	\$1,184,000
20% to Low/Mod Fund	\$0	(\$28,400)	(\$86,000)	(\$24,400)	(\$57,000)	(\$41,000)	\$0	(\$236,800)
Other Projected Income	\$515,000	\$0	\$90,000	\$6,000	\$13,309,000	\$422,000	\$274,800	\$14,616,800
Total Net Revenue	\$515,000	\$113,600	\$434,000	\$103,600	\$13,537,000	\$586,000	\$274,800	\$15,564,000
TOTAL SOURCE OF FUNDS	\$724,623	\$113,600	\$1,543,321	\$103,600	\$15,079,780	\$562,945	\$1,041,938	\$19,169,807
USE OF FUNDS:								
Budgeted 1998-99 Expenditures	\$703,950	\$113,600	\$856,192	\$102,318	\$15,064,504	\$480,944	\$1,041,938	\$18,363,446
PROJECTED 6/30/99 FUND BALANCE	\$20,673	\$0	\$687,129	\$1,282	\$15,276	\$82,001	\$0	\$806,361

POSITION ALLOCATION 13

1998-99 Approved

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance	\$209,623
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Revenue:

Transfers from 5 Tax Allocation	
Reserve Accts and Low/Mod fund	\$475,000
Projected 1998-99 Interest	\$40,000

TOTAL NET REVENUE	\$515,000
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TOTAL SOURCE OF FUNDS	\$724,623
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USE OF FUNDS:

Employee Services	\$297,644
Other Services	\$363,206
Materials & Supplies	\$7,300
Other Expenses	\$35,800

TOTAL USE OF FUNDS	\$703,950
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PROJECTED 6/30/99 FUND BALANCE	\$20,673
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MISSION STATEMENT

This fund represents the administration and general oversight duties performed by Agency staff for on-going and future redevelopment activities which are not related to a specific project. This function includes staff support for administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees. It also includes funding and assistance to the Economic Development section of the City Manager's office. Funding for these general administration activities are provided by transfers from the five redevelopment project area funds and the Low/Mod Fund.

HIGHLIGHTS

Some of the activities which occurred during the current fiscal year, many of which will continue or will be implemented during FY 1998-99, are highlighted below:

Formation of New/Expanded Redevelopment Project Area - Special study sessions with the City Council / Redevelopment Agency were held regarding the process of creating and/or expanding redevelopment project areas. The result of those sessions was designation of a redevelopment survey area for the creation of a new redevelopment project area. The proposed new Stockton-South Project Area includes both city and county areas. A preliminary feasibility study has been performed to evaluate the physical and economic blight as well as the economic viability of the project area. The formation of the new project area will continue through 1998-99.

Statements of Indebtedness - These annual statements are prepared by this department and forwarded to the Finance Director for signature as the Treasurer of the Redevelopment Agency. Once signed, they are forwarded to the San Joaquin Auditor/Controller. This report is due October 1 of each year and is the basis for the Agency's eligibility to receive its allocation of tax increment revenue for the upcoming year.

State Controller's Report - This report is the Agency's Annual Report to the City Council and is forwarded to the State Controller's Office prior to January 1st of each year. In addition to its report on the financial transactions of the Redevelopment Agency for the previous fiscal year, it also requires an update of activities within each project area as well as projects assisted by low/mod set-aside funds.

Monitoring Loan Program - Staff continually monitors the loans made by the Redevelopment Agency to developers.

Annual Redevelopment Agency Budget - The Agency's budget is required by California Redevelopment Law and must be adopted by June 30th of each year.

HIGHLIGHTS (Continued)

1997-98 Objectives

1. Implement the process to expand existing redevelopment project areas or to form a new project area by December 1997.

1997-98 Accomplishments

1. Special study sessions were held with the City Council/Redevelopment Agency resulting in the designation of a redevelopment survey area for the creation of the new Stockton-South project area.

1998-99 Objectives

1. Adopt a new redevelopment project area by June 1999.

SHARPS LANE VILLA REDEVELOPMENT PROJECT

FUND 331

**1998-99
Approved**

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance \$0

Revenue:

Projected Tax Increment Revenue \$142,000
20% to Low/Mod Fund (\$28,400)
Projected 1998-99 Interest \$0

TOTAL NET REVENUE \$113,600

TOTAL SOURCE OF FUNDS	\$113,600
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USE OF FUNDS:

Transfer to Admin \$90,000
Debt Repayment \$23,600

TOTAL USE OF FUNDS	\$113,600
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PROJECTED 6/30/99 FUND BALANCE	\$0
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SHARPS LANE VILLA REDEVELOPMENT PROJECT FUND 331-0000

MISSION STATEMENT

Redevelopment activities in this project area have been completed for some time. However, the project continues to generate tax increments which are used to retire the existing debt owed to the City's Community Development Block Grant (CDBG) Program as well as fund a portion of the General Administration for the Agency.

HIGHLIGHTS

It is anticipated that Sharps Lane Villa will net approximately \$113,600 in revenue during 1998-99. These funds will be used to fund a portion of the Agency's general administration and be used for repayment of existing CDBG debt. As required by federal regulations, these funds will flow back to that program expressly for use by eligible CDBG activities.

McKINLEY REDEVELOPMENT PROJECT

FUND 332

**1998-99
Approved**

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance \$1,109,321

Revenue:

Projected Tax Increment Revenue \$430,000
20% to Low/Mod Fund (\$86,000)
Projected 1998-99 Interest \$90,000

TOTAL NET REVENUE \$434,000

TOTAL SOURCE OF FUNDS

\$1,543,321

USE OF FUNDS:

Transfer to Admin \$250,000
Loan to Central Stockton \$530,000
Employee Services \$75,622
Other Services \$570

TOTAL USE OF FUNDS

\$856,192

PROJECTED 6/30/99 FUND BALANCE

\$687,129

MISSION STATEMENT

The McKinley Redevelopment Plan was adopted in 1973 as a primarily residential project. Implementation of the plan will encourage the development of affordable housing and pursue commercial development along major arteries within the project area.

HIGHLIGHTS

Loan to Central Stockton Project - During 1997-98, the Agency utilized a portion of the funds currently residing in the McKinley Project to assist in the Central Stockton Project (Amended West End) which had several projects anticipated to accelerate during that year. This assistance was in the form of an inter-project loan to be repaid to the McKinley Fund 332 from Central Stockton Fund 334 as available revenues allow and/or as funds are needed in the McKinley Project Area. The Agency will again use this mechanism during 1998-99 to assist the Central Stockton Project.

ALL NATIONS REDEVELOPMENT PROJECT

FUND 333

1998-99 Approved

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance \$0

Revenue:

Projected Tax Increment Revenue	\$122,000
20% to Low/Mod Fund	(\$24,400)
Projected 1998-99 Interest	\$6,000

TOTAL NET REVENUE \$103,600

TOTAL SOURCE OF FUNDS	\$103,600
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USE OF FUNDS:

Transfer to Admin	\$30,000
CIP Debt Repayment	\$30,000
Employee Services	\$42,112
Other Services	\$206

TOTAL USE OF FUNDS	\$102,318
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PROJECTED 6/30/99 FUND BALANCE	\$1,282
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MISSION STATEMENT

The All Nations Redevelopment Project is a residential project aimed at providing affordable housing to low/moderate income families. The remaining activity in this project area is the completion of the Manhattan Plaza Subdivision. When this subdivision is completely built out, this redevelopment project will be closed except to receive tax increment revenue to repay existing debt.

HIGHLIGHTS

Redevelopment activities which have occurred in the All Nations Redevelopment Project during the current fiscal year and those which will continue or will be implemented during FY 1998-99 are detailed below:

CIP Debt Repayment - It is anticipated that sufficient funds will be available during 1998-99 to allow for repayment of \$30,000 in CIP debt to the City of Stockton.

Manhattan Plaza Subdivision - This project of single-family homes is being developed by ACLC north of Eighth Street between Pock and "D" Streets. Of the 119 lots in the subdivision, 83 have been built and sold to date. Due to the downturn in the single-family home market, the Agency approved a secondary loan pool to assist in the completion of the remaining homes. With this tool, the Agency will assist ACLC with the development of five or more of the remaining homes during 1998-99.

1997-98 Objectives

1. Assist ACLC with the development of ten or more of the undeveloped lots in the Manhattan Plaza Subdivision by June 1998.

1997-98 Accomplishments

1. Ten homes are in the process of being developed and sold to qualifying, lower income families.

1998-99 Objectives

1. Assist ACLC with the development of five or more of the remaining undeveloped lots in the Manhattan Plaza Subdivision by June 1999.

**CENTRAL STOCKTON REDEVELOPMENT PROJECT
(AMENDED WEST END)**

FUND 334

1998-99 Approved

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance		\$1,542,780
Projected Tax Increment Revenue	\$285,000	
20% to Low/Mod Fund	(\$57,000)	
Projected 1998-99 Interest	\$125,000	
Land Sale Proceeds	\$1,340,000	
CDBG	\$875,000	
UDAG	\$439,000	
Loan from McKinley	\$530,000	
Section 108 Loan	\$10,000,000	
TOTAL NET REVENUE		\$13,537,000

TOTAL SOURCE OF FUNDS	\$15,079,780
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USE OF FUNDS:

Debt Service (Bonds)	\$507,762
Employee Services	\$127,550
Other Services	\$45,722
Materials & Supplies	\$8,470
Other Expenses	\$21,000
Redevelopment Projects (see project listing)	\$14,354,000

TOTAL USE OF FUNDS	\$15,064,504
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PROJECTED 6/30/99 FUND BALANCE	\$15,276
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**CENTRAL STOCKTON REDEVELOPMENT PROJECT FUND 334-0000
(AMENDED WEST END)**

MISSION STATEMENT

This redevelopment project was amended in 1991 to include virtually all of the downtown core from the railroad tracks on the east to Yosemite Street on the west, and from Park Street on the north to Sonora Street on the south. The basis for this amendment was the earlier adopted "Central Stockton Plan" first outlined by Consultants Kaplan•McLaughlin•Diaz (KMD) in 1989, which targeted specific areas for revitalization. The mission is to stimulate development which substantially conforms to the Redevelopment Plan adopted in 1991, and which results in growth in the tax base and overall improved economic well-being of the area.

HIGHLIGHTS

The Economic Development/Central Stockton unit of the City Manager's office has primary responsibility for the implementation of the Central Stockton (Amended West End) Redevelopment Plan. These activities are conducted at the direction of the City Manager in response to the City Council and Redevelopment Agency and its advisory group, the Redevelopment Commission. The highlights for Central Stockton are included in the City Manager's Economic Development Unit Budget.

Account Number	Project Description	1997-98 Budget	6-30-98 Est. Balance	Approved 1998-99 Total Budget
334-7326	Children's Museum	\$85,000	\$34,500	\$75,000
334-7327	Gateway Project	\$1,464,000	\$0	\$470,000
334-7328	Stockton Record Expansion	\$875,000	\$600,000	\$985,000
334-7334	Hotel Stockton/ Entertainment Complex	\$189,000	\$0	\$439,000 \$3,000,000
334-7335	Fox Theatre	\$426,000	\$0	\$540,000
334-7336	Weber Block	\$131,000	\$72,000	\$221,000
334-7337	Henery Apartments	\$40,000	\$0	\$43,000
334-7339	Brownfields EPA Grant	\$109,000	\$31,000	\$31,000
334-73xx	Castaways Acquisition		\$0	\$450,000
334-73xx	Mercy Charities Housing Project		\$0	\$2,000,000
334-73xx	Multimodal Rail Project		\$0	\$5,100,000
334-9805	Seawall	\$1,400,000	\$1,000,000	\$1,000,000
	<i>Redevelopment Project Totals</i>		<i>\$1,737,500</i>	<i>\$14,354,000</i>

EASTLAND REDEVELOPMENT PROJECT

FUND 335

**1998-99
Approved**

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance		(\$23,055)
Projected Tax Increment Revenue	\$205,000	
20% to Low/Mod Fund	(\$41,000)	
Projected 1998-99 Interest	\$4,000	
Land Sale Proceeds	\$418,000	
TOTAL NET REVENUE		\$586,000

TOTAL SOURCE OF FUNDS **\$562,945**

USE OF FUNDS:

Transfer to Admin	\$30,000
Debt Repayment	\$100,000
Employee Services	\$80,552
Other Services	\$392
Infrastructure	\$270,000

TOTAL USE OF FUNDS **\$480,944**

PROJECTED 6/30/99 FUND BALANCE **\$82,001**

MISSION STATEMENT

This redevelopment project was adopted in 1990 with the major focus initially being the completion of the Eastland Plaza Shopping Center at the corner of Fremont and Wilson Way. The resulting growth in the tax base will allow for future commercial and residential development within the project area.

HIGHLIGHTS

The major activity occurring within the Eastland Redevelopment Project has been the implementation of the Disposition and Development Agreement (DDA) with the master developer for the area along Oak Street east of Wilson Way to the Eastland Plaza Shopping Center. The redevelopment activities which have occurred in connection with the DDA and those which will continue or be implemented during FY 1998-99 are detailed below:

Eastland Plaza Disposition and Development Agreement - As specified in the Third Amendment to the DDA, the developer (Eastland Plaza) will install the necessary infrastructure improvements along Wilson Way in conjunction with the development of the first building pad. The Agency will reimburse the developer for these infrastructure costs. As the remaining building pads are developed, Eastland Plaza will repay the Agency note in accordance with the DDA.

Debt Repayment - It is anticipated that sufficient funds will be available during 1998-99 to allow for repayment to the City of Stockton: \$11,000 in CIP debt and \$89,000 in General Fund debt.

1997-98 Objectives

1. Assist Eastland Plaza with the development of their building pads and the associated construction of the Wilson Way infrastructure improvements by June 1998.

1997-98 Accomplishments

1. Eastland Plaza anticipates signing a tenant for development of the first building pad shortly. The infrastructure improvements will occur in conjunction with this development.

1998-99 Objectives

1. Assist Eastland Plaza with the development of their building pads and the associated construction of the Wilson Way infrastructure improvements by January 1999.

LOW/MOD INCOME HOUSING FUND

FUND 339

**1998-99
Approved**

SOURCE OF FUNDS:

Projected 6/30/98 Fund Balance \$767,138

Revenue:

Projected Tax Increment Revenue \$236,800
(20% transferred from 5 Redev Project
Area Tax Increment Revenue)
Projected 1998-99 Interest \$20,000
Loan Repayment:
Dan Logue (Phoenix House) \$18,000

TOTAL NET REVENUE \$274,800

TOTAL SOURCE OF FUNDS

\$1,041,938

USE OF FUNDS:

Transfer to Admin \$75,000
Delta Plaza - Refinance Elderly Housing Proj \$250,000
Mercy Charities Affordable Housing Project \$716,938

TOTAL USE OF FUNDS

\$1,041,938

PROJECTED 6/30/99 FUND BALANCE

\$0

MISSION STATEMENT

The Low/Moderate Income Housing Fund was established pursuant to a provision of the California Redevelopment Law which requires that a Redevelopment Agency set aside 20% of the tax increment revenue it receives for the express purpose of promoting the development of affordable housing for lower income households. These funds may be used within or outside a redevelopment project area.

HIGHLIGHTS

With the exception of the transfer to the Agency's General Administration Account (330-7310), all monies within this fund are used for the actual development of affordable housing. The Redevelopment Agency has been able to utilize primarily all of its housing set aside each year to assist such projects as the Delta Plaza Apartment Project, Phoenix House (Breuners building) Single-Room Occupancy Hotel, Manhattan Plaza Subdivision, Santa Fe Townhomes, the Villa de San Joaquin Project, Main Street Manor (Bronx Hotel), Charleston Place, and the Filipino Community Building. These projects are funded as they arise from available low/mod money. As a result, these funds are appropriated as projects are presented to the Redevelopment Agency. The following current projects have received funds from the Low/Mod fund:

Delta Plaza Apartments - The rehabilitation of an existing building at the corner of Park and San Joaquin Streets was completed in 1993 by Delta Housing Development Corporation. This development contains 30 units of affordable housing for low- and very-low income elderly tenants. At the time of development, the Agency made a \$120,000 loan from the Low/Mod Fund to Delta Housing Development Corporation. Since then, the developer has had difficulty in meeting its financial obligations and has requested assistance from the Agency in refinancing this project. The 1998-99 budget includes \$250,000 of Low/Mod funds to assist in keeping this housing project open and available to the elderly.

Mercy Charities Affordable Housing Project - During 1997-98, the City contracted with Moore Iacofano and Goltsman to prepare a Master Revitalization Strategy (MRS) for the Gleason Park Neighborhood. The purpose of the MRS is to develop a comprehensive approach to the social, economic, and housing problems which presently plague the neighborhood. Based on the housing recommendations contained in the MRS, the Agency will commit the balance of its Low/Mod funds to an affordable housing project in the Gleason Park Area. Mercy Charities has been selected as the master developer for the three-block area bounded by Grant, Lafayette, Sonora and California Streets adjacent to Gleason Park. A Disposition and Development Agreement (DDA) with them is currently being negotiated.

**REDEVELOPMENT AGENCY
APPROVED 1998-99 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS IN**

1998-99

TO REDEVELOPMENT AGENCY ADMINISTRATION FUND (330) from:

Sharps Lane Villa Fund (331)	\$ 90,000	
McKinley Fund (332)	250,000	
All Nations Fund (333)	30,000	
Eastland Fund (335)	30,000	
Low/Mod Income Housing Fund (339)	<u>75,000</u>	
		\$475,000

TO CENTRAL STOCKTON (AMENDED WEST END) FUND (334) from:

McKinley Fund (332)	\$530,000	
*Community Development Block Grant (CDBG) Fund (052)	<u>\$1,375,000</u>	
		\$1,905,000

TO LOW/MOD INCOME HOUSING FUND (339) from:

**Sharps Lane Villa Fund (331) - 20% Set Aside	\$ 28,400	
**McKinley Fund (332) - 20% Set Aside	86,000	
**All Nations Fund (333) - 20% Set Aside	24,400	
**Central Stockton Fund (Amended West End) Fund (334) - 20%	57,000	
**Eastland Fund (335) - 20% Set Aside	<u>41,000</u>	
		\$236,800

TO GENERAL FUND (010) from:

Eastland Fund (335)		\$89,000
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TO CAPITAL IMPROVEMENT FUND (301) from:

All Nations Fund (333)		\$30,000
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TO CAPITAL IMPROVEMENT FUND (303) from:

Eastland Fund (335)		\$11,000
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TO COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) from:

Sharps Lane Villa Fund (331)		<u>\$23,600</u>
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Total Transfers In \$2,770,400

* This transfer includes \$500,000 for the Seawall Project. These funds were programmed in the FY97-98 Budget, but were not drawn down from HUD; therefore, they will need to be transferred during FY98-99.

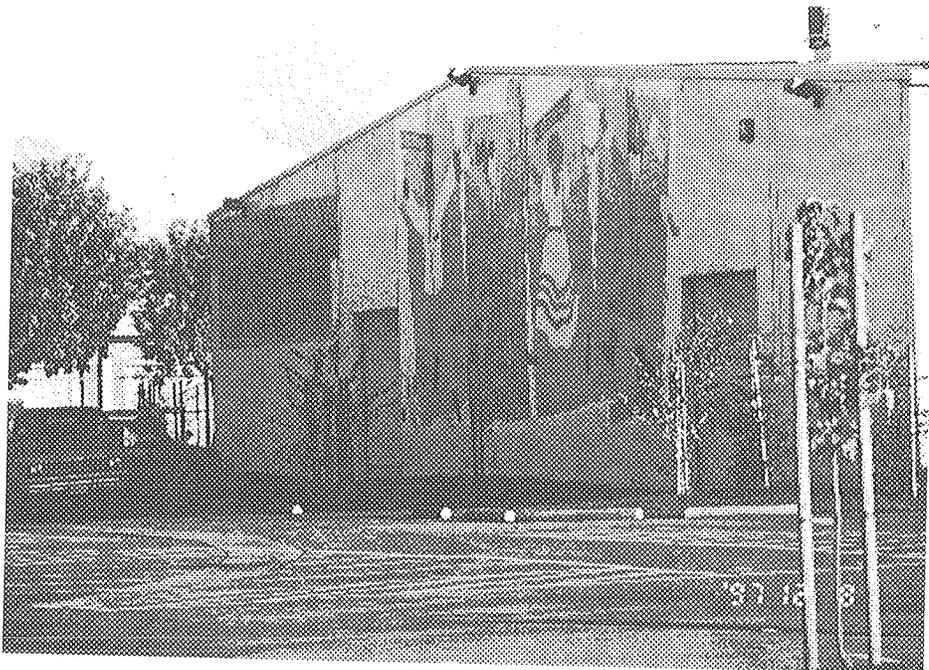
** Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the five redevelopment project areas.

**REDEVELOPMENT AGENCY
APPROVED 1998-99 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

		<u>1998-99</u>
<u>FROM SHARPS LANE VILLA FUND (331) to:</u>		
Redevelopment Agency Administration Fund (330)	\$90,000	
Community Development Block Grant Fund (052)	23,600	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>28,400</u>	
		\$142,000
<u>FROM McKINLEY FUND (332) to:</u>		
Redevelopment Agency Administration Fund (330)	\$250,000	
Central Stockton (Amended West End) Fund (334)	\$530,000	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>86,000</u>	
		\$866,000
<u>FROM ALL NATIONS FUND (333) to:</u>		
Redevelopment Agency Administration Fund (330)	\$ 30,000	
Capital Improvement Program Fund (301)	30,000	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>24,400</u>	
		\$ 84,400
<u>FROM CENTRAL STOCKTON (AMENDED WEST END) FUND 334 to:</u>		
*Low/Mod Income Housing Fund (339) - 20% Set Aside		\$57,000
<u>FROM EASTLAND FUND (335) to:</u>		
Redevelopment Agency Administration Fund (330)	\$30,000	
General Fund (010)	89,000	
Capital Improvement Program Fund (303)	\$11,000	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>41,000</u>	
		\$171,000
<u>FROM LOW/MOD INCOME HOUSING FUND (339) to:</u>		
Redevelopment Agency Administration Fund (330)		\$75,000
<u>FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) to:</u>		
**Central Stockton Fund (334)		<u>\$1,375,000</u>
Total Transfers Out		<u>\$2,770,400</u>

* Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the five redevelopment project areas.

** This transfer includes \$500,000 for the Seawall Project. These funds were programmed in the FY97-98 Budget, but were not drawn down from HUD; therefore, they will need to be transferred during FY98-99.

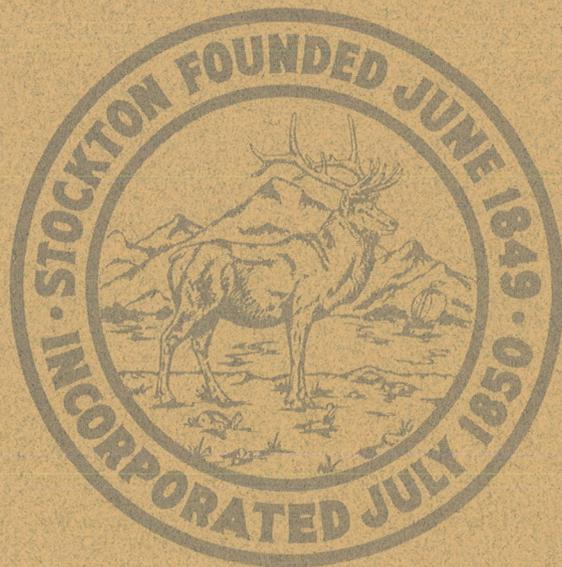


The Redevelopment Agency of the City of Stockton helps bring entertainment and education downtown. The Children's Museum is one of the many projects assisted by the Redevelopment Agency.

Stockton



GLOSSARY



GLOSSARY

ACCRUAL BASIS OF ACCOUNTING - The effect of a transaction is recognized and reported when it occurs rather than when cash is paid or received.

ACTIVITY - A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. In the City's HTE system this line of work is coded as a three digit code within the fourteen digit computer code system and are always located at the eighth, ninth and tenth digit from the left.

ALLOCATION - A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects. This term is also used to describe the designated number of full-time regular positions approved to each budget unit.

ANNUAL OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them, as well as, a reference guide to the public for activities and functions of City government. It is the primary means by which most of the acquisition, spending, and service delivery activities of a government are controlled. This document can be characterized as "the City's financial road map for the coming year."

APPROPRIATION - A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and as to the time during which it may be expended. An appropriation is necessary for an expenditure to be made.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. A bond is used as a financing instrument for large capital projects.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. (See Annual Operating Budget).

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. Once adopted by the City Council, it becomes the City's Annual Operating Budget. (Financial road map for expenditures and revenues).

CAPITAL IMPROVEMENT PROGRAM - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures which result in the acquisition of fixed assets.

GLOSSARY

CASH FUND BALANCE - The current cash available for expenditure after all current expenditures are made and all current revenues are received. The cash fund balance is not affected by depreciation, asset values and other non-cash accounting terms.

DEBT SERVICE REQUIREMENT - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

DEPRECIATION - (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence; (2) the portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. This accounting requirement is not a cash transaction and does not affect the cash available for operations within the City.

ENCUMBRANCES - Legally binding and Council designated commitments related to unperformed contracts (executory, not yet performed) for goods or services.

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water and wastewater.

ENTITLEMENT - The amount of payment to which a State or Local government is entitled as determined by the Federal government (e.g. the Director of the Office of Revenue Sharing) pursuant to an allocation formula contained in applicable statutes.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays. Expenditures are the payments for services, materials, salaries and products necessary to the operation of City government.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. In accordance with the City Charter Article XXII, Section 4 "The fiscal year of the City shall commence upon the first day of July..."

GLOSSARY

FULL-TIME EQUIVALENT (FTE) - The decimal equivalent of a part-time position converted to a full-time basis; i.e., one person working half-time would count as 0.5 FTE.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - The excess of assets over liabilities at the end of the accounting period. A negative fund balance is sometimes called a deficit.

GENERAL FUND - The fund used to account for all legally unspecified financial resources except those required to be accounted for in specially designated funds.

GENERAL OBLIGATION BONDS - When a government pledges its full faith and credit to the repayment of the bonds it issues, those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

INDENTURES - Written contracts or agreements.

INTERNAL SERVICE FUND - A fund used to account for the centralized financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis. The City of Stockton uses internal service funds for the central administration of insurance and equipment replacement.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

RESERVE - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESTRICTED ASSETS - Monies or other resources, the use of which is restricted by legal or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds.

GLOSSARY

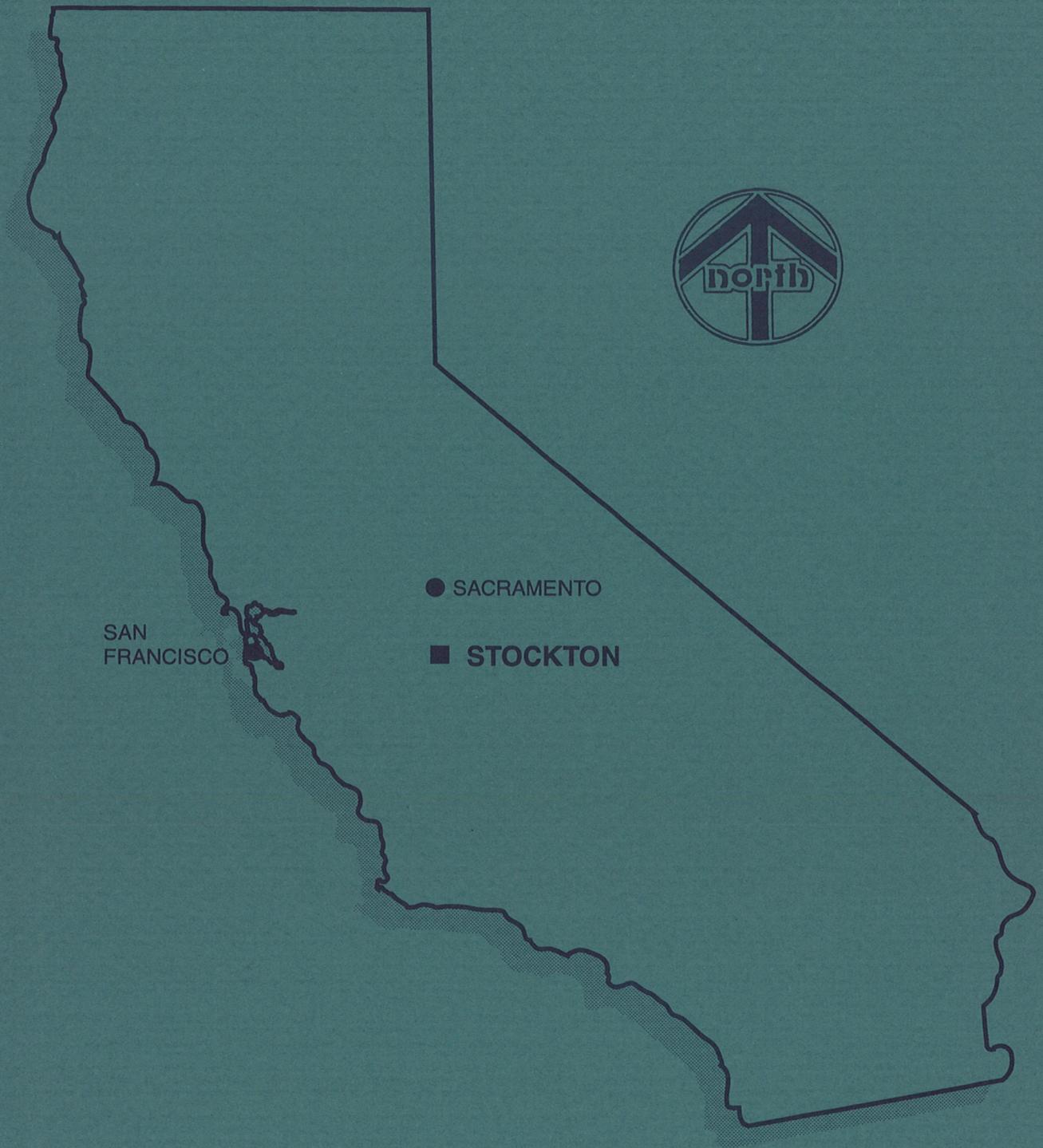
REVENUE - Amounts of money received from taxes, fees, permits, licenses, interest and inter-governmental sources during the fiscal year.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

USER CHARGES - The payment of a fee for direct receipt of a public service by the party benefitting from the service.

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City of Stockton, California



Location Map

