

09-0279

Resolution No. _____

STOCKTON CITY COUNCIL

RESOLUTION APPROVING THE GUIDELINES FOR THE PROPOSED FORMATION OF A COUNCIL WATER COMMITTEE ADVISORY GROUP

The City of Stockton Department of Municipal Utilities provides potable water, wastewater collection, treatment and disposal, and stormwater collection and disposal. The Department reports to the City Manager and through the City Manager to the City Council. The City Council has an established Water Committee to oversee the activities of the Department; and

To foster expanded citizen input and governance transparency, the Council Water Committee is recommending that the City Council adopt guidelines to form a citizen group to advise the Council Water Committee on current and future water, wastewater and stormwater utility issues impacting the City of Stockton; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. The City of Stockton Council Water Committee shall use the guidelines (attached, in substantially the form presented, as Exhibit A) established at its meeting of July 8, 2009, in forming a citizen advisory committee to advise the Council Water Committee.

2. The City Manager is authorized to take such other actions as are appropriate to carry out the intent of this Resolution.

PASSED, APPROVED and ADOPTED AUG 11 2009



ANN JOHNSTON, Mayor
of the City of Stockton

ATTEST:



KATHERINE GONG MEISSNER
City Clerk of the City of Stockton



groupwise 134488

City Atty: 
Review _____
Date Aug. 6, 2009

Guidelines for formation of a Council Water Committee Advisory Group as presented to and modified by the Council Water Committee on July 8, 2009.

Legal Authority:

Stockton City Council Resolution _____

Appointing Authority:

Each Council member and the Mayor shall nominate one candidate, with all nominees to be ratified by the full City Council.

Term of Office:

The term of office for each member would coincide with the term of the Council member (or Mayor) that nominated the member.

Membership:

Seven (7)

Meeting Date/Location:

Meet twice quarterly and report once quarterly to the Council Water Committee at the following location:

City Hall
425 N. El Dorado Street
Stockton, CA 95202

Residency Requirements:

Member must reside in one of the Stockton Municipal Utilities' three utility service areas.

Remuneration:

None

Ex-Officio Secretary:

Municipal Utilities Director

Function:

To advise the Council Water Committee on current and future water issues impacting water, wastewater, and stormwater utilities for the City of Stockton, including the review of the Department of Municipal Utilities monthly Operations and Maintenance Report.

CITY OF STOCKTON
WATER ADVISORY GROUP RULES
Approved May 19, 2010
Revised January 3, 2018

SECTION 1. MEETINGS

The Water Advisory Group ("Group") shall meet twice quarterly, on the first Wednesday of the first two months in each quarter; and report once quarterly to the Council Water Committee at 425 N. El Dorado Street, Stockton, CA 95202. The time and place of the meetings may be altered or changed by the Group at any regularly scheduled meeting. Additional meetings may be held at any time upon the call of the Chairperson or by a majority of the voting members of the Group.

SECTION 2. OFFICERS

A. The elected officers of the Group shall be a Chairperson and a Vice-Chairperson. The Vice-Chairperson will serve in the absence of the Chairperson. In the absence of both the Chairperson and the Vice-Chairperson, the members present at such a meeting may elect a Chairperson pro-tem.

The Chairperson and Vice-Chairperson shall serve one-year terms. However, should the election of officers be delayed for any reason, the then current Chairperson and Vice-Chairperson shall continue in office until such time as an election of officers is held.

The Group shall elect a Chairperson and Vice-Chairperson annually. The election shall be scheduled for the regular meeting in July of each year. The election may be postponed until such time as or to such other date the Group may choose.

Election of the Chairperson and Vice-Chairperson shall be by majority vote.

B. The duties and powers of the officers of the Group shall be as follows:

Chairperson:

- (1) Preside at all meetings of the Group;
- (2) Call special meetings of the Group in accordance with these rules;
- (3) Sign documents of the Group;
- (4) See that all actions of the Group are properly taken;
- (5) Coordinate with the Secretary concerning the agenda.
- (6) Provide a written report to the Group on all issues discussed in meetings attended as the representative of the Group.

Vice-Chairperson: During the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall exercise or perform all duties and be subject to all responsibilities of the Chairperson. The Vice-Chairperson shall succeed the Chairperson if the Chairperson vacates office before his or her term is completed, the Vice-Chairperson to serve the unexpired term of the vacated office. The new Vice-Chairperson shall be elected at the next regular meeting following such resignation.

Secretary: The Secretary shall be the Director of MUD, or his or her designee, and shall keep the minutes of all meetings of the Group. In addition, the Secretary shall maintain all other records of the Group.

SECTION 3. AGENDA

- A. A written agenda shall be prepared and posted for each regular, adjourned regular and special meeting of the Group in accordance with the Brown Act.
- B. The agenda shall contain a brief general description of each item of business to be transacted or discussed at the meeting.
- C. The Group shall take no action on any item that does not appear on the posted agenda, except as provided in the Brown Act.
- D. The Group may, by majority vote, designate any matter to be placed on the agenda for a future meeting.

SECTION 4. DUTIES OF THE WATER ADVISORY GROUP

The Group shall review and advise the Council Water Committee on current and future policy issues impacting the water, wastewater, and stormwater utilities as directed by the Council Water Committee.

SECTION 5. MEETINGS

- A. All meetings of the Group shall be public and held in compliance with state law, ordinances of the City and procedures established by the Group.
- B. The Chairperson shall be the final authority on points of order.
- C. Special meetings of the Group may be held at any time upon call of the Chairperson or by a majority of the voting members of the Group.
- D. A numerical majority of the appointed members of the Group shall constitute a quorum and a majority vote of members present at a meeting shall be sufficient to act.

SECTION 6. PUBLIC PARTICIPATION

- A. All items on the agenda shall be open to public participation.
- B. The Group shall set aside, as an item on the agenda, a period at each meeting for those persons wishing to discuss items that are not on the agenda. Persons may address the Group only on items that are within the subject-matter jurisdiction of the Group. The Chairperson shall make the determination of whether an item is appropriate for discussion.
- C. Persons addressing the Group during the oral communication portion of the meeting shall be limited to five (5) minutes, unless the Chairperson extends or reduces the time allowed.
- D. The Group may, at its discretion, limit the overall oral communications period.
- E. The Chairperson may cause an individual to be removed from a meeting in the Chairperson determines that the individual's actions substantially disrupt or interfere with the effective conduct of the meeting.

SECTION 7. GROUP AUTHORITY

The Group shall have the authority to waive the provisions of the procedures established by these rules, unless the law requires the procedure to be followed. Failure of the Group to follow the procedures established herein shall not invalidate or otherwise affect any action of the Board, unless otherwise provided by law.