



COMMUNITY SERVICES DEPARTMENT



COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT

Building resilient communities by cultivating healthy bodies and curious minds.

Budget at a Glance:

Total Revenues	\$26,473,391
Total Expenditures	\$25,957,149
Total Net Revenue	\$516,242
Total Staff	112

DEPARTMENT DESCRIPTION

Community Services has two primary budgetary program areas: Library and Recreation.

The Library provides experiences and resources designed to improve the intellectual and educational lives of residents in our community. Programs such as story-time, tutoring, and summer reading focus on literacy, learning, and building strong families and communities. Library collections support this goal as well as high-speed internet access, computer and technology labs, books, music, movies, electronic research tools, and digital format materials.

The Library system, known as the Stockton-San Joaquin County Public Library, is operated by the City of Stockton and serves all of San Joaquin County through an arrangement to provide a regional, multi-branch system. The system is made up of eight branches within Stockton city limits, eight branches throughout the rest of San Joaquin County, and a bookmobile. This centralized system allows all the sites to circulate materials between one another and benefit from combined administrative and management costs.

General Fund allocations from the City of Stockton and San Joaquin County make up the majority of the funding for the library system. Operating and system-wide administration and support costs are tracked separately and assigned to the two agencies in accordance with a contract for services. The Strong Communities (Measure M) initiative provides additional funding for City of Stockton libraries.

Recreation is comprised of programs that improve the health and wellbeing of Stockton residents. Recreation programs are known to foster physical health, promote social equity, build life skills and strengthen community bonds. Through its facilities, the Department offers youth and adult sports leagues, special events, senior programs, afternoon supper for youth, day camps, after-school programs, instructional classes and a variety of other leisure events and activities.

Recreation facilities include community centers, soccer and ball field complexes, swimming pools and special event venues such as the Civic Auditorium, Weber Point Events Center, and Pixie Woods children's theme park. Some facilities and programs are operated by the City directly, some are jointly used with other agencies, and others are contracted out to private and non-profit agencies for full or partial management. Fees and an allocation of General Fund revenue have historically funded operating costs for recreation programs. The Strong Communities (Measure M) initiative provides additional funding for recreation services.

The Department oversees the operations of City golf courses. Golf is offered to residents at the City's Swenson Golf Course through a 15-year lease agreement with Kemper Sports Management, Inc., which began January 2020. Van Buskirk Golf Course was closed July 31,

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2019 due to a decline in golf play and the increasing General Fund subsidy required to operate the property as a golf course. The City continues to maintain the land while staff plans the future re-use of the property as a recreation amenity.

In addition to its operational areas, the department provides oversight and support to the Parks and Recreation Commission, Stockton Arts Commission, and Teen Leadership Council.

DEPARTMENT STRATEGIC WORK PLAN

The Community Services Department supports the City Council's strategic work plan specifically in the areas of working with education partners to improve student outcomes, improving quality of life, and creating improved infrastructure. Library goals for the coming year include improving access to digital materials, delivering programs focusing on digital literacy and technology skills, redesigning the library website, and delivering programs to focus on the diverse communities in the Department's service area. Recreation goals include the installation of scoreboards, determining current levels of cost recovery for Recreation programs, and improving program planning and evaluation.

Department infrastructure improvements include continued work on capital projects designated in the Strong Communities expenditure plan. Priorities include soccer field improvements, breaking ground on a new Library and Community Center, and design and construction of the McKinley Park Renovation, which received \$8.5 million in State grant funds from Proposition 68. The Department will also continue its efforts to support the community during the COVID-19 pandemic through virtual programing, food distribution, and community morale initiatives.

PRIOR YEAR ACCOMPLISHMENTS

The Department's major accomplishments include developing cultural and arts programs throughout the Library, presenting workshops for parents to build vocabulary and support literacy development for children age 0-3, providing more digital literacy instruction, and opening a third Micro Library at the Van Buskirk Community Center. The Department has also increased its sports programming including free programs for youth, community center based camp programs, and special events to engage residents in arts and social activities. In addition, Community Centers have redesigned and implemented curriculum-based afterschool programs focusing on academic and social development.

The Department also experienced service growth in several areas. The Library Summer Reading Club saw a 20% increase in participation and a total of over 62,000 books read by children, teens, and adults in our community. Bookings at the Civic Auditorium, attendance at Pixie Woods, and participation in youth and adult sports leagues all had strong increases compared to prior years. In 2019, summer camp programs were at 99% of capacity. The Department's Youth in Government Day continues to maintain an optimal number of student participants (60) and annual events such as Movies at the Point and Holiday Tree Lighting continued their strong attendance patterns from previous years.

The Department introduced a variety of youth and adult sports programs such as mini-movers, pickleball and expanded Ultra Friday Nights to one night per month during the school year. The Department also hosted the second annual Collide arts festival.

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KEY CONSIDERATIONS

Key considerations for FY 2020-21 include:

- Utilizing \$8.5 million of State grant funds to renovate McKinley Park.
- Managing existing Community Services capital projects.
- Maintaining the Van Buskirk property and engaging in efforts to advance its transformation into a regional recreation complex.
- Utilizing high-speed bandwidth to create innovative programs.
- Researching current Recreation cost recovery levels to inform decision-making.
- Focusing staff resources on improving program quality and evaluation.



**Community Services Department
FY 2020-21 Annual Budget**

	<u>Strong Communities</u> <i>See Page G-9</i>	<u>Library</u> <i>See Page G-11</i>	<u>Recreation</u> <i>See Page G-17</i>	<u>Total</u>
Beginning Available Balance	\$ 1,682,265	\$ 2,155,879	\$ 382,999	\$ 4,221,143
Revenues				
Measure M Sales Tax	9,600,000	-	-	9,600,000
San Joaquin County Contract	-	6,939,025	-	6,939,025
Additional Hours Contracts	-	163,320	-	163,320
Fines	-	230,700	-	230,700
Other Revenues	106,000	118,254	1,603	225,857
Recreation Programs	-	-	494,440	494,440
Facility Admission and Rentals	-	-	353,833	353,833
Community Centers	-	-	366,216	366,216
	<u>9,706,000</u>	<u>7,451,299</u>	<u>1,216,092</u>	<u>18,373,391</u>
Expenditures				
Administration	304,000	1,232,044	1,213,390	2,749,434
Library Operations	3,186,296	11,062,478	-	14,248,774
Recreation Programs	4,762,484	-	1,105,293	5,867,777
Civic Auditorium	-	-	554,241	554,241
Community Centers	-	-	1,751,769	1,751,769
Other Programs	-	-	608,154	608,154
Capital Projects	177,000	-	-	177,000
	<u>8,429,780</u>	<u>12,294,522</u>	<u>5,232,847</u>	<u>25,957,149</u>
Transfers				
Transfer In - General Fund	-	3,984,500	4,115,500	8,100,000
Transfer In - Other Funds	-	-	-	-
Transfer Out - Other Funds	-	-	-	-
	<u>-</u>	<u>3,984,500</u>	<u>4,115,500</u>	<u>8,100,000</u>
Net Annual Activity	<u>1,276,220</u>	<u>(858,723)</u>	<u>98,745</u>	<u>516,242</u>
Ending Available Balance	<u>\$ 2,958,485</u>	<u>\$ 1,297,156</u>	<u>\$ 481,744</u>	<u>\$ 4,737,385</u>

Revenues	\$ 18,373,391
Transfers	8,100,000
Total Sources	<u>\$ 26,473,391</u>
Expenditures	\$ 25,957,149
Transfers	-
Total Appropriations	<u>\$ 25,957,149</u>

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STRONG COMMUNITIES FUND (083)

PROGRAM DESCRIPTION

Passed in 2016, the Strong Communities (Measure M) initiative levies a quarter cent sales transaction and use tax for Library and Recreation services.

The initiative went into effect on April 1, 2017, will be in effect for 16 years and is estimated to generate an average of between \$9.4 and \$14.6 million per year. Revenues are estimated to be \$10.4 million in FY 2019-20. Revenues are expected to decrease to \$9.6 million in FY 2020-21 due to the COVID-19 pandemic.

The measure's revenues have been used to add Library and Recreation staff positions for restored and expanded services as well as allow a balance for future capital projects as outlined in the measure's City Council Spending Priorities.

KEY CONSIDERATIONS

Key considerations for the Strong Communities Fund in FY 2020-21 include:

- The Strong Communities Expenditure Plan is being updated to reflect changes in anticipated revenues and expenditures. Despite an anticipated drop in revenues in Fiscal Years 2019-20 and 2020-21 due to COVID-19 economic impacts, the City anticipates moving forward with capital improvements projects and providing program support for expanded Library and Recreation program hours as described below.
 - Complete improvements to the City's soccer facilities.
 - Provide resources for the construction of a new Library and Community Center facility in Northeast Stockton.
 - Complete the renovation at the Troke Library to increase program space.
 - The FY 2020-21 budget also provides for library program support and part-time staff to support expanded hours in all facilities.
 - Chavez Library – 15 Hours
 - Troke Library – 18 Hours
 - Weston Ranch Library – 18 Hours
 - Angelou – 18 Hours
 - Provide funding for a new website and discovery layer for the Library Catalog, and online services.
 - Fund the purchase of new self-checkout equipment at all City libraries.

Community Services Department
Strong Communities - 083
FY 2020-21 Annual Budget

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Projected	FY 2020-21 Budget
Beginning Available Balance	\$ 2,391,590	\$ 9,758,294	\$ 10,376,173	\$ 1,682,265
Revenues				
Measure M Sales Tax	10,430,105	11,680,005	10,000,000	9,600,000
Investment Proceeds	-	258,118	200,000	106,000
	10,430,105	11,938,123	10,200,000	9,706,000
Expenditures				
Administration	154,781	-	-	-
Library Programs	1,199,538	2,432,551	3,004,624	3,186,296
Recreation Programs	1,475,034	3,268,633	4,668,812	4,762,484
Tax Collection & Audit Costs	234,048	299,059	300,472	304,000
Capital Projects	-	80,575	10,920,000	177,000
	3,063,401	6,080,818	18,893,908	8,429,780
Transfers				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	-	-	-	-
Net Annual Activity	7,366,704	5,857,305	(8,693,908)	1,276,220
Ending Available Balance	\$ 9,758,294	\$ 15,615,599	\$ 1,682,265	\$ 2,958,485
Available Balance Calculation				
Current Assets		\$ 16,450,826		
Current Liabilities		(835,228)		
Capital Projects		(5,239,425)		
Ending Available Balance		\$ 10,376,173		



**Community Services Department
Library Division Summary
FY 2020-21 Annual Budget**

	<u>Library 041</u> <i>See Page G-13</i>	<u>Special Revenue 644</u> <i>See Page G-14</i>	<u>Kolak Trust 614</u> <i>See Page G-15</i>	<u>G. Cady Trust 622</u> <i>See Page G-16</i>	<u>Library Programs Total</u>
Beginning Available Balance	\$ 2,122,488	\$ 32,242	\$ 960	\$ 189	\$ 2,155,879
Revenues					
San Joaquin County	6,939,025	-	-	-	6,939,025
Additional Hours Contracts	163,320	-	-	-	163,320
Fines	230,700	-	-	-	230,700
Other Revenues	108,134	8,500	1,500	120	118,254
	<u>7,441,179</u>	<u>8,500</u>	<u>1,500</u>	<u>120</u>	<u>7,451,299</u>
Expenditures					
Branch operations	9,695,146	21,700	-	-	9,716,846
Technical services	787,212	-	-	-	787,212
Programming and outreach	558,420	-	-	-	558,420
Administration and delivery	1,232,044	-	-	-	1,232,044
	<u>12,272,822</u>	<u>21,700</u>	<u>-</u>	<u>-</u>	<u>12,294,522</u>
Transfers					
Transfer In - General Fund	3,984,500	-	-	-	3,984,500
Transfer In - Other	-	-	-	-	-
Transfer Out	-	-	-	-	-
	<u>3,984,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,984,500</u>
Net Annual Activity	<u>(847,143)</u>	<u>(13,200)</u>	<u>1,500</u>	<u>120</u>	<u>(858,723)</u>
Ending Available Balance	<u>\$ 1,275,345</u>	<u>\$ 19,042</u>	<u>\$ 2,460</u>	<u>\$ 309</u>	<u>\$ 1,297,156</u>

COMMUNITY SERVICES DEPARTMENT

LIBRARY FUND (041)

PROGRAM DESCRIPTION

This fund tracks the financial activities for the Stockton-San Joaquin County Public Library.

- Under City of Stockton management, library services have been made available County-wide since 1910.
- Currently, eight City and eight County facilities are open to the public between 25 and 42 hours per week.
- Resources for operations recorded in this Fund are provided from the City of Stockton General Fund, San Joaquin County General Fund, contracts for automation services, support from outlying cities, donations from individuals and charitable organizations, and fines and fee revenues.

KEY CONSIDERATIONS

The General Fund allocation to the Library Fund remains at the FY 2014-15 level in accordance with the Strong Communities measure. The ordinance states the General Fund allocation for library and recreation services may not be lower than FY 2014-15 allocation unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. While General Fund revenues are anticipated to decrease in FY 2020-21, the amount allocated to Library Services will remain at \$3.98 million. This maintenance of effort requirement is reviewed annually to ensure compliance with the measure.

In FY 2020-21, the Library will be expanding customer use and technology-based programs by adding additional wi-fi access points throughout all libraries. In addition, the Library will be investing in expertise support to assist with e-rate and future technology upgrades.

**Community Services Department
Library - 041
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 3,730,595	\$ 3,508,243	\$ 3,060,882	\$ 2,122,488
Revenues				
San Joaquin County	6,445,800	6,240,000	7,299,527	6,939,025
Additional Hours Contracts	193,300	163,180	163,300	163,320
Fines & Fees	240,361	224,019	219,202	230,700
Other Revenues	111,847	253,078	105,593	108,134
	<u>6,991,308</u>	<u>6,880,277</u>	<u>7,787,622</u>	<u>7,441,179</u>
Expenditures				
Administration	1,224,839	1,403,026	2,342,622	1,026,570
Programming and Outreach	519,296	543,954	513,277	558,420
Technical Services	743,575	646,709	603,148	787,212
Branch Operations				
Branch Operations - County	4,696,328	5,150,837	5,798,208	6,148,360
Branch Operations - City	3,777,157	3,426,960	3,270,117	3,546,786
Delivery Services	176,344	140,652	183,144	205,474
Capital projects	60,621	-	-	-
	<u>11,198,160</u>	<u>11,312,138</u>	<u>12,710,516</u>	<u>12,272,822</u>
Transfers				
Transfer In - General Fund	3,984,500	3,984,500	3,984,500	3,984,500
Transfer In - Other	-	-	-	-
Transfer Out	-	-	-	-
	<u>3,984,500</u>	<u>3,984,500</u>	<u>3,984,500</u>	<u>3,984,500</u>
Net Annual Activity	<u>(222,352)</u>	<u>(447,361)</u>	<u>(938,394)</u>	<u>(847,143)</u>
Ending Available Balance	\$ 3,508,243	\$ 3,060,882	\$ 2,122,488	\$ 1,275,345
Available Balance Calculation				
Current Assets		\$ 4,164,610		
Current Liabilities		(1,103,728)		
Ending Available Balance		<u>\$ 3,060,882</u>		

**Community Services Department
Library Special Revenue Fund - 644
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 30,772	\$ 46,829	\$ 45,742	\$ 32,242
Revenues				
Program Revenue	25,690	8,000	8,000	8,000
Other Revenue	21,779	13,634	-	-
Investment Proceeds	540	723	200	500
	<u>48,009</u>	<u>22,357</u>	<u>8,200</u>	<u>8,500</u>
Expenditures				
Program Expenditures	31,952	23,444	21,700	21,700
	<u>31,952</u>	<u>23,444</u>	<u>21,700</u>	<u>21,700</u>
Transfers				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>16,057</u>	<u>(1,087)</u>	<u>(13,500)</u>	<u>(13,200)</u>
Ending Available Balance	<u>\$ 46,829</u>	<u>\$ 45,742</u>	<u>\$ 32,242</u>	<u>\$ 19,042</u>
Available Balance Calculation				
Cash		\$ 45,742		
Accounts Receivable		-		
Accounts Payable		-		
Ending Available Balance		<u>\$ 45,742</u>		

**Community Services Department
Kolak Trust - 614
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 175,473	\$ 177,885	\$ (40)	\$ 960
Revenues				
Investment Proceeds	2,412	3,168	1,000	1,500
	<u>2,412</u>	<u>3,168</u>	<u>1,000</u>	<u>1,500</u>
Expenditures				
Operating Expenditures	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>2,412</u>	<u>3,168</u>	<u>1,000</u>	<u>1,500</u>
Ending Available Balance	<u>\$ 177,885</u>	<u>\$ 181,053</u>	<u>\$ 960</u>	<u>\$ 2,460</u>
Available Balance Calculation				
Cash		\$ 181,053		
Accounts Payable		-		
Principal endowment		(181,093)		
Ending Available Balance		<u>\$ (40)</u>		

**Community Services Department
Cady Endowment - 622
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 10,253	\$ 10,394	\$ 69	\$ 189
Revenues				
Investment Proceeds	141	185	120	120
	<u>141</u>	<u>185</u>	<u>120</u>	<u>120</u>
Expenditures				
Library Materials	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	141	185	120	120
Ending Available Balance	\$ 10,394	\$ 10,579	\$ 189	\$ 309
Available Balance Calculation				
Cash		\$ 10,579		
Principal endowment		(10,510)		
Ending Available Balance		<u>\$ 69</u>		

**Community Services Department
Recreation Division Summary
FY 2020-21 Annual Budget**

	<u>Recreation 044</u> <i>See Page G-19</i>	<u>Golf 481</u> <i>See Page G-21</i>	<u>Parks & Recreation Trust 643</u> <i>See Page G-22</i>	<u>Recreation Total</u>
Beginning Available Balance	\$ 4,406	\$ 266,094	\$ 112,499	\$ 382,999
Revenues				
Recreation Programs	483,640	-	10,800	494,440
Facility Admission and Rentals	353,833	-	-	353,833
Community Centers	366,216	-	-	366,216
Other Revenue	-	-	1,603	1,603
	<u>1,203,689</u>	<u>-</u>	<u>12,403</u>	<u>1,216,092</u>
Expenditures				
Administration	1,213,390	-	-	1,213,390
Civic Auditorium	554,241	-	-	554,241
Community Centers	1,751,769	-	-	1,751,769
Pixie Woods	342,956	-	-	342,956
Programs - After School	5,199	-	-	5,199
Programs - Sports	708,005	-	-	708,005
Special Events	49,133	-	-	49,133
Program Costs	-	597,354	10,800	608,154
	<u>4,624,693</u>	<u>597,354</u>	<u>10,800</u>	<u>5,232,847</u>
Transfers				
Transfer In - General Fund	3,565,500	550,000	-	4,115,500
Transfer Out	-	-	-	-
	<u>3,565,500</u>	<u>550,000</u>	<u>-</u>	<u>4,115,500</u>
Net Annual Activity	<u>144,496</u>	<u>(47,354)</u>	<u>1,603</u>	<u>98,745</u>
Ending Available Balance	\$ 148,902	\$ 218,740	\$ 114,102	\$ 481,744

COMMUNITY SERVICES DEPARTMENT

RECREATION FUND (044)

PROGRAM DESCRIPTION

This fund is used to record the activities related to recreation facilities and programs that are funded by an allocation of the General Fund.

- Five community centers are open to the public 63 hours per week.
- Recreation programs and facilities are enjoyed by thousands of Stockton residents and visitors every year.
- Facility rentals and registration fees, donations, admissions, and the City's General Fund are used to support these programs.

KEY CONSIDERATIONS

The General Fund allocation to Recreation Fund remains at the FY 2014-15 level in accordance with the Strong Communities measure. The ordinance states that that General Fund allocation for library and recreation services may not be at any level lower than FY 2014-15 unless there is a decrease in overall General Fund revenues, in which case the City Council may decrease support only to the level of the decrease in General Fund revenue. This maintenance of effort requirement is reviewed on an annual basis to ensure compliance with the measure. While the General Fund revenues are anticipated to decrease in FY 2020-21, the allocation to Recreation services is budgeted to increase \$170,000 to \$3.6 million. This increase was made possible by an offset reduction to the Golf Fund in the amount of \$150,000, for a total impact to the General Fund of \$20,000.

Efforts to build quality and consistency by training scorekeepers and referees will continue. Increased offerings include two adult kickball leagues, two additional adult basketball leagues, and one adult City hosted softball tournament. In youth programs, the mini-movers program will be offered up to three times a year.

**Community Services Department
Recreation Services - 044
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 899,110	\$ 688,427	\$ 692,139	\$ 4,406
Revenues				
Recreation Programs	396,035	466,690	397,868	483,640
Facility Admission and Rentals	358,280	292,373	282,865	353,833
Community Centers	398,965	374,183	281,824	366,216
Other Revenue	17,256	42,588	26,494	-
	<u>1,170,536</u>	<u>1,175,834</u>	<u>989,051</u>	<u>1,203,689</u>
Expenditures				
Administration	1,302,745	1,266,289	1,629,165	1,213,390
Civic Auditorium	423,539	553,337	532,351	554,241
Community Centers	1,586,431	1,584,980	1,774,925	1,751,769
Pixie Woods	215,866	211,063	315,727	342,956
Programs - After School	77,321	1,384	3,270	5,199
Programs - Sports	997,689	886,830	719,149	708,005
Special Events	184,628	63,739	97,697	49,133
	<u>4,788,219</u>	<u>4,567,622</u>	<u>5,072,284</u>	<u>4,624,693</u>
Transfers				
Transfer In	3,407,000	3,395,500	3,395,500	3,565,500
Transfer Out - Other	-	-	-	-
	<u>3,407,000</u>	<u>3,395,500</u>	<u>3,395,500</u>	<u>3,565,500</u>
Net Annual Activity	<u>(210,683)</u>	<u>3,712</u>	<u>(687,733)</u>	<u>144,496</u>
Ending Available Balance	<u>\$ 688,427</u>	<u>\$ 692,139</u>	<u>\$ 4,406</u>	<u>\$ 148,902</u>
Available Balance Calculation				
Current Assets		1,171,934		
Current Liabilities		(479,795)		
Ending Available Balance		<u>\$ 692,139</u>		

COMMUNITY SERVICES DEPARTMENT

GOLF FUND (481)

PROGRAM DESCRIPTION

This fund tracks the financial activities related to the operation and maintenance of the Swenson and the former Van Buskirk municipal golf courses. In January 2020, due to declining golf play and increasing General Fund subsidy, the City contracted with Kemper Sports Management, Inc. for a 15-year lease to operate the Swenson golf course, eliminating the General Fund subsidy and transitioning all profit and loss to Kemper Sports. Under the new operating arrangement, there will be no incoming revenue or expenditures for Swenson Golf Course.

On July 31, 2019 the Van Buskirk golf course ceased operations. The Golf Fund continues to support the maintenance of the Van Buskirk property, including security, landscaping, repair and maintenance.

KEY CONSIDERATIONS

The Department oversees the new 15-year lease agreement with Kemper Sports Management, Inc. of the City's Swenson Golf Course, which began January 2020. The Department also continues to oversee the transition of Van Buskirk Golf Course, closed July 31, 2019, into public recreational space. The City continues to maintain the land while staff plans the future re-use of the property as a recreation amenity.

The FY 2020-21 budget includes \$550,000 from the General Fund. Funds are used for landscaping maintenance agreements, security, repairs and support for any operations resulting from two requests for proposals (RFPs) issued in late FY 2019-20. The RFPs were issued to solicit an operator for the former pro shop and café and to select a consultant to create a strategic roadmap for the re-use of the property as a regional recreation complex with potential educational components.

**Community Services Department
Golf - 481
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 56,985	\$ 181,639	\$ 27,181	\$ 266,094
Revenues				
Swenson Golf Course	1,278,277	1,359,837	662,924	-
Van Buskirk Golf Course	335,861	203,215	26,962	-
Other Revenues	7,168	9,038	11,871	-
	<u>1,621,306</u>	<u>1,572,090</u>	<u>701,757</u>	<u>-</u>
Expenditures				
Swenson Golf Course	1,308,002	1,642,148	898,485	-
Van Buskirk Golf Course	813,805	677,638	96,988	11,500
Operating Costs	74,845	33,965	447,371	295,854
Repairs and Maintenance	-	72,797	70,000	290,000
	<u>2,196,652</u>	<u>2,426,548</u>	<u>1,512,844</u>	<u>597,354</u>
Transfers				
Transfer In - General Fund	700,000	700,000	1,050,000	550,000
Transfer Out	-	-	-	-
	<u>700,000</u>	<u>700,000</u>	<u>1,050,000</u>	<u>550,000</u>
Net Annual Activity	<u>124,654</u>	<u>(154,458)</u>	<u>238,913</u>	<u>(47,354)</u>
Ending Available Balance	\$ 181,639	\$ 27,181	\$ 266,094	\$ 218,740
Available Balance Calculation				
Current assets		\$ 226,640		
Current liabilities		(199,459)		
Ending Available Balance		<u>\$ 27,181</u>		

**Community Services Department
Parks & Recreation Trust - 643
FY 2020-21 Annual Budget**

	<u>FY 2017-18 Actual</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Projected</u>	<u>FY 2020-21 Budget</u>
Beginning Available Balance	\$ 117,778	\$ 114,146	\$ 120,135	\$ 112,499
Revenues				
Donations				
Program revenue	11,050	9,800	10,600	10,800
Investment Proceeds	1,334	2,589	1,764	1,603
	<u>12,384</u>	<u>12,389</u>	<u>12,364</u>	<u>12,403</u>
Expenditures				
Program costs	16,016	6,400	20,000	10,800
	<u>16,016</u>	<u>6,400</u>	<u>20,000</u>	<u>10,800</u>
Transfers				
Transfer In - General Fund	-	-	-	-
Transfer Out	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Annual Activity	<u>(3,632)</u>	<u>5,989</u>	<u>(7,636)</u>	<u>1,603</u>
Ending Available Balance	<u>\$ 114,146</u>	<u>\$ 120,135</u>	<u>\$ 112,499</u>	<u>\$ 114,102</u>
Available Balance Calculation				
Current Assets		\$ 120,135		
Current Liabilities		-		
Ending Available Balance		<u>\$ 120,135</u>		