



**Request for Letters of Interest from
Qualified Development Partners Seeking Match Funds
Potential Homekey Projects for
Homeless Individuals or Families in Stockton**

The City of Stockton receives state funding for homeless housing development through California's Housing and Community Development (HCD) and the Interagency Council on Homelessness's Homeless Housing, Assistance and Prevention (HHAP) Programs.

The State of California is expected to release round 3 of its Homekey initiative funding in Spring 2023. Homekey projects must provide housing for individuals and families who are experiencing homelessness or who at risk of experiencing homelessness and who are inherently impacted by or at increased risk for medical diseases or conditions due to the COVID-19 pandemic.

The City is seeking one or more partners in the development of a Homekey project application or other one-time homeless housing grant programs issued by the State. Selected partners may be eligible for matching funds through the City's HHAP homeless housing funds.

- Up to \$1.5 million is available in HHAP project funds for qualified projects.
- Up to \$600,000 in HHAP funds is available for qualified housing projects serving homeless youth and young adults.

A complete list of eligible uses of funds follows:

- i. Acquisition or Rehabilitation, or acquisition and Rehabilitation, of motels, hotels, hostels, or other sites and assets, including apartments or homes, adult residential facilities, residential care facilities for the elderly, manufactured housing, commercial properties, and other buildings with existing uses that could be converted to permanent or interim housing.
- ii. Master leasing of properties for non-congregate housing.
- iii. Conversion of units from nonresidential to residential.
- iv. New construction of dwelling units.
- v. The purchase of affordability covenants and restrictions for units.
- vi. Relocation costs for individuals who are being displaced as a result of the Homekey Project.
- vii. Capitalized operating subsidies for units purchased, converted, constructed, or altered with funds provided pursuant to HSC section 50675.1.3.

Projects must be in the City of Stockton and address housing for homeless individuals.

Interested partners are asked to submit a succinct letter of interest to the City of Stockton's Economic Development Department to discuss potential Homekey or related one-time homeless housing development projects. Letters will be accepted on an open and rolling basis, until closed. Letters of interest must be submitted on organizational letterhead and signed by a duly authorized representative of the agency. Please include in the letter the following information:



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- 1) **Contact Information:** Provide contact information, including e-mail and telephone numbers, for the proposed project lead, development partner, architectural team, and project engineers, with applicable website information.
- 2) **Experience and Capacity:** Provide information demonstrating the organizational capacity of the project team to procure financing, manage construction, and complete the project, including available staffing and FTE allocations to the proposed project. Provide details on any prior homeless housing projects, including Homekey projects in development. Include information on budget, location, number of units, length of time to occupancy, clientele, and any on-site services or supports for projects recently completed or in development.
- 3) **Demonstrated Need:** Describe the critical needs for housing homeless individuals in Stockton California. Discuss the organization's approach to creating both physical spaces to address housing needs, as well as a supportive milieu for residents to receive services and maintain housing stability. Describe the specific target population that this project would serve and justify the need to provide dedicated housing to this group.
- 4) **Proposed Project:** To the extent available, please provide information on the proposed project including:
 - a. **Site Information:** anticipated site location, plan to gain site control, zoning.
 - b. **Project Concept:** type of housing, number of units, anticipated number served, income levels, etc.
 - c. **Program Management:** leasing, use of the coordinated entry system, determination of rental obligations, on-site services and supports, property management plan.
 - d. **Budget Considerations:** anticipated costs, anticipated public funding request, additional financing needs, etc.

Please address Letters of Interest to:

**City of Stockton
Economic Development Department
Strategic Initiatives for Housing and Homelessness
400 E. Main St. 4th Floor
Stockton CA 95202**

Letters may be received via mail, or e-mail to: Kayce.Rane@stocktonca.gov

Additional information about the proposed project or partnership team may be included as a separate PDF attachment.