

Community Services Department at:

Cesar Chavez Library

605 N. El Dorado Street, 2nd Floor
Stockton, CA 95202
(209)937-8206
Fax (209)937-8683

Arnold Rue Community Center

5758 Lorraine Avenue
Stockton, CA 95210
(209)937-7350

Stribley Community Center

1760 E. Sonora Street
Stockton, CA 95205
(209)937-7351

Van Buskirk Community Center

734 Houston Avenue
Stockton, CA 95206
(209)937-7358

Oak Park Senior Center

730 E. Fulton Street
Stockton, CA 95204
(209)937-7777

visit us at :

www.stocktongov.com/recreation

Like us on Facebook at:

[Facebook.com/COSRecreation](https://www.facebook.com/COSRecreation)



*Creating Community through
People, Parks and Programs*

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City of Stockton, Community Services Dept.
605 N. El Dorado St.
Stockton, CA 95202

**City of Stockton
Community Services Department**

Come Teach With Us!



The City of Stockton Community Services Department invites you to be a part of our team.

We are seeking instructors to offer fun and exciting recreational and educational classes to enhance the quality and variety of programs we offer to our community.



CITY OF STOCKTON

www.stocktongov.com/recreation

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Why teach for the Community Services Department?

The City of Stockton Community Services Department offers many classes, workshops, and programs to meet the recreation needs of our community. We are committed to improving the quality of life for our citizens by providing recreational and leisure experiences in our community. We utilize independent Contract Instructors to enhance our recreational services. Classes may be designed for people of all ages.

As an Instructor, you will enter into a Community Services contract that is designed as a 70/30 split. As a Contract Instructor, you will receive 70% of all course revenue and the City will retain the remaining 30% of the total monies collected from your course (includes registration fees, late fees, etc.). As a Contract Instructor, you will work with one of our Recreation Coordinators to determine a mutually agreed upon course fee and course offerings. All registration fees are collected and deposited by the City of Stockton.

What can the Community Services Department offer you as an instructor?

- The City of Stockton has great facilities. We have gymnasiums, classrooms, meeting rooms, dance rooms, multi-purpose rooms, as well as parks available for instructional classes.
- The Community Services Department will include your class information and course description into all department marketing materials, which include flyers, seasonal publications, press releases, the City of Stockton website, as well as postings to our social media outlets.
- The City uses a recreation based computer system. The CLASS systems provides our staff the ability to maintain facility bookings and processes registrations in an efficient manner. Instructors can receive class lists, attendance reports, and a database of past registrants from all classes.
- The City accepts cash, checks, and credit card payments for your courses. We offer registration through mail, or in person at any one of our community centers and administrative offices.

How to become a Contract Instructor?

All prospective Contract Instructors must submit a completed Class Proposal and Application to Community Services Department located at 605 N. El Dorado Street, Stockton, CA 95202. In addition, we request each submission include a current resume, brief lesson plan, proposed handouts, and any flyers, brochures, or advertisements you've previously used. Applications can be obtained at any of our community centers or online at www.stocktongov.com/classes. Instructor requests are accepted year round.

A Recreation Coordinator will review your proposal and notify you if your class has been accepted. If accepted, a Recreation Coordinator will walk you through the Contract Instructor hiring process which includes:

- Live Scan (fingerprints) of yourself and all assistant instructors. The City of Stockton will pay for the fingerprinting costs.
- A Business License Application
- A completed and signed contract
- A completed W-9 Form