# City of Stockton - Student Worker Program (SSWP) Frequently Asked Questions (FAQs)

### WHAT WILL I BE DOING IN THE PROGRAM?

Participants ages 16 to 19 years old will receive a four-week paid work experience contributing to various departments at the City of Stockton. The City of Stockton will do its best to account for student's interests and provide enriching career exploration, help foster leadership, networking, and develop numerous skills.

### WHAT TYPES OF JOBS ARE THERE?

SSWP is an ongoing process and City departments may add additional jobs as needed. The City currently intends to offer positions in office administration, community art projects, field maintenance, special community projects, camp counselors, umpires, library shelvers, water waste operations S&E Control, water resources, collections, municipal maintenance, painting, landscape maintenance, community cleanup, waterway stewardship, science and/or art themed projects.

## DO I NEED WORK EXPERIENCE?

No prior experience needed. SSWP is an opportunity for youth to gain work experience and job readiness skills to help build your resume for future employment opportunities.

## **HOW DO I QUALIFY FOR SSWP 2023?**

Student Workers must:

- Live in the city of Stockton
- Be 16 19 years old.
- Be available to attend orientation on June 1<sup>st</sup> and be available to work up to 30 hours per week during the month of June.
- 18-19 must pass Live Scan (fingerprinting) background check.
- 16-17 must obtain a Work Permit through your school, which is typically offered through the counseling office.
- Have a checking or savings account established before start date, if hired.

## HOW ARE YOUTH SELECTED TO THE SSWP 2023 PROGRAM?

- Youth will be selected to participate in the program through direct recruitment by the City of Stockton.
- Jobs are limited, so participants who meet eligibility requirements will be selected on first-come basis.
- If selected, you will be contacted via the email address and/or phone number that you provide in your application during the week of April 24, 2023.
- We encourage participants to apply early; application screening will begin on March 2, 2023.

## **HOW MUCH WILL I BE PAID IN SSWP?**

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Participants will earn \$23.00 an hour and may work up to 30 hours per week for four weeks.

\*Note: Seasonal or temporary employees who receive compensation must pay into the 457b Omnibus Budget Reconciliation Act Plan. This means 7.5% of their pay will be deducted and paid into a separate retirement system. This is a requirement and cannot be bypassed.

## **HOW WILL I BE PAID in SSWP 2023?**

- Participants are paid bi-monthly via direct deposit into their established checking account and must have a checking account established prior to hiring.
- Participants will be paid hourly based on attendance and participation, beginning with the June 1<sup>st</sup> orientation session.

## **HOW LONG IS SSWP 2023?**

SSWP is four-week program from June 5 – June 28, 2023. Participants will be required to attend the mandatory orientation on Thursday June 1, 2023.

## **HOW CAN I APPLY TO SSWP 2023?**

To apply to the program, you can do one of the following:

- Visit the website <a href="https://www.governmentjobs.com/careers/stockton?page=2">https://www.governmentjobs.com/careers/stockton?page=2</a>
  and follow the links to fill out the application online described under "Student Worker."
- Attend an in-person informational session.

### WHAT IS THE SSWP 2023 APPLICATION DEADLINE?

The deadline to complete an SSWP application is April 6, 2023; applications must be submitted online using the City of Stockton government jobs site.

### DO I HAVE TO PAY ANY FEES TO APPLY OR WORK FOR SSWP 2023?

No. During the summer, most participants will be responsible for your own transportation to and from work as well as your own meals. If any special work attire or Personal Protective Equipment (PPE), such as safety vests or eye goggles, is required for your job, the City of Stockton will provide that for Student Workers.

### ANY PAPERWORK THAT I WILL NEED FOR SSWP?

Student Workers under the age of 18 are required to submit parent or guardian authorization forms. Participants 18 – 19 can complete their own forms. Forms include but are not limited to: Work permit for 16-17 yrs. old); Photo/Video Consent form, Emergency Contact; Transportation waiver.